

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, November 5, 2008, Board Room

Voting Members Present: Voiza Arnold; Sharon Bell; Robert Bethel; Gail Biesemeyer; Ryan Bronkar; Loretta Canett-Bailes; Mike Dighera; Scott Dixon; Steve Hebert; Edward Ibarra; Walter Jones; Cynthia Lewis; Jannine Livingston; Charlie McFarlin (Co-Chair); Judy Sevilla-Marzona; Jennette Noriega (Co-Chair); Rick Shield; Lauren Silva (ASB Student Representative); Kevin Smith; Nguyen Vu; Colin Young

Voting Members Absent: Jim Newman; Tracy Rickman; Mike Slavich

Non-Voting Members Present: Rose Sanceda

I. MOTION:

Approval of the minutes for the last meeting, October 29, 2008

It was moved by Edward Ibarra; seconded by Colin Young.

Approved Not Approved Tabled

II. ACTION ITEMS:

A. Approval of Consent Agenda: No Items

B. Second Readings:

It was moved by Scott Dixon; seconded by Kevin Smith, and approved by the Committee to approve items **0809-269** through **0809-274** as a group:

1) Course Revision

Item 0809-269

ET 110: Hazardous Waste Generation/Reduction Treatment

New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; MATH 050 or appropriate assessment

Prerequisite Change: TO: Remove ET 1010 and CHEM 110

Description Change

Revise content and update text

2) CSU GE Request

Item 0809-272

LIT 146BH: Survey of British Literature

Area C2

- 3) **IGETC Request**
Item 0809-273 **LIT 146BH: Survey of British Literature**
Area 3B
- 4) **New Program**
Item 0809-274 **AA: Philosophy**
- Approved Not Approved Tabled

B. First Readings:

The below item **0809-275** was tabled by the department for further review:

- 1) **Degree Change**
Item 0809-275 **A.S. - Automotive Technology**
Unit Change:
FROM: 32 Units/864 Instructional Hours
TO: 45 Units/1152 Instructional Hours
Description Change

It was moved by Jannine Livingston; seconded by Robert Bethel.

Approved Not Approved Tabled

- 2a) **Course Revision**
Item 0809-276 **AUTOT 47.7: Automotive On-Board Diagnostics**
Generations One and Two (OBD I and OBD II)
Number Change: TO: 155
Advisory Change: TO: ENGL 035 or ESL 198 or
appropriate assessment, READ 023 or appropriate
assessment, AUTOT 056 and AUTOT 120
Revise content and update text

Corrections Needed: Add MATH 030 to advisory; clarify exiting skill/course objective 2 & 3/B & C; remove methods of evaluation D.

It was moved by Walter Jones; seconded by Sharon Bell.

Approved Not Approved Tabled

- 2b) **Content Review**
Item 0809-277 **AUTOT 47.7: Automotive On-Board Diagnostics**
Generations One and Two (LBD I and OBD II)

Corrections Needed: See Item 0809-276

It was moved by Ryan Bronkar; seconded by Steve Hebert.

Approved Not Approved Tabled

- 2c) **Prereq/Coreq/Advisory**
Item 0809-278 **AUTOT 47.7: Automotive On-Board Diagnostics Generations One and Two (LBD I and OBD II)**

Corrections Needed: See Item 0809-276

It was moved by Judy Sevilla-Marzona; seconded by Walter Jones.

Approved Not Approved Tabled

- 3a) **Course Revision**
Item 0809-279 **AUTOT 47.9: Advanced Clean Air Car Course**
Number Change: TO: 135
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment, READ 023 or appropriate assessment, AUTOT 130 and AUTOT 120
Revise content and update text

Corrections Needed: Add MATH 030 to advisory; indicate “no” for fulfilling a major for the associate degree; remove methods of evaluation D.

It was moved by Ryan Bronkar; seconded by Steve Hebert.

Approved Not Approved Tabled

- 3b) **Content Review**
Item 0809-280 **AUTOT 47.9: Advanced Clean Air Car Course**

Corrections Needed: See Item 0809-279

It was moved by Edward Ibarra; seconded by Gail Biesemeyer.

Approved Not Approved Tabled

- 3c) **Prereq/Coreq/Advisory**
Item 0809-281 **AUTOT 47.9: Advanced Clean Air Car Course**

Corrections Needed: See Item 0809-279

It was moved by Judy Sevilla-Marzona; seconded by Gail Biesemeyer.

Approved Not Approved Tabled

- 4a) **New Course**
Item 0809-282 **AUTOT 108: Introduction to Automotive Diesel Service & Operation**
Advisory: ENGL 035 or ESL 198 or appropriate assessment and READ 023 or appropriate assessment Degree Applicable; (3 Units)

Corrections Needed: Add MATH 030 to advisory; clarify TOP Code; indicate “yes” for class access; fix typo in needs/justification/goals; remove items listed under other instructional material; remove method of evaluation D and assignments A-C.

