



**Rio Hondo Community College District
REGULAR MEETING
OF THE BOARD OF TRUSTEES
MINUTES – DECEMBER 10, 2008**

Location: Rio Hondo College Board Room
3600 Workman Mill Road, Whittier CA 90601

Members Present: André Quintero, President
Angela Acosta-Salazar, Vice President
Gary Mendez, Clerk
Maria Elena Martinez, Member
Garry Couso-Vasquez, Member
Cristela Solorio Ruiz, Student Trustee

Members Absent: None.

Staff Members: Dr. Ted Martinez, Jr., Superintendent/President
Dr. Paul Parnell, Vice President, Academic Services
Ms. Teresa Dreyfuss, Vice President, Finance & Business
Mr. Henry Gee, Vice President, Student Services
Ms. Beverly Reilly, President, Academic Senate
Ms. Lisa Sandoval, President, CSEA
Mr. Adam Wetsman, Representing RHCFA
Mr. Ernesto Zumaya, President ASB
Ms. Sandy Sandello, (Recorder)

I. CALL TO ORDER

A. Call to Order

Ms. Acosta-Salazar called the meeting to order at 6:04 p.m.

B. Pledge of Allegiance (Led by RHC Color Guard)

The Rio Hondo Color Guard led the pledge of allegiance.

C. Roll Call

All members were present.

D. Open Communication for Public Comment

No public comments were made.

E. Approval of Minutes: November 12, 2008

196.

It was moved by Ms. Ruiz, seconded by Mr. Quintero and carried unanimously, that the Board of Trustees approved the minutes of November 12, 2008 as presented.

BOARD OF TRUSTEES: André Quintero, Angela Acosta-Salazar, Gary Mendez, Maria Elena Martinez
Garry Couso-Vasquez, Cristela Solorio-Ruiz, Student Trustee

G. Annual Organization and Election of Officers

Ms. Acosta-Salazar called the annual organization meeting to order and asked for nominations for the office of President of the Board of Trustees.

Mr. Couso-Vasquez nominated Mr. Quintero. Ms. Acosta Salazar asked if there were any other nominations, and there were none.

1. It was moved by Mr. Mendez, seconded by Mr. Couso-Vasquez and carried to close the nominations. Ms. Acosta-Salazar introduced and congratulated Mr. Quintero as the new President of the Board of Trustees.

Mr. Quintero assumed the chairmanship of the meeting and called for nominations for Vice President of the Board of Trustees.

2. Mr. Mendez nominated Mr. Couso-Vasquez; Ms. Martinez nominated Ms. Angela Acosta-Salazar. Mr. Couso-Vasquez declined the nomination due to health reasons. A roll call vote was taken; Mr. Mendez abstained; and the recorder was instructed to cast a ballot for Ms. Acosta Salazar as the Vice President of the Board of Trustees.

Mr. Quintero called for nominations for Clerk of the Board of Trustees.

Ms. Acosta Salazar nominated Mr. Couso-Vasquez; Mr. Quintero nominated Mr. Mendez. Mr. Couso-Vasquez declined the nomination due to health reasons.

3. Mr. Quintero closed the nominations for the Office of Clerk of the Board of Trustees and the recorder was instructed to cast a ballot for Mr. Mendez.

4. In accordance with Board Policy, the Superintendent/President, shall serve as Secretary to the Board of Trustees. Mr. Quintero asked if there were any objections, and all answered no.

The President of the Board called for nominations for representative to elect a member to the Los Angeles County School District Organization.

5. Mr. Mendez nominated Ms. Martinez. Mr. Quintero asked if there were any objections; all replied no and Ms. Martinez was appointed as member to the Los Angeles County School District Organization.

Mr. Quintero asked for nominations to elect a member to represent the Board on the Los Angeles County Schools Trustees Association.

6. Mr. Mendez nominated Ms. Martinez; Mr. Quintero asked if there were any objections; all replied no and Ms. Martinez was appointed as member of the Los Angeles County School District Organization.

H. Commendation

- ~~Distinguished Service Award (Congresswoman Linda Sanchez)~~
- Faculty Retirement (*Joanne Haskins*)

I. Presentation

- Rio Hondo College Vocal Ensemble

Mr. Quintero recessed the meeting at 6:20 for a 15 minute break. Mr. Quintero reconvened the meeting at 6:35 p.m.

