

SEC. #	DAY(S)	TIME	INSTRUCTOR	ROOM
--------	--------	------	------------	------

SEC. #	DAY(S)	TIME	INSTRUCTOR	ROOM
--------	--------	------	------------	------

CHINESE

DIVISION OF COMMUNICATIONS & LANGUAGES

CHIN 101 CHINESE I

4 Units/Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment.

Transfers to: UC, CSU

This course provides the student with an introduction to the Chinese language and culture. The course stresses oral and written proficiency through fundamental use of Chinese pronunciation and the Pinyin Spelling System. Students will also receive an introduction to Chinese characters. In addition to classroom discussion, students receive intensive individualized oral-aural practice in the language laboratory via interactive websites, audio CDs, video programs, and CD ROMs. Various facets of Chinese history, culture, and civilization will also be analyzed via cross-cultural comparisons. This course is intended for those interested in learning to speak Chinese as well as for those seeking a degree in the Chinese language. Eighteen hours of lab work per semester to be arranged.

0730 MW 6:45-8:50 AM HO R Rm A202

+18 hours of lab work per semester to be arranged

★ 0579 TTh 7:00-9:05 PM CHAO H Rm A213

+18 hours of lab work per semester to be arranged

CHIN 102 CHINESE II

4 Units/Prerequisite: Completion of CHIN 101 with a "C" or better, or completion of two years high school Chinese with a "C" or better. Advisory: READ 023 or appropriate assessment.

Transfers to: UC, CSU

This course is a continuation of the essentials of the Chinese language. The course stresses oral and written proficiency through fundamental use of Chinese pronunciation and the Pinyin Spelling System. Students will continue to further their knowledge of Chinese characters. In addition to classroom discussion, students receive intensive individualized oral-aural practice in the language laboratory via interactive websites, audio CDs, video programs, and CD ROMs. Various facets of Chinese history, culture, and civilization will also be analyzed via cross-cultural comparisons. This course is intended for those interested in learning to speak Chinese as well as for those seeking a degree in the Chinese language. Eighteen hours of lab work per semester to be arranged.

0512 MW 9:00-11:05 AM HO R Rm A202

+18 hours of lab work per semester to be arranged

COMPUTER INFORMATION TECHNOLOGY

BUSINESS AND ECONOMIC DEVELOPMENT

COMPUTER LAB (NON-CREDIT)

Students who wish to use the District Computer Labs and are not enrolled in a Computer Information Technology class must enroll for the following non-credit laboratory. Lab will be open:

5019 M-Th 8:00 AM-9:00PM STAFF Rm B107

F 8:00 AM-1:00 PM
Sat 8:30 AM-3:30 PM

5020 M-Th 8:00 AM-9:00PM STAFF Rm B107

F 8:00 AM-1:00 PM
Sat 8:30 AM-3:30 PM

CIT 042 COMPUTER LITERACY

1 Unit/Advisory: CIT 100A

This basic computer literacy course is designed to provide the student with skills necessary to understand and communicate with computers. It will include hardware and software basics, file management, computer networks, and the internet. The course is taught on a lecture-lab basis: (3) hours in the laboratory each week. This course is taught in a five-week module during the regular semester. This course is recommended for all community college students in order to prepare them for their college-level courses which may require the knowledge of the microcomputer and its use for completion of assignments.

THE FOLLOWING SECTION MEETS AUGUST 22 – SEPTEMBER 24, 2009

0189 TTh 11:15-12:45 PM CAMERON J Rm B115

+2.2 Wkly hrs by arrangement

CIT 100A KEYBOARDING

1 Unit/Advisory: READ 023 or appropriate assessment.

Transfers: CSU

This course is designed to enable the student to master the alphanumeric keyboard on a microcomputer by touch and to gain a thorough knowledge of current keyboarding techniques. It is taught as a five-week module on a lecture/lab basis or on-line. This course is recommended for all students to provide them with the skills necessary to use touch keyboarding to prepare reports and general course assignments.

