

BOARD MEETING MINUTES

BP No. 2360

Board Adopted: 3/13/02; 11/12/03; 2/20/08

Page 1 of 1

- I. The Superintendent/President shall cause minutes to be taken of all meetings of the Board. The minutes shall record all actions taken by the Board, and shall also record names of those present, all motions, names of those making and seconding motions, votes, and may include major discussion points.
- II. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.
- III. Source/Reference

Education Code Section 72121(a), Government Code 54957.5.