

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, February 13, 2008, Board Room

Members Present: Voiza Arnold, Loretta Canett-Bailes, Sharon Bell, Gail Biesemeyer, Ryan Bronkar, Ron Christie, Fran Cummings (Chair), Steve Hebert, Julie Huang, Edward Ibarra, Cynthia Lewis, Jannine Livingston, Judy Sevilla-Marzona, Charlie McFarlin, Firouz Mosharraf, Michelle Pilati, Tracy Rickman, Mike Slavich, Irma Valdivia, Colin Young

Members Absent: Antonio Flores, Jennifer Lee (Student Representative), Katie Louie, Jim Newman

Guests: Gloria Arevalo, Steve Katnik

I. MOTION:

Approval of the minutes for the last meeting on December 21, 2007.

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

II. ACTION ITEMS:

A. Approval of Consent Agenda: No Items

B. Second Readings: No Items

C. First Readings:

- 1a) **New Course**
Item 0708-412 **ANTHR 115: Introduction to Medical Anthropology**
Advisories: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment
Degree Applicable; (3 Units)

Correction needed: Add target audience to Course Description.

It was moved by Cynthia Lewis; seconded by Charlie McFarlin.

Approved Not Approved Tabled

- 1b) **Content Review**
Item 0708-413 **ANTHR 115: Introduction to Medical Anthropology**

Correction needed: Under Texts/Instructional Materials, insert most recent textbook.

It was moved by Tracy Rickman; seconded by Cynthia Lewis.

Approved Not Approved Tabled

- 1c) **Prereq/Coreq/Advisory**
Item 0708-414 **ANTHR 115: Introduction to Medical Anthropology**

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

- 2a) **Course Revision**
Item 0708-415 **AUTOT 045: Honda Proformance I**
Title Change: To: Honda/Acura Proformance I
New Corequisite: AUTOT 140 and AUTOT 210
New Advisories: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment
Description Change
Revise content and update text

It was moved by Mike Slavich; seconded by Irma Valdivia.

Approved Not Approved Tabled

- 2b) **Content Review**
Item 0708-416 **AUTOT 045: Honda Proformance I**

Correction needed: Clarify advisories.

It was moved by Jannine Livingston; seconded by Mike Slavich.

Approved Not Approved Tabled

- 2c) **Prereq/Coreq/Advisory**
Item 0708-417 **AUTOT 045: Honda Proformance I**

Correction needed: Clarify advisories.

It was moved by Michelle Pilati; seconded by Mike Slavich.

Approved Not Approved Tabled

- 3a) **Course Revision**
Item 0708-418 **AUTOT 101: Introduction to Automotive Service and Repair**
New Advisories: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment
Revise content and update text

Corrections needed: Under Title V Requirements, clarify Exiting Skill #6 and correspond with Course Objective (D).

It was moved by Charlie McFarlin; seconded by Judy Sevilla-Marzona.

Approved Not Approved Tabled

- 3b) **Content Review**
Item 0708-419 **AUTOT 101: Introduction to Automotive Service and Repair**

Corrections needed: Clarify Exiting Skill #6 and advisories.

It was moved by Mike Slavich; seconded by Tracy Rickman.

Approved Not Approved Tabled

- 3c) **Prereq/Coreq/Advisory**
Item 0708-420 **AUTOT 101: Introduction to Automotive Service and Repair**

Correction needed: Clarify advisories.

It was moved by Michelle Pilati; seconded by Steve Hebert.

Approved Not Approved Tabled

- 4a) **Course Revision**
Item 0708-421 **AUTOT 103: Introduction to Automotive Service and Repair**
New Advisories: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment
Revise content and update text

Corrections needed: Under Title V Requirements, clarify Exiting Skill #6 and correspond with Course Objective (D).

It was moved by Michelle Pilati; seconded by Mike Slavich.

Approved Not Approved Tabled

- 4b) **Content Review**
Item 0708-422 **AUTOT 103: Introduction to Automotive Service and Repair**

Corrections needed: Clarify Exiting Skill #6 and advisories.

It was moved by Michelle Pilati; seconded by Gail Biesemeyer.

Approved Not Approved Tabled

- 4c) **Prereq/Coreq/Advisory**
Item 0708-423 **AUTOT 103: Introduction to Automotive Service and Repair**

Correction needed: Clarify advisories.

It was moved by Jannine Livingston; seconded by Michelle Pilati.

Approved Not Approved Tabled

- 5a) **Course Revision**
Item 0708-424 **BIOL 111L: Marine Biology Laboratory**
New Advisories: MATH 50 or appropriate assessment;
READ 023 or appropriate assessment; ENGL 035 or ESL
198 or appropriate assessment.

Correction needed: Revise Course Description.

It was moved by Michelle Pilati; seconded by Charlie McFarlin.

Approved Not Approved Tabled

- 5b) **Content Review**
Item 0708-425 **BIOL 111L: Marine Biology Laboratory**

It was moved by Jannine Livingston; seconded by Charlie McFarlin.

Approved Not Approved Tabled

- 5c) **Prereq/Coreq/Advisory**
Item 0708-426 **BIOL 111L: Marine Biology Laboratory**

It was moved by Michelle Pilati; seconded by Steve Hebert.

