I. Introduction to the Conference

As is found on the HTCC website, here is the agenda for the conference:

http://htcca.org/conference/

THE HONORS TRANSFER COUNCIL OF CALIFORNIA
15TH ANNUAL HONORS STUDENT RESEARCH CONFERENCE

University of California, Irvine
Saturday March 28, 2015

TENTATIVE SCHEDULE

8:30-9:15  Registration, Continental Breakfast and Poster Viewing
Pacific Ballroom (poster creators will be available)

9:15-10:00  Conference Plenary Session
Pacific Ballroom

10:15-11:30  Session 1: UC Irvine Student Center
(Concurrent presentation sections)

11:45-1:00  Session 2: UC Irvine Student Center
(Concurrent presentation sections)

1:00-2:00  Lunch

2:15-3:30  Session 3: UC Irvine Student Center
(Concurrent presentation sections)

3:45-4:30  Plenary Session: Awards and Grand Finale – Pacific Ballroom

The Conference consists of student research from Honors students in community colleges throughout the state of California, though the focus is mostly on students from Southern California community colleges. Here are the types of presentations:

PRESENTATION FORMATS INCLUDE:

1. Research Poster  Research posters displayed in the Pacific Ballroom in the Student Center; poster creators are on-hand during designated poster presentation sessions to discuss their research with the public

2. Individual Oral  12-minute presentation followed by 5 minutes of discussion
3. **Small Group Oral**
   20-minute panel presentation by two presenters, followed by 10 minutes of discussion

4. **Large Group Oral**
   40-minute panel of three or more participants, followed by 10 minutes of discussion

5. **Performance**
   Student-created art, music, creative writing, drama, dance performed and incorporating an explicit research component.

The vast majority of presentations are either Research Poster presentations, which are presented at the beginning of the day and are available for display all day, or individual oral presentations.

The conference is held at the UC Irvine Student Center. All the campus maps and directions to campus you may need can be found here:

http://www.uci.edu/visit/maps.php

Student Center Map

There is a parking structure across from the Student Center with clear directions on where to check in. We will have a place for Rio Hondo students to meet, but this will be arranged closer to the date of the conference.

**II. Transportation**

You are responsible for transporting yourself to the conference, but in our orientation meeting for the conference in Spring we will have a sign up sheet for those who want to carpool. However, please do realize that if you drive someone to the conference they may not be covered by your car insurance in case of liability. For those who drive with someone else, please be considerate and contribute gas money to the driver.

**III. Conference Etiquette**

For both those presenting and attending, the following link explains proper dress, behavior, etiquette, and tips for attending the conference. As you are a representative of Rio Hondo College, you also want to paint our school in the best light possible through your appearance and behavior:

http://htcca.org/conference-etiquette/
IV. How to Register

Students can participate in the UCI Student Research Conference in one of three ways:

1. **Attendee** – you attend to observe other students' research projects and ask questions of them as an audience member

2. **Moderator** – you assist in the conference through a variety of ways, including introducing student moderators in each of the presentation rooms and sessions. Here is information on what being a moderator involves:


3. **Presenter** – you present your research through one of the five methods listed above

V. How to Register – Attendee Only (skip this if you are signing up as a volunteer or presenter)

Contact the Honors Transfer Program Coordinator, Colin Young, at cyoung@riohondo.edu

He needs the following information:

Your Last Name          Your First Name

Your E-Mail             Your Phone Number

** make sure to provide an e-mail address you check regularly (it does NOT have to be your Rio Hondo e-mail address if you don't check that one regularly)

VERY IMPORTANT – As the Honors Transfer Program will be covering your $40 registration fee, you DO NOT need to worry about sending in payment yourself.

VERY IMPORTANT #2 – The deadline to register for the conference as an attendee is March 1, 2015 but please contact Mr. Young before March 1st so he can register you.

