

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, September 10, 2008, Board Room

Voting Members Present: Voiza Arnold; Sharon Bell; Robert Bethel; Gail Biesemeyer; Ryan Bronkar; Loretta Canett-Bailes; Mike Dighera; Scott Dixon; Steve Hebert; Edward Ibarra; Walter Jones; Cynthia Lewis; Jannine Livingston; Charlie McFarlin (Co-Chair); Jim Newman; Jennette Noriega (Co-Chair); Tracy Rickman; Judy Sevilla-Marzona; Mike Slavich; Kevin Smith; Nguyen Vu; Colin Young;

Voting Members Absent: Jim Newman; ASB Student Representative

Non-Voting Members Absent: Rose Sanceda

Guests: Dave Balch, Karen Koos

I. MOTION:

Approval of the minutes for the last two meetings, May 28, 2008 and June 16, 2008 (via Email)

It was moved by Jannine Livingston; seconded by Mike Slavich.

Approved Not Approved Tabled

II. ACTION ITEMS:

A. Approval of Consent Agenda:

It was moved by Steve Hebert; seconded by Mike Slavich, and approved by the Committee to approve items **0809-01 and 0809-02** as a group:

1) Course Change

Item 0809- 01

ED DEV (all courses)

Course Prefix Change: To: EDEV

2) Certificate Change

Item 0809-02

Forensic Identification

Change in Certificate Type

From: Certificate of Achievement

To: Career Certificate

Approved Not Approved Tabled

B. Second Readings: No Items

C. First Readings:

1) Request to Offer a Course via Distance Education
Item 0809-03 ET 130: Health Effects of Hazardous Materials

It was moved by Colin Young; seconded by Tracy Rickman.

Approved Not Approved Tabled

2a) Course Revision
Item 0809-04 ET 200: Hazardous Materials Management Applications

New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; MATH 050 or appropriate assessment
Prerequisite Change: To: Remove ET 101 and CHEM 110
Revise content and update text

Correction Needed: Revise course description to include target audience.

It was moved by Mike Slavich; seconded by Colin Young.

Approved Not Approved Tabled

2b) Content Review
Item 0809-05 ET 200: Hazardous Materials Management Applications

It was moved by Mike Slavich; seconded by Voiza Arnold.

Approved Not Approved Tabled

2c) Prereq/Coreq/Advisory
Item 0809-06 ET 200: Hazardous Materials Management Applications

It was moved by Colin Young; seconded by Edward Ibarra.

Approved Not Approved Tabled

3a) Course Revision
Item 0809-07 ET 240: Solid Waste Management Applications

New Advisory: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; MATH 050 or appropriate assessment
Prerequisite Change: To: Remove ET 101
Revise content and update text

Correction Needed: Revise course description to include target audience.

It was moved by Tracy Rickman; seconded by Colin Young.

Approved Not Approved Tabled

3b) Content Review
Item 0809-08 ET 240: Solid Waste Management Applications

It was moved by Colin Young; seconded by Sharon Bell.

Approved Not Approved Tabled

3c) Prereq/Coreq/Advisory
Item 0809-09 ET 240: Solid Waste Management Applications

It was moved by Mike Slavich; seconded by Tracy Rickman.

Approved Not Approved Tabled

4a) Course Revision
Item 0809-10 FAC 043: Advanced Fire Course
Description Change
Revise content and update text

It was moved by Tracy Rickman; seconded by Kevin Smith.

Approved Not Approved Tabled

4b) Content Review
Item 0809-11 FAC 043: Advanced Fire Course

It was moved by Sharon Bell; seconded by Steve Hebert.

Approved Not Approved Tabled

4c) Prereq/Coreq/Advisory
Item 0809-12 FAC 043: Advanced Fire Course

It was moved by Tracy Rickman; seconded by Steve Hebert.

Approved Not Approved Tabled

5a) Course Revision
Item 0809-13 FAC 43.44: Fire Instructor 1A
Unit Change: From: 1/6-3/4 Units To: 2 Units
Description Change
Revise content and update text

It was moved by Jannine Livingston; seconded by Mike Slavich.

Approved Not Approved Tabled

5b) Content Review

Item 0809-14 FAC 43.44: Fire Instructor 1A

It was moved by Mike Slavich; seconded by Tracy Rickman.

Approved Not Approved Tabled

5c) Prereq/Coreq/Advisory

Item 0809-15 FAC 43.44: Fire Instructor 1A

It was moved by Sharon Bell; seconded by Robert Bethel.

