

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES**

**Regular Meeting, Wednesday, August 15, 2007, 6:00 p.m.  
Rio Hondo College – Board Room  
3600 Workman Mill Road, Whittier, CA 90608**

**Members Present:** Ms. Maria-Elena Martinez, (Presiding),  
Ms. Angela Acosta-Salazar,  
Mr. Garry Couso-Vasquez,  
Mr. André Quintero, Mr. Gary Mendez,  
Ms. Leia Hernandez, (Student Trustee)

**Members Absent:** Ms. Martinez arrived at 6:16 p.m.

**Staff Members:** Dr. Ted Martinez, Jr., Superintendent/President  
Dr. Marilyn Brock, V.P. Academic Affairs  
Ms. Teresa Dreyfuss, V.P. Business and Finance  
Mr. Henry Gee, V.P. Student & Community Services  
Dr. Steven Lohr, Director, Facilities  
Mr. Gil Puga, President, Academic Senate  
Mr. Jim Newman, President, RHCFA  
Ms. Lisa Sandoval, representing CSEA  
Ms. Cristela Ruiz, President, ASB  
Ms. Sandy Sandello (Recorder)

**I. CALL TO ORDER**

**A. Call to Order**

Ms. Acosta-Salazar called the meeting to order at 6:05 p.m.

**B. Pledge of Allegiance**

Mr. Couso-Vasquez led the pledge of allegiance.

**C. Roll Call**

Ms. Martinez was reported absent but later arrived at 6:16 p.m.

**E. Approval of Minutes: July 18, 2007**

This item was moved out of order without any objection.

139. It was moved by Mr. Mendez, seconded by Mr. Quintero and carried unanimously, that the Board of Trustees approve the Minutes of July 18, 2007.

**D. Open Communication for Public Comment**

No public comments were made.

**F. Commendation**

- **Coca-Cola Scholarship Recipient – Blanca Herrera**
- **CSEA Statewide Employee Recognition (Sylvia Viramontes)**

Ms. Martinez arrived at this point of the meeting.

**G. Presentation**

- **Executive Summary – GEAR UP**

**II. CONSENT AGENDA**

140. It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees approve the Consent Agenda as presented;

**A. FINANCE & BUSINESS**

**1. Finance & Business Reports**

- a. Purchase Order Report
- b. Payroll Warrant Report

**2. Authorization for Out-of-State Travel & Conferences**

The Board of Trustees approved the following Staff and Board Members to attend the following educational conferences and meetings:

Lynette Nyaggah to attend conduct language research in Kenya and England, Nairobi and London, December 26, 2007 – January 12, 2008.

Rodney Lineweber to attend the AIPC Auto Industry Planning Council in Chicago, Illinois, August 20-21, 2007.

Mike Slavich to attend the AIPC Auto Industry Planning Council in Chicago, Illinois, August 20-21, 2007.

**3. Community Services**

- a. David Stackpole ada All About Learning – To provide a series of Lego Camps for summer, Dates of service will be August 16, 2007 through June 30, 2008. Payment will be \$99 per child.

**4. Grant**

AmeriCorps Teacher and Reading and Math Development Partnership (TRMDP) Program – The Foundation for California Community Colleges (FCCC) has awarded Rio Hondo College \$60,520 in renewed funding for the AmeriCorps TRMDP Program for the period of August 2007 through December 2008. The AmeriCorps TRMDP's purpose is to create new service and achievement programs that support 50 (fifty) students entering the teaching profession, including experience tutoring K-6 children in literacy skills. Rio Hondo College has had the program since year 2000.

**B. PERSONNEL**

**1. Academic**

a. Employment

Hourly as Needed, 2007-2008

LATHAM, Randy, Public Safety

SANCHEZ, Enrique, Public Safety

Part Time, Fall 2007

ACEVES, Joanna, Health Science

BARMAN, Kevin, Social Science

CHAVEZ, Mario, Health Science

COX, Daniel, Apprenticeship

D'AMATO, Jennifer, Health Sci.

GALLEGOS, Ramon, Technology

HARDY, Roxann, Business

LEE, Rehwa, Physical Science

LIVINGSTON, Barbara, Technology

LUU, Alex, Arts & Cultural

MAXWELL, Caroline, Arts & Cultural

MITZEN, Kathleen, Health Science

RIVERS, Michael, Apprenticeship

RUSSELL, Christopher, Arts & Cultural

TCHEUMANI, Gerard, Health Sci.

VALENZUELA, Javier, Arts & Cultural

WILLIAMS, Travis, Business

AKER, Keith, Apprenticeship

BRADY, Michael, Social Sci.

COSAND, Jeremy, Social Sci.

CULHANE, Richard, Social Sci.

DeHART, Scott, Social Science

HAGAR, Kenneth, Technology

LAU, Bernie, Social Science

LEWIS, Mark, Business

LOW, Sandra, Arts & Cultural

MARTINEZ, Paul, Arts & Cultural

MEIGS, Thomas, Social Science

OLSON, Kirsten, Social Science

RUIZ, Yolanda, Health Science

TANAKA, Jennifer, Physical Ed.

VALLE, Lucena, Arts & Cultural

WIESENFELD, Alexandra, Arts & Cult.

b. Special Assignment, Summer 2007

COOK, Robert, Technology, ATT Grant

Special Assignment, Fall 2007

TABATA, Flint, Technology, COC Budget

2. Management and Confidential

a. Resignation

BEJARANO-VERA, Patricia, Director of GEAR UP, last day of employment was August 1, 2007

3. Classified

a. Employment

OKAMOTO, Kelly, Instructional Assistant, Physical Education, 50%, 11.75 months, effective July 23, 2007

Continued Employment, Regular Classified

The following employees will continue in the designated capacity with dedicated funding through August 31, 2008. If continued funding should not be available, 45-day notice shall be served prior to the end of funding

CO, Edwin, Paraprofessional Tutor, Student Support Services  
MGRDICHIAN, Hovhannes, Paraprofessional Tutor, Stud. Support Ser.  
PALLINI, Cynthia, Educational Advisor, Student Support Services  
VALDIVIA, Michelle, Paraprofessional Tutor, Student Support Services

Short Term, 2007-2008

GARCIA, Maria, Clerk Typist II, Social Science, ending date November 15, 2007

Substitute, 2007-2008

MONTEZ, Mistie, Clerk Typist III, Counseling, effective August 6, 2007  
PEREZ, Margaret, Instr. Asst./MSC, effective August 16, 2007  
TELLEZ, Armida, Clerk Typist III, Comm.&Lang., effective September 28, 2007  
VANN, Roberta, Instructional Asst./MSC, effective August 16, 2007

b. Medical Leave

VAZQUEZ, Christopher, in EOP&S has requested a Family Care and Medical Leave effective August 12, 2007 through October 5, 2007

c. Resignation

BATSON, Marsha, Clerk Typist II, Cal WORKS, last day of employment is September 5, 2007.

4. Unrepresented

a. Employment

Non-Credit

HANOHANO, Erin, Community Services

b. Volunteer

GUARDADO, Patricia, Counseling

**III. ACTION ITEMS**

**A. FINANCE & BUSINESS**

**1. Consultant Services**

141. It was moved by Ms. Acosta-Salazar seconded by Mr. Couso-Vasquez and carried unanimously, that the Board of Trustees approved the Consultant Services as outlined below and authorized the Superintendent/President or designee to sign the appropriate documents on behalf of the District.

- a. Morgan Chikosi - To conduct onsite evaluation of the Auto Program. Chikosi is the NATEF evaluation team leader. Dates of service will be August 16, 2007 through October 1, 2007. Payment is not to exceed \$1,500 from an ATT grant.
- b. Leo Aguilar – To present workshops to Foster Youth in the Independent Living Programs. Dates of service will be August 16, 2007 through June 30, 2008. Payment is not to exceed \$2,400 from ILP-B.
- c. Maria Dolores Alvidrez – To present classes for Foster and Kinship Care Providers in Spanish and English on topics such as “Becoming a Responsible Citizen”, “Child Development”, “Behavior Management”, “D-Rate Pre-service”, “Learning About Honesty”, “Attachment Issues”, “Child Abuse and Prevention”, “Cultural Diversity”, “HIV/AIDS”, “Working Successfully with Birth Parents”, “If You Had to Choose What Would You Do?”, “Maybe Days”, “A Common Sense Guide to Culture in Foster Care”, “Parent Burnout”, “Germs are Not for Sharing”, “Family Night”, “Grief and Loss”, “Impact of Trauma”, “Hard to Handle Kids”, “Building Self Esteem” and other related topics in Foster Care, Youth and Parenting. Dates of service will be September 1, 2007 through December 31, 2007. Payment is not to exceed \$2,150 from FKCE.

- d. Christina Maria Auer-Arriaga – To present workshops to Foster and Kinship Care Providers on topics such as “Holiday Blues”, “Working Successfully with Birth Parents”, “Family Night” and other related topics in foster care and parenting. Dates of service will be September 1, 2007 through December 31, 2007. Payment is not to exceed \$455 from FKCE.
- e. Virginia Baker – To present workshops to Foster and Kinship caregivers on topics such as “D-Rate Pre-Service/DCFS Trainings” and other related topics in Foster Care and Parenting. Dates of service will be September 12, 2007 through June 30, 2008. Payment will not exceed \$500 from FKCE.
- f. Tamitra Clark – To present workshops to Foster Youth in the Independent Living Adult Program on Youth Issues such as “Emancipation”, “Housing”, “Independent Living” and “Safety Issues”. Dates of service will be September 1, 2007 through June 30, 2008. Payment will not exceed \$800 from ILP-A.
- g. Tammy Dehesa – To present workshops to Foster and Kinship Caregivers on “F-Rate Pre-Service”, “Foster Parent Roll” and other foster care related topics. Dates of service will be September 1, 2007 through June 30, 2008. Payment will not exceed \$400 from FKCE.
- h. Lydia Slawson – To present workshops to Foster Youth in the Independent Living Program. Dates of service will be August 16, 2007 through June 30, 2007. Payment is not to exceed \$3,200 from ILP-B.
- i. Karen Dixon – To present workshops to Foster Youth in the Independent Living Program. Dates of service will be August 16, 2007 through June 30, 2007. Payment is not to exceed \$3,200 from ILP-B.
- j. Karen Dixon – To present workshops to Foster and Kinship Care Providers/Youth on topics such as “Preparing for School – Improving Education Outcomes”, “Mental Health Disorders and Children”, “Preparing for the Holidays”, “Family Night” and other related topics in Foster Care, Youth and Parenting. Dates of service will be September 1, 2007 through December 31, 2007. Payment is not to exceed \$700 from FKCE/ILP-A.
- k. Monique Felix – To serve as a Mentor and Peer Counselor to Foster Youth in the Independent Living Program. Dates of service will be August 16, 2007 through June 30, 2008. Payment is not to exceed \$800 from ILP-B.

- l. Jose Gutierrez – To present workshops to Foster and Kinship Care Providers on topics such as “Learn About Angry Feelings”, “Hands are Not for Hitting”, “The Five Minute Parent” and other related topics in Foster Care and Parenting. Dates of service will be August 16, 2007 through December 31, 2007. Payment is not to exceed \$810 from FKCE.
- m. Mary Hibbard – To present workshops to Foster and Kinship Care Providers on topics such as “Inhalant Abuse” and other related topics in Foster Care and Parenting. Dates of service will be September 1, 2007 through December 31, 2007. Payment is not to exceed \$180 from FKCE.
- n. Linda Hughes – To serve as a facilitator for Foster Kinship Care Education Classes for Foster and Relative Caregivers on topics such as “Helping Your Child Become a Reader”, “Active Parenting”, “Holiday Blues”, “Making the Holidays a Happy Time”, “Working Successfully with Birth Parents”, “Family8 Night” and other topics related to Foster Care and Parenting. Dates of service will be August 16, 2007 through December 31, 2007. Payment is not to exceed \$590 from FKCE.
- o. Martha Romero – To present workshops to Foster and Kinship Care Providers and Foster Youth on topics such as “First Aid Safety Issues”, “Medical Fragile Infants” and other related medical and foster care topics. Dates of service will be September 1, 2007 through December 31, 2007. Payment is not to exceed \$300 from FKCE/ILP-A.
- p. Norma Salazar – To present workshops to Foster and Kinship Care Providers on topics such as “Impact of Trauma”, “Hard to Handle Kids”, “Building Self Esteem in Our Children” and other related topics in Foster Care and Parenting. Dates of service will be September 1, 2007 through December 31, 2007. Payment is not to exceed \$450 from FKCE.
- q. Lori Switanowski – To present Foster and Kinship Care education classes to foster and relative caregivers on topics such as “Depression and Symptoms in Children”, “Holiday Blues”, “Helping Children Get Through the Holidays”, “Know and Follow Rules”, “Permanency and the DCFS System”, “Fostering Sexually Abused Children” and other topics related to Foster Care. Dates of service will be September 1, 2007 through December 31, 2007. Payment is not to exceed \$900 from FKCE.

