

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, October 8, 2008, Board Room

Voting Members Present: Voiza Arnold; Sharon Bell; Robert Bethel; Gail Biesemeyer; Ryan Bronkar; Loretta Canett-Bailes; Mike Dighera; Steve Hebert; Edward Ibarra; Cynthia Lewis; Jannine Livingston; Charlie McFarlin (Co-Chair); Jennette Noriega (Co-Chair); Judy Sevilla-Marzona; Rick Shield; Mike Slavich; Kevin Smith; Nguyen Vu; Colin Young

Voting Members Absent: Scott Dixon; Walter Jones; Jim Newman; Tracy Rickman; Lauren Silva (ASB Student Representative)

Non-Voting Members Absent: Rose Sanceda

Guests: Dave Balch; John Bennett

I. MOTION:

Approval of the minutes for the last meeting, October 1, 2008

It was moved by Jannine Livingston; seconded by Rick Shield.

Approved Not Approved Tabled

II. ACTION ITEMS:

A. Approval of Consent Agenda:

It was moved by Ryan Bronkar; seconded by Gail Biesemeyer, and approved by the Committee to approve items **0809-169** through **0809-178** as a group:

- 1) **Delete from Catalog**
Item 0809-169 FAC 43.22: Special Hazardous Materials
- 2) **Delete from Catalog**
Item 0809-170 FAC 43.23: Flammable Liquid Hazards
- 3) **Delete from Catalog**
Item 0809-171 FAC 43.24: Shopping Mall Ops
- 4) **Delete from Catalog**
Item 0809-172 FAC 43.25: Advanced Arson
- 5) **Delete from Catalog**
Item 0809-173 FAC 43.32: Apparatus Maintenance
- 6) **Delete from Catalog**
Item 0809-174 FAC 43.33: Company Inspections

- 7) **Delete from Catalog**
Item 0809-175 **FAC 43.34: Budget Techniques**
- 8) **Delete from Catalog**
Item 0809- 176 **FAC 43.40: Legal Aspects of Fire**
- 9) **Delete from Catalog**
Item 0809-177 **PAC 43.003: Community Update**
- 10) **Delete from Catalog**
Item 0809-178 **FAC 43.007: Professional Standards**

Approved Not Approved Tabled

B. Second Readings:

It was moved by Kevin Smith; seconded by Rick Shield, and approved by the Committee to approve items **0809-112** through **0809-168** as a group:

- 1) **Course Revision**
Item 0809-112 **PAC 43.37: Rangemaster Instructor School**
New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Revise content and update text
- 2) **Course Revision**
Item 0809-115 **PAC 43.48: The World of Criminal Justice**
“Are You Prepared for a Career in Law Enforcement”
New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment
Revise content and update text
- 3) **Course Revision**
Item 0809-118 **PAC 43.011: Juvenile Law and Procedures**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text
- 4) **Course Revision**
Item 0809-121 **PAC 43.018: Investigative Report Writing**
New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Prerequisite Change: TO: Remove PAC 040
Description Change
Revise content and update text

- 5) **Course Revision**
Item 0809-124 **PAC 43.019: Vehicle Operations**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text
- 6) **Course Revision**
Item 0809-127 **PAC 43.020: Use of Force**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text
- 7) **Course Revision**
Item 0809-130 **PAC 43.024: Handling Disputes**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text
- 8) **Course Revision**
Item 0809-133 **PAC 43.032: Physical Fitness**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text
- 9) **Course Revision**
Item 0809-136 **PAC 43.049: First Aid/CPR**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text
- 10) **Course Revision**
Item 0809-139 **PAC 43.055: Emergency Planning**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text

- 11) **Course Revision**
Item 0809-142 **PAC 43.060: Security Basic Course**
New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment
Description Change
Revise content and update text
- 12) **Course Revision**
Item 0809-145 **PAC 43.061: Supervisory Course for Security**
Advisory Change: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 43.060
Description Change
Revise content and update text
- 13) **Course Revision**
Item 0809-148 **PAC 43.062: Advanced Security Officer Development**
New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment
Description Change
Revise content and update text
- 14) **Course Revision**
Item 0809-151 **PAC 071: Public Safety Dispatcher Basic Course**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text
- 15) **Course Revision**
Item 0809-154 **PAC 072: Records Supervisor**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text
- 16) **Course Revision**
Item 0809-157 **PAC 073: Basic Police Records Course**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text

- 17) **New Course**
Item 0809-160 **PAC 081: Code Enforcement, Introduction to Supervision**
Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 022 or appropriate assessment; PAC 079; PAC 080
Degree Applicable; (.3 Units)
- 18) **New Course**
Item 0809-163 **PAC 082: Code Enforcement Officer, Intermediate Course**
Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 022 or appropriate assessment; PAC 079
Degree Applicable; (.5 Units)
- 19) **Course Revision**
Item 0809-166 **PE/TH 197: Prevention and Treatment of Athletic Injuries**
Hour Change: TO: 54 Total Hours/3 Hours of Lecture per week
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment
Description Change
Revise content and update text.