THE FOLLOWING SECTIONS MEET AUGUST 22-SEPTEMBER 24, 2009

0321 TTh 9:40-11:10 AM CAMERON J Rm B115

THE FOLLOWING SECTIONS MEET SEPTEMBER 29 – OCTOBER 28, 2009

0324 TTh 11:15 AM-12:50 PM CAMERON J Rm B115

HYBRID COURSE ACCESS: ONLINE.RIOHONDO.EDU

(This course is offered as a Hybrid – 51% online – 49% on-campus)

THE FOLLOWING SECTION MEETS SEPTEMBER 14– OCTOBER 14, 2009

8512 MW 9:40-11:10 AM DOMINGUEZ V B117

THE FOLLOWING SECTION MEETS OCTOBER 19 – NOVEMBER 18, 2009

8513 MW 11:15 AM-12:50 PM DOMINGUEZ V B115

Important information-pp 13-14. Instructor email: vdominguez@riohondo.edu

CIT 100B (FORMERLY CIT 021) KEYBOARDING SPEED AND ACCURACY

1 Unit/Advisory: READ 023 or appropriate assessment, CIT 100A.

Transfers to: CSU

This course is designed to improve students' speed and accuracy on a computer keyboard by analyzing their keyboarding technique and prescribing specific drills to increase their timed writing rate. It is taught as a lab or on-line. This course is recommended for all students who have learned the location of the keys on the keyboard and who now want to improve their speed and accuracy in the preparation of reports and general course assignments. This course may be taken once and repeated two times for credit.

HYBRID COURSE ACCESS: ONLINE.RIOHONDO.EDU

(This course is offered as a Hybrid – 51% online – 49% on-campus)

THE FOLLOWING SECTION MEETS OCTOBER 19 – NOVEMBER 18, 2009

8514 MW 9:40-11:05 AM DOMINGUEZ V Rm B117

Important information-pg. 10-11. Instructor email: vdominguez@riohondo.edu

CIT 101 INTRODUCTION TO COMPUTER INFORMATION TECHNOLOGY

3 Units/Advisory: CIT 100A, READ 023 or appropriate assessment, ENGL 035 or ESL 198 or appropriate assessment.

Transfers to: UC, CSU.

This is an introductory computer course, which offers students both fundamental computer concepts and training in spreadsheets and database microcomputer applications. Topics include the importance of computers in business and society, the information processing cycle, the Internet, communication and networks, the latest hardware and software developments, and planning a career as a computer professional or a computer user. This is the basic computer course designed for Business majors.

0230 MW 8:05-9:30 AM DOMINGUEZ V Rm B117

+2.2 Wkly hrs by arrangement

0232 TTh 9:40-11:05 AM RATZKE M Rm B117

+2.2 Wkly hrs by arrangement

0233 MW 11:15 AM-12:40 PM STAFF Rm B117

+2.2 Wkly hrs by arrangement

0234 TTh 11:15 AM-12:40 PM RATZKE M Rm B117

+2.2 Wkly hrs by arrangement

★0235 M 7:00-10:10 PM CAMERON J Rm B117

+2.2 Wkly hrs by arrangement

0237 Sat 9:00-12:15 PM LEDBETTER G Rm B117

+2.2 Wkly hrs by arrangement

HYBRID COURSE ACCESS: ONLINE.RIOHONDO.EDU

(This course is offered as a Hybrid – This class will meet the following Thursdays: September 17, October 15, November 12 and December 10. Attendance is mandatory. The remaining credit hours will be completed online.)

8515 Th 8:05-9:30 AM RATZKE M Rm B117

+2.2 Wkly hrs by arrangement

ONLINE COURSE ACCESS: ONLINE.RIOHONDO.EDU

Students who have not logged into the class by the end of the first week may be dropped.