II. CONSENT AGENDA

7. It was moved by Mr. Mendez, seconded by Ms. Ruiz and carried unanimously, that the Board of Trustees approve the following Consent Agenda.

A. **FINANCE & BUSINESS**

1. **Finance and Business Reports**

a. Purchase Order Report

Attached is the Purchase Order Report reviewing purchases for the preceding 60 days. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vendor Services prior to the meeting for Board review. The purchases have been processed in accordance with Board Policy No. 3600.

b. Payroll Warrant Report

Attached is the Payroll Warrant Report for the month of November, 2008.

c. Quarterly Report

Attached is the Quarterly Financial Status Report for the period ending September 30, 2008.

2. Authorization for Out-of-State Travel & Conferences

The Board approved the following Board and staff members to attend the following meetings and educational conferences:

Cynthia Pallini to attend the TRIO Training Institute in Las Vegas, NV, January 28-30, 2009.

Zolita Fisher to attend the TRIO Training Institute in Las Vegas, NV, January 28-30, 2009.

Russell Castaneda-Calleros to attend the ACCT 2009 Community College National Legislative Summit in Washington D.C., February 8-11, 2009.

Shin Liu to attend the Course Technology 2009 Conference in Las Vegas, NV, March 11-13, 2009.

3. Approval of Clinical Affiliation Agreement with Shepherd of the Hills Lutheran Preschool

The Health Science Department is requesting the services of Shepherd of the Hills Lutheran Preschool located in Whittier, California to provide Rio Hondo Community College District Health Science students with clinical experience. The department has identified a need to expand the facilities for clinical experience since community facilities currently utilized are becoming impacted with students. Term of the Affiliation will continue through June 30, 2013.

4. **Resolution Regarding the California Department of Education Grant Funding Instructional Materials Agreement**

The Office of Child Development of the California Department of Education is providing funds for the operation of the Rio Hondo Children's Center. This contract CIMS-8279 provides funding for the purchase of instructional materials from July 1, 2008 through June 30, 2009 in the amount of \$1,979.

5. **Community Services**

- a. Rosemary Arroyo – To teach “Dance Aerobics” courses. Dates of service will be January 1, 2009 through June 30, 2009. Payment will be split 60% to Rio Hondo and 40% to consultant.
- b. Frank McGouirk – To teach “Aikido” and “Tai Chi” courses. Dates of service will be December 11, 2009 through June 30, 2009. Payment will be split 60% to Rio Hondo and 40% to consultant.
- c. Claude C. Martinez – To teach “How to Start a Non-Profit Organization”, “Supervision for Non-Profit Organizations”, “Conflict Resolution for Non-Profit Organizations”, and “Strategic Planning for Non-Profit Organizations”. Dates of service will be January 1, 2009 through June 30, 2009. Payment will be split 60% to Rio Hondo and 40% to consultant.
- d. Michelle Rae Vincent – To teach “Intro to Painting Culture” and “Intro to Ceramics”. Dates of service will be January 1, 2009 through June 30, 2009. Payment will be split 60% to Rio Hondo and 40% to consultant.
- e. Doug Hammer aka Doug Hammer Photography – To teach “Digital Photography”. Dates of service will be January 1, 2009 through June 30, 2009. Payment will be split 60% to Rio Hondo and 40% to consultant.
- f. James Sanchez – To teach “Learn to Become a Corporate Travel Agent”. Dates of service will be January 1, 2009 through June 30, 2009. Payment will be split 60% to Rio Hondo and 40% to consultant.

6. **Renewal Agreement – California Early Childhood Mentor Program**

San Francisco Community College District (SFCCD) is the fiscal agent for Grant 8079 Early Childhood Mentor Program from the California State Department of Education. Cerritos College will take the lead in the Cerritos/Rio Hondo Regional Early Childhood Mentor Program. The Program provides such services as: coordinating and offering an adult supervision course and seminars for mentors and directors; coordinating and developing mentoring programs; offering honoraria for faculty working with the college mentoring program; providing books and other instructional materials for mentors; printing and copying mentor materials.

