RIO HONDO COLLEGE
ADMISSIONS AND RECORDS

REQUEST FOR DUPLICATE DIPLOMA/CERTIFICATE OF ACHIEVEMENT
(circle one)

NOTE: $25.00 must accompany request for duplicate diplomas only. DATE _____

NAME_____
First Middle Last

STUDENT ID # _____ DOB_____

EMAIL _____ PHONE _____

ADDRESS_____
Street Address City State Zip

Semester degree/certificate received _____ Major _____

Check one of the following:

☐ I will personally pick up my diploma/cert. upon notification

☐ Mail my diploma/cert. to the address given above

I understand that the signatures may not be the same as on the original diploma or certificate.

Student's Signature _____

FOR OFFICE USE ONLY

Paid _____ Received _____

Printed _____ Picked-up/Mailed on _____

Revised 6/17/2014 rs