Location: Rio Hondo College Board Room
3600 Workman Mill Road, Whittier CA 90601

Members Present: Ms. Norma Edith García, President
Ms. Vicky Santana, Vice President
Ms. Madeline Shapiro, Clerk
Mr. Gary Mendez, Member
Ms. Angela Acosta Salazar, Member

Members Absent: Lupe Pasillas (Excused)

Staff Members: