

**Rio Hondo Community College District**

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**Curriculum Committee**

**Minutes**

**Wednesday, September 24, 2008, Board Room**

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**Voting Members Present:** Voiza Arnold; Sharon Bell; Robert Bethel; Gail Biesemeyer; Ryan Bronkar; Loretta Canett-Bailes; Scott Dixon; Steve Hebert; Edward Ibarra; Walter Jones; Jannine Livingston; Charlie McFarlin (Co-Chair); Jennette Noriega (Co-Chair); Judy Sevilla-Marzona; Mike Slavich; Kevin Smith; Nguyen Vu; Colin Young

**Voting Members Absent:** ASB Student Representative; Mike Dighera; Cynthia Lewis; Jim Newman; Tracy Rickman; Rick Shield

**Non-Voting Members Absent:** Rose Sanceda

**Guests:** Dave Balch; John Bennett; Antonio Flores

**I. MOTION:**

Approval of the minutes for the last meeting, September 17, 2008

It was moved by Steve Hebert; seconded by Colin Young.

Approved       Not Approved       Tabled

**II. ACTION ITEMS:**

**A. Approval of Consent Agenda:**

It was moved by Colin Young; seconded by Jannine Livingston, and approved by the Committee to approve item **0809-63**:

**1) Course Change  
Item 0809- 63**

**HUSER (all courses)  
Course Prefix Change: To: HUSR**

Approved       Not Approved       Tabled

**B. Second Readings: No Items**

**C. First Readings:**

- 1) **Request to Offer a Course via Distance Education (Hybrid)**  
**Item 0809-64 ENGL 030W: Writing Workshop**

***Corrections Needed: Revise format and wording on Needs/Justification pages under 1(A), 2(A) and 4. Ensure all pages reflect "030W".***

It was moved by Voiza Arnold; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

- 2) **Request to Offer a Course via Distance Education (Hybrid)**  
**Item 0809-65 ENGL 035W: Writing Workshop**

***Corrections Needed: Revise format and wording on Needs/Justification pages under 1(A), 2(A) and 4. Ensure all pages reflect "035W".***

It was moved by Voiza Arnold; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

- 3a) **Course Revision**  
**Item 0809-66**

**ET 230: Safety and Emergency Response**  
**Advisory Change:** TO: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; MATH 050 or appropriate assessment  
**Description Change**  
Revise content and update text

***Correction Needed: Possible revision of Course Description.***

It was moved by Mike Slavich; seconded by Colin Young.

Approved       Not Approved       Tabled

- 3b) **Content Review**  
**Item 0809-67 ET 230: Safety and Emergency Response**

It was moved by Steve Hebert; seconded by Colin Young.

Approved       Not Approved       Tabled

- 3c) **Prereq/Coreq/Advisory**  
**Item 0809-68 ET 230: Safety and Emergency Response**

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved       Not Approved       Tabled

- 4a) **Course Revision**  
**Item 0809-69**      **FAC 43.46: Fire Prevention 1A**  
**Unit Change:** From: 1/6-3/4 Units To: 2 Units  
**Hour Change:** From: 8-40 Hours To: 40 Hours  
**Description Change**  
Revise content and update text

***Corrections Needed: Change SAM Code to “C”; revise Method of Evaluation (C).***

It was moved by Mike Slavich; seconded by Colin Young.

Approved       Not Approved       Tabled

- 4b) **Content Review**  
**Item 0809-70**      **FAC 43.46: Fire Prevention 1A**

It was moved by Colin Young ; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

- 4c) **Prereq/Coreq/Advisory**  
**Item 0809-71**      **FAC 43.46: Fire Prevention 1A**

It was moved by Mike Slavich; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

- 5a) **Course Revision**  
**Item 0809-72**      **FAC 43.47: Fire Prevention 1B**  
**Unit Change:** From: 1/6-3/4 Units To: 2 Units  
**Hour Change:** From: 8-40 Hours To: 40 Hours  
**Description Change**  
Revise content and update text

***Corrections Needed: Change SAM Code to “C”; revise Method of Evaluation (C).***

It was moved by Ryan Bronkar; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

- 5b) **Content Review**  
**Item 0809-73**      **FAC 43.47: Fire Prevention 1B**

It was moved by Colin Young; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

**5c) Prereq/Coreq/Advisory**

**Item 0809-74      FAC 43.47: Fire Prevention 1B**

It was moved by Colin Young; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

**6a) Course Revision**

**Item 0809-75      FAC 43.48: Fire Investigation 1**

**Unit Change:** From: 1/6-3/4 Units To: 2 Units

**Hour Change:** From: 8-40 Hours To: 40 Hours

**Description Change**

Revise content and update text

***Corrections Needed: Change SAM Code to "C". Revise Course Description and Method of Evaluation (D).***

It was moved by Ryan Bronkar; seconded by Colin Young.

