



Virtual College

Online & Hybrid Courses: online.riohondo.edu



For General Information, visit the Virtual College web site
online.riohondo.edu

FOR COURSE ACCESS
riohondo.blackboard.com

IMPORTANT:

After you register for an online class, **do not** wait for the instructor to contact you - visit: online.riohondo.edu/courses to find out if your course requires an access code and to see if your instructor has made the syllabus available for you.

You are responsible for logging into your course at: riohondo.blackboard.com when the term begins.

If you have questions, please contact your instructor by e-mail. All online instructor e-mails can be found in the course listing page at: online.riohondo.edu/courses

ADMINISTRATION OF JUSTICE & CORRECTIONS STUDENTS

COURSE ACCESS

leo.riohondo.edu

AJ and CORR courses are now in **Blackboard** – login is now required for course access.

CONTACT INFORMATION

For questions about the Public Safety Division, online AJ and CORR courses, registration, and college credits or degrees pertaining to Administration of Justice and Corrections please contact:

Don Mason at:
dmason@riohondo.edu
or phone: (562) 463-7741.

Closed Online & Hybrid Courses
If a course is closed, you will need permission from the instructor to ADD.

Visit our web page for the latest information on course status, access to faculty web sites, add policies, and contact information:
online.riohondo.edu/courses

ACCESSING A COURSE IN BLACKBOARD

USERNAME AND PASSWORD

Your **username** is the first two letters of your first name; the first two letters of your last name; followed by the last four digits of your Student ID without spaces.

Your password is YOUR SIX-DIGIT BIRTHDAY, ie. Aug 1, 1975 is 080175

For example, Maria Smith whose student ID is 000552956 and was born Aug 1, 1975, would log on as:

USERNAME: masm2956
PASSWORD: 080175

Note: The most common log in problem reported is a failure to use the **correct birthday format**.

Before class begins, visit online.riohondo.edu/requirements for information on computer requirements and to test your browser for Blackboard compatibility.

Note: Computers are available on campus for student use.

ACCESS CODES – REQUIRED FOR SOME COURSES

If the course listing indicates an access code is required, you will need to purchase an access code in addition to your textbooks. The access code is needed to begin the course and can be purchased through the Rio Hondo Bookstore or at:
online.riohondo.edu/textbooks

COURSE DATES

In order to meet the diverse needs of our students, courses are of varying lengths and formats. **Upon registering, be sure to make note of when your course starts.** Courses in Blackboard will usually not be available to you until the date that the course is scheduled to begin. And if you add after the course has begun, there can be a delay of up to two business days before you have course access.

HYBRID COURSES

In addition to online courses, Rio Hondo College is pleased to offer students the option of taking “hybrid” courses that are a combination of campus-based “traditional” courses and online courses. Hybrid courses have a decreased on-campus commitment as compared to a traditional course, as online work is required. This unique course format provides you with in-person contact with your instructor and fellow students, while you learn to use the Internet as a learning tool.

If you want to find out what an online course is like without giving up face-to-face contact with your instructor and fellow students, a hybrid course might be for you.

ONLINE ORIENTATIONS

New to online learning? If so, the Virtual College orientations can help! To access the online orientations, please go to:
online.riohondo.edu/orientations

VIRTUAL COLLEGE ON-SITE ORIENTATIONS

These orientations are for all courses that are using Blackboard, the course management system used by most departments. Blackboard is a password-protected program accessed via the Internet.

New online and hybrid students are encouraged to attend. Each session lasts approximately **45 minutes**. All sessions will be held in room **B115**. **No reservations are required.** *Attendance is not mandatory.*

VIRTUAL COLLEGE ON-SITE ORIENTATIONS FALL 2009 SCHEDULE

Day	Date	Time	Rm
Tue	Aug. 25	1:00 PM	B115
Tue	Aug. 25	4:00 PM	B115
Wed	Aug. 26	1:00 PM	B115
Wed	Aug. 26	5:00 PM	B115
Thu	Aug. 27	1:00 PM	B115
Thu	Aug. 27	5:00 PM	B115

More Virtual College Information on NEXT PAGE.

Virtual College continued

NOTE: BE SURE TO LOG INTO YOUR CLASS WITHIN THE FIRST WEEK OF CLASS. FAILURE TO DO SO MAY RESULT IN BEING DROPPED.