- r. Ana M. Vargas – To supervise and facilitate Foster and Kinship Care Education Classes for foster and relative caregivers on topics such as “Self Esteem”, “Teaching Your Children Responsibility”, “California Children’s Services (CCS)”, “Teaching Your Children About Science” and other topics related to Foster Care. Dates of service will be August 16, 2007 through December 31, 2007. Payment is not to exceed \$375 from FKCE.
- s. Catherine Adesina – To present workshops to Foster and Kinship Care Providers to topics such as “Child Development, Ages and Stages”, “Teaching Your Child Good Habits”, “Behavior Modification” and other topics related to Foster Care and Parenting. Dates of service will be September 1, 2007 through December 31, 2007. Payment is not to exceed \$525 from FKCE.
- t. Dr. John Drew dba Drew & Associates – To review Title V project scope and activities completed from October 2003 through September 2007 and also to provide management assistance of final year of Title V Grant which will be ended September 30, 2008. Dates of service will be August 16, 2007 through September 30, 2008. Payment is not to exceed \$75,000 from Title V Grant.

**2. Agreement and Resolution – Infant Toddler Resource**

142. It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees approve the agreement and resolution for funding of the Infant and Toddler Resource Program for FY 2007-2008 and authorized the Administration to sign the appropriate documents on behalf of the District.

**3. Revenue Agreement – Center for Training and Development at College of the Desert – Desert Community College District**

143. It was moved by Mr. Couso-Vasquez, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees enter into a contract with Desert Community College District as outlined and authorized the Administration to execute contracts on behalf of the District.

This is an agreement between Center for Training and Development at College of the Desert – Desert Community College District and Rio Hondo’s Center for Advanced Transportation Technology Institute (ATTI) to conduct Compressed Natural Gas (CNG) Bus Training through November 15, 2007 the sessions will consist of:

- a. Ten (10) courses of Clean Natural Gas School Bus Technicians Training
- b. One (1) course of Clean Natural Gas Managers Training

Upon completion and acceptance of the contract work by the Center for Training and Development at College of the Desert – Desert Community College District will pay \$36,900 upon receipt of invoice.

**4. Appointment to Rio Hondo College Citizen’s Oversight Committee**

144.

It was moved by Mr. Mendez, seconded by Mr. Quintero and carried unanimously, that the Board of Trustees approve the reappointment members to the Citizen’s Oversight Committee as outlined. Vacancies for Trustee Areas 2 (Martinez) and 4 (Mendez) will be brought forward at the September 19, 2007 Board Meeting.

**Rio Hondo Community College  
Citizens’ Oversight Committee**

Seat #	Committee Member	Appointed By	Designated Representative or Non-designated	Term Start	Term End	Re appoint
1A	Pete Chinn	Andre Quintero	Business	2007	2008	Yes
1B	Robert Lawe	Andre Quintero	Non-designated	2006	2008	N/A
2A	Patricia Romero	Maria Elena Martinez	Taxpayers or Homeowners Assn.	2006	2008	N/A
2B	John Diaz, Sr.	Maria Elena Martinez	Senior Citizen	2004	2007	
3A	John Gonzales	Angela Acosta-Salazar	Non-designated	2006	2008	N/A
3B	Sam Guyan	Angela Acosta-Salazar	Non-designated	2006	2008	N/A
4A	Oscar Payan	Gary Mendez	Non-designated	2004	2007	
4B	Toby Chavez	Gary Mendez	Non-designated	2006	2008	N/A
5A	Sylvia Southerland	Garry Couso-Vasquez	Foundation	2007	2008	Yes
5B	Oscar Cruz	Garry Couso-Vasquez	Non-designated	2006	2008	N/A
S	Matthew Dorn	ASB	Student	2006	2008	N/A

**5. Approve Instructional Services Agreements**

145.

It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees approve the Instructional Service Agreements as outlined below and authorized the Superintendent/President or designee to sign the appropriate documents on behalf of the District.

- City of Pomona Police Department located at 490 West Mission Blvd., Pomona, CA for the term through June 30, 2012. Revenue generated from FTES will be split 70% to Rio Hondo and 30% to the agency.
- City of San Gabriel Fire Department located at 1303 Del Mar Avenue, San Gabriel, CA for the term through April 18, 2012. Revenue generated from FTES will be split 60% to Rio Hondo and 40% to the agency.

