

SPECIAL RIO HONDO AWARDS

| |
|------------------------|
| BP No. 1500 |
|------------------------|

Board Adopted: 6/29/77; 1/10/79; 3/13/02; 11/12/03; 5/13/09

Page 1 of 3

- I. In recognition of contributions of many citizens to the growth and development of Rio Hondo Community College and unselfish services for the good of the community at large, the following special awards programs are established.
 - A. Fellow of Rio Hondo College
 1. Each year, by March 1, a committee composed of the President of the College, the president of the Board of Trustees, the president of the Academic senate, and the president of the Associated Student body will meet to recommend, if appropriate, to the Board of Trustees an individual or individuals who may be presented with the "Fellow of Rio Hondo College" award at the next following commencement subject to the approval of the Board of Trustees.
 2. This award is reserved for those who have made outstanding contributions on campus (employees, Board Members, others who have contributed on campus) to the progress and development of Rio Hondo College. An appropriate plaque containing the Rio Hondo College seal will be presented to the recipient of the award and a permanent plaque will be kept at the College honoring each of the "Fellows."
 - B. Distinguished Service Award
 1. This award will be conferred by vote of the Board of Trustees upon citizens of the Rio Hondo College District who have made outstanding contributions to the community which the Board feels should be recognized. The award may go to political office holders, non-partisan public office holders, or other distinguished citizens who have made unusual efforts to serve the community. This award is not necessarily restricted to those who have made specific and direct contributions to the college, but to those who have benefited the community, and presumably, indirectly improved Rio Hondo College.
 2. The Distinguished Service Award will be commemorated with an appropriate scroll, permanently mounted, with a brief legend indicating that the award is for distinguished service.
 3. The award may be bestowed at any Board Meeting either by recommendations of the staff and approval by the Board of Trustees or motion by a member of the Board of Trustees and

SPECIAL RIO HONDO AWARDS

| |
|------------------------|
| BP No. 1500 |
|------------------------|

Board Adopted: 6/29/77; 1/10/79; 3/13/02; 11/12/03; 5/13/09

Page 2 of 3

subsequent ratification by the entire Board. A unanimous vote is required for bestowal of the Distinguished Service Award.

C. Classified Employee Award

1. This award is established through the Board of Governors along with the System Office and the Foundation for California Community Colleges and will be conferred by vote of the Board of Trustees to recognize outstanding classified employees throughout the community college system.
2. The awards honor community college classified employees who demonstrate the highest level of commitment to professionalism and community colleges. Recipients are nominated by their colleagues and endorsed by the local Board of Trustees. No later than March 10th each local Board of Trustees may forward the information for one nominee to the California Community Colleges Chancellor's Office.

The following guidelines are to be used in making the selection of nominees and finalists:

- a. The nominee should be committed to the fundamental principles of the California Community College mission as well as the mission of the local college district.
- b. The nominee should be committed to high standards of job performance and exemplify professionalism. The essay response and supporting letters should reflect this commitment.
 - Motivated and interested in the job
 - Demonstrates high skills, competence, and knowledge on the job
 - Plays a leadership role in employee/management collaboration
 - Promotes collaboration within the work environment
 - Is committed to high standards of performance
 - Exemplifies professionalism at all times
 - Steps up to cooperatively work through problems
- c. The nominee should be committed to serving the institution through participation in college, professional and/or community activities. There should be evidenced of this participation.
 - Is involved in college and/or district activities
 - Organizes others within the work environment
 - Promotes open communication among work groups
 - Willingness to take the extra step (identify)

SPECIAL RIO HONDO AWARDS

| |
|------------------------|
| BP No. 1500 |
|------------------------|

Board Adopted: 6/29/77; 1/10/79; 3/13/02; 11/12/03; 5/13/09

Page 3 of 3

- d. The nominee should be committed to serving as a leader beyond the local institution through service in local, statewide and/or national activities. There should be evidence of activities that reveal leadership through participation in employee organizations, community groups, or participation in state or national organizations.
 - Is involved in professional and/or community volunteerism/activities
 - Organizes others within the community
 - Acts of service above and beyond the call of duty (identify)

II. Source/Reference

Former Board Policy 1025