

RIO HONDO COMMUNITY COLLEGE DISTRICT



ANNUAL SECURITY REPORT TO THE CAMPUS FOR CALENDAR YEAR

2015

SEPTEMBER 30, 2016

THIS REPORT IS PROVIDED PURSUANT TO:

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Higher Education Opportunity Act (Public Law 110-315) as per the Higher Education Act of 1965, as amended, and the Violence Against Women Reauthorization Act (“VAWA”) under the Campus Sexual Violence Act (“SaVE Act”) provision, Section 304.

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THE CLERY ACT

The federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), 20 USC § 1092(f), requires colleges and universities, both public and private, participating in federal student aid programs to disclose campus safety information, and imposes certain basic requirements for handling incidents of sexual violence and emergency situations. Disclosures about crime statistics and summaries of security policies are made once a year in an Annual Security Report (ASR) that is to be published by October 1st of each year.

VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT (“VAWA”)

In addition, Rio Hondo College is responsible for reporting requirements directed by the Violence against Women Reauthorization Act (“VAWA”), which President Obama signed into law on March 7, 2013. This act imposes new obligations (data disclosure) for the College under its Campus Sexual Violence Act (“SaVE Act”) provision, Section 304. Under VAWA, Rio Hondo College addresses and complies with the following requirements:

- Reports domestic violence, dating violence, and stalking, beyond (in addition to) crime categories the Clery Act already mandates;
- Adopts student discipline procedures, such as for notifying purported victims of their rights; and
- Adopts institutional policies to address and prevent campus sexual violence, such as to train in particular respects pertinent institutional personnel.

THE ANNUAL DISCLOSURE OF CRIME STATISTICS

PREPARATION OF THE ANNUAL REPORT AND REPORT SOURCES

Rio Hondo College Facilities Services is responsible for the preparation of this report to comply with the **Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act**. This report is prepared in cooperation with the local law enforcement agencies, reports from Campus Security, and reports from the Dean of Student Affairs for crimes committed on or surrounding the Rio Hondo College campus, the Santa Fe Springs Fire Academy, South Whittier Educational Center, and the new El Monte Educational Center (opened Spring 2013). Statistics must be compiled by the College for certain crimes reported by a victim or witness to the campus security or a campus official with significant responsibility for student and campus activities.

This report also includes certain crimes reported to the Los Angeles County Sheriff’s Department or Whittier Police Department as required by the Act. Notice of the availability of this report is made by October 1st of each year with a full text of the report located on the College web site at <http://www.riohondo.edu/facilities-services/emergency-procedures/>. The full text of the report is also posted in the Security Office (A-117).

REPORTING OF CRIMINAL OFFENSES

The College encourages students to report all criminal activity and all suspicious incidents to campus security at (562) 908-3490 as soon as possible, regardless of how insignificant the incident may appear. **Reports of in-progress crimes or life threatening emergencies shall be made directly to the Los Angeles County Sheriff’s Department by dialing 911. Reports of fire or medical emergencies may be made directly to the Los Angeles County Fire Department by dialing 911.**

All calls to 911 from a campus extension must dial a “9” first. After reporting the incident directly to the Los Angeles County Sheriff or Fire Departments, it is imperative that a call be made to campus security so that emergency crews can be directed to the proper location and so the incident can be documented. The Evening/Weekend College can also be contacted at extension 3437 during posted hours (Monday through Thursday, 4:30 p.m. to 10:00 p.m. and Saturday, 7:30 a.m. to 4:00 p.m.). Fire Academy students

are to contact Whittier P.D. at (562) 945-8250 to report any crimes or suspicious Activity.

VOLUNTARY CONFIDENTIAL REPORTING

Prompt, sensitive and confidential service will be provided to all members of the campus community who may require assistance. Due to the nature of their duties, campus security reports significant incidents to the Los Angeles County Sheriff. Anyone desiring to discuss such matters in a less official, confidential setting with Rio Hondo staff may contact the Student Health Center at (562) 908-3438 or the Office of the Dean of Student Affairs at (562) 908-3498.