☎8104 24 HRS/7 DAYS RATZKE M INTERNET
☎8105 24 HRS/7 DAYS RATZKE M INTERNET

Important information-pp 13-14. Instructor email: mratzke@riohondo.edu

SEC. #	DAY(S)	TIME	INSTRUCTOR	ROOM	SEC. #	DAY(S)	TIME	INSTRUCTOR	ROOM
--------	--------	------	------------	------	--------	--------	------	------------	------

COMPUTER INFORMATION TECHNOLOGY, CONTINUED

CIT 102

INTRODUCTION TO MICROSOFT OFFICE

3 Units/Advisory: CIT 100A, ENGL 035 or ESL 198 or appropriate assessment, READ 023 or appropriate assessment.

Transfers to CSU

This course is an introduction to the latest version of the integrated program suite of Microsoft(r) Office Professional. The student will be provided with the basics of each of the programs in the suite-Word, Excel, Access, PowerPoint, and Outlook as well as their Internet integration. In addition, an introduction to fundamental computer concepts will be presented including hardware and software basics, file management, computer networks and communications.

★ 0261 M 7:00-10:10 PM SOKOLA Rm B115
+2.2 Wkly hrs by arrangement

CIT 107

INTRODUCTION TO MICROSOFT EXCEL

1.5 Unit /Advisory: CIT 101

Transfers to: CSU

This is an introductory microcomputer spreadsheet applications course, which will provide instruction in the use of the latest version of spreadsheet software for business applications. Students will learn to manage financial data, develop formulas and use functions with proper syntax, create charts and graphs, and build Web pages from worksheets. This course is intended for students desiring to complete the requirements for the Computer Information Technology Microcomputer Specialists Degree or professionals wanting an introduction to Microsoft Excel.

THE FOLLOWING SECTIONS MEET AUGUST 22 – OCTOBER 12, 2009
★ 0215 M 7:00-10:10 PM STAFF Rm B116
+2.2 Wkly hrs by arrangement

CIT 108

ADVANCED MICROSOFT EXCEL

1.5 Units/Prerequisite: CIT 107

Advisory: CIT 115

Transfers to: CSU

This is an advanced microcomputer spreadsheet applications course, which will provide instruction in the use of the latest version of spreadsheet software. Students will learn to integrate Excel with other Windows programs and the World Wide Web, use Solver for complex problems, and enhance worksheets and workbooks with Visual Basic. This course is intended for students desiring to complete the requirements for the Computer Information Technology Computer Systems Degree or professionals wanting to learn the advanced functions and programming features of Microsoft Excel.

THE FOLLOWING SECTION MEETS OCTOBER 19 – DECEMBER 7, 2009
★ 0171 M 7:00-10:10 PM STAFF Rm B116
+2.2 Wkly hrs by arrangement

CIT 109

INTRODUCTION TO MICROSOFT ACCESS

1.5 Units/Advisory: CIT 101.

Transfers to: CSU

This is an introductory microcomputer database applications course, which will provide instruction in the use of the latest version of database software for business applications. Students will learn to create and modify files, add and edit records, produce reports and forms, and export and import database tables to and from HTML format. This course is intended for students desiring to complete the requirements for the Computer Information Technology Degree or professionals wanting an introduction to Microsoft Access.

THE FOLLOWING SECTION MEETS AUGUST 22 – OCTOBER 14, 2009
0242 MW 9:40-11:05 AM WHITFORD J Rm B116
+2.2 Wkly hrs by arrangement

CIT 110

ADVANCED MICROSOFT ACCESS

1.5 Units/Prerequisite: CIT 109 and CIT 115.

Transfers to: CSU

This is an advanced microcomputer database applications course, which will provide instruction in the use of the latest version of database software with emphasis on the software as a programming tool. Students will learn advanced query functions, automating tasks with macros, and write visual basic for applications code. This course is intended for students desiring to complete the requirements for the Computer Information Technology Computer Systems Degree or professionals wanting to learn the programming features of Microsoft Access for managing databases.

THE FOLLOWING SECTION MEETS OCTOBER 19 – DECEMBER 9, 2009
0194 MW 9:40-11:05 AM WHITFORD J Rm B116
+2.2 Wkly hrs by arrangement

CIT 111

INTRODUCTION TO PROGRAMMING

3 Units/Advisory: MATH 050 or appropriate assessment.

Transfers to: CSU

THIS COURSE WILL NOT BE OFFERED AGAIN UNTIL FALL 2009

This course is designed to develop the problem-solving abilities of the student who intends to continue in the computer field. Various techniques used will include hierarchy diagrams, Data flow diagrams, flowcharting, data diagrams, and pseudo code. This course will also include information on Microsoft Visual Studio.NET's integrated development environment (IDE).

