

SCHEDULE OF CLASSES FALL 2009

CLASS SCHEDULE SUBJECT TO CHANGE

Every effort has been made to assure the accuracy of this schedule of classes, but since this schedule is prepared well in advance, some changes inevitably occur. Classes, programs, dates, days, times and instructors are subject to change without notice. The college further reserves the right to add, amend or repeal any of its rules, regulations, policies or procedures consistent with applicable laws. For the latest updates visit www.riohondo.edu.

ACCOUNTING & FINANCE BUSINESS AND ECONOMIC DEVELOPMENT

ACCT 090 INTRODUCTION TO ACCOUNTING

3 Units/Advisory: READ 022 or appropriate assessment, MATH 020 or appropriate assessment or MGMT 052.

This course provides basic knowledge of accounting terms, concepts, and procedures for a sole proprietorship form of business. Topics include the analysis and recording of business transactions for service and merchandising firms, and the preparation of simple financial statements. Accounting for cash, sales, purchases, payroll, and the end-of-the-year procedures is presented. This course is designed for the occupationally-oriented students or those preparing for Financial Accounting and Computerized Accounting.

0173	MW	8:05-9:30 AM	ATKINS J	Rm B119
0174	TTh	11:15 AM-12:40 PM	RUBIO C	Rm B119
★ 0175	T	6:00-9:10 PM	ATKINS J	OFF CAMPUS

Section #0175 meets at Smart & Final Corporate Headquarters, 600 Citadel Dr., Commerce, CA 90040. Meets in first floor training room.

ONLINE COURSE ACCESS: ONLINE.RIOHONDO.EDU

Students who have not logged into the class by the end of the first week may be dropped.

☎8118 24 HRS/7 DAYS SOLIS A INTERNET

No Access Code required to access this online course.

Important information-pp 13-14. Instructor email: asolis@riohondo.edu

ACCT 093 INCOME TAX ACCOUNTING

3 Units/Advisory: ACCT 101

THIS COURSE IS ONLY OFFERED EVERY FALL SEMESTER

This is a practical course which is concerned primarily with Federal and State income tax laws and procedures as they relate to individuals, partnerships, and corporations, including interpretation of current changes in tax laws. Emphasis is placed upon income inclusion, exclusion, exemptions, capital gains and losses and business and individual deductions.

★ 0168	M	7:00-10:10 PM	JAMIESON R	Rm B118
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ACCT 101 FINANCIAL ACCOUNTING

4 Units/Advisory: MATH 030 or appropriate assessment, MGMT 052 or ACCT 090 and READ 022 or appropriate assessment.

Transfers to: UC, CSU

This course is an introduction to the theory, principles and practice of accounting and financial reporting of corporations. Topics include analysis and recording of financial transactions, preparation, analysis and interpretation of financial statements and accounting for assets, liabilities and equities. Computer applications are integrated into the homework. This course is required of all accounting and business administration majors.

0153	MW	9:00-11:05 AM	MARTINEZ M	Rm B118
0155	TTh	9:00-11:05 AM	ATKINS J	Rm B119
0156	MW	1:30-3:35 PM	WILLIAMS L	Rm B119
★ 0158	MW	7:00-9:05 PM	WILLIAMS L	Rm B119

ONLINE COURSE ACCESS: ONLINE.RIOHONDO.EDU

Students who have not logged into the class by the end of the first week may be dropped.

☎8108 24 HRS/7 DAYS MARTINEZ M INTERNET

The purchase of an Access Code is required to access this online course. Important information-p. 13-14. Instructor email: mimartinez@riohondo.edu

COURSE NUMBERS:

0-39 ARE NON-DEGREE APPROPRIATE

40-99 ARE DEGREE APPROPRIATE

100 & ABOVE ARE TRANSFER COURSES

ACCT 102 MANAGERIAL ACCOUNTING

4 Units/Prerequisite: ACCT 101

Transfers to: UC, CSU

This course introduces students to the fundamentals of managerial accounting for decision making. Topics include manufacturing cost accounting, cost allocation, cost-volume-profit analysis, absorption and variable costing, differential analysis for decision making, capital investment analysis, budgeting, standard costing, responsibility accounting centers, capital investment analysis, activity-costing, just-in-time environment and financial statement analysis. Computer applications are integrated into the homework. This course is required of all accounting and business administration majors.

0160	MW	11:15-1:20 PM	WILLIAMS L	Rm B119
★ 0191	TTh	7:00 - 9:05 PM	WILLIAMS L	Rm B119

ONLINE COURSE ACCESS: ONLINE.RIOHONDO.EDU

Students who have not logged into the class by the end of the first week may be dropped.

☎8101 24 HRS/7 DAYS MARTINEZ M INTERNET

The purchase of an Access Code is required to access this online course. Important information-pp 13-14. Instructor email: mimartinez@riohondo.edu

ACCT 111 FINANCIAL ACCOUNTING LAB

1 Unit/Prerequisite/Corequisite: ACCT 101

Transfer to: CSU

This lab course is designed for students who wish to reinforce and sharpen their financial accounting skills. Skills will be developed through practice using a self-paced computer-based program with an interactive feedback system. The program simulates an office environment to provide a real world frame of reference. Completion or concurrent enrollment in ACCT 101 is required. This course may be taken once and repeated three times for credit.

8508	M	11:15 AM-12:40 PM	MARTINEZ M	Rm B116
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ACCT 112 MANAGERIAL ACCOUNTING LAB

1 Unit Prerequisite/Corequisite: ACCT 102

Transfer to: CSU

This lab course is designed for students who wish to reinforce and sharpen their managerial accounting skills. Skills will be developed through practice using a self-paced computer-based program with an interactive feedback system. The program simulates an office environment to provide a real world frame of reference. Completion or concurrent enrollment in ACCT 101 is required. This course may be taken once and repeated three times for credit.

8516	M	11:15 AM-12:40 PM	MARTINEZ M	Rm B116
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ACCT 113 EXCEL FOR FINANCIAL ACCOUNTING

1 Unit Prerequisite/Corequisite: ACCT 101

Transfer to: CSU

The purpose of this course is to provide instruction and practice using Excel to improve business students' financial accounting skills. Completion or concurrent enrollment in ACCT 101 is required. This course may be taken once and repeated three times for credit.

8517	M	11:15 AM-12:40 PM	MARTINEZ M	Rm B116
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ACCT 114 EXCEL FOR MANAGERIAL ACCOUNTING

1 Unit/Prerequisite/Corequisite: ACCT 102

Transfer to: CSU

The purpose of this course is to provide instruction and practice using a spreadsheet program to improve business students' managerial accounting skills. Completion or concurrent enrollment in ACCT 102 is required. This course may be taken once and repeated three times for credit.

8518	M	11:15 AM-12:40 PM	MARTINEZ M	Rm B116
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SEC. #	DAY(S)	TIME	INSTRUCTOR	ROOM	SEC. #	DAY(S)	TIME	INSTRUCTOR	ROOM
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ACCOUNTING, CONTINUED

**ACCT 104
INTRODUCTION TO GOVERNMENTAL AND NOT-FOR-PROFIT ACCOUNTING**

3 Units/Prerequisite: ACCT 101:

This course provides basic knowledge on accounting concepts and terms applied to state and local governmental entities and not-for-profit entities. Topics include analysis of budgets, tax levies, revenues, appropriations, expenditures, encumbrances, various funds, and financial statements for governmental entities. This course is intended to assist students furthering their educational requirements for the CPA exam and to be qualified for governmental and not-for-profit entry jobs

★ 0326 T 7:00-10:10 PM SOLIS A Rm B116

**ACCT 201
INTERMEDIATE ACCOUNTING I**

3 units/Prerequisite: ACCT 101:

This course provides basic knowledge of the FASB Conceptual Framework of Accounting from both conceptual and application perspectives. Topics include accounting theory; preparation of income statements, balance sheets and statement of cash flows; earnings management; revenues recognition; inventory valuation; investments in noncurrent operating assets. This course is intended to assist students furthering their educational requirements for the CPA exam and to be qualified for higher level accounting jobs.

ONLINE COURSE ACCESS: ONLINE.RIOHONDO.EDU

⌚8204 24 HRS/7 DAYS SOLIS A INTERNET
Important information-pp 13-14. Instructor email: asolis@riohondo.edu

299 DIRECTED STUDY

1-3 Units

SEE description in GENERAL INFORMATION
Times to be Arranged STAFF

**ADMINISTRATION OF JUSTICE
DIVISION OF PUBLIC SAFETY**

**AJ 041
EFFECTIVE WRITTEN COMMUNICATION FOR PUBLIC SERVICE PERSONNEL**

3 Units/Advisory: AJ 101, ENGL 035 or ESL 198 or appropriate assessment, READ 023 or appropriate assessment.

This course provides intensive training in communication of facts, information and ideas in simple, clear, logical English. Considerable attention to spelling, correct usage, choice of words, sentence structure and organization of ideas is combined with abundant practice in the writing of effective reports, bulletins, memos, letters, and other short papers. Stress is placed on critical reading and discussion, creative thinking, the techniques of observation, and other skills that lead to good writing.

★ 0050 T 7:00-10:10PM PETROPULOS D Rm HS 2

ONLINE COURSE ACCESS: HTTP://LEO.RIOHONDO.EDU

⌚8000 24Hours/ 7Days BALCH D INTERNET

**AJ 060
BASIC FIREARMS**

1 Unit/Advisory: AJ 101, ENGL 035 or ESL 198 or appropriate assessment, READ 023 or appropriate assessment.

This course consists of instruction and demonstration in the safe handling, firing and care of firearms. Related matters of legal liabilities, moral responsibilities and safety imperatives are addressed. The basics of marksmanship and range procedures are taught and the student is supervised in comprehensive scheduled range fire exercises. Introductory demonstrations in the operation of the police shotgun and tear gas types of chemical agents are also presented. All sections of AJ 060 Basic Firearms have a materials fee of \$100.00 per ticket number.