Rio Hondo Community College District recognizes the responsibility of its staff to report to the appropriate agency when there is a reasonable suspicion that an abuse or neglect of a child may have occurred. Mandated reporters include faculty, educational administrators and classified staff. Volunteers are not mandated reporters, but are encouraged to report suspected abuse or neglect of a child.

Emergency Telephone Numbers

Life threatening emergencies (from campus phones) 911

Life threatening emergencies (from off-campus phones) 911

Campus security (from campus phones) x- 3490

Campus security (from off-campus phones) (562) 908-3490

Evening/Weekend College:

– Mon.-Thur.; 5:00 p.m. to 10 p.m.) (562) 908-3437 or (562) 908-3405 (HR)

– Sat.: 7:30 a.m. to 4:00 p.m. (562) 908-3437

Dean of Student Affairs (562) 908-3498

Counseling Center (562) 908-3410

Student Health Center/Psychological Services (562) 908-3438

Los Angeles County Sheriff (non-emergency business line) (562) 949-2421

Los Angeles County Fire (non-emergency business line) (323) 881-2411

Los Angeles County School's Unit Fire Prevention (562) 696-3915

SECURITY OF AND ACCESS TO CAMPUS FACILITIES

During business hours, the District will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all District facilities is by key, if issued, or by admittance via the Campus Security. In the case of periods of extended closing, the District will admit only those with prior written approval to all facilities. Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic will have regular periodic security surveys. The Director of Facilities and others in concerned areas review these results. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Additionally, during the academic year, the Director of Facilities, Campus Security Officer and Maintenance staff shall meet to discuss campus security and access issues of pressing concern. It should be noted that after the College closes, access is not available until campus opens the following day.

LAW ENFORCEMENT AND JURISDICITON POLICY STATEMENT

Rio Hondo College places a very high priority on the safety of its students, faculty and staff, as well as the safety of visitors to the campus. The goal of the college is to make the campus as safe as possible. In order to achieve this goal, the College maintains a contract security team that patrols the main campus seven days a week, twenty-four hours a day, year-round. Campus security officers are non-sworn, civilian employees U.S. Security Associates, Inc. under contract with the College. Facilities Services provides the contract management and supervision of U.S. Security Associates, Inc.

Rio Hondo College Campus Security Policy

The College has established a campus safety plan which shall include security personnel. The Campus Security Policy below outlines responsibilities, duties and authority of security personnel.

I. Campus Security personnel are employed by Rio Hondo College under the authority of Board Policy 3502, Campus Safety, in order to maintain a “safe and secure” District work and learning environment. They are under the direct supervision of the Director of Facilities.

II. Campus Security personnel are agents of Rio Hondo College, and as such, have delegated responsibilities in their assigned roles.

III. The College has established these guidelines for interacting with Campus Security Personnel in order to provide the optimum opportunity for Campus Safety personnel to operate without interference and in the most effective and efficient manner possible at all times, especially when investigating or assisting with incidents that may occur.

IV. Campus security personnel may and should be appropriately approached when anyone on campus is seeking their direct assistance in a safety related manner.

V. Students and staff are expected to cooperate and advised not to interfere with the work of Campus Security personnel at any time, and especially when they are interacting with individuals who may be involved in an incident that is under investigation.

VI. Students are reminded that according to Administrative Procedure AP 5500, the following conduct shall constitute a violation of our college policy, including but not limited to:

- a. The obstruction or disruption, on or off-campus, of the District’s educational or administrative process or any other District function.
- b. Failure to comply with directions of District officials acting in the performance of their duties.

VII. All students are required to abide by the Standards of Conduct and failure to do so may result in disciplinary action, including but not limited to verbal or written reprimand, probation, suspension and/or expulsion.

VIII. References: Board Policy 3500, Campus Safety, Administrative Procedure 5500, Standards of Conduct

Law Enforcement Relationships and Jurisdiction

The Los Angeles County Sheriff’s Department and Rio Hondo College have an understanding and agreement (MOU) regarding crime reporting and law enforcement responsibilities with respect to crimes committed on Rio Hondo College property. The District, on behalf of each campus or center, has a written agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location.