Approved Not Approved Tabled

B. First Readings:

- 1a) **New Course**
Item 0809-179 **DANCE 157: Hip-Hop Dance**
Advisory: READ 022 or appropriate assessment; ENGL 030 or ESL 197 or appropriate assessment
Degree Applicable; (1 Unit)

Correction Needed: On Course Objective page, fix punctuation under Assignment (D).

It was moved by Ryan Bronkar; seconded by Steve Hebert.

Approved Not Approved Tabled

1b) Content Review

Item 0809-180 DANCE 157: Hip-Hop Dance

Corrections Needed: Fix punctuation under Assignment (4) and delete all instructions.

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved Not Approved Tabled

1c) Prereq/Coreq/Advisory

Item 0809-181 DANCE 157: Hip-Hop Dance

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved Not Approved Tabled

2a) New Course

Item 0809-182 DANCE 168: Latin Social Dance

READ 022 or appropriate assessment;
ENGL 030 or ESL 197 or appropriate assessment
Degree Applicable; (1 Unit)

Corrections Needed: Revise Course Description and fix typo on Course Content page #6. On Course Objective page, fix punctuation under Assignment (D).

It was moved by Judy Sevilla-Marzona; seconded by Kevin Smith.

Approved Not Approved Tabled

2b) Content Review

Item 0809-183 DANCE 168: Latin Social Dance

Corrections Needed: Fix punctuation under Assignment (4) and delete all instructions.

It was moved by Jannine Livingston; seconded by Colin Young.

Approved Not Approved Tabled

2c) Prereq/Coreq/Advisory

Item 0809-184 DANCE 168: Latin Social Dance

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved Not Approved Tabled

- 3a) **Course Revision**
Item 0809-185 **PAC 43.14: Field Training Officer Course**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Revise content and update text

Corrections Needed: Revise Course Description. On Title V page, revise Exiting Skills #5.

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved Not Approved Tabled

- 3b) **Content Review**
Item 0809-186 **PAC 43.14: Field Training Officer Course**

Correction Needed: Revise Exiting Skills #5.

It was moved by Mike Slavich; seconded by Colin Young.

Approved Not Approved Tabled

- 3c) **Prereq/Coreq/Advisory**
Item 0809-187 **PAC 43.14: Field Training Officer Course**

It was moved by Colin Young; seconded by Kevin Smith.

Approved Not Approved Tabled

- 4a) **Course Revision**
Item 0809-188 **PAC 43.50: Crime Prevention Theory and Practice**
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Revise content and update text

Corrections Needed: Revise Course Description. On Title V page, revise format under Exiting Skills.

It was moved by Steve Hebert; seconded by Kevin Smith.

Approved Not Approved Tabled

- 4b) **Content Review**
Item 0809-189 **PAC 43.50: Crime Prevention Theory and Practice**

Corrections Needed: Revise Assignment #3 and insert correct READ advisory.

It was moved by Colin Young; seconded by Rick Shield.

Approved Not Approved Tabled

4c) Prereq/Coreq/Advisory
Item 0809-190 PAC 43.50: Crime Prevention Theory and Practice

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved Not Approved Tabled

5a) Course Revision
Item 0809-191 PAC 43.58: Police Defensive Driving Course
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Revise content and update text

Corrections Needed: Possible Hour change; revise Course Description. Revise Methods of Evaluation (D).

It was moved by Mike Slavich; seconded by Colin Young.

Approved Not Approved Tabled

5b) Content Review
Item 0809-192 PAC 43.58: Police Defensive Driving Course

Correction Needed: Fix punctuation under Assignments.

It was moved by Voiza Arnold; seconded by Judy Sevilla-Marzona.

Approved Not Approved Tabled

5c) Prereq/Coreq/Advisory
Item 0809-193 PAC 43.58: Police Defensive Driving Course

It was moved by Mike Slavich; seconded by Colin Young.

Approved Not Approved Tabled

6a) Course Revision
Item 0809-194 PAC 43.60: Radar Traffic Enforcement
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text

Corrections Needed: Revise Course Description. On Title V page, delete capitalization of RADAR in all Exiting Skills. On Course Objectives page, delete capitalization of RADAR under Course Objectives, Assignments and Methods of Evaluation.

It was moved by Mike Slavich; seconded by Sharon Bell.

Approved Not Approved Tabled

6b) Content Review
Item 0809-195 PAC 43.60: Radar Traffic Enforcement

Corrections Needed: Delete capitalization of RADAR under Assignments and Exiting Skills.

It was moved by Ryan Bronkar; seconded by Steve Hebert.

Approved Not Approved Tabled

6c) Prereq/Coreq/Advisory
Item 0809-196 PAC 43.60: Radar Traffic Enforcement

It was moved by Colin Young; seconded by Edward Ibarra.

Approved Not Approved Tabled

7a) Course Revision
Item 0809-197 PAC 43.65: Vice Investigation
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text

Corrections Needed: Revise Course Description. On Course Content page, fix typo under C(1).

It was moved by Ryan Bronkar; seconded by Judy Sevilla-Marzona.