As a result of recruiting Mentor Teachers through this program Rio Hondo College Child Development students are offered the opportunity to complete their fieldwork/practicum hours under the supervision of a Mentor Teacher who meets the State of California requirements for providing a quality classroom environment and has specific training to work effectively with adult students.

For the period through June 30, 2010, SFCCD will pay up to \$1,000 for the Contractor's College Coordinator and up to \$300 for printing and copying costs for program implementation or mentor materials.

B. PERSONNEL

1. Academic

a. Employment

Hourly as Needed, 2008-2009

HARRIS, Roy, Public Safety KERR, Ruth Mae, Public Safety
VITA, Albert, Public Safety

b. Sabbatical Leave, 2009-2010

ALVARADO, Lupe, Counseling
GUERRERO, Claudia, Communications & Languages
PUGA, Gilbert, Communications & Languages
RIFINO-JUAREZ, Melissa, Social Sciences

2. Classified

a. Employment, 2008-2009

Regular Classified

CRAWFORD, Mark, Grounds Maintenance Worker,
Facilities Services, 65%, 12 months, effective December 1, 2008

ESTRADA, Rafael, Grounds Maintenance Worker, Facilities
Services, 100%, 12 months, effective December 8, 2008

LARA, Jose, Student Services Assistant, Transfer Center, 100%,
12 months, effective December 1, 2008

Short Term

DIAZ, Lorraine, Instructional Assistant, MSC, ending date June 30, 2009

VERDUGO, Leona, Clerk Typist III, Career Technical Education,
ending date March 11, 2009

Substitute

FIGUEROA, Michael, Custodian, Facilities Services, ending date
June 30, 2009

IGLESIAS, Rosa, Custodian, Facilities Services, ending date June 30, 2009

b. Promotion

BANUELOS, Naomi, Secretary, Admissions & Records, 100%, 12 months,
effective December 15, 2008

c. Resignation

CASTRO, Laura, Educational Advisor for DECE, GEAR-UP, last
day of employment is December 15, 2008

3. Unrepresented, CP 5155, 2008-2009

a. Employment

Hourly

YOUSSEFI, Malosak, Model

Volunteers

HUNNEL, Christio, Physical Ed.

HERRERA, Rene, Physical Ed.

Students

ALUSHA, Alexandria, EOP&S
BANUELOS, Francisco, GEAR-UP
GINERIS, Katie, LAC
MARTINEZ, Jonathan, Public Safety
PADILLA, Ana, Accounting
USSERY, Sarah, Accounting

AVILA, Rachel, Child Devp. Ctr.
CASTANON, Stephanie, Cal WORKS
HUIPIO, Apolinar, MSC
MUNIZ, Elijah, Disabled Students
REYES, Margarita, Foster Care

C. ACADEMIC AFFAIRS

1. Curriculum Items

a. **New Courses that are Part of an Existing Program**

The following courses have been recommended for inclusion in our offerings and catalog:

ACCT 104: Introduction to Governmental & Not-for-Profit Accounting (Business)

Degree Applicable; (3 Units)

Justification: To assist students with furthering their educational requirements for the CPA exam and to be qualified for governmental & not-for-profit entry level jobs.

ACCT 201: Intermediate Accounting I (Business)

Degree Applicable; (3 Units)

Justification: To assist students with furthering their educational requirements for the CPA exam and to be qualified for higher level accounting jobs.

ACCT 202: Intermediate Accounting II (Business)

Degree Applicable; (3 Units)

Justification: To assist students with furthering their educational requirements for the CPA exam and to be qualified for higher level accounting jobs.

AUTOT 108: Introduction to Automotive Diesel Service & Operation

(Automotive Technology)

Degree Applicable; (3 Units)

Justification: Automakers have recently announced a number of new diesel product offerings, and consumers can expect to see more diesel options available in showrooms starting 2008.

ENGL 127H

(Communications and Languages)

Degree Applicable; (3 Units)

Justification: This is an introductory level linguistics course which covers the nature and structure of language. It introduces the concept of grammar in the linguistic sense, comprising phonology, morphology, syntax, semantics, and discourse. These areas of grammar are then applied to discussions of sociolinguistics, psycholinguistics, and anthropological linguistics, especially as they relate to the acquisition of first and second languages and the critical relationship between linguistics and teaching.

LIT 110: Postcolonial Literature

(Communications and Languages)

Degree Applicable; (3 Units)

Justification: This course will expose students to a survey of literature which has historically been marginalized. Living in an increasingly globalized world, it is critical that students are offered literatures which broaden their awareness and understanding of a multiplicity of cultures, histories, and nations. This course is beneficial for English majors, future elementary and secondary teachers, and students interested in broadening their knowledge of diverse literature.

LIT 110H: Postcolonial Literature

(Communications and Languages)

Degree Applicable; (3 Units)

Justification: This course will expose students to a survey of literature which has historically been marginalized. Living in an increasingly globalized world, it is critical that students are offered literatures which broaden their awareness and understanding of a multiplicity of cultures, histories, and nations. This course is beneficial for English majors, future elementary and secondary teachers, and students interested in broadening their knowledge of diverse literature. The honors program is growing and this course will increase student's choices to fulfill the honors requirement.

LIT 130: Women and Literature

(Communications and Languages)

Degree Applicable; (3 Units)

Justification: This course is beneficial for English majors, students planning to transfer to a university, and anyone interested in the topic.

LIT 143H: Exploring Authors

(Communications and Languages)

Degree Applicable; (1 Unit)

Justification: Students may take this course to deepen their knowledge and understanding of one particular author.

MUSIC 119: Advanced College Community Orchestra
(Art)
Degree Applicable; (1 Unit)
Justification: This is a degree appropriate course for Music.

MUSIC 135: Music in Film
(Art)
Degree Applicable; (3 Units)
Justification: This is a degree appropriate course for Music.

SOC 120: Perspectives of Sex and Gender
(Social Science)
Degree Applicable; (3 Units)
Justification: Rio Hondo College has always attempted to be at the forefront of diverse course offerings. This class will be a step to that goal. Also, a course on sex and gender will enrich the students' lives through an understanding of issues of body image, the "genderized" social system, gender stratification, and gender equality. These are topics that students can use throughout their chosen professions and in the rest of their lives.

b. New Program

The following degrees have been recommended for inclusion in our offerings and catalog:

A.A. Degree – English and Literature
(21 Units)

A.A. Degree – General Studies with Areas of Emphasis
(18 Units)

c. New Non-Credit Courses

NCVOC 102: Introduction to Microsoft Office
Non-Degree Applicable
Justification: With the inclusion of computers in most courses across the curriculum, our students need an introduction to basic computer functions and how to perform them.

NCESL 015: ESL Beginning
Non-Degree Applicable
Justification: This course is designed to meet the needs of ESL learners who need to sharpen their ability to accomplish everyday tasks in an English-speaking setting. Students who complete the non-credit sequence of courses will be ready to transition into credit-level instruction.

NCESL 016: ESL Intermediate Low
Non-Degree Applicable
Justification: This course is designed to meet the needs of ESL learners who wish to deepen their ability to communicate within English-speaking environments, such as school or the workplace. Students who complete the non-credit sequence of courses will be ready to transition into credit-level instruction.

NCESL 017: ESL Intermediate High
Non-Degree Applicable

Justification: This course is designed to meet the needs of ESL learners who need to sharpen their ability to communicate within a variety of English-speaking community, academic, and workplace settings. Students who complete the non-credit sequence of courses will be ready to transition into credit-level instruction.

NCESL 018: ESL Advanced
Non-Degree Applicable

Justification: This course is designed to meet the needs of ESL learners who wish to strengthen and fine-tune their ability to communicate in English within a wide range community, academic, and workplace settings involving tasks of some complexity. Students who complete the non-credit sequence of courses will be ready to transition into credit-level instruction.

d. Unit Changes

The following courses/programs have been recommended for a unit change to reflect an increase/decrease in course content:

A.S. Degree – Automotive Technology
(From 32 Units to 35 Units)

PAC 075-B: Basic Police Recruit Class Level III
(From 2 Units to 3 Units)

*UC transfer process in progress for courses where applicable

III. ACTION ITEMS

A. FINANCE & BUSINESS

1. Annual Audit Report

8. It was moved by Ms. Martinez, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees accepted the audit for fiscal year ending June 30, 2008.