Authority to Arrest and Relationships

Campus security officers are not police officers and only have a private person’s power of arrest. The officers have received the required Bureau of Security and Investigative Services training through U.S. Security Associates, Inc. and possess current guard cards. Once assigned to the Rio Hondo campus,

campus security officers are provided training in campus procedures, rules and regulations. That training includes: campus and equipment orientation, response to calls, preliminary criminal investigation and reports, parking enforcement duties, and transportation duties. The officers have been given the authority by Rio Hondo College to issue citations for violations of campus parking regulations.

Accurate and Prompt Reporting

Security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at the District. Criminal incidents are referred to the local law enforcement officers who have jurisdiction on the campus. The District maintains a highly professional working relationship with the Los Angeles County Police Department Pico Rivera Station. All crime victims and witnesses are strongly encouraged to immediately report the crime to campus Security Services Office and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Confidential Reporting - Pastoral and Professional Counselors

The Rio Hondo Community College District encourages accurate and prompt reporting of all crimes establish procedures that encourage pastoral counselors and professional counselors, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics

MONITORING AND RECORDING OF CRIMINAL ACTIVITY

TIMELY WARNINGS

In the event that a situation arises, either on or off campus, that in the opinion of campus security constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. The warning will be issued through the notification system Blackboard Connect (cell phone call and text), College e-mail postings, electronic billboard, and provided on the College website, www.riohondo.edu. Anyone with information warranting a timely warning should report the circumstances to the campus security at extension 3490, or in person at the campus security office located on the ground floor of the east end of the Administration Building Room A-117.

EMERGENCY NOTIFICATION

Significant Emergency

For emergencies that are urgent health and safety concerns, Campus Security contacts 911 and then notifies the President’s office, Director of Facilities, and Manager of Operations. Director of Facilities and Manager of Operations direct the Campus Security who then coordinates with first responders,

Emergencies that impact the entire campus, such as power failure, are reported immediately to campus security and to the emergency operations team. The Director of Facilities takes on the role of the Incident Commander (IC) and gives directions to the emergency operations team, staff members (Building Emergency Coordinators & Building Emergency Leaders (BEC & BEL), and Campus Security personnel. Each group has specific duties during an emergency, but looks to the IC for direction. The College President or designee is updated regularly during an event and decisions that impact the College operations such as College closure are decided by the President or designee. **The IC, under direction of the President, directs the notification process to the College community through mass notification systems (text, email, phone) software; Blackboard Connect.**

Dangerous Situation

Staff or faculty report perceived dangerous situations to Campus Security who respond immediately. Using two-way radios, Security notifies the Manager of Operations and Director of Facilities for response and on-the-go briefing of the concern. The Director and Manager assess the situation and determine the level of concern or threat and notify the College President and respective Division Dean who in turn notified key staff in the Division/building. If the situation represents an immediate threat to health and safety, Campus Security is directed to contact law enforcement. If the situation is controlled by the presence of Campus Security, then any individual is escorted by Security to the Director of Student Affairs for discipline.

Notification to College Community

Local Concern: The Director of Facilities, Operations Manager and Campus Security quickly evaluate any given local situation or threat, and the Director has the authority to notify the Division Dean and building staff of any concern regarding a local threat. The College President or designee is immediately briefed and will further direct the Director.

Campus-Wide Concern: The Director of Facilities, Operations Manager and Campus Security quickly evaluate any given situation or threat that may have an impact campus-wide. The Director immediately briefs the College President or designee and provides recommendations. **Any campus-wide notification or communication is approved by the President or designee and is accomplished with the Blackboard Connect software assessable from any internet connected device and the mass communication notification will be communicated via text, email, and phone.**

Mass Communication:

The Blackboard Connect mass communication notification software is utilized during emergency preparedness drills, training, and during actual emergencies. The software sends text, email and phone notifications to all listed individuals (students, faculty, and staff) at one time. Currently, the College has over 18,000 contacts on the system for notification. The College administration had developed templates for a variety of emergency messages which are stored in the Blackboard Connect software. The templates facilitate prompt and accurate communication. Templates can be modified quickly to customize a message for any given incident. Multiple individuals on campus are trained on Blackboard Connect emergency notification software, but only the College President or designee may direct sending a mass communication message.

