

**RIO HONDO COMMUNITY COLLEGE DISTRICT
Citizens Oversight Committee**

Tuesday, December 17, 2013 at 6:00 p.m.
Rio Hondo Community College Board Room
Dinner and Meeting

Minutes

I. Call To Order

- a. **Call to Order** – *The meeting was called to order at 6:31 p.m.*
- b. **Pledge of Allegiance** – *Board of Trustee Member Mary Ann Pacheco led the Pledge of Allegiance.*
- c. **Roll Call** – *COC Members present: Dr. Joseph Rivera, Toby Chavez, Lois Czuba, Verna de los Reyes, Fernando Centeno, Jr., Dr. Francisco Hildago, and Richard Garner. (Committee Members absent: Valeria Guerrero, Alejandro Izarraraz, Amber Salazar, and Mary Ellen Witt).*
- d. **Welcome and Introductions** – *Each present member of the Board introduced his or herself along with staff and consultants from Del Terra.*
- e. **Open Communication for Public Comment** – *There were no public comments.*
- f. **Approval of Minutes – September 17, 2013** – *The COC Members voted to approve the minutes.*

II. Reports/Presentations

- a. **President's Update:** *Superintendent/President Teresa Dreyfuss shared with the committee that this past year has been a very busy one, preparing for the upcoming accreditation visit and the implementation of the Student Success Initiative, established by SB 1456. The Student Success Task Force's 22 specific recommendations made by The Chancellor's Office, support student success. Superintendent/President Dreyfuss stated that in April of 2013, the California Community Colleges Chancellor's Office released the Student Success Scorecard, which details student outcomes and performances across the 72 college districts and 112 community colleges. Since Rio Hondo College is below the State average of student completion and transfer rates, the College is aggressively working to reach the State average. "We are also pumping up student enrollment for this spring," she added.*

Committee Member Centeno asked if there would be winter sessions offered. "Not this year, but maybe next year," responded Superintendent/President Dreyfuss.

- b. Annual Report:** Superintendent/President Dreyfuss and Director of Marketing and Communications Ruthie Retana explained that during this time of transition, the College will be using the internal resources and talent of El Paisano to write and design the 2013 Annual report. This decision will help to set a new course for the College of utilizing its own internal assets and skills.

Committee Member De Los Reyes asked if VMA was acting as a full-service public relations agency. Both Dreyfuss and Retana answered that VMA have been consultants.

Dreyfuss reminded the Members that after the Reports/Presentations item in the Agenda, the Annual Photo would be taken by Photographer Steve Burns. This picture will be included in the Annual Report, which will be distributed to more than 130,000 community households in the District.

- c. Bond Quarterly Expenditure Report:** Superintendent/President Dreyfuss turned the Board's attention to the Bond Quarterly Expenditure Report handouts, which outline the quarterly expenditures from the Measure A fund and asked if there were any questions.

- d. Bond Audit Financial & Performance Reports:**

Superintendent/President Dreyfuss asked the Members to turn to page 12 of the Audited Financial Statements and read the "Purpose of this Report." "We are clean," she said. According to page 8 of this report, "there were no findings," and the performance audits (also in the report) show that the College has spent the Bond Fund according to Prop 39 Guidelines.

Member Dr. Rivera congratulated both Superintendent/President Dreyfuss and the College for the results of "no findings." He expressed that he was "glad to see that the money was used appropriately."

COC Chair Garner turned to page 5 of the report and asked for clarification of the revenues over expenditures. Superintendent/President Dreyfuss and Interim Vice President Finance & Business Phil Luebben explained that the College is receiving the Bond proceeds in certain years and expenditures are spent in other years.

Luis Rojas of Del Terra said that the "year is looking really good." He confirmed that the report reflects the great leadership of Dreyfuss, Luebben and the Committee Members.

- e. Building Program Progress Report:** Jerome Quemada of Del Terra provided a PowerPoint Presentation to give an update of the Building

Program. He showed pictures of the PE Complex Dedication and Ribbon Cutting Ceremony, and a picture of the plaque that was unveiled on Oct. 23. He showed pictures of the overall site, the new tennis courts, the competition pool with the scoreboard that was installed since the last committee meeting, and of the Women's Water Polo Team and Staff taking their first plunge into the pool.

Quemada also showed the preliminary plans on four upcoming projects: 1) Soccer Field Renovation, 2) Book Store and Print Shop Renovation, 3) Flag Poles & Veterans Memorial, and 4) Rio Plaza.

Soccer Field Renovation: Quemada highlighted that the track will be made of synthetic material and that the soccer field will be made of artificial turf. The new bleachers will seat 132 spectators, and new drinking fountains and stadium lightings will be installed. Del Terra and PMSM Architects are currently working on the final conceptual design. Once the design is confirmed, Architect will then submit the Construction Drawings to DSA.

Book Store and Print Shop Renovation: Del Terra is currently working on conceptual design. DSA has informed Del Terra that open DSA projects need to be certified prior to design. Del Terra has met with DSA regarding closeout of open projects to be included with the new project design. The process is still ongoing. Once the final design is confirmed, Del Terra will work with an architect to complete the Contract Documents for DSA to review and approve.

Flag Poles and Veterans Memorial: Del Terra has completed the conceptual design for final review by the Veterans Memorial Committee. The location of the Veterans Memorial, in the lower quad of the campus, has been approved by the Veterans Memorial Committee. Once the final design is agreed upon by the committee, Del Terra will proceed with the start of the construction documents. There will be three flag poles for the United States, California and Rio Hondo College flags with a plaque in memory of our Veterans, and with the five symbols representing each armed force. The grass area will also give the opportunity for memorial services to take place.

Rio Plaza: this project is currently in the Conceptual Design Development Stage, at the base of the campus.

Member Chavez asked about the timeline for the upcoming projects, specifically the soccer field. Quemada answered that "we're hoping for an expeditious review and we are looking to construct next year."

- f. Future Meeting Date and Place:** *The Members agreed to meet at 6:00 p.m. on Tuesday, March 18 in the Board Room.*

III. Comments from Committee Members

Member Dr. Rivera wished everyone a Happy Holiday, and reminded everyone to be safe.

Member Chavez shared that he attended the grand opening of the PE Complex and was thrilled to be there.

Member Czuba and her daughter are “really proud of Rio Hondo” and it’s new look. She shared that her daughter did not recognize the campus.

Member De Los Reyes also shared that she’s very impressed with all of Rio Hondo College’s improvement.

Member Centeno expressed that he’s very proud to be part of this group, and wished everyone a Happy New Year.

Member Dr. Francisco also wished everyone a Happy Holiday. He asked if the soccer field would be opened to the community as this would be an ideal place for grandson to practice and improve. His grandson recently scored 80% of his team’s goals; and the team is 8-0. He also shared that his son won his election on the Mt. SAC Board of Trustees. He thanked recently elected Trustee Mary Ann Pacheco for her role as a visionary.

Quemada of Del Terra wished everyone a Merry Christmas and a Happy New Year.

Rojas of Del Terra said it has been a pleasure to work for Rio Hondo College’s building projects.

Retana wished everyone a Happy Holiday and a Happy New Year.

Luebben thanked everyone for being here.

Dreyfuss also thanked the Members’ dedication and commitment, especially during this week right before the holidays.

Chair Garner echoed Dreyfuss’ appreciation, and thanked everyone for being here.

IV. Adjournment –The meeting was adjourned at 7:13 p.m.