2. Consultant Services

9. It was moved by Ms. Ruiz, seconded by Mr. Couso-Vasquez and carried unanimously, that the Board of Trustees approve the Consultant Services as outlined below and authorized the Superintendent/President or designee to sign the appropriate documents on behalf of the District.
- a. Dr. John Drew, aka Drew & Associates - To provide ongoing project management assistance to the VP, Student Services, Project Director and Helen Leung, Project Coordinator. Dates of service are January 1, 2009 through June 30, 2009. Payment is not to exceed \$35,000 from Title V funding.
 - b. Rachel Lopez – To provide services as a yoga instructor for the January Jumpstart event. Date of service is January 10, 2009. Payment is not to exceed \$85 from VTEA.

- c. Carol McDowell - To provide services as a yoga and pilates instructor for the January Jumpstart event. Date of service is January 10, 2009. Payment is not to exceed \$85 from VTEA.
- d. Frank McGourick - To provide services as a tai chi instructor for the January Jumpstart event. Date of service is January 10, 2009. Payment is not to exceed \$100 from VTEA.
- e. Heinz Altieri - To instruct a boot camp class for the January Jumpstart event. Date of service is January 10, 2009. Payment is not to exceed \$150 from VTEA.
- f. Vic Coliflores - To instruct self defense and body bliss classes for the January Jumpstart event. Date of service is January 10, 2009. Payment is not to exceed \$85 from VTEA.
- g. Heather Gillette - To instruct a body connectivity class for the January Jumpstart event. Date of service is January 10, 2009. Payment is not to exceed \$75 from VTEA.
- h. Natalie Woo aka Equinox, Bodies in Motion - To instruct kick boxing and boot camp classes for the January Jumpstart event. Date of service is January 10, 2009. Payment is not to exceed \$125 from VTEA.
- i. Judi Grutter – To provide training in “Strong Interest Inventory and MBTI” for counselors and staff members. Date of service is February 27, 2009. Payment is not to exceed \$3,425 from Staff Development and Student Services.

3. **Designation of Open Space – Bid #1119 Library/Learning Resource Center**

10. It was moved by Ms. Ruiz, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees designated the described area as permanent reserved status to be preserved for the life of the building in compliance with LEED Certification requirements.

4. **Contract with the South Coast Air Quality Management District for Reduction in Air Pollution Attributed to GO RIO Bus Pass Program**

11. It was moved by Mr. Mendez, seconded by Mr. Couso-Vasquez and carried unanimously, that the Board of Trustees approved subsidy contract with the South Coast Air Quality Management District, in the amount of \$13,556.22 of calendar year 2009, for the purpose of subsidizing the GO Rio bus transit pass and authorized the Administration to sign the appropriate documents on behalf of the District.

5. **Approval of Change Order #4 – Thomco Construction Inc., Bid #1110 Santa Fe Springs Regional Training Center**

12. It was moved by Mr. Mendez, seconded by Mr. Couso-Vasquez and carried unanimously, that the Board of Trustees approved Change Order #4 increasing the contract amount by \$92,377 for a new total of \$1,615,086.16 and authorized the Administration to execute the change order on behalf of the District.

6. **RFP #1144 Move Management Consulting Services – Relocation Advisors, Ltd.**
13. It was moved by Mr. Couso-Vasquez, seconded by Ms. Ruiz and carried unanimously, that the Board of Trustees approved award of a contract to Relocation Advisors Ltd for provision of the move management consulting services outlined in an amount not to exceed \$45,000 from State/Bond funds and authorized the Administration to execute the appropriate documents on behalf of the District.
7. **Approval of Change Order #3 Bid #1108 Maintenance Facility Addition – EMAE International, Inc.**
14. It was moved by Ms. Ruiz, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees approve Change Order #3 increasing the contract by the amount of \$86,443.88 to a revised total of \$1,708,682.30 payable from Bond Funds and authorized the change order on behalf of the District.
8. **Construction Management Services – O’Connor Construction Management, Inc., Fees for Additional Services, Library/Learning Resource Center Construction**
15. It was moved by Mr. Couso-Vasquez, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees increase the contract amount of OCMI for additional services in the amount of \$137,510 for a revised total contract amount not to exceed \$1,242,195 from State/Bond Funds and authorized the Administration to execute the appropriate documents on behalf of the District.
9. **Construction Cost Estimating Services – O’Connor Construction Management, Inc., Fees for Student Services Complex**
16. It was moved by Ms. Ruiz, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees approved a contract for O’Connor Construction Management Inc., in an amount not to exceed \$24,000 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.
10. **Arborist Services – Arborgate Fees for Additional Services**
17. It was moved by Mr. Mendez, seconded by Mr. Couso-Vasquez and carried unanimously, that the Board of Trustees increase the contract amount of Arborgate for additional services in the amount of \$20,000 for a revised total contract amount of \$50,000 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.
11. **Architectural Services – Martinez Architects, Fees for Additional Services, Applied Technology Building Renovation**
18. It was moved by Mr. Couso-Vasquez, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees authorized an increase to the contract value of Martinez Architects for additional design services in the amount of \$13,534 for a revised total contract amount of \$999,376 from State and Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

