

Please take a seat where you can see this screen.



Welcome to the Writing Center

The Writing Center is a lab environment where you will practice and develop your writing skills with the aid of English instructors. You are expected to be actively engaged in writing during the entire time you are in attendance.

The Writing Center is designed to help you improve your writing skills so that you can succeed in college. Your English instructor is available to help you in all phases of your writing experience. The Writing Center and your composition class work hand-in-hand, as the English 101 and 201 labs are embedded into the lecture courses.

Requirements for Credit

- Weekly ATTENDANCE in the Writing Center during your specified lab time.
- ONLINE EXERCISES to supplement classroom instruction. This will be explained in detail later in the presentation.
- CONFERENCES (one-on-one meetings) with a Writing Center Instructor.

Lab Materials

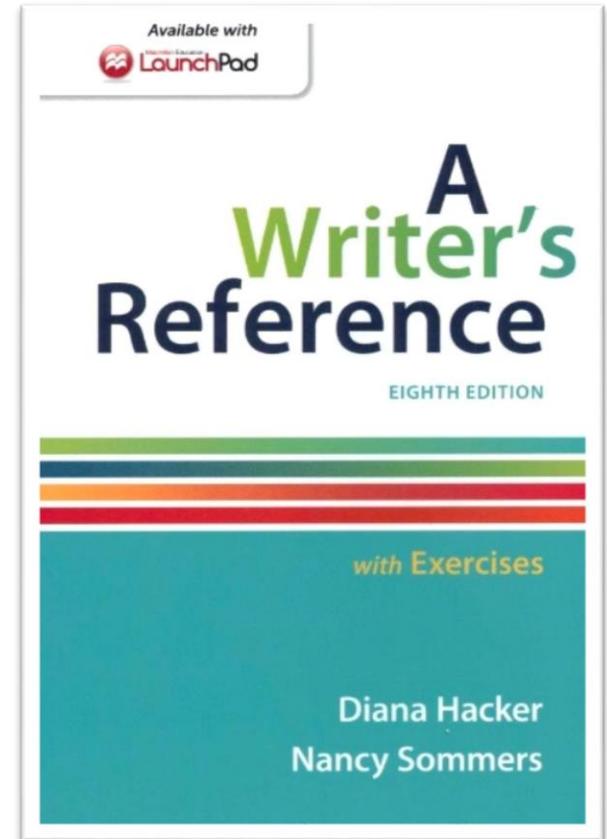
- From the RHC Bookstore:
A Writer's Reference with Exercises Handbook, 8th Edition by Dianne Hacker and Nancy Sommers, published by Bedford/St. Martin's.

When purchased new, the handbook will include an access code card.

continued...

The Handbook

Only copies purchased on campus will have the access code that allows you full access to the program.



Lab Materials

You will use the **ACCESS CODE** to register to LaunchPad Solo, the online program required for lab.

The card must be for Readers and Writers

For your records, write down the month and year of your activation, as well as your log-in information inside the card and save it! Your access to LaunchPad Solo is valid for 2 years.



Do not purchase the handbook or code online!

What is LaunchPad Solo?



LaunchPad Solo for Readers and Writers

1st Edition

Bedford
St. Martin's

LaunchPad Solo is a web-based learning program that allows you to engage with videos, tutorials, and exercises to help you succeed in your English class. Your instructor will explain his/her detailed requirements.

Learning Curve Quizzes



Each LaunchPad Solo module will conclude with a Learning Curve quiz, also known as “Adaptive Practice Toward a Target Score.” These are game-like quizzes that adapt to your needs based on your performance.

Learning Curve will provide you with a study plan, e-book, and hints while taking the quiz.

Lab Materials continued

- A copy of the Writing Center guidelines is available on the homepage of LaunchPad Solo. Please read over these when you activate your LaunchPad code.
- You'll receive an Activity Log from your instructor. These logs are used to record your lab work.

Activity Log

Use your log to keep track of your conference signatures and completed online lessons.

You are required to submit your Activity Log for lab credit to either your lab or lecture instructor on the last day of lab.

You'll receive an Activity Log tomorrow.

Writing Center Student Activity Log

Name: Last _____	First _____	College ID Number: _____
Semester & Year _____	English Course (80, 85, 101, or 201) _____	
English Instructor: _____	Writing Center Instructor: _____	
Class Schedule: Days _____ Times _____ CRN _____	Lab Schedule: Days _____ Times _____ CRN _____	

Conference Signatures

English 80 and 85 students:
5 conference signatures from your English lab instructor are required for a passing grade.

English 101 and 201 students:
4 conference signatures from your English lab instructor are required for a passing grade.

_____ <i>Student's signature and date</i>	_____ <i>Student's signature and date</i>
_____ <i>Student's signature and date</i>	_____ <i>Student's signature and date</i>
_____ <i>Student's signature and date</i>	_____ <i>Student's signature and date</i>

Reforms Review

LaunchPad Solo Modules: _____	Attendance: _____	Conferences: _____
Comments: _____		
Instructor's Signature and Date: _____		

Replacement logs will not be given, so don't lose yours.