Approved Not Approved Tabled

7b) Content Review
Item 0809-198 PAC 43.65: Vice Investigation

It was moved by Colin Young; seconded by Mike Slavich.

Approved Not Approved Tabled

7c) Prereq/Coreq/Advisory
Item 0809-199 PAC 43.65: Vice Investigation

It was moved by Colin Young; seconded by Judy Sevilla-Marzona.

Approved Not Approved Tabled

8a) Course Revision
Item 0809-200 PAC 43.66: Basic Traffic Accident Investigation

Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040

Description Change

Revise content and update text

Correction Needed: Revise Course Description.

It was moved by Kevin Smith; seconded by Colin Young.

Approved Not Approved Tabled

8b) Content Review
Item 0809-201 PAC 43.66: Basic Traffic Accident Investigation

It was moved by Kevin Smith; seconded by Colin Young.

Approved Not Approved Tabled

8c) Prereq/Coreq/Advisory
Item 0809-202 PAC 43.66: Basic Traffic Accident Investigation

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved Not Approved Tabled

9a) Course Revision
Item 0809-203 PAC 43.67: Intermediate Traffic Accident Investigation

Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040

New Prerequisite: PAC 43.66

Description Change

Revise content and update text

Correction Needed: Revise Course Description.

It was moved by Colin Young; seconded by Jannine Livingston.

Approved Not Approved Tabled

9b) Content Review
Item 0809-204 PAC 43.67: Intermediate Traffic Accident Investigation

It was moved by Colin Young; seconded by Rick Shield.

Approved Not Approved Tabled

9c) Prereq/Coreq/Advisory
Item 0809-205 PAC 43.67: Intermediate Traffic Accident Investigation

It was moved by Sharon Bell; seconded by Mike Slavich.

Approved Not Approved Tabled

10a) Course Revision
Item 0809-206 PAC 43.76: PC 832 Arrest
New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040
Revise content and update text

Corrections Needed: Revise Course Description. On Title V page, revise format under Exiting Skills; on Course Content page, revise format and fix typo under J (a). On Course Objective page, revise Assignment (E) and Method of Evaluation (E).

It was moved by Mike Slavich; seconded by Colin Young.

Approved Not Approved Tabled

10b) Content Review
Item 0809-207 PAC 43.76: PC 832 Arrest

It was moved by Mike Slavich; seconded by Sharon Bell.

Approved Not Approved Tabled

10c) Prereq/Coreq/Advisory
Item 0809-208 PAC 43.76: PC 832 Arrest

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved Not Approved Tabled

11a) Course Revision
Item 0809-209 PAC 43.77: PC 832 Firearms
New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; Satisfactory completion of PAC 43.76
Revise content and update text

Corrections Needed: Revise Course Description. On Title V page, revise Advisory and Need/Justification Goals.

It was moved by Mike Slavich; seconded by Kevin Smith.

Approved Not Approved Tabled

11b) Content Review

Item 0809-210 PAC 43.77: PC 832 Firearms

It was moved by Colin Young; seconded by Steve Hebert.

Approved Not Approved Tabled

11c) Prereq/Coreq/Advisory

Item 0809-211 PAC 43.77: PC 832 Firearms

Correction Needed: Revise Advisory.

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved Not Approved Tabled

12a) Course Revision

Item 0809-212 PAC 43.78: PC 832 Communications and Arrest Methods

New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 43.76

Revise content and update text

Correction Needed: Revise Course Description.

It was moved by Kevin Smith; seconded by Mike Slavich.

Approved Not Approved Tabled

12b) Content Review

Item 0809-213 PAC 43.78: PC 832 Communications and Arrest Methods

It was moved by Colin Young; seconded by Kevin Smith.

Approved Not Approved Tabled

12c) Prereq/Coreq/Advisory

Item 0809-214 PAC 43.78: PC 832 Communications and Arrest Methods

It was moved by Colin Young; seconded by Steve Hebert.

Approved Not Approved Tabled

13a) Course Revision
Item 0809-215

PAC 43.030: Preliminary Investigation

Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040

Description Change

Revise content and update text

Correction Needed: Revise Course Description.

It was moved by Mike Slavich; seconded by Steve Hebert.

Approved Not Approved Tabled

13b) Content Review
Item 0809-216

PAC 43.030: Preliminary Investigation

It was moved by Colin Young; seconded by Mike Slavich.

Approved Not Approved Tabled

13c) Prereq/Coreq/Advisory
Item 0809-217

PAC 43.030: Preliminary Investigation

It was moved by Colin Young; seconded by Voiza Arnold.

Approved Not Approved Tabled

III. UNFINISHED BUSINESS

IV. DISCUSSION ITEMS/ATTACHMENTS

- Charlie McFarlin reviewed the IGETC general education advising form with the committee.
- It was moved by Steve Hebert; seconded by Jannine Livingston, and approved by the Committee to approve two new deans in the areas of Vocational Education and Student Services as permanent voting members of the committee due to the re-organization of deans throughout the institution:

Approved Not Approved Tabled

V. ADJOURNMENT

The meeting adjourned at 12:20 p.m.