Approved       Not Approved       Tabled

**6b) Content Review**

**Item 0809-76      FAC 43.48: Fire Investigation 1**

It was moved by Kevin Smith; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

**6c) Prereq/Coreq/Advisory**

**Item 0809-77      FAC 43.48: Fire Investigation 1**

It was moved by Ryan Bronkar; seconded by Kevin Smith.

Approved       Not Approved       Tabled

**7a) Course Revision**

**Item 0809-78      FAC 43.49: Fire Command 1A**

**Unit Change:** From: 1/6-3/4 Units To: 2 Units

**Hour Change:** From: 8-40 Hours To: 40 Hours

**Description Change**

Revise content and update text

***Corrections Needed: Change SAM Code to "C"; revise Method of Evaluation (D).***

It was moved by Mike Slavich; seconded by Kevin Smith.

Approved       Not Approved       Tabled

**7b) Content Review**

**Item 0809-79      FAC 43.49: Fire Command 1A**

It was moved by Colin Young; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

**7c) Prereq/Coreq/Advisory**

**Item 0809-80      FAC 43.49: Fire Command 1A**

It was moved by Colin Young; seconded by Jannine Livingston.

Approved       Not Approved       Tabled

**8a) Course Revision**

**Item 0809-81      FAC 43.51: Fire Management 1**  
**Unit Change:** From: 1/6-3/4 Units To: 2 Units  
**Hour Change:** From: 8-40 Hours To: 40 Hours  
**Description Change**  
Revise content and update text

***Corrections Needed: Change SAM Code to "C". Revise Course Description and Method of Evaluation (D).***

It was moved by Colin Young; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

**8b) Content Review**

**Item 0809-82      FAC 43.51: Fire Management 1**

It was moved by Kevin Smith; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

**8c) Prereq/Coreq/Advisory**

**Item 0809-83      FAC 43.51: Fire Management 1**

It was moved by Colin Young; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

**9a) Course Revision**

**Item 0809-84      FAC 43.53: Automatic External Defibrillator**  
**Prerequisite Change:** Remove prerequisite  
**Advisory Change:** To: ENGL 035 or appropriate assessment and READ 023 or appropriate assessment  
Revise content and update text

**Corrections Needed: Change SAM Code to “C”. Change to 6 total hours of lecture on Course Revision page and under Course Description. On Needs/Justification page, revise Minimum Required for a “C”. Revise Method of Evaluation (C).**

It was moved by Mike Slavich; seconded by Colin Young.

Approved       Not Approved       Tabled

**9b) Content Review**

**Item 0809-85      FAC 43.53: Automatic External Defibrillator**

It was moved by Ryan Bronkar; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

**9c) Prereq/Coreq/Advisory**

**Item 0809-86      FAC 43.53: Automatic External Defibrillator**

It was moved by Voiza Arnold; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

**10a) Course Revision**

**Item 0809-87      FAC 43.60: Wildland Fire Academy**  
**Unit Change:** From: 6 Units To: 9 Units  
**Hour Change:** From: 72 Lecture/108 Lab  
To: 108 Total Lecture Hours/162 Total Lab Hours  
**Advisory Change:** To: ENGL 035 or ESL 198 or appropriate assessment and READ 023 or appropriate assessment. Carry a 45 lb pack three miles within a 45 minute time period.  
**Description Change**  
Revise content and update text

**Corrections Needed: Possible change of SAM Code to “C”; revise Method of Evaluation (E).**

It was moved by Voiza Arnold; seconded by Mike Slavich.

Approved       Not Approved       Tabled

**10b) Content Review**

**Item 0809-88      FAC 43.60: Wildland Fire Academy**

It was moved by Voiza Arnold; seconded by Mike Slavich.