Approved Not Approved Tabled

6a) Course Revision

Item 0809-16 FAC 43.50: Fire Command 1B

Unit Change: From: 1/6-3/4 Units To: 2 Units

Advisory Change: To: ENGL 035 or ESL 198 or appropriate assessment and READ 023 or appropriate assessment

New Prerequisite: FAC 43.49

Description Change

Revise content and update text

Correction Needed: Include Hour change on Course Revision page.

It was moved by Tracy Rickman; seconded by Gail Biesemeyer.

Approved Not Approved Tabled

6b) Content Review

Item 0809-17 FAC 43.50: Fire Command 1B

Correction Needed: Under Preparation, revise READ advisory.

It was moved by Mike Slavich; seconded by Kevin Smith.

Approved Not Approved Tabled

6c) Prereq/Coreq/Advisory

Item 0809-18 FAC 43.50: Fire Command 1B

It was moved by Mike Slavich; seconded by Kevin Smith.

Approved Not Approved Tabled

- 7a) **New Course**
Item 0809-19 **HEM 042: Heavy Equipment Air Conditioning**
Advisory: ENGL 035 or ESL 198 or appropriate
assessment and READ 023 or appropriate assessment
Degree Applicable; 2 Units

Corrections Needed: Complete Course Classification and Transfer Status information on New Course page; revise Course Description. Under Course Content, modify format appropriately.

It was moved by Jannine Livingston; seconded by Tracy Rickman.

Approved Not Approved Tabled

- 7b) **Content Review**
Item 0809-20 **HEM 042: Heavy Equipment Air Conditioning**

It was moved by Colin Young; seconded by Voiza Arnold.

Approved Not Approved Tabled

- 7c) **Prereq/Coreq/Advisory**
Item 0809-21 **HEM 042: Heavy Equipment Air Conditioning**

It was moved by Mike Slavich; seconded by Kevin Smith.

Approved Not Approved Tabled

- 8a) **New Course**
Item 0809-22 **HEM 043: Heavy Equipment Hydraulic Fundamentals**
Advisory: ENGL 035 or ESL 198 or appropriate
assessment and READ 023 or appropriate assessment
Degree Applicable; 2 Units

Corrections Needed: Complete Course Classification and Transfer Status information on New Course page. Under Course Content, modify format appropriately.

It was moved by Colin Young; seconded by Mike Slavich.

Approved Not Approved Tabled

- 8b) **Content Review**
Item 0809-23 **HEM 043: Heavy Equipment Hydraulic Fundamentals**

It was moved by Voiza Arnold; seconded by Tracy Rickman.

Approved Not Approved Tabled

8c) Prereq/Coreq/Advisory
Item 0809-24 HEM 043: Heavy Equipment Hydraulic Fundamentals

It was moved by Colin Young; seconded by Tracy Rickman.

Approved Not Approved Tabled

9a) New Course
Item 0809-25 HEM 044: Heavy Equipment Diesel Engine Fundamentals
Advisory: ENGL 035 or ESL 198 or appropriate assessment and READ 023 or appropriate assessment
Degree Applicable; 4 Units

Corrections Needed: Complete Course Classification and Transfer Status information on New Course page; revise Course Description. Under Course Content, modify format appropriately.

It was moved by Ryan Bronkar; seconded by Voiza Arnold.

Approved Not Approved Tabled

9b) Content Review
Item 0809-26 HEM 044: Heavy Equipment Diesel Engine Fundamentals

It was moved by Colin Young; seconded by Tracy Rickman.

Approved Not Approved Tabled

9c) Prereq/Coreq/Advisory
Item 0809-27 HEM 044: Heavy Equipment Diesel Engine Fundamentals

It was moved by Colin Young; seconded by Tracy Rickman.

Approved Not Approved Tabled

10a) Course Revision
Item 0809-28 PAC 43.08: Techniques of Teaching Spanish
New Advisory: ENGL 035 or ESL 198 or appropriate assessment and READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text

Corrections Needed: On Course Revision page change name of originator. On Title V page revise Exiting Skill #12. Modify format appropriately under Course Content. Include texts from POST under Text/Instructional Materials. Revise (E) under Methods of Evaluation.

It was moved by Tracy Rickman; seconded by Jannine Livingston.

Approved Not Approved Tabled

10b) Content Review

Item 0809-29 PAC 43.08: Techniques of Teaching Spanish

Corrections Needed: Revise Exiting Skill #12.