EMERGENCY DRILLS, TESTING & EVALUATION PROCEDURES

The College conducts annual, scheduled emergency preparedness drills, once each Semester. Day and evening drills are alternated each Semester. The Safety Committee reviews the schedule for the drills, emergency preparedness training dates, and Notices and makes the recommendation to the Planning and Fiscal Council (PFC), who approves the schedules. The drills are conducted by the Director of Facilities who acts as emergency operations commander during the scheduled drills and actual events. Local first responders and community neighbors are notified prior to any emergency preparedness drill.

Emergency Preparedness training occurs once each semester prior to the scheduled drill, and acts as a refresher for employees and training for new staff and faculty.

Prior to the actual drill, local first responder agencies are invited to attend, participate or observe the drills, and the representatives offer de-brief observations, commendations, or recommendations. The President's office invites the College community to provide input after each drill and this information is reviewed in the President's Cabinet meeting and any recommendations that may improve the drill or emergency preparedness plan are considered.

EMERGENCY RESPONSE PLAN

PURPOSE

The Emergency Response Plan is the college's planned response to all hazards on or affecting the campus or surrounding community. The plan will be activated by the District Superintendent/President or his/her delegated representative. The emergency response plan details actions and responsibilities for all college employees including those on the Emergency Operations Center (EOC) staff.

RESPONSIBILITY

The State of California, Government Code, Sections 3100-3101, states all college district employees are declared civil defense workers during emergencies, subject to such defense activities as may be assigned to them. Federal and state regulations further state that all college employees must be trained and qualified in specified Federal Emergency Management Agency (FEMA) courses depending on an employee's emergency response responsibilities.

EMERGENCY OPERATIONS CENTER (EOC)

The Emergency Operations Center (EOC) will be activated during emergency situations. The President/Superintendent or his/her designated representative will activate the EOC. The EOC may be staffed by one or more key administrators depending on the situation and response. The EOC staff will direct the college's response to the emergency situation, coordination with outside agencies and requests for outside support. The EOC staff will be aided in their duties by Building Evacuation Coordinators (BECs), and Building Evacuation Leaders (BELs) that are trained response personnel from the college employees.

Primary EOC: Administration Building, Room A103 (Board Room). The EOC staff and duties include:

- Composed of key administrators and record keepers.

- Declares major emergency in the event of earthquake, explosion, flood, etc.

- Assesses overall disaster based on reports from area managers.

- Initiates emergency notification chain (call back of employees).

- Mobilized additional staff to heavily damaged areas.

- "All-Clear" when the event or disaster is over.

ALL press releases will be prepared by the Director of Marketing & Communications. In absence of this person, the key administrator will designate an individual responsible for this function.

PREPAREDNESS

The college's preparedness is based on pre-staged supplies, training and awareness, emergency drills, and support agreements with civil and private agencies. All college employees will receive training in responding to and managing emergency situations according to federal and state laws and regulations. The best response to emergency situations is preparedness. The college's Emergency Response Manual and Emergency Response Plan are located on the "P"-drive.

EMERGENCY CHAIN OF COMMAND

Superintendent/President 3403
Vice President, Academic Affairs 3402
Vice President, Student Services 3489
Director, Facilities Services 3441/7605
Evening/ Weekend College Coordinator 3437/3405

EMERGENCY ASSEMBLY AREAS

Emergency Designated Assembly areas will be listed in the published plan. The plan is available on the "P" drive. Additionally, signs designating the Assembly Areas are posted. Assembly areas are subject to change during periods of construction.