Approved Not Approved Tabled

- 6a) **New Course**
Item 0708-427 **ET 270: Wastewater Treatment Plan Operations I**
Advisories: MATH 20 or appropriate assessment;
READ 023 or appropriate assessment; ENGL 035 or ESL
198 or appropriate assessment.
Degree Applicable; (3 Units)

Corrections needed: On Academic Level page, insert “yes” under #2; possible number change. Revise target audience wording in Course Description. Clarify English advisory on all pages and correspond with Entering Skills. Clarify Assignment (B).

It was moved by Steve Hebert; seconded by Tracy Rickman.

Approved Not Approved Tabled

- 6b) **Content Review**
Item 0708-428 **ET 270: Wastewater Treatment Plan Operations I**

Corrections needed: Clarify English advisory and correspond with Entering Skills.

It was moved by Steve Hebert; seconded by Tracy Rickman.

Approved Not Approved Tabled

- 6c) **Prereq/Coreq/Advisory**
Item 0708-429 **ET 270: Wastewater Treatment Plan Operations I**

Correction needed: Clarify English advisory.

It was moved by Edward Ibarra; seconded by Mike Slavich.

Approved Not Approved Tabled

- 7a) **New Course**
Item 0708-430 **ET 290: Cooperative Work Experience/Internship for Environmental Technology Related Fields**
Corequisite: Enrollment in 7 or more units, including work experience/internship, during the semester in which the work experience/internship instruction is provided.
Advisories: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment

Corrections needed: On Academic Level page, insert “yes” under #2; obtain curriculum member signature.

It was moved by Mike Slavich; seconded by Charlie McFarlin.

Approved Not Approved Tabled

- 7b) **Content Review**
Item 0708-431 **ET 290: Cooperative Work Experience/Internship
for Environmental Technology Related Fields**

It was moved by Mike Slavich; seconded by Tracy Rickman.

Approved Not Approved Tabled

- 7c) **Prereq/Coreq/Advisory**
Item 0708-432 **ET 290: Cooperative Work Experience/Internship
for Environmental Technology Related Fields**

It was moved by Michelle Pilati; seconded by Gail Biesemeyer.

Approved Not Approved Tabled

- 8a) **New Course**
Item 0708-433 **HEM 101: Introduction to Heavy Equipment
Maintenance**
Advisories: ENGL 035 or ESL 198 or appropriate
assessment; READ 023 or appropriate assessment
Degree Applicable; (4 Units)

***Corrections needed: Change course number. On Course Description
page, delete “duty” from title. Under Need/Justification/Goals, include
advisory committee support.***

It was moved by Michelle Pilati; seconded by Steve Hebert.

Approved Not Approved Tabled

- 8b) **Content Review**
Item 0708-434 **HEM 101: Introduction to Heavy Equipment
Maintenance**

***Corrections needed: Change course number and revise English
advisory.***

It was moved by Michelle Pilati; seconded by Tracy Rickman.

Approved Not Approved Tabled

- 8c) **Prereq/Coreq/Advisory**
Item 0708-435 **HEM 101: Introduction to Heavy Equipment
Maintenance**

***Corrections needed: Change course number and revise English
advisory.***

It was moved by Voiza Arnold; seconded by Mike Slavich.

Approved Not Approved Tabled

- 9a) **New Course**
Item 0708-436 **HEM 102: Introduction to Heavy Equipment Maintenance Electrical Fundamentals**
Advisories: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment Degree Applicable; (4 Units)

Corrections needed: Change course number. On Course Description page, delete “duty” from title and clarify target audience. Under Need/Justification/Goals, include advisory committee support.

It was moved by Michelle Pilati; seconded by Charlie McFarlin.

Approved Not Approved Tabled

- 9b) **Content Review**
Item 0708-437 **HEM 102: Introduction to Heavy Equipment Maintenance Electrical Fundamentals**

Corrections needed: Change course number and revise English advisory.

It was moved by Steve Hebert; seconded by Gail Biesemeyer.

Approved Not Approved Tabled

- 9c) **Prereq/Coreq/Advisory**
Item 0708-438 **HEM 102: Introduction to Heavy Equipment Maintenance Electrical Fundamentals**

Corrections needed: Change course number and revise English advisory.

It was moved by Edward Ibarra; seconded by Voiza Arnold.

Approved Not Approved Tabled

III. UNFINISHED BUSINESS

IV. DISCUSSION ITEMS/ATTACHMENTS

1. Assigning courses to discipline were discussed. Fran will distribute a department list to each member so that this can be discussed at their next division meetings.
2. After discussion of the Bylaws, it was decided that Fran will obtain more information so that a vote can hopefully be taken at the next meeting regarding the addition of the Evaluation Technician as a member.

3. The committee discussed possible titles for certificates. Fran will forward these suggestions to each member so that a vote can be taken at the next meeting.
4. Fran advised the committee that Gloria Arevalo, Coordinator of the Tech Prep program, requested to join the Curriculum Committee as a voting member. After discussion and per the Bylaws, the committee decided to encourage and welcome Gloria Arevalo's attendance at the weekly meetings as a permanent guest only.

V. ADJOURNMENT

The meeting adjourned at 12:30 p.m.