*0221 TTh 9:40-11:05 AM WHITFORD J Rm B116

CIT 115

VB.NET PROGRAMMING-INTRODUCTION

4 Units/Advisory: CIT 097 or CIT 110.

Transfers to: UC, CSU

This course will cover the fundamentals of software development using the most popular language - Visual Basic. The topics include: designing, writing the source code, compiling, linking, executing and debugging. Additional contents include, data types, arithmetic/logical expressions, procedures, decisions, repetition, arrays, sequential files, random access file, Graphical display, controls and objects.

ONLINE COURSE ACCESS: ONLINE.RIOHONDO.EDU
☎8054 24 HRS/7 DAYS LIU S INTERNET
Important information-pp 13-14. Instructor email: sliu@riohondo.edu

CIT 125

C++.NET PROGRAMMING - INTRODUCTION

4 Units/Advisory: CIT 097 and CIT 110.

Transfers to: UC, CSU

This course will cover the fundamentals of software development using the most marketable language - C++. The topics include: designing, writing the source code, compiling, linking, executing and debugging. Additional contents include, data types, arithmetic/logical expressions, pointers, looping, branching, classes, objects and static and dynamic memory allocation.

0224 Sat 8:00-12:15 PM LIU S Rm B114

*Instructor is bilingual in Mandarin, Taiwanese, Cantonese

Introduction to Information Security

CIT 190 Section # 0177
M 7:00 - 10:10 PM

Get a high paying job as a Network Security Engineer even in this tough economy by taking this exciting class.

This course is associated with VTECH, a project sponsored by Texas A&M University. The project allows students to access and manipulate an isolated network using a system called VNEL (Virtual Network Engineering Lab).

Did you register for an online class?
Students registering for online or hybrid courses must read important information provided on pages 10 and 11 of this schedule of classes.

SEC. #	DAY(S)	TIME	INSTRUCTOR	ROOM	SEC. #	DAY(S)	TIME	INSTRUCTOR	ROOM
--------	--------	------	------------	------	--------	--------	------	------------	------

COMPUTER INFORMATION TECHNOLOGY, CONTINUED

CIT 135

JAVA PROGRAMMING - INTRODUCTION

4 Units/Advisory: CIT 097 or CIT 112, READ 022 or appropriate assessment, ENGL 030 or ESL 197 or appropriate assessment, MATH 030 or appropriate assessment.

Transfers to: UC, CSU

This course covers the fundamentals of software development using the most popular Internet language - Java. Topics include program design, algorithms, writing and testing the source code. Additional content includes arithmetic/logic expressions, control structures, objects and basic Java structures.

0228 Sat 12:30-4:45 PM LIU S Rm B114

*Instructor is bilingual in Mandarin, Taiwanese, and Cantonese

CIT 152

INTRODUCTION TO WEB PAGE DESIGN FOR BUSINESS

3 Units/Advisory: CIT 150, READ 022 or appropriate assessment, ENGL 030 or ESL 197 or appropriate assessment, MATH 030 or appropriate assessment.

Transfers to: CSU

This course provides students with an understanding of the fundamentals of HTML (Hyper Text Markup Language) programming to design Web pages. Students will create custom Web pages for personal Internet and business Intranet environments. Java Script and MS FrontPage 2000 will also be included.

0255 TTh 11:15-12:40 PM WHITFORD J Rm B116

CIT 180

PC MAINTENANCE-HARDWARE

3 Units/Prerequisite: CIT 101. Advisory: READ 023 or appropriate assessment.

Transfers to: CSU

This course will prepare students to maintain PCs and related equipment. In addition to information obtained during lecture, students will have the opportunity to use a hands-on approach while learning the required skills. The student will gain an understanding of the fundamentals of PC repair, installing and upgrading processors, motherboards, memory, and hard drives, and installing and supporting I/O devices. This course is intended for IT students who want to prepare for the A+ Certified IT Technician examination or qualify for entry level positions in PC Maintenance.