Beginning on the first day of class, registered students will have access to online and hybrid courses.

If you added a course through Admissions on or after the start date, there may be a 1-2 business day delay before your Blackboard account is created and you have course access.

Please make note of your course's start date upon registering.

AJ and CORR courses can be accessed at: leo.riohondo.edu.

VIRTUAL COLLEGE TECHNICAL SUPPORT

Online Help Form
online.riohondo.edu/help

By Email
vcsupport@riohondo.edu

By Phone
(562) 463-3218

In Person
Room L400D (fourth floor of the library)
Monday-Thursday 8:00 AM -4:30 PM
Friday 7:00 AM-3:30 PM

AJ & CORR TECHNICAL SUPPORT

By Email
dmason@riohondo.edu

By Phone
(562) 463-7741

WHAT IS AN ONLINE COURSE?


An online course uses the power of the Internet to deliver course content and to assess your learning.

- Access is available 24/7 via the Internet.
- The course content is the same as the on campus version of the course.
- No regular class meetings. Note: Hybrid courses differ in that regular class meetings are required.
- All work is submitted via the Internet.
- Online courses follow the same semester calendar, registration process, and registration cost as on-campus courses.
- You communicate with your instructor and classmates via email and/or through online discussions.
- Be sure to purchase the required textbooks for your courses. Note that some courses will require the purchase of an access code in addition to the text. Please see the individual course listing to find out if this is required. Codes may be purchased

through the Rio Hondo Bookstore at: online.riohondo.edu/textbooks

- Computers with Internet access are available on-campus in the library and in Room B107.

ONLINE COURSES FALL 2009 Semester

The  symbol in the schedule denotes online courses. or complete course descriptions, see course listings:

• Access at leo.riohondo.edu

AJ 041, 101, 102, 104, 105, 106, 107, 207, 208, 250 ,275

CORR 101, 104, 106, 134, 235, 264, 265, 290

• Access at riohondo.blackboard.edu

ACCT 090, 101, 102

ANTHR 101, 102, 125, 201

ART 108

AUTOT 50.4

BUSL 110

CD 102, 106, 110

CIT 100, 115, 210

COUNS 101, 151

ECON 101, 102

ENGL 035, 101, 201

FTECH 101, 102, 103, 104, 105, 106, 109, 111

GEOG 101, 101L, 102

GEOL 150

GIS 120

HIST 101, 102, 143, 144, 159, 167

HUMAN 110, 111, 125

LIB 101

LIT 102, 114, 147

MATH 030 A-D, 050 A-D, 070 A-D, 130

MGMT 101, 140, 141, 150

MRKT 170

PE/TH 196

PHIL 101

POLYS 110

PSY 101, 112, 114

READ 134

SOC 101, 102, 114

SPAN 101, 102, 130

THEAT 101

If you have counseling-related questions, visit the Counseling Center or email a question to a counselor at:
www.riohondo.edu/students/counseling

IMPORTANT:

Visit online.riohondo.edu/courses to find out if your course requires an access code and to see if your instructor has made the syllabus available to you.

HYBRID COURSE FALL 2009

CIT 101A, CIT 101B, 101

ECON 102

ENGL 30W, 35W

FTECH 101, 102, 103, 104, 107

HIST 143, 159, 167

HUSER 118

MATH 050, 070

MGMT 144

PHIL 101

POLYS 110

PSY 101, 121

SPAN 101

SPCH 101

Online work and on-campus attendance are required. It is critical that you log on during the first week of classes to review any directions provided. At the first class meeting, the instructor will explain his or her online and on-campus attendance requirements and policies. For complete course description, including class meeting time and place, see course listings.

GENERAL ADVICE FOR ONLINE STUDENTS

- Most courses will require a textbook - be sure to buy it as you will need it. If you need an access code for your course, you MUST purchase this before accessing your course.
- Be sure to read all directions carefully and completely.
- Print out your syllabus and other important documents, such as your instructor's "Start Here" page.
- Schedule time to work on your course.
- Be aware of your instructor's deadlines and policies.
- If you are not clear about how your course works, contact your instructor.

RIO HONDO COMPUTER LAB

Room B107 (Business Building)
(562) 463-7364

FALL 2009 HOURS

Monday- Thursday

8:00 AM – 9:25 PM

Friday

8:00 AM – 1:00 PM

Saturday

8:30 AM – 3:30 PM