12. **Design Services – LPA, Inc. Fees for Design Services, Physical Education Complex and Gymnasium**

19. It was moved by Mr. Couso-Vasquez, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees awarded a contract for design and estimating services in an amount not to exceed \$27,000 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

13. **Landscape Design Services - Melendrez**

20. It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees modify the scope of services as described and decrease the Melendrez contract by the amount of \$52,440 for a revised total contract amount not to exceed \$592,560 payable from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

B. PRESIDENT'S OFFICE

1. **Approval of Board Meeting Schedule for 2009**

21. It was moved by Ms. Ruiz, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees 1) approve the meeting schedule for 2009 and 2) determined that the meetings will be held in the community for the year 2009.

The following meeting dates are recommended for 2009:

January 14, 2009	July 8, 2009
Area 1 - February 11, 2009	August 12, 2009
March 11, 2009	September 9, 2009 – Area 4
Area 2 - April 8, 2009	October 14, 2009
May 13, 2009	November 4, 2009 – Area 5
Area 3 - June 10, 2009	December 9, 2009

The order being in the community was determined by Trustee Area and scheduled as listed above.

2. **Revision/New Board Policies (First Reading)**

22. It was moved by Ms. Acosta-Salazar, seconded by Ms. Ruiz and carried unanimously, that the Board of Trustees approved the new and revisions to the Board Policies listed below for a first reading.

These policies are being recommended for a first reading approval.

Revision of Board Policies

Section 2000s

BP 2015

Student Member(s) – The following sentence was added to the third paragraph, "The student member is not required to give up employment with the district." This sentence was added to be consistent with the language in Education Code Section 72023.5 which does not require student member(s) of the Board to give up employment with the college or district. Furthermore, the Attorney General's Opinion Number 04-406 dated August 15, 2007 concluded that a district is not required to terminate the employment of a student who becomes a member of the District's Governing Board.

BP 2105 **Election of Student Members** – Education Code sections added to reference

BP 2725 **Board Member Compensation** – Education Code section number updated.

Section 4000s

BP 4020 **Program, Curriculum, and Course Development** – Revised to reflect changes in Title 5 reference numbers; adds provisions for approving individual courses.

BP 4025 **Philosophy and Criteria for Associate Degree and General Education** -Deleted the reference to Title 5 Section 55805 and added title 5 Section 55061

BP 4050 **Articulation** - Revised to add Education Code references related to transfer core curriculum, including a new section that requests the University of California to address articulation and transfer paths to the baccalaureate degree.

BP 4100 **Graduation Requirements for Degrees and Certificates** - Revised to reflect changes in Title 5 reference numbers; revises criteria for certificates.

BP 4220 **Stand of Scholarship** – Deleted the references to Title 5 Sections 55750 et seq. and added Title 5 Sections 55020 et seq., 55030 et seq., and 55040 35 seq. to reflect revisions in the Title 5 Regulations.

BP 4225 **Course Repetition** - Revised to reflect changes in Title 5 reference numbers.

BP 4230 **Grading and Academic Record Symbols** - Revised to reflect changes in Title 5 reference numbers.

BP 4235 **Credit by Exam** – Deleted the reference to Title 5 Section 55753 and added Title 5 Section 55050

BP 4240 **Academic Renewal** - Deleted the references to Title 5 Sections 55764 and 55765 and added Title 5 Section 55044.

