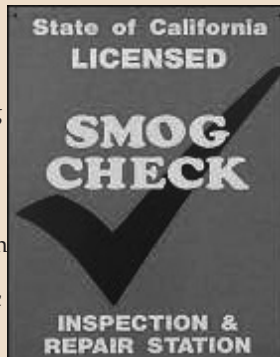


# Automotive

## Smog Check Program 2009 Update Training Course

This course is designed to allow current Smog Check Technicians to fulfill their update training requirements to renew their Smog Check license. It is also designed to allow future Smog Check Technicians to fulfill part of their training requirements to obtain their license. The course covers an overview of the following topics: BAR Program Updates, Electronic Throttle Control Systems, Controller Area Networking (Can "C"), Multiplexing Theory, Mode 6, Parameter Identification (PID) Nomenclature, and Application of diagnostics strategies to identify emission failure programs.



**Date:** Oct 24 & 25  
T#3000.6 Sat/Sun 8:30am - 4:00pm \$350  
Instructor: RHC Automotive staff  
Location: T-112C Tech. Bldg, RHC Automotive Facilities

**Date:** Dec 12 & 13  
T#3001.6 Sat/Sun 8:30am - 4:00pm \$350  
Instructor: RHC Automotive staff  
Location: T-112C Tech. Bldg, RHC Automotive Facilities

## Smog Check Program 2007 Update Training Course

This course is designed to allow future Smog Check Technicians to fulfill part of their training requirements to obtain their license. The course covers an overview of the following topics: BAR Program Updates, Manufacturers' TSB and Internet Information Sites, Advanced Fuel Trim Diagnostics, CAN Networks, OBD-II Mode 6 and EVAP System Diagnostic Procedures, and Computer Program Re-Flash Procedures.

**Date:** Nov 14 & 15  
T#3002.6 Sat/Sun 8:30am - 3:00pm \$350  
Instructor: RHC Automotive staff  
Location: T-112C Tech. Bldg, RHC Automotive Facilities

## Make \$3k - \$8k In The Auto Wholesale Business From Home!

Make money buying and selling wholesale cars from home, or simply buy cars for your friends, family or yourself at wholesale prices! You will be given a step-by-step guide on how to get a DMV auto dealer license and operate a profitable used car business! You will learn how and where to buy at wholesale prices and sell at retail for very good profits. A free list of all the dealer only auctions in the USA will be given. The class is DMV approved.

**Session 1**  
**Date:** Aug 22  
T#3003.6 Sat 9:00am - 3:00pm \$125  
Instructor: Ronald Williams  
Location: RHC Science Bldg., S120

**Session 2**  
**Date:** Dec 6  
T#3004.6 Sun 9:00am - 3:00pm \$125  
Instructor: Ronald Williams  
Location: RHC Rm HS10, Lot 3

# Business

## Art of Authentic Latino Leadership, Certificate Program



Latinos are quickly becoming the majority group in California and a much larger minority group in the United States and are already the majority in LA County. Latinos have the potential for tremendous visibility and impact. However, there is a vacuum of strong, prepared leadership. At the same time, the boomers are beginning to leave a vacuum of leadership in all sectors, Governmental, Nonprofit and Corporate. How will Latinos prepare themselves in this time of crisis without accessible training and mentorship?

The Certificate Program in the Art of Authentic Latino Leadership provides a forum to discuss specific leadership development topics from a Latino/Hispanic perspective. As a participant, you will learn how to become a stronger leader, and grasp ways to enhance and strengthen your personal credibility and success as an emerging leader in your community. The five times we meet we will offer provocative and stimulating discussion. Participants will address key issues from personal, interpersonal, and organizational perspectives. You will explore how to best use your cultural competency, vision, passion, commitment and character within the Latino context of social, economic, cultural, and political power and how to maximize your talents.

**Framing Leadership in the Latino Context:** Latino Leadership Framework, Demographics, Economics and Outlook. Pillars of leadership and its evolution over time. Identify Authentic Latino Leaders, deconstruct their characteristics. Identify other authentic Leaders, Mentors, and books on the topic. Charting your map towards leadership with an Individual Development Plan. Connection between personal mission and vision and leadership.

**Latino Leadership:** Authentic Alignment & Overcoming the Ego's Attraction to Power Character Development vs. Leadership Development. Self awareness and a discussion on Credibility, Capacity, Character as pillars of overcoming the attraction to power over the greater good. Alignment of values and personal mission with organizational mission.

**Powerful Communications and Conflict Transformation in the Latino Context:** What drives communications? Non verbal Communications, Art of Listening and its relationship to the Art of Leadership. Conflict Transformation, Team Building & Communications & Coaching. External Communications and Influence. The Art of Listening. This section includes an exercise entitled "Mini Lecture & Teaching One Another" where the participants demonstrate their ability to listen and then teach what they learned to someone else in the workshop, thus practicing both speaking and listening.