Approved       Not Approved       Tabled

**10c) Prereq/Coreq/Advisory**  
**Item 0809-89      FAC 43.60: Wildland Fire Academy**

It was moved by Voiza Arnold; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

**11) New Non-Credit Course**  
**Item 0809-90      NCVOC 265: Pressure Piping Design**

It was moved by Mike Slavich; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

**12) New Non-Credit Course**  
**Item 0809-91      NCVOC 266: Pressure Piping Applications**

***Corrections Needed: Remove bold font under Assignments and insert date of textbook.***

It was moved by Steve Hebert; seconded by Kevin Smith.

Approved       Not Approved       Tabled

**13a) Course Revision**  
**Item 0809-92      PAC 43.035: Firearms**  
**Advisory Change:** To: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040  
**Description Change**  
Revise content and update text

***Correction Needed: Revise Course Description***

It was moved by Steve Hebert; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

**13b) Content Review**  
**Item 0809-93      PAC 43.035: Firearms**

It was moved by Ryan Bronkar; seconded by Edward Ibarra.

Approved       Not Approved       Tabled

**13c) Prereq/Coreq/Advisory**  
**Item 0809-94      PAC 43.035: Firearms**

It was moved by Mike Slavich; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

**14a) Course Revision**  
**Item 0809-95**

**PAC 43.036: Information Systems**

**Advisory Change:** To: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040

**Description Change**

Revise content and update text

***Correction Needed: Revise Course Description***

It was moved by Steve Hebert; seconded by Jannine Livingston.

Approved       Not Approved       Tabled

**14b) Content Review**  
**Item 0809-96**

**PAC 43.036: Information Systems**

It was moved by Steve Hebert; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

**14c) Prereq/Coreq/Advisory**  
**Item 0809-97**

**PAC 43.036: Information Systems**

It was moved by Colin Young; seconded by Gail Biesemeyer.

Approved       Not Approved       Tabled

**15a) Course Revision**  
**Item 0809-98**

**PAC 43.038: Gang Awareness**

**Advisory Change:** To: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040

**Description Change**

Revise content and update text

***Correction Needed: Revise Course Description***

It was moved by Colin Young; seconded by Mike Slavich.

Approved       Not Approved       Tabled

**15b) Content Review**  
**Item 0809-99**

**PAC 43.038: Gang Awareness**

It was moved by Voiza Arnold; seconded by Jannine Livingston.

Approved       Not Approved       Tabled

**15c) Prereq/Coreq/Advisory**  
**Item 0809-100 PAC 43.038: Gang Awareness**

It was moved by Ryan Bronkar; seconded by Gail Biesemeyer.

Approved       Not Approved       Tabled

**16a) Course Revision**  
**Item 0809-101 PAC 43.040: Weapons Violations**

**Advisory Change:** To: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040

**Description Change**  
Revise content and update text

***Correction Needed: Revise Course Description***

It was moved by Gail Biesemeyer; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

**16b) Content Review**  
**Item 0809-102 PAC 43.040: Weapons Violations**

It was moved by Colin Young; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

**16c) Prereq/Coreq/Advisory**  
**Item 0809-103 PAC 43.040: Weapons Violations**

It was moved by Voiza Arnold; seconded by Colin Young.

Approved       Not Approved       Tabled

**17a) Course Revision**  
**Item 0809-104 PAC 43.043: Impact Weapons**

**Advisory Change:** To: ENGL 035 or ESL 198 or appropriate assessment; READ 023 or appropriate assessment; PAC 040

**Description Change**  
Revise content and update text

***Correction Needed: Revise Course Description***

It was moved by Mike Slavich; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

**17b) Content Review**

**Item 0809-105      PAC 43.043: Impact Weapons**

It was moved by Mike Slavich; seconded by Voiza Arnold.

Approved       Not Approved       Tabled

**17c) Prereq/Coreq/Advisory**

**Item 0809-106      PAC 43.043: Impact Weapons**

It was moved by Colin Young; seconded by Sharon Bell.

Approved       Not Approved       Tabled

**III. UNFINISHED BUSINESS**

**IV. DISCUSSION ITEMS/ATTACHMENTS**

- Charlie McFarlin went over the CSU GE advising form so that the committee can become familiar with it.

**V. ADJOURNMENT**

The meeting adjourned at 12:25 p.m.