BP 4250 Probation, Disqualification and Readmission - Revised to reflect changes in Title 5 reference numbers; add “NP” as a grading symbol.

BP 4260 **Pre-Requisites and Co-requisites** - Revised to reflect changes in Title 5 reference numbers.

BP 4300 **Field Trips and Excursions** - Revised to reflect changes in Title 5 reference numbers; adds language clarifying district support for student expenses.

BP 4400 **Community Services Programs** - Revised to reflect the language used in Education Code section 78300.

Section 5000s

- BP 5020** **Nonresident Tuition** - *Revised* in accordance with CCC Chancellor's Office Legal Advisory 06-03, addressing exemptions from nonresident tuition and a court ruling related to Education Code section 68130.5, which exempts from nonresident tuition all students who attended high school in California for three or more years and graduated (or attained a high school equivalency) from a California high school. The legal references were updated and other minor edits were made.
- BP 5040** **Student Records and Directory Information** - The title of this policy was modified to become "Student Records, Directory Information, and Privacy."
- BP 5050** **Matriculation** - Added "et seq." to Title 5 Section 55500 in the references.
- BP 5120** **Transfer Center** - *Revised* to add Education Code references related to transfer core curriculum and path requirements (including new EC section 66721.7 requesting the University of California to articulate courses with community colleges and on curricular paths to achieve the baccalaureate degree).
- BP 5500**
BP 5550 **Standards of Conduct, and Speech: Time, Place, and Manner**
Revised to add a reference to Education Code section 66301 in accordance with AB 2581. The law extends to administrators existing law that prohibits governing boards from adopting policy that subjects students to disciplinary action solely on the basis of speech, when it would qualify as protected speech if engaged in outside of the classroom; and clarifies that protected student speech also includes the student press. Current policies and procedures comply with this law.
- BP 5700** **Athletics** - *Revised* to add Education Code section 67362 to the references in accordance with AB 2165. The law addresses student athlete eligibility related to criminal prosecution. It does not specifically require colleges to adopt specific policies or procedures. Education Code sections 67360 and 67361 were also added to the references, which address financial inducements to student athletes or their families.

Section 6000s

- BP 6600** **Capital Construction** - *Revised* to reflect SB 1304, which permits and sets conditions for the use of state funds to acquire existing buildings and adds Education Code section 81005. up
- BP 6800** **Safety**. References added.
- BP 6900** **Bookstore(s)**. Reference revised.

New Board Policies

- BP 5800** **Prevention of Identity Theft in Student Financial Transactions** -
New Policy: Created to comply with the Fair and Accurate Credit Transactions Act (FACT Act), a new federal law that requires any public agency which establishes "covered accounts," i.e. accounts that involve multiple payments or transactions, to implement a program to monitor for identity theft. This new policy is legally required.

IV. INFORMATION ITEMS

1. **Building Program**
 - **Bond Expenditure Report**
2. **New Board Policies (Section 3000s)**
3. **Administrative Procedures 5430 and 1055**

Mr. Mendez left at this point of the meeting.

V. CLOSED SESSION

Mr. Quintero recessed the meeting to Closed Session at 8:05 p.m. Mr. Quintero reconvened the meeting at 8:40 p.m. and reported that no action was taken in Closed Session.

(Pursuant to Section 54956.8)

- **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 - 3017 Tyler Avenue, El Monte, California

(Pursuant to Section 54957)

- **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

(Pursuant to Section 54957.6)

- **CONFERENCE WITH LABOR NEGOTIATOR**
Agency Negotiator: Teresa Dreyfuss
Employee Organization: CSEA/RHCFA

(Pursuant to Section 54956.9, subdivision (a))

- **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (subdivision (a) of Section 54956.9) – 2 cases**
 - File No.1708.090
 - File No. BS117066
 - 1707.073

(Disclosure would jeopardize service of process or existing settlement negotiations).

VI. STAFF AND BOARD COMMENTS

VII. ADJOURNMENT

Mr. Quintero adjourned the meeting at 8:45 p.m. The date of the next regular meeting of the Board of Trustees will be held on January 14, 2009, 6:00 p.m., Rio Hondo College, Board Room, 3600 Workman Mill Road, Whittier.