## Business, continued

### Modeling Certificate Program

In this 2 day program, you will learn the secrets to establishing a lucrative career in modeling. You will also experience a professional photo shoot that will help lead you to a lucrative career in print modeling for magazines, catalogs and more.

\*Take both classes and receive a Certificate of Achievement.

#### Session 1

**Date:** Sep 16 & Sep 23

T# 3011.6 Wed 7:00pm – 10:00pm \$99  
Location: RHC Science Bldg., S120

#### Session 2

**Date:** Oct 7 & Oct 14

T# 3012.6 Wed 7:00pm – 10:00pm \$99  
Location: RHC Science Bldg., S120

#### Session 3

**Date:** Nov 4 & Nov 11

T# 3013.6 Wed 7:00pm – 10:00pm \$99  
Location: RHC Rm HS10, Lot 3

#### Session 4

**Date:** Dec 2 & Dec 9

T# 3014.6 Wed 7:00pm – 10:00pm \$99  
Location: RHC Science Bldg., S120  
Instructor: Daisi Pollard

### Day 1 – Learn The Secrets To A Lucrative Career In Modeling For Print And Commercials

In the competitive industry of modeling that is continuously evolving, this class unlocks a foolproof way to establish yourself as a successful print and commercial model. We will reveal key sectors no one shares about the business. This workshop offers first class information that will prepare any model for various opportunities and experiences.

#### Session 1

**Date:** Sep 16

T# 3015.6 Wed 7:00pm – 10:00pm \$59  
Location: RHC Science Bldg., S120

#### Session 2

**Date:** Oct 7

T# 3016.6 Wed 7:00pm – 10:00pm \$59  
Location: RHC Science Bldg., S120

#### Session 3

**Date:** Nov 4

T# 3017.6 Wed 7:00pm – 10:00pm \$59  
Location: RHC Rm HS10, Lot 3

#### Session 4

**Date:** Dec 2

T# 3018.6 Wed 7:00pm – 10:00pm \$59  
Location: RHC Science Bldg., S120

### Day 2 – Photo Shoot

You already know what it takes to be a professional model. Now it is time to put those skills you have learned to the test. In the competitive industry of modeling, professional photos are the most important tool you can ever have. Here is your chance to experience a professional photo shoot that will help lead you to a lucrative career in print modeling for magazines, catalogs, and more. This is your chance to learning everything you need to know about achieving those great photos you always wanted. We will guide you step by step through a professional photo shoot, giving you great tips and tricks to looking like a professional in front of the camera.

#### Session 1

**Date:** Sep 23

T# 3019.6 Wed 7:00pm – 10:00pm \$59  
Location: RHC Science Bldg., S120

#### Session 2

**Date:** Oct 14

T# 3020.6 Wed 7:00pm – 10:00pm \$59  
Location: RHC Science Bldg., S120

#### Session 3

**Date:** Nov 11

T# 3021.6 Wed 7:00pm – 10:00pm \$59  
Location: RHC Rm HS10, Lot 3

#### Session 4

**Date:** Dec 9

T#3022.6 Wed 7:00pm – 10:00pm \$59  
Location: RHC Science Bldg., S120



### Business Management Boot Camp

A comprehensive over-view of the management process focusing on the 5 disciplines of management and detailing four areas within each. Combining strategy, tactics and inspiration, the instructor equips you to make your own decisions, monitor and evaluate actions to achieve intended results. Hundreds of business owner operators have been inspired by this program and gone on to achieve great results in a diverse range of product, service, manufacturing and distribution businesses. Many great businesses were started in recessions and so can you because customers are looking for new sources, technology brings opportunity and smart money is always looking for a solid idea backed by a committed entrepreneur.

**Date:** Nov 6 – Nov 8

T# 3023.6 Fri 6:30pm - 9:30pm \$199 per person\*  
Sat 9:30am – 4:30pm \$350 per couple\*  
Sun 9:30am – 4:30pm

\*Materials Fee: \$5 fee is payable to instructor on 1st day of class.

Instructor: Gene Konstant

Location: RHC Rm HS2, Lot 3



### Recover Your Personal-Business Credit

This recession has devastated millions but the federal law provides a specific system for erasing every legally defective entry in your files (including correct data), stopping collection agent harassment instantly, and recovery from identity theft. This program walks you through the process step by step, citing the applicable law at every step so you know you're operating honestly and provides lawyer approved letters, tracking systems, negotiating scripts, strategies and tactics for virtually every situation. Instructor provides online answers to your questions for a year so you're never in doubt about what to do and how to do it.