V. How to Register – Moderator Only (skip this if you are signing up as a attendee or presenter)

If you are interested in being a moderator, simply e-mail the following information to cyoung@riohondo.edu

Your Last Name          Your First Name

Your E-Mail             Your Phone Number

** make sure to provide an e-mail address you check regularly (it does NOT have to be your Rio Hondo e-mail address if you don't check that one regularly)
**Cell Phone** (for conference day; this can be the same as the "Contact Phone")

**Major**

- this is done so that you are put with presenters from a major similar to yours

Let me know which sessions you would be interested in facilitating. Please indicate Yes or No in each session in your e-mail to me, as seen below:

We ask for volunteers to plan to facilitate at least two sessions. We would be grateful if they could facilitate three. Indicate the times for which the applicant would be available to facilitate. Write "Yes" or "No" for each of the following three sessions.

Session 1 (10:15-11:30am)
Session 2 (11:45-1:00pm)
Session 3 (2:15-3:30pm)

The remainder of this information on the UCI Student Research Conference Applies only to those presenting at the conference, so you can stop reading here if you are registering as a volunteer or attendee. We will be holding another orientation meeting for those attending the conference in February, so please check for e-mails from Colin Young when the Spring semester begins.

**V. How to Register – Poster Presenters**

As was mentioned at the beginning of this document, you can present at the UCI Student Research Conference using 1 of 5 methods:

1. Poster Presentation
2. Oral Presentation (either individual, small group, or large group presentation)
3. Performance

To register to be a Poster Presenter, I will submit your registration as your Honors Director.

**Type of Presentation**: (choose one of the following):

Individual Poster Presentation

Group Poster Presentation

If it is a small group or large group poster presentation, please let me know the names of all the presenters in the group.

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**E-Mail** **Contact Phone**

** make sure to provide me with an e-mail address you check regularly (it does NOT have to be your
Faculty Mentor:
Faculty Mentor's E-mail:

This should be the name and e-mail of a faculty member you worked with for the research presentation you are submitting. If you don't know their e-mail address, I have access to all Rio Hondo faculty e-mail addresses. If you don't know who you should provide as your mentor (you should work with them in Spring on your presentation), you can put my name down.

Title of Presentation (as you wish it to appear in the program):

What would you like your presentation to be called? I will provide more information on this later in this document.

Enter a (maximum) 25-word Proposal Description for the presentation.

More information on this will be provided as well, but how would you briefly describe your presentation?

Enter a (maximum) 250-word Abstract (summary) of the presentation.

This is where your presentation will be judged as to whether it is good enough to be admitted into the Conference. Try to boil down your research paper/project into a few paragraphs highlighting your key arguments, evidence, and conclusion. It is obviously far shorter than any paper/project you wrote and shorter than the poster you will be presenting.

Please read the following and indicate your interest in the scholarships provided:

Please remember to take a moment to review the awards descriptions. Note that some awards will require the separate submission of an expanded abstract or a personal statement; see descriptions for more details. Awards applications will be due on Saturday, March 1st, 2015. If the student applicant would like to be considered for a UCI Grant, please check below. Consideration for a grant is restricted to students who plan to transfer to UCI in the following academic year (2015-16) and requires that the student be accepted to the conference and submit a 400-word abstract by the scholarship deadline. Receipt of the grant is contingent upon transferring to UCI.

Yes No - UC Irvine Student Research Grant (for students planning to attend UCI)

Students must be nominated by their honors program director for the HTCC Exemplary Achievement Scholarship. Indicate her/his interest in being considered for nomination by her/his director. See the EAS description for more details.

All poster presentations are automatically entered into the Poster Awards competition.

You need to confirm with me that you will attend the conference if you are accepted.
Key Resources for Presenters:
These resources will assist you in submitting an abstract and developing your research presentation:

1. How to Prepare an Abstract for the UCI Student Research Conference

2. Sample 250 Word Abstract (this is what you need to submit in order to be accepted as a presenter):

3. Sample 400 Word Abstract (this is what you need to submit in order to qualify for specific scholarships):

4. HTCC Research Poster Presentation Guidelines

5. Sample Research Posters
   http://htcca.org/sample-research-posters/

VI. How to Register – Oral Presenters

As was mentioned at the beginning of this document, you can present at the UCI Student Research Conference using 1 of 5 methods:

1. Poster Presentation

2. Oral Presentation (either individual, small group, or large group presentation)

3. Performance

To register to be a Poster Presenter, I will submit your registration as your Honors Director.

