

Course Expectations Letter

Subject: Corrections 134 Introduction to Interviewing and Counseling

E-Mail Contact Information:

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Catalog Course Description:

This course is an overview of the techniques in counseling and interviewing available to practitioners in Corrections. The student will learn the use of appropriate techniques and theories in confidence building which may be used by the correctional employee in client interviews and counseling. This is a basic course for students planning to enter or already employed in the Correctional Science field.

The subject material in this course is above a simple introductory level and it is highly recommended that the required textbook be obtained before proceeding with the course. The text material is presented by many experts in the field of counseling, and although written in layman terms it does contain references to, and examples of, sophisticated theories and applicable sciences.

Student Learning Outcomes:

At the end of the course the students will demonstrate the ability to:

- Demonstrate skills in individual and group communication dynamics.
- Demonstrate the ability to conduct an interview.
- Discuss various kinds of intervention/counseling techniques.
- Demonstrate and explain the development of roles and responsibilities of clients and staff.
- Identify obstacles that complicate the task of conducting objective interviews and counseling.

[BP 5500 \(Standards of Conduct\)](#) and [AP 5520 \(Student Conduct Procedures\)](#) which are the Rio Hondo College student conduct codes that govern student rights and responsibilities. You acknowledge that failure to abide by the regulations set forth in BP 5500 and AP 5520 may result in disciplinary action, including expulsion from the college.

This is **NOT** a self-paced course. There are firm deadlines in this class. There are assignments due on a regular basis. Please plan your time carefully!

Textbook: Please consult the Bookstore for information at (562) 463-7345 or go to
[Rio Hondo College Online Bookstore](#)

This course will include regular instructor student contact. Methods of regular instructor student contact include:

1. Submission of assignments on scheduled due dates -course calendar
2. Feedback on submitted assignments
3. Scheduled telephone or video conferences

The instructor may drop you for non-participation.

There will be a one to three business day delay after an add code is used before a student may be able to log on to Canvas.

For students new to online classes, it is highly recommended that you take the Online Orientation through our Online Education website. This will help explain what online classes are like and familiarize you with how the class is laid out. The orientations can be found at: <http://www.riohondo.edu/canvas-orientation/>

Email Responses: Instructors will make every attempt to respond to students in a timely fashion. Responses can take up to 48 hours before a response is received, excluding weekends and holidays.

Disability: A Student with a verified disability may be entitled to appropriate academic accommodations. Please contact your instructor and/or the [Disabled Students & Programs](#) office at 562-908-3420 for more information.

Modifications and Disclaimer: The instructor reserves the right to modify the content of the course or any course procedure. It is the responsibility of the student to keep apprised of all changes. If the student wishes to drop the class he/she is responsible for initiating the drop. Do not take it for granted that you will be dropped. If you stop working and do not drop the course, you may get an undesirable grade.