**Date:** Oct 18

T# 3024.6 Sun 9:30pm - 4:30pm \$79 per person\*  
\$138 per couple\*

\*Materials Fee: \$25 fee is payable to instructor on 1st day of class.

Instructor: Gene Konstant

Location: RHC Rm HS2, Lot 3

## Business, continued

### Start a Home Based Business – Under \$5000

Join millions who work from home in a business of their own. Find the right business in the best industry then buy it smart, finance it right and start selling. This program walks you through the process as the thick reference manual delivers detailed instructions when you need them. Hire smart; get authoritative free help; slash taxes; build net worth in a home business doing something you love.

**Date: Sep 24**

T# 3025.6 Thu 7:00pm - 10:00pm \$49 per person\*/  
\$78 per couple\*

\*Materials Fee: \$10 fee is payable to instructor on 1st day of class.

Instructor: Gene Konstant

Location: RHC Rm HS2, Lot 3

### Business Opportunity in Cart Vending

One cart working part time at a good – not great – location pays the owner \$40 – 60,000/ year CASH! Imagine starting your business with 3 – 4 carts that people pay you to operate – carts you get for under \$800 out of pocket and own free and clear in 90 days or less. This recession proof, low investment, all cash business is wonderfully flexible – the perfect side business or a full time enterprise you can often operate in a space smaller than 10 x 10. Learn what products sell; where and how to get carts; finding reliable people to rent your carts; capturing & controlling good locations; plus licenses, permits, health departments, banking, accounting, taxes, cash flow & inventory management.

**Date: Oct 1**

T# 3026.6 Thu 7:00pm - 10:00pm \$49 per person\*/  
\$78 per couple\*

\*Materials Fee: \$10 fee is payable to instructor on 1st day of class.

Instructor: Gene Konstant

Location: RHC Science Bldg., S202

### How to Sell On Ebay

Everyone has lots of stuff in closets, drawers, garages and are even paying for storage areas to hold this stuff. Why not make some money and help out others clear out their stuff at the same time? This class will show you how to sell on eBay. We will discuss organization, categorization and how to write posts for your items.

#### Session 1

**Date: Oct 3 & Oct 10**

T# 3027.6 Sat 10:00am-12:00pm \$65

Instructor: Frances Greenspan

Location: RHC Business Bldg., B111

#### Session 2

**Date: Nov 4 & Nov 11**

T# 3028.6 Wed 6:30pm-8:30pm \$65

Instructor: Frances Greenspan

Location: RHC Business Bldg., B117

### HOW TO BE A SPECIAL EVENT/WEDDING PLANNER OR POWER ENTERTAINER: THE ART OF EVENT PLANNING

This class is for those who want to start an exciting, lucrative career in special events as well as those who just want to create one party. Learn how to enjoy coordinating a special gala, wedding, corporate or social events, fundraiser or small private gathering. Participants will learn to: coordinate a stress-free event; create a budget and timeline; put together creative invitations and announcements; find unique locations; create exciting themes; choose a caterer and menu; enhance theme and floral décor; design dazzling favors and gifts; choose the perfect photographer and videographer; select unforgettable music and entertainment and create a memorable event for your guest.

**Date: Nov 12**

T# Thu 6:00pm - 9:00pm \$49\*

Instructor: Farla Binder

Location: RHC Business Bldg., B105

\*A \$25 fee for workbook is payable to instructor in class. Check or cash only.



### How to Buy On eBay

With the economy the way it is, everyone is trying to save money wherever possible. With eBay you can get the same items you are looking for, buy pay less – sometimes for pennies on the dollar. Do you care if someone else owned it first? It may still have the original sealed packaging and original tags attached (NWT = New with Tags). Think of eBay as a giant garage sale – someone else's stuff is your treasure. They received the item as a gift and don't really care for it – now it is your chance to purchase it at a discounted price and they make a few bucks.

**Date: Oct 10**

T# 3029.6 Sat 2:00pm - 4:00pm \$39

Instructor: Frances Greenspan

Location: RHC Business Bldg., B111

### Are You the NEXT American Inventor?

Want to learn the proven ways to cash in on your inventions? If your idea works, it's a GREAT idea but now you need to know-how to make money with it. Television programs like American Inventor and Everyday Edisons have shown that people, just like you, are creating and selling their ideas and inventions for big money! If you want to secure the rights to your ideas and learn the proven way to CASH IN on your inventions, this program will show you how to:

- Make your invention intellectually safe and profitable
- Protect your ideas with patents, trademarks, and copyrights
- Evaluate your ideas for marketability
- Find potential buyers for your invention
- Offer if for sale in the safest method possible

This is NOT one of the television invention marketing hypes. This program delivers the most accurate and relevant information available for inventors to cash in on their expertise. The instructor, Nancy Miller, has trained thousands of inventors with this program at the famed Invention Convention in Pasadena, CA and a host of colleges throughout CA, AZ & NV.