DAY INSTRUCTOR: RESPONSIBILITIES

1. Coordinate evacuation from classroom if necessary.
2. Assist handicapped out of building without use of elevators.
3. Assess overall situation in classroom.
4. Initiate first aid if qualified individual is available.
5. Report when students are safe to move to an emergency assembly point or command post.
6. Assist area manager BECs as necessary.
7. Provide special assistance to any handicapped individual in the area.

Remember– in the event of a major disaster, employees automatically become a civil defense worker under the Government Code of the State of California, Sections 3100-3101

EVENING INSTRUCTORS: RESPONSIBILITIES

1. Coordinate evacuation from classroom if necessary.
2. Assist handicapped out of building without use of elevators.
3. Assess overall situation in classroom.
4. Initiate first aid if qualified individual is available.
5. Report when students are safe to move to an emergency assembly point or command post.
6. Report via runner any casualties, structural damage, and hazardous material spills and status of volunteer student help control point of command post (A103).

OTHER EMPLOYEES: RESPONSIBILITIES

1. Follow survival instructions.
2. Evacuate area if necessary.
3. Assess immediate problems if possible.
4. Report to area assembly point when safe.
5. Assist area manager as needed:
 - a. First aid (if qualified)
 - b. Runners, etc.
 - c. Record keeping

DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT & STALKING POLICIES AND PREVENTION PROGRAMS

The college has established a Workplace Violence and Sexual Assault Policies order to promote the awareness of workplace violence, dating violence, domestic violence, sexual assault, and stalking concerns.

WORKPLACE VIOLENCE POLICY

Any and all forms of violence, threatening behavior, and/or harassment that take place on or affect any College site, including any location that is considered an extension of the workplace are prohibited by the College. This includes threatening behavior, violent actions, and harassment between employees; by employees directed against students or visitors; and by students, or visitors directed against Rio Hondo employees or students. The College will actively work to prevent and eliminate violence, threatening behavior, and harassment on campus and will respond promptly and decisively to violence, threatening behavior, and harassment.

The Board is committed to promoting and maintaining a District work and learning environment that is safe and free of threatening, disruptive or violent behavior. The Board's priority is the prompt and effective handling of threatening, disruptive or violent incidents in the workplace, including bullying, intimidation, stalking, threats of violence, or actual violence that may seriously interfere with the orderly operation of the workplace

VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT ("VAWA") CATEGORIES/ DATA

"Domestic violence" includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

"Dating violence" means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

"Stalking" means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

HATE CRIMES

A **hate crime** is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. **Bias** is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation or ethnicity/national origin. Rio Hondo College expressly prohibits any act, which would be considered a hate crime. For the purpose of complying with the Violence Against Women Reauthorization Act ("VAWA"), Rio Hondo includes three categories of Hate Crimes in our reporting, these include; Hate Crimes of National Origin, Hate Crimes of Gender Identity and "All Other" Hate Crimes. These provision categories involve intentional selection of a victim based on actual or perceived characteristics of National Origin and or Gender Identity.

SEXUAL ASSAULT POLICY

Any sexual assault or physical abuse, including, but not limited to, rape, as defined by California law, whether committed by an employee, student, or member of the public, occurring on District property, or on an off-campus site or facility maintained by the District, or on grounds or facilities maintained by a student organization, is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures.

Rio Hondo College will not tolerate sexual assault in any form. The College will promptly investigate all allegations of sexual assault and take appropriate action when necessary. Any student who individually or in concert with others, participates in any of the following is subject to college discipline as well as criminal prosecution:

Sex offenses -forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. A. Forcible Rape - The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). B. Forcible Sodomy - Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity. C. Sexual Assault With An Object - The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity. D. Forcible Fondling The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex offenses - non-forcible: Unlawful, non-forcible sexual intercourse. A. Incest - Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law. B. Statutory Rape - Non-forcible sexual intercourse with a person who is under the statutory age of consent.

