



### Conversational Spanish

This introductory course is designed for beginning Spanish speakers. The focus is on learning how to speak rather than on grammar. The class will cover simple tenses – present, past, imperfect and future. Students will be asked to listen to Spanish radio, watch Spanish television, read Spanish newsprint and participate in Spanish conversations.

**Date:** Jan 19 – Mar 9  
**50023 Tue 6:00-8:00pm \$99\***  
*\*Material Fee: \$5 payable to the instructor in cash only on first day of class.*  
 Instructor: Maria Gonzalez

### Beginning Mandarin Chinese

If your life has anything to do with China, or if you want to have anything to do with China-travel, business, education or personal pleasure, this class is for you. Learn the standard Pinyin pronunciation system, basic grammar, common expressions and a good amount of vocabulary. Explore Chinese culture and character writing system.

**Date:** Feb 22 – March 22  
**50024 Mon 6:30-8:00pm \$89**  
 Instructor: Enming Kuan

### Intermediate Mandarin Chinese

This is a continuation of Beginning Mandarin Chinese, which is a prerequisite for this course. Learn to apply the Pin-Yin pronunciation system and how to use the Chinese Dictionary. Expand your Chinese vocabulary, sentence patterns while increasing your knowledge and skills of the Chinese language.

**Date:** Apr 12 – May 10  
**50025 Mon 6:30-8:00pm \$89**  
 Instructor: Enming Kuan

## Computer Training

### Help Desk 101 for Windows



This course focuses on real world and practical experiences one would find themselves working with in a help desk role in a Windows environment. This course is geared for students looking to start a career in the technology field. Students will learn how to troubleshoot common incidents that occur on a day to day basis within an organization. Skills learned will range from computer hardware upgrade & repair, software installation, virus removal, network troubleshooting, network printer installation, domain management, incident response and much more.

**Session 1**  
**Date:** Mar 6 - 27  
**50215 Sat 9:00-11:15am \$90\***

**Session 2**  
**Date:** May 1 – May 22  
**50216 Sat 9:00-11:15am \$90\***  
*\*Materials Fee: \$5 payable to instructor on first day of class.*  
 Instructor: Blake Champion

### Build Your Own Business Website and Save \$

You can have your own site for as little as \$5 a month

You don't have to be a programmer to design professional looking and cost effective websites, but you do have to decide what you want it to do, what you put on it, and how you promote it.

We **GUARANTEE** that you'll learn:

- What a website is and what you can put in it to improve your business
- How to analyze your needs and select the best web design criteria
- How to make the site user friendly
- How to get a shopping cart that only costs if sales are made
- How to promote your website and link with search engines to make sure you can be found

*No website development experience necessary. This program is for website beginners, experts, managers and web designers.*

**Date:** Jan 23  
**50026 Sat 9:00am-12:00pm \$45\***

*\*Materials Fee: \$30 fee is payable in class for, Fishin' With a Net™ #0-9629944-6-4, and How To Develop An Effective Web Site™ CD.*  
 Instructor: Mike Rounds

### Using Your Computer to Make Money

Some eBay Power Sellers are making hundreds of thousands per year. Other businesses, including information brokers, are making even more! The great thing about working from your home computer is that your starts up costs are so low, but profitability can be so high! With hundreds of different businesses that you can run from your home computer, you are bound to find one suitable to generate profits from home.

*This seminar shows you the over 120 businesses which are hot, including information on dozens of computer businesses based on:*

- Skills you have
- Skills you can teach yourself
- Software or hardware you can purchase
- Skills that require formal training

*In this practical program, you'll also learn the basic information needed to start a business including how to:*

- Legally form your business
- Accept your customer's credit cards
- Keep basic bookkeeping and tax records
- Advertise and get customers
- Use your Web site as an effective business tool

**Date:** Feb 1  
**50027 Mon 6:30-9:30pm \$45\***  
*\*Materials Fee: \$30 fee is payable in class for book "Mechanics of Starting a Home-Based Business" and the DVD "Marketing with Postcards."*  
 Instructor: Nancy Miller

## Dance

### Belly Dancing

The beautiful art of belly dancing is a fun way to burn fat and stay fit and trim. This ancient form of artistic movement has been practiced for thousands of years and is a safe and simple way for ladies of all shapes and ages to keep fit, improve flexibility, posture, coordination, vitality well-being and self-image.

**Session 1**  
**Date:** Feb 2 – Mar 23  
**50028 Tue 6:00-7:00pm \$65**  
 Instructor: LeVina Rivera

**Date:** Feb 2 – Mar 23  
**50029 Tue 7:30-8:30pm \$65**  
 Instructor: LeVina Rivera

**Date:** Feb 3 – Mar 24  
**50030 Wed 6:00-7:00pm \$65**  
 Instructor: LeVina Rivera

**Session 2**  
**Date:** Apr 6 – May 25  
**50031 Tue 6:00-7:00pm \$65**  
 Instructor: LeVina Rivera

**Date:** Apr 6 – May 25  
**50032 Tue 7:30-8:30pm \$65**  
 Instructor: LeVina Rivera

**Date:** Apr 7 – May 26  
**50033 Wed 6:00-7:00pm \$65**  
 Instructor: LeVina Rivera