**Date: Aug 29**

T# 3030.6 Sat 9:00am - 12:00pm \$45\*

\*Materials Fee: \$30 fee for the manual "How to Sell Your Inventions for Cash" and "Contracts and Agreements for Inventors CD" is payable in class.

Instructor: Nancy Miller

Location: RHC Business Bldg., B119

## Business, continued

### Clutterology®: How to Eliminate Clutter in Your Life & Get Organized

Tired of searching for that “lost something” or stumbling over stuff throughout your house? You CAN change your environment to work for you with simple, easy and practical ideas on how to remove clutter from your life and get organized before your epitaph reads ... “Buried here under this pile.”

*If you feel that your life is being controlled by your stuff then attend this fun filled, interactive program, where you'll learn:*

- The difference between organized and neat
- How to change your environment to work for you
- What the true cost of your “stuff” really is
- How to be removed from junk mail lists
- The three reasons for reading material and how to decide about keeping or tossing.

*Attendees are encouraged to bring the following items to class with them for charitable donation:*

- Old cell phones
- Empty LaserJet and Inkjet cartridges
- Paperback and hard bound books
- One item from your kitchen
- 2 items from your closet

**Date: Aug 29**  
T# 3031.6 Sat 1:00pm - 4:00pm \$45\*

*\*Materials Fee: \$30 fee is payable in the class for Clutterology® and Highlights of Clutterology™.*

Instructor: Nancy Miller  
Location: RHC Business Bldg., B119

*The instructor, Nancy Miller is, Author of the book Clutterology, past president of the national Speakers Association, Greater Los Angeles Chapter and member of NAPO (National Association of Professional Organizers), and owns her own home based businesses.*

### Self Publishing for the Clueless®

**Want to be published? Now? Cheap?**

**Want to get 'em on Amazon.com with a 20:1 markup?**

In this informative and entertaining class you'll learn everything you need to know to create your own books, booklets, and other products.

*The class will show you how to:*

- Write a book in 30 days or less and tips booklets in one day
- Create audio products in two weeks
- Create different kinds of books you can self-publish
- Obtain ISBN and bar codes
- Obtain copyright and trademark protection for your work

**Date: Aug 29**  
T# 3032.6 Sat 1:00pm - 4:00pm \$45\*

*\*Materials Fee: \$30 fee is payable in class for Profitable Self-Publishing for the Clueless®.*

Instructor: Mike Rounds  
Location: RHC Business Bldg., B118

## Communications/ Languages

### Family Literacy

This course focuses on engendering reading and literacy as a fundamental component of a healthy, well-functioning family. The family-oriented assignments promote the seamless integration of reading across school and home boundaries.

**Date: Sep 8 – Dec 14**  
T#5500 Mon 1:00pm – 3:00pm No Fee  
Instructor: Brittany Alaei  
Location: Payne School

**Date: Aug 25 – Dec 8**  
T#5502 Tues 3:00pm – 5:00pm No Fee  
Instructor: Brittany Alaei  
Location: Twin Lakes School

**Date: Aug 25 – Dec 8**  
T#5501 Tues 12:30pm – 2:30pm No Fee  
Instructor: Brittany Alaei  
Location: Maxson School

**Date: Aug 27 – Dec 10** (No Class Nov 26)  
T#5503 Thu 9:00am - 11:00am No Fee  
Instructor: Brittany Alaei  
Location: Cogswell School



### Better Grammar in Three Hours

Bad grammar makes a bad impression, and proper grammar is critical to success. In this intensive workshop students will find out about the most common mistakes people make and learn to avoid them. The workshop will review grammatical rules in sentence composition, including subjects and predicates, verb forms and tenses, and modifiers.

**Date: Nov 17**  
T# 3033.6 Tue 7:00pm - 10:00pm \$44\*

*\*Material Fees: \$10 payable to the instructor in class for workbook.*

Instructor: Antonio Cervantes  
Location: RHC Science Bldg., S136



### Better Grammar in Three More Hours

If you couldn't get enough of our “better grammar” class, this workshop will dive deeper into the complexities of sentence structure, tenses, and will go through the 9 rules of word order.

**Date: Nov 24**  
T# 3034.6 Tue 7:00pm - 10:00pm \$44\*

*\*Material Fees: \$10 payable to the instructor in class for workbook.*

Instructor: Antonio Cervantes  
Location: RHC Science Bldg., S136