PROCEDURES TO FOLLOW IF A CRIME OF SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, OR STALKING HAS OCCURRED

Reporting

Any person who believes that he or she has been victimized by such acts is encouraged to report such an incident to College officials, law enforcement officials, or both. The College will support him or her in a confidential manner. Any incident of sexual assault should be reported to Student Health Services at (562) 908-3438, the Office of the Dean of Student Affairs at (562) 908-3498, or campus security at (562) 908-3490.

A victim should:

Contact the Los Angeles County Sheriff as soon as possible after the incident.

Do not wash, shower, douche, use the toilet or change clothing prior to a medical exam in order to preserve evidence.

If the suspect is a stranger, obtain as much information as possible regarding physical description and oddities, and vehicle description.

Sanctions

Any person who is found to have committed sexual assault on campus or at a College recognized activity will be dealt with through the campus disciplinary process established at the College and may be subject to criminal prosecution. Violations of Rio Hondo's policy on sexual assault will be subject to various sanctions including, but not limited to, the following: suspension from the College; dismissal from the College.

SEXUAL ASSAULT COUNSELING AND HOSPITALS

East Los Angeles Rape Hotline (bilingual) (800) 585-6231
Main Crisis Center (Request Rape Treatment Center) (626) 793-3385
Project Sister Sexual Assault Crisis Center (909) 623-1619
Santa Monica Medical Center (Request Rape Treatment Center) (310) 319-4000
Presbyterian Intercommunity Hospital (562) 698-0811
Whittier Hospital (562) 945-3561
Greater El Monte Hospital (626) 579-7777
Beverly Hospital (323) 726-1222
Queen of the Valley, West Covina (626) 962-4011

SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION

The Federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000 became effective October 28, 2002. In addition to registering with the law enforcement agency where they reside, the law requires registered sex offenders who are employed by or students of a college to register with the local agency that has law enforcement authority over the college. In the case of Rio Hondo College, that agency is the Los Angeles County Sheriff's Department (Pico Rivera station), which maintains a database where persons may access information on the registration status of individuals. Registered sex offenders are also required to provide notice of enrollment at the college; notice shall be provided to Campus security (A-117) or the Office of the Dean of Student Affairs (SS-204).

Rio Hondo College AP-3516

I. The District shall include in its Annual Security Report a statement advising the campus community where information pertaining to registered sex offenders may be obtained.

II. Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students there or if they work there as employees, contractors, or volunteers. A sex offender who is an employee or volunteer in the District must disclose his or her status as a registrant upon his or her application or acceptance of the position if he or she 1), would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or have supervision or disciplinary power over minor children, or 2) would be working directly and in an accompanied setting with minor children and his or her work would require touching minor children on more than an incidental basis.

III. A sex offender who must register for committing a crime against a minor victim under the age of 16 is prohibited from serving as an employer, employee, contractor, or volunteer in any capacity in which the sex offender would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or involving having supervision or disciplinary power over minor children.

*IV. Sex offenders required to register, should do so at the Rio Hondo College main campus, 3600 Workman Mill Road, Whittier, CA 90601 no matter which Rio Hondo campus, Educational Center or Fire Academy site attending. Sex offenders shall **also** register at the following locations:*

- For the main campus, register at the Los Angeles County Sheriff's Department, Pico Rivera Office, 6631 Passons Blvd., Pico Rivera, CA 90660, 562-949-2421.*
- For SWEC register at Norwalk Sheriff Department, 12335 Civic Center Dr, Norwalk, CA 90650, (562) 863-8711.*
- For EMEC, register at El Monte Police Department, 11333 Valley Blvd, El Monte, CA 91731,*

(626) 580-2110.