★ 1114 M 7:00-9:05PM HORNSBY W Rm RANGE

**AJ 070
ADVANCED FIREARMS**

2 Units/Prerequisite: AJ 060.

Advisory: AJ 101, ENGL 035 or ESL 198 or appropriate assessment, READ 023 or appropriate assessment.

This course is designed to acquaint the student with the legal provisions and safety precautions associated with the use of firearms. The laboratory work provides supervised instruction in the firing of handguns and shotguns, and familiarization with chemical agents. Pistol match competition will be

included as arranged for by the instructor. This course may be taken once and repeated three times for credit. All sections of AJ 070 Advanced Firearms have a materials fee of \$110.00 per ticket number.

0950 Th 3:00-7:10 PM MUELLER M Rm RANGE

**AJ 101
INTRODUCTION TO ADMINISTRATION OF JUSTICE**

3 Units/Advisory: ENGL 035 or ESL 198 or appropriate assessment, READ 023 or appropriate assessment.

Transfers to: UC, CSU

This course provides an introduction to various elements of crime and the criminal justice system, including the history and philosophy of the Administration of Justice in America. Topics addressed include the development of the criminal justice system, identification of the various subsystems, role expectations, and their interrelationships. Also considered are the theories of crime, punishment, adjudication, and rehabilitation and training for professionalism in the entire system. This course is designed for those intending to pursue a career in the criminal justice system.

1103 TTh 11:15AM-12:40PM FLORMAN K Rm HS 3

1101 W 2:20-5:30PM ZAHAREK J Rm HS 3

★ 1104 M 7:00-10:10PM DOCHNAHL T Rm HS 3

ONLINE COURSE ACCESS: HTTP://LEO.RIOHONDO.EDU

⌚8002 24HOURS/ 7DAYS NEWMAN J INTERNET

**AJ 102
CRIMINAL PROCEDURES**

3 Units/Advisory: ENGL 035 or ESL 198 or appropriate assessment, READ 023 or appropriate assessment.

Transfers to: CSU

This is an in-depth study of the legal responsibilities of the law enforcement and judicial segment of the administration of justice system which includes laws of arrest and custody, past, present, and future analysis of the procedures of each subsystem within the administration of justice system from initial entry to final disposition, and the relationship each segment maintains with system members.

2197 MW 11:15AM-12:40PM FLORMAN K Rm HS 3

0918 TTh 12:50-2:15PM FLORMAN K Rm HS 3

★ 0674 Th 7:00-10:10PM FLORMAN K Rm HS 3

ONLINE COURSE ACCESS: HTTP://LEO.RIOHONDO.EDU

⌚8003 24HOURS/ 7DAYS MITCHELL C INTERNET

**AJ 104
LEGAL ASPECTS OF EVIDENCE**

3 Units/Advisory: AJ 101, ENGL 035 or ESL 198 or appropriate assessment, READ 023 or appropriate assessment.

Transfers to: CSU

This course is a thorough study of the evidence rules with specific emphasis on the application of these rules in preparing and presenting evidence. This includes a discussion of the history and approach to the study of evidence; proof by evidence and substitutes; general admissibility tests; evidence by way of witness testimony, documents, and real evidence; and exclusion of evidence on constitutional grounds. For a better understanding of the evidence rules judicial decisions are cited, and students are required to brief cases.

1693 MW 9:40-11:05AM FELICIANO R Rm HS 2

0945 TTh 9:40-11:05AM FELICIANO R Rm HS 2

ONLINE COURSE ACCESS: HTTP://LEO.RIOHONDO.EDU

⌚8004 24HOURS/ 7DAYS MASON D INTERNET

**AJ 105
COMMUNITY RELATIONS/MULTICULTURAL ISSUES WITHIN PUBLIC SERVICE**

3 Units/Advisory: AJ 101, ENGL 035 or ESL 198 or appropriate assessment, READ 023 or appropriate assessment.

Transfers to: UC, CSU

The course covers the role of modern police in a metropolitan community. It is intended for police science students and the general public, especially teachers, city employees, ministers, and others who are interested in the relationship between community welfare and law enforcement. Students majoring in Psychology, Sociology, Government, and Education can benefit from the subject matter presented.

1111 MW 9:40-11:05AM BALCH D Rm HS 3

1110 TTh 9:40-11:05AM NEWMAN J Rm HS 8

ONLINE COURSE ACCESS: HTTP://LEO.RIOHONDO.EDU

⌚8005 24HOURS/ 7DAYS BALCH D INTERNET