* 0178 W 6:00-10:10 PM HUGHES C Rm B114

CIT 190

INTRODUCTION TO INFORMATION SECURITY

3 Units/Prerequisite: CIT 101. Advisory: READ 023 or appropriate assessment

Transfers to: CSU

This course provides an introduction to the various technical and administrative aspects of information security. The student will gain an understanding of the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system, with appropriate intrusion detection and reporting features. This course is intended for IT students and professionals who want to develop a foundation in information security systems.

* 0177 M 7:00-10:10 PM FRALA J Rm B114

CIT 195

PROJECT MANAGEMENT

3 Units/Advisory: CIT 101

Transfers to: CSU

This course develops the project management skills needed to define, plan, lead, monitor, and complete information technology projects. Specific topics include managing project integration, scope, time, cost, quality, human resources, communications, risk, and procurement. In addition, the five phases of a project are explored: initiating, planning, executing, controlling, and closing. This course is intended for professionals who want to master the skills of information technology project management.

* 0192 TTh 5:30-6:55 PM WHITFORD J Rm B117

CIT 210

TELECOMMUNICATIONS IN INFORMATION SYSTEMS

3 Units/Advisory: CIT 101 and READ 023 or appropriate assessment.

Transfers to: CSU

This is a course designed to familiarize the student with the terminology and capabilities of data communications systems. Mastery of this material will enable participation in decisions regarding alternative configurations

of data communications components. This course specifically covers that part of telecommunications that relates to computer systems, or the electronic transmission of computer data. Students will be expected to complete case assignments outside of class. (Leads to certification in Cisco, and Data Communications.)

ONLINE COURSE ACCESS: ONLINE.RIOHONDO.EDU

8187 24 HRS/7 DAYS LIU S INTERNET
Important information-pp 13-14. Instructor email: sliu@riohondo.edu

CIT 290

**COOPERATIVE WORK EXPERIENCE/
INTERNSHIP FOR COMPUTER INFORMATION
TECHNOLOGY RELATED FIELDS**

1-4 Units/Advisory: READ 023 or appropriate assessment and ENGL 035 or ESL 198 or appropriate assessment.

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of Business Management and have completed or enrolled in the appropriate coursework. Instructor approval is needed to remain in the class. This course may be taken once and repeated for a maximum of 16 units.

Lecture: 3 hours total

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;
3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;
3 Units/225 hours; 4 Units/300 hours

1 UNIT	0327
2 UNITS	0328
3 UNITS	0329
4 UNITS	0331

CORRECTIONS

DIVISION OF PUBLIC SAFETY

(CLASSES ARE OPEN TO ALL STUDENTS)

The correctional program is designed to prepare students to enter the field of corrections as competent correctional officers, counselors, probation or parole aides, or para-professional volunteers for any correctional agency. The student may elect to transfer to a four-year college, or seek entry level employment in a correctional agency. The courses will provide an academic as well as a practical training program. This will train persons seeking to enter the field of corrections and will increase the education of persons already employed in corrections, and may also be beneficial to update the skills and knowledge of professional workers in the field of corrections.

CORR 101

INTRODUCTION TO CORRECTIONS

3 Units/Advisory: READ 022 or appropriate assessment, ENGL 030 or ESL 197 or appropriate assessment.

Transfers to: CSU

This course is designed to provide the student with an overview of the history and trends of adult and juvenile corrections including probation and parole. It will focus on the legal issues, specific laws and general operation of correctional institutions. The relationship between corrections and other components of the justice system will also be examined. This course has been identified by the Correctional Peace Officer Standards and Training Board of the California Department of Corrections, California Youth Authority, and California Correctional Peace Officers Association to fulfill educational requirements of the CPOST Certificate for apprentices hired after July 1, 1995 by CDC and CYA.

* 1866 T 7:00-10:10 PM HECKEL W Rm HS 3

ONLINE COURSE ACCESS: HTTP://LEO.RIOHONDO.EDU

8012 24Hours/ 7Days DINEEN B INTERNET