- *For the Santa Fe Springs Fire Academy, register at Whittier Police Department, 13200 Penn St. Whittier, CA 90602, (562) 567-9200*

V. Information concerning registered sex offenders can be obtained from Rio Hondo College main campus at 3600 Workman Mill Road, Whittier, CA or at the following law enforcement agencies:

- *For the main campus, register at the Los Angeles County Sheriff's Department, Pico Rivera Office, 6631 Passons Blvd., Pico Rivera, CA 90660, 562-949-2421.*
- *For SWEC register at Norwalk Sheriff Department, 12335 Civic Center Dr, Norwalk, CA 90650, (562) 863-8711.*
- *For EMEC, register at El Monte Police Department, 11333 Valley Blvd, El Monte, CA 91731, (626) 580-2110.*
- *For the Santa Fe Springs Fire Academy, register at Whittier Police Department, 13200 Penn St. Whittier, CA 90602, (562) 567-9200*

DISCIPLINARY PROCEDURES

The college has formed a Disciplinary Committee. The purpose of the Student Disciplinary Committee is to hear student discipline cases when a student requests a formal hearing and where there is a recommendation of a long-term suspension or expulsion. This committee will make an official committee recommendation to the Superintendent/President. The committee is comprised of a faculty member, an Associated Student Body representative and an administrator. The Dean of Student Affairs shall appoint administrator to serve as the chair.

OFF-CAMPUS ACTIVITY

The Director of Student Life and Leadership maintains contact with recognized student clubs and organizations. Any violation of the Student Code of Conduct at a College recognized activity may be subject to disciplinary action. Rio Hondo does not provide security services to off-campus College recognized activities. Criminal activity at off-campus locations would be monitored by the respective law enforcement agency.

SECURITY/SAFETY AWARENESS AND PREVENTION PROGRAMS

Rio Hondo College is committed to provide programs to educate both students and staff on sexual assault and self-defense, as well as to address potential alcohol and drug abuse.

ALCOHOL AND DRUG ENFORCEMENT POLICIES

Rio Hondo College prohibits possession and/or consumption of any alcoholic beverage while on College property. The possession of empty alcoholic beverage containers, even as mementos or decoration, is also prohibited. The College holds those present and/or sponsoring organizations accountable for disorderly behavior. Any student under the influence of alcohol on College property or under College jurisdiction will be held accountable for his/her actions. All students present in rooms where alcohol is being possessed or consumed will be held accountable, regardless if they have or have not been drinking.

Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in California Health and Safety Code Section 11053 et seq., an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.

The use or possession of any illegal drugs, including marijuana, on campus is expressly forbidden. Violation of either the alcohol or drug policy may result in one or more of the following sanctions:

- Referral to off-campus treatment services or alcohol/drug education meetings.
- Suspension or dismissal from Rio Hondo College.
- Possibility of criminal sanctions by law enforcement agencies.

Rio Hondo College BP 3550

I. The District shall be free from all drugs and from the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees.

II. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in all facilities under the control and use of the District.

III. Any student or employee who violates this policy will be subject to disciplinary action (consistent with local, state, or federal law), which may include referral to an appropriate rehabilitation program, suspension, demotion, expulsion or dismissal.

The possession, sale or the furnishing of alcohol on campus is governed by California state law and these procedures. The possession, sale, consumption or furnishing of alcohol is controlled by the California Department of Alcohol and Beverage Control. However, the enforcement of alcohol laws on-campus is the primary responsibility of the Campus Security. The campus has been designated “Drug free” and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Campus Security. Violators are subject to disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of this policy for anyone to consume or possess alcohol in any public or private area of campus without prior District approval. Organizations or groups violating alcohol or substance policies or laws may be subject to sanctions by the District.

YOUR ROLE IN PREVENTING CRIME

You can help prevent crime by adopting safe behavior part of your lifestyle:

In Your Car

- Check around and inside your car before you get in
- Never pick up strangers and do not go with a stranger who offers help.
- Don't allow another vehicle to force you off the road; drive to a busy location or a police station if you need help.

Out and About

- There is safety in numbers; go places with friends.
- Pay attention to your surroundings; look confident when you walk, and keep a firm grip on your property.
- Don't use ATMs at night.
- Carry your keys in your hand to allow yourself to quickly get in your car or home

Offices

- Lock unoccupied rooms and offices, even if you leave for a few minutes.
- Do not prop open outside doors.
- Place all unsecured office equipment and personal property in a locked desk or cabinet whenever possible.
- Store cash only in a locked cabinet
- Keep an inventory, including serial numbers, of College property kept in the office.