It was moved by Ryan Bronkar; seconded by Robert Bethel.

Approved Not Approved Tabled

4b) Content Review

Item 0809-283 AUTOT 108: Introduction to Automotive Diesel Service & Operation

Corrections Needed: See Item 0809-282; capitalize D in course title.

It was moved by Colin Young; seconded by Kevin Smith.

Approved Not Approved Tabled

4c) Prereq/Coreq/Advisory

Item 0809-284 AUTOT 108: Introduction to Automotive Diesel Service & Operation

Corrections Needed: See Item 0809-282

It was moved by Voiza Arnold; seconded by Colin Young.

Approved Not Approved Tabled

5a) Course Revision

Item 0809-285 CD 102: Nutrition, Health and Safety for Children
Advisory Change: TO: ENGL 035 or ESL 198 or appropriate assessment and READ 023 or appropriate assessment
Description Change
Revise content and update text

Corrections Needed: Revise course description.

It was moved by Kevin Smith; seconded by Colin Young.

Approved Not Approved Tabled

5b) Content Review

Item 0809-286 CD 102: Nutrition, Health and Safety for Children

Corrections Needed: Match entering skill 1 with course revision.

It was moved by Colin Young; seconded by Kevin Smith.

Approved Not Approved Tabled

- 5c) **Prereq/Coreq/Advisory**
Item 0809-287 **CD 102: Nutrition, Health and Safety for Children**
- It was moved by Voiza Arnold; seconded by Scott Dixon.
- Approved Not Approved Tabled
- 6a) **Course Revision**
Item 0809-288 **CD 104: Methods for Teaching Parent Education**
Description Change
Revise content and update text
- Corrections Needed: Revise course description.**
- It was moved by Voiza Arnold; seconded by Ryan Bronkar.
- Approved Not Approved Tabled
- 6b) **Content Review**
Item 0809-289 **CD 104: Methods for Teaching Parent Education**
- Corrections Needed: Match entering skill 1 with course revision.**
- It was moved by Colin Young; seconded by Voiza Arnold.
- Approved Not Approved Tabled
- 6c) **Prereq/Coreq/Advisory**
Item 0809-290 **CD 104: Methods for Teaching Parent Education**
- It was moved by Colin Young; seconded by Gail Biesemeyer.
- Approved Not Approved Tabled
- 7a) **Course Revision**
Item 0809-291 **CD 230: Family Child Care**
Description Change
Revise content and update text
- Corrections Needed: Revise course description.**
- It was moved by Kevin Smith; seconded by Voiza Arnold.
- Approved Not Approved Tabled
- 7b) **Content Review**
Item 0809-292 **CD 230: Family Child Care**
- Corrections Needed: Match entering skill 1 with course revision.**
- It was moved by Colin Young; seconded by Voiza Arnold.
- Approved Not Approved Tabled

7c) Prereq/Coreq/Advisory
Item 0809-293 CD 230: Family Child Care

It was moved by Colin Young; seconded by Voiza Arnold.

Approved Not Approved Tabled

8a) Course Revision
Item 0809-294 CD 231: Curriculum for Family Child Care
New Advisory: ENGL 035 or ESL 198 or appropriate assessment and READ 023 or appropriate assessment
Prerequisite Change: Remove all prerequisites
Description Change
Revise content and update text

Corrections Needed: Revise course description.

It was moved by Colin Young; seconded by Sharon Bell.

Approved Not Approved Tabled

8b) Content Review
Item 0809-295 CD 231: Curriculum for Family Child Care

Corrections Needed: Match entering skill 1 with course revision.

It was moved by Colin Young; seconded by Voiza Arnold.

Approved Not Approved Tabled

8c) Prereq/Coreq/Advisory
Item 0809-296 CD 231: Curriculum for Family Child Care

It was moved by Colin Young; seconded by Voiza Arnold.

Approved Not Approved Tabled

9) New Non-Credit Course
Item 0809-297 NCVOC 102: Introduction to Microsoft Office

Corrections Needed: Fix typo in course description.

It was moved by Kevin Smith; seconded by Ryan Bronkar.

Approved Not Approved Tabled

III. UNFINISHED BUSINESS

IV. DISCUSSION ITEMS/ATTACHMENTS

- Loretta clarified USC's on-line courses approval and stated that non-approval is currently on for foreign languages and sciences that have a lab class.
- Jennette reminded the committee that there are roughly only three meeting left for this semester if anyone is trying to meet deadlines.
- Jennette also advised the committee to submit course prefix and/or number changes before the end of this semester in order to accommodate a smooth transfer into Banner in a timely manner.

V. ADJOURNMENT

The meeting adjourned at **12:10** p.m.