It was moved by Colin Young; seconded by Tracy Rickman.

Approved Not Approved Tabled

10c) Prereq/Coreq/Advisory

Item 0809-30 PAC 43.08: Techniques of Teaching Spanish

It was moved by Kevin Smith; seconded by Gail Biesemeyer.

Approved Not Approved Tabled

11a) Course Revision

Item 0809-31 PAC 43.015: Laws of Arrest
Advisory Change: To: ENGL 035 or ESL 198 or appropriate assessment and READ 023 or appropriate assessment; PAC 040
Description Change
Revise content and update text

Corrections Needed: On Course Revision page change name of originator. Modify format appropriately under Course Content. Include texts from POST under Text/Instructional Materials. Revise (D) under Methods of Evaluation.

It was moved by Voiza Arnold; seconded by Jannine Livingston.

Approved Not Approved Tabled

11b) Content Review

Item 0809-32 PAC 43.015: Laws of Arrest

It was moved by Colin Young; seconded by Voiza Arnold.

Approved Not Approved Tabled

11c) Prereq/Coreq/Advisory

Item 0809-33 PAC 43.015: Laws of Arrest

It was moved by Voiza Arnold; seconded by Tracy Rickman.

Approved Not Approved Tabled

12a) Course Revision

Item 0809-34 PAC 43.016: Search and Seizure

Advisory Change: To: ENGL 035 or ESL 198 or appropriate assessment and READ 023 or appropriate assessment; PAC 040

Description Change

Revise content and update text

Corrections Needed: On Course Revision page change name of originator. Modify format appropriately under Course Content. Include texts from POST under Text/Instructional Materials. Revise (E) under Methods of Evaluation.

It was moved by Tracy Rickman; seconded by Colin Young.

Approved Not Approved Tabled

12b) Content Review

Item 0809-35 PAC 43.016: Search and Seizure

It was moved by Colin Young; seconded by Voiza Arnold.

Approved Not Approved Tabled

12c) Prereq/Coreq/Advisory

Item 0809-36 PAC 43.016: Search and Seizure

It was moved by Colin Young; seconded by Mike Slavich.

Approved Not Approved Tabled

13) CSU GE Request

Item 0809-37 PHIL 128/POLYS 128: Introduction to Political Philosophy
Area D8

It was moved by Kevin Smith; seconded by Colin Young.

Approved Not Approved Tabled

14) IGETC Request

Item 0809-38 PHIL 128/POLYS 128: Introduction to Political Philosophy
Area 4

It was moved by Kevin Smith; seconded by Colin Young.

Approved Not Approved Tabled

**15) RHC GE Request
Item 0809-39**

**PHIL 128/POLYS 128: Introduction to Political
Philosophy
Area 6**

It was moved by Kevin Smith; seconded by Robert Bethel.

Approved Not Approved Tabled

**16a) New Course
Item 0809-40**

**TCED 046: Industrial Design & Visual
Communications
Advisory: ENGL 035 or ESL 198 or appropriate
assessment and READ 023 or appropriate assessment
Degree Applicable; 2 Units**

***Corrections Needed: Complete Course Classification and Transfer Status
information on New Course page. On Academic Level page, delete major
under (2). Revise Course description; modify format appropriately under
Course Content.***

It was moved by Steve Hebert; seconded by Voiza Arnold.

Approved Not Approved Tabled

**16b) Content Review
Item 0809-41**

**TCED 046: Industrial Design & Visual
Communications**

It was moved by Voiza Arnold; seconded by Colin Young.

Approved Not Approved Tabled

**16c) Prereq/Coreq/Advisory
Item 0809-42**

**TCED 046: Industrial Design & Visual
Communications**

It was moved by Mike Slavich; seconded by Kevin Smith.

Approved Not Approved Tabled

III. UNFINISHED BUSINESS

The following discussion items were tabled due to lack of time:

- Overview/Red Notebook
- Time Change

IV. DISCUSSION ITEMS/ATTACHMENTS

- Charlie McFarlin discussed some of the duties that are required of Curriculum Committee members and advised them to read the “Red Notebook”. Everyone received a Red Notebook which also included the TOPS Codes, Sam Codes and Course Classification Codes.
- The committee took a vote and it was decided that all members will supply their own lunch.

V. ADJOURNMENT

The meeting adjourned at 12:30 p.m.