Rio Hondo College is providing information contained within this annual report to make the campus more aware of crime statistics, as well as preventative programs/procedures which provide suggestions on personal safety. Suggestions or recommendations to improve campus safety are welcomed.

RIO HONDO COMMUNITY COLLEGE DISTRICT CRIME STATISTICS

MAIN CAMPUS

CRIMINAL OFFENSES	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible	1	0	0	0	0	0	0	0	0
Robbery	0	0	4	0	1	0	0	0	0
Aggravated Assault	1	0	7	0	0	0	0	0	0
Burglary	2	4	0	0	0	0	0	0	0
Motor Vehicle Theft	8	0	2	1	3	0	0	0	0
Arson	0	0	4	0	0	0	0	0	0
Hate Crime - National Origin	0	0	0	0	0	0	0	0	0
Hate Crime – Ethnicity**			0						
Hate Crime - Gender Identity	0	0	0	0	0	0	0	0	0
Hate Crime - all other	0	0	2	0	0	0	0	0	0
Domestic Violence	0	0	1	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	4	0	4	0	0	0	0	0	0
TOTAL CRIMINAL OFFENSES	16	4	24	1	4	0	0	0	0

ARRESTS	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Liquor Law Violations	1	0	0	3	0	0	0	0	0
Drug Law Violations	8	0	0	3	3	0	0	0	0
Weapons Violations	1	0	0	1	0	0	0	0	0
TOTAL ARRESTS	10	0	0	7	2	0	0	0	0

DISCIPLINARY REFERRALS	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Liquor Law Violations	1	0	0	0	0	0	0	0	0
Drug Law Violations	8	0	2	0	0	0	0	0	0
Weapons Violations	0	0	2	0	0	0	0	0	0
TOTAL DISCIPLINARY REFERRALS	9	0	4	0	0	0	0	0	0

Data applicable in 2014 as the first reporting year for this Category**

**REGIONAL PUBLIC SAFETY TRAINING CENTER
SANTA FE SPRINGS**

CRIMINAL OFFENSES	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Hate Crime - National Origin	0	0	0	0	0	0	0	0	0
Hate Crime - Ethnicity**									
Hate Crime - Gender Identity	0	0	0	0	0	0	0	0	0
Hate Crime - all other	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
TOTAL CRIMINAL OFFENSES	0	0	0	0	0	0	0	0	0

ARRESTS	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
TOTAL ARRESTS	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
TOTAL DISCIPLINARY REFERRALS	0	0	0	0	0	0	0	0	0

Data applicable in 2014 as the first reporting year for this Category**

SOUTH WHITTIER EDUCATIONAL CENTER (SWEC)

CRIMINAL OFFENSES	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Hate Crime - National Origin	0	0	0	0	0	0	0	0	0
Hate Crime – Ethnicity**									
Hate Crime - Gender Identity	0	0	0	0	0	0	0	0	0
Hate Crime - all other	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
TOTAL CRIMINAL OFFENSES	0	0	0	0	0	0	0	0	0

ARRESTS	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
TOTAL ARRESTS	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
TOTAL ARRESTS	0	0	0	0	0	0	0	0	0

Data applicable in 2014 as the first reporting year for this Category**

EL MONTE EDUCATIONAL CENTER (EMEC) - Applicable 2013

CRIMINAL OFFENSES	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Hate Crime - National Origin	0	0	0	0	0	0	0	0	0
Hate Crime – Ethnicity**									
Hate Crime - Gender Identity	0	0	0	0	0	0	0	0	0
Hate Crime - all other	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
TOTAL CRIMINAL OFFENSES	0	0	0	0	0	0	0	0	0

ARRESTS	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
TOTAL ARRESTS	0	0	0	0	0	0	0	0	0

DISCIPLINARY REFERRALS	On Campus			Non-Campus Property			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
TOTAL DISCIPLINARY REFERRALS	0	0	0	0	0	0	0	0	0

Data applicable in 2014 as the first reporting year for this Category**