**6. Budget Augmentation – Classified A-Day Positions**

146.

It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees approve the positions to increase the work year of 2007-2008 listed below; the increase of salary and the benefits of the work year is \$22, 922.

**Classified A-Days Positions**

<b>Employee</b>	<b>Department</b>	<b>% of Full-Time</b>	<b>Current # of Months</b>	<b>Proposed # of Months</b>
Liz Chavez	Career Development	100%	11	11.5
Joshua Ruiz	EOP&S	47.5%	9	9.5
Teresa Martinez	Flex	47.5%	11	11.5
Hao Vo	Communications and Language	47.5%	11	11.5
Christopher Soto	Communications and Language	65%	11	11.5
Erich Munden	Technology	77.5%	10.5	11
Joe Enriquez	Technology	100%	11	11.5
Joey Leavitt	Technology	100%	11	11.5
Vivian Rico	Children's Center	45%	11	11.5

Hovhannes Mgrdichian	Student Support Services, Upward Bound	25%	10	10.5
Lisa Sandoval	Business	100%	11	11.5
Roy Escarcega	Technology	25%	11	11.5
Eloise Valdivia	Student Support Services, Upward Bound	25%	10	10.5
Melanie Banuelos	Math and Science	31.25%	10	10.5
Erika Tapia	Student Support Services, Outreach	25%	10	10.5

7. **Award Bid #1222 – Campus Wide Wireless Solution and Installation**

147. It was moved by Ms. Acosta-Salazar seconded by Ms. Hernandez and carried, that the Board of Trustees accept and award Bid #1122 submitted by Aloha Islands Cable Corporation dba: Cablemasters in the amount of \$407,618 for the Campus Wide Wireless Solution & Installation from Bond Funds and authorized the Administration to sign the appropriate documents on behalf of the District. Mr. Couso-Vasquez abstained. Mr. Quintero voted no.

8. **Hewlett Packard Hardware and Enterasys Network Upgrade to Support SunGard’s Banner ERP/MIS Software**

148. It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees award contracts to, a) Systems Technology Associates for HP Equipment under the DGS agreement #IS-05-70-16-01, for \$735,360 and, b) NE System for Enterasys network equipment under the CMAS agreement 3-04-70-2045B in the amount of \$60,213 from Bond Funds.

9. **Revenue Agreement – Digital Volt Ohm Meter Training Course – Southern California Regional Transit Training Consortium**

149. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees enter into a contract with Southern California Regional Transit Training Consortium as outlined and authorized the Administration to execute the appropriate documents on behalf of the District.

**B. PRESIDENT'S OFFICE**

**1. Revision of Board Policies 5000's (Student Services) – First Reading**

150. It was moved by Mr. Quintero, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees delay approval of Board Policies for second reading until the October 17, 2007 meeting.

**IV. INFORMATION ITEMS**

- 1. Building Program**
- 2. New Administrative Procedures – 4000s (Academic Affairs)**

**V. CLOSED SESSION**

Ms. Martinez recessed the meeting to Closed Session at 8:35 p.m. Ms. Martinez reconvened the meeting at 9:35 and reported that the following action was taken in Closed Session:

*(Pursuant to Section 54957)*

• **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

151. It was moved by Mr. Couso-Vasquez, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees took action to approve a settlement agreement with employee #404 (Faculty Seniority number).

• **PUBLIC EMPLOYEE APPOINTMENT**  
○ **Interim Director, GEAR-UP**

152. It was moved by Mr. Quintero, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees direct the Superintendent/President to take the appropriate action to employ Irma Archuleta as Interim, Director of GEAR-UP until December 30, 2007 pending job references.

*(Pursuant to Section 54957.6)*

• **CONFERENCE WITH LABOR NEGOTIATOR**  
Agency Negotiator: Teresa Dreyfuss  
Employee Organization: CSEA/RHCFA

No action taken on this item.

*(Pursuant to Section 54956.8)*

- **CONFERENCE WITH REAL PROPERTY NEGOTIATOR – Properties**
  - **3017 Tyler Avenue, El Monte, California**
  - **11515 South Colima Road, Whittier, California**

No action taken on this item.

**VI. ADJOURNMENT**

Ms. Martinez adjourned the meeting at 9:40 p.m. The date of the next Regular Meeting of the Board of Trustees will be Wednesday, September 5, 2007, 6:00 p.m.; Board Room, Administration Building, Rio Hondo College.