Type of Presentation (choose one of the following):

Individual (12 minutes for talk, 5 for discussion)
Small Group (2 presenters: 20 minutes for talk, 10 for discussion)

Large Group (3 or more presenters: 40 minutes for talk, 10 for discussion)

Artistic Presentation (Visual Art or Performance, 12 min. for presentation, 5 for discussion)
If it is a small group or large group presentation, please let me know the names of all the presenters in the group.

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** make sure to provide me with an e-mail address you check regularly (it does NOT have to be your Rio Hondo e-mail address if you don't check that one regularly)

**Faculty Mentor:**

**Faculty Mentor's E-mail:**

This should be the name and e-mail of a faculty member you worked with for the research presentation you are submitting. If you don't know their e-mail address, I have access to all Rio Hondo faculty e-mail addresses. If you don't know who you should provide as your mentor (you should work with them in Spring on your presentation), you can put my name down.

**Title of Presentation** (as you wish it to appear in the program):

What would you like your presentation to be called? I will provide more information on this later in this document.

**Enter a (maximum) 25-word Proposal Description for the presentation.**

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**Enter a (maximum) 250-word Abstract (summary) of the presentation.**

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**Which field best represents the presentation?** (please choose one)

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<td>Anthropology</td>
<td>Theatre</td>
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Please remember to take a moment to review the awards descriptions, found here:

http://htcca.org/awards-and-scholarships/

Note that some awards will require the separate submission of an expanded abstract or a personal statement; see descriptions for more details. Awards applications will be due on Saturday, March 1, 2015. If the student applicant would like to be considered for a UCI Grant, please check below. Consideration for a grant is restricted to students who plan to transfer to UCI in the following academic year (2015-16) and requires that the student be accepted to the conference and submit a 400-word abstract by the scholarship deadline. Receipt of the grant is contingent upon transferring to UCI.

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2. Sample 250 Word Abstract (this is what you need to submit in order to be accepted as a presenter):

3. Sample 400 Word Abstract (this is what you need to submit in order to qualify for specific scholarships):

4. HTCC Oral Presentation Tips

VII. Awards & Scholarships
A variety of awards and scholarships can go to presenters, both oral and poster, at the UCI Student Research Conference, as is seen here:
VIII. General Timeline & Deadlines

GENERAL TIMELINE:

Nov. & Dec., 2014  Work with your Honors Program director and your faculty mentor to prepare your proposal; check with your Honors Program office about any internal (campus-specific) deadlines.

Fri., Nov. 1 - Thurs. Dec. 18th  Submit your 25-word Proposal Description and 250-word Proposal Abstract (see Preparing Your Abstracts and more in the "General Info & Resources" box to the left); note that when you or your Honors Program Director submits your Proposal Abstracts, you will automatically be registered. Payment of registration fees ($40 per presenter) should be handled by Honors Program directors. **Rio Hondo deadline is Thursday, December 18th at 3PM.**

Fri., Nov. 1, 2014 - Sun., Mar. 1, 2015  Online registration period; the registration fee is $40. After March 1, online registration will not be available. Those registering late will need to do so in person, on the day of the conference. The late registration fee is $60.

Late Jan., 2015  Notification of acceptances of proposals

Sun., March 1, 2015  Scholarship applications due

Sun., Feb 22, 2015  Final Deadline to notify conference committee about any additions or corrections to presenter information by NOON (later changes will be included as a program insert)


Sat., March 28, 2014  Conference Day!

**Key Deadlines**

**Presenters**

**Thursday, December 18th at 3PM** – Due date for your abstract, presentation description, and presentation title. Cost of attending will be covered by the Rio Hondo College Honors Transfer Program.

**Moderators**

Moderator applications are due **by March 1, 2015**. Cost of attending will be covered by the Rio Hondo College Honors Transfer Program.

**Attendees**

Last day of online registration is **March 1, 2015**. Cost of attending will be covered by the Rio Hondo College Honors Transfer Program.