

EMPLOYMENT OPPORTUNITY

Position Number **09-43**

ACADEMIC PART-TIME POSITION Not to exceed 60%

Closing Date: November 30, 2009

APPLICATIONS ARE NOW BEING ACCEPTED TO DEVELOP A LIST OF QUALIFIED CANDIDATES FOR THE FOLLOWING POSSIBLE PART-TIME TEACHING POSITIONS.

Position: **CHEMISTRY INSTRUCTOR, PART-TIME**

Salary: Dependent upon academic background and educational experience

Starting Date: As Needed – This is to establish a pool for future part-time teaching positions.

MINIMUM QUALIFICATIONS:

Master's in chemistry

OR

Bachelor's in chemistry or biochemistry AND Master's in biochemistry, chemical engineering, chemical physics, physics, molecular biology, or geochemistry

OR

A valid California Community College Credential authorizing service in the appropriate subject matter

OR

The equivalent. *The equivalency is a Bachelor's degree in chemistry and one of the following: 1) A Master's degree in Biochemistry, Chemical Engineering, Chemical Physics, Molecular Biology, Geochemistry, Materials Science or other Applied Chemistry. 2) Completion of 30 graduate level units in Chemistry and/or Applied Chemistry in a Doctoral program.*

AND

Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

PLEASE NOTE: Any degree from a foreign country must be evaluated by an Evaluation Service prior to the closing date.

RESPONSIBILITIES:

Assignment may include teaching courses as assigned during day and evening hours.

Have a commitment to professional excellence and continuous growth in the fields of teaching.

Other professional responsibilities and activities normally expected of members of community college faculty as described by Board Policies and the California Education code.

METHOD OF APPLICATION:

Request a Rio Hondo College application form and return to the Office of Human Resources no later than 4:30 p.m. on the closing date listed above. Only complete applications will be considered. A complete application consists of:

- Completed District application form **AND** a Supplemental Questionnaire.
- Complete transcripts of all college/university studies, including degrees earned, (copies will be accepted).
- Resumé indicating educational background/work experience.
- If in possession of the appropriate credential, a copy must be submitted.
- *It is the applicant's responsibility to make sure his/her application is complete. If you wish to verify that your application is complete please call the Office of Human Resources before the closing date listed above.*

The Immigration Reform and Control Act requires the District obtain documentation from every individual who is employed which verifies identity and authorizes his/her right to work in the United States.

Successful candidate is responsible for verifying all prior work experience and providing all academic transcripts for purposes of salary placement.

As a condition of employment, the selected applicant must provide a set of fingerprints (at the applicant's expense) taken by an official LiveScan agency. For positions requiring a valid California driver's license, proof of insurability is required.

Applicants who are protected under the Americans with Disabilities Act and require accommodations for completing the application process, testing (if required for position), or the interview, due to a disability, please notify the Human Resources Office.

A copy of this announcement will be provided in Braille to visually impaired applicants upon request.



Office of Human Resources

3600 Workman Mill Road

Whittier, CA 90608

(562) 908-3405

www.riohondo.edu

*An
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JOBLINE # (562) 692-3677

FAX # (562) 908-0411

TDD # (562) 908-3422

(For Hearing Impaired)



Supplemental Questionnaire

CHEMISTRY INSTRUCTOR, PART-TIME #09-43

Please note: It is your responsibility to make sure that all requested information is provided on this supplemental questionnaire. Only complete supplemental questionnaires will be considered.

RESPONSES TO THE REQUESTED INFORMATION WILL BE REVIEWED, EVALUATED, AND SCORED. THEREFORE, IT IS VERY IMPORTANT THAT YOU PROVIDE A THOROUGH RESPONSE. PLEASE PROVIDE TYPED OR WORD-PROCESSED RESPONSES ON SEPARATE PAGES.

1. Please list your highest degree held.
2. Please list any Community College Credentials held.
3. Please list the college level courses you have taught in chemistry or related areas.
4. Please give specific examples of any expertise you possess in the use of computers and other technology in the classroom or laboratory.
5. Please detail any non-teaching professional experience you have had in the field of chemistry.
6. Describe your training and/or experience that demonstrates your sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

Please print your name