Lab Materials

- USB flash drive to save your documents, or access to any online/cloud-based storage system (e.g., GoogleDocs). You are not able to save any documents to lab computers.
- Headphones/earbuds for your LaunchPad Solo tutorials are mandatory.



AND



Attendance

Your instructor will monitor your attendance. It is important that you attend your lab during your scheduled time, as your attendance will affect your final grade.

You are scheduled to ATTEND the Writing Center during your regularly scheduled time ONLY!

If your lab instructor is absent, you will not be allowed to stay in the Writing Center.

Conferences

What is a conference and what is its purpose?



Conferencing with an instructor gives you the opportunity to work one-on-one with a writing professional who can help you generate and organize your ideas and present them clearly to your intended audience.

English 30/35 students are required to have 5 conferences; English 101/201 are required to have 4.

“First drafts don’t have to be perfect. They just have to be written.”



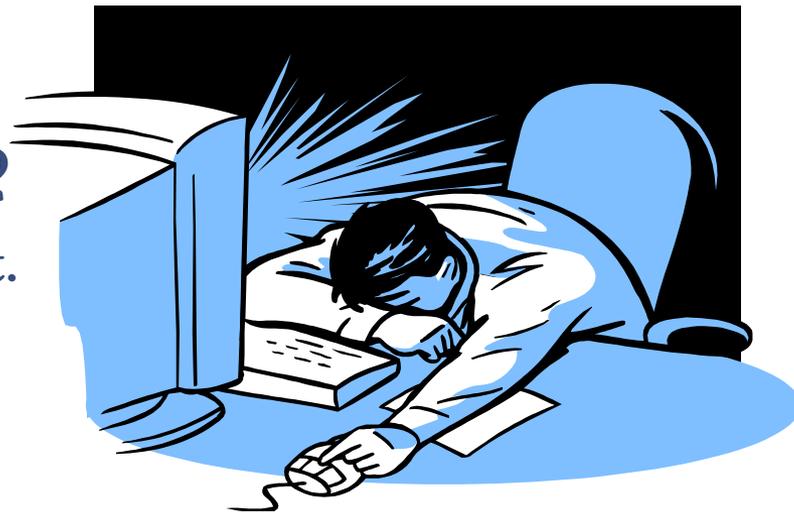
How can you get the most from a conference?

- Sign up for a conference using the conference sign-in sheet, or whichever method your lab instructor informs you of.
- Have a copy of the assignment to show the instructor, as well as any work you have done on that assignment (a rough draft, an outline, etc.).
- Be specific with your instructor and communicate your needs clearly.

talk

What you won't get from a conference!

- You won't get a lot of help if you are not an active participant.
- You won't get all your spelling corrected or all of your grammatical problems fixed. The instructor is not a proofreader. Your instructor will help you focus on the 1 or 2 areas of improvement.



One conference a day!

Your lab instructor will explain his/her conferencing method, but please know that only one *conference signature* per lab meeting will count towards your conference requirement.

It is your responsibility to bring and show the instructor your Activity Log for a signature!



Printing

- Printing is available.
- We ask that you only print “self-generated” documents (e.g., essays, research papers, outlines, etc.).
- DO NOT print articles, emails, or pictures.
- Print only one copy of your assignment. If you need additional copies, Xerox machines are located upstairs in the library (for a nominal fee).



Computers

The Writing Center is a place where you can work on your English lab assignments. Keep in mind that this is not a computer class. If you want to learn more about computers, consider taking a computer class offered through the Business Department.



When in doubt, ask for help!

WRITING CENTER WORKSHOPS

- Certain labs will have an additional English instructor who will be available to assist in conferencing.
- As time permits, this “floater” instructor will also be giving workshops on various aspects of writing, including:
 - Constructing a Thesis Statement
 - Quote Integration
 - Works Cited Page
 - Paragraph Development

Writing Center Rules

- No food or drinks allowed.
- No “loud” talking.
- Do not change any of the computer settings.
- Do not bring visitors with you.
- No social networking, shopping, or computer games allowed.*
- Silence your cell phones.
- Clean up your area and push in your chair when you leave.

*The Internet is provided for English research purposes only!

STUDENT LEARNING OUTCOMES

- English 30/35 SLO:
Students will improve their knowledge of introductions, body paragraphs, conclusions, word choice, and punctuation.
- English 101/201 SLO:
See your English 101 or 201 lecture syllabus for Student Learning Outcomes.

Review

- The Internet is provided for English research purposes only!
- Replacement activity logs will not be given, so do not lose yours!
- If your lab instructor is absent, you will not be allowed to stay in the Writing Center.
- Save your activation card and write your username and password inside.
- Attend the Writing Center during your registered time **ONLY**.
- No food or drinks.
- When in doubt, ask for help!
- Purchase the handbook at the Rio Hondo College Bookstore. DO NOT purchase the handbook or code online!

Questions?

We are here to help you,
so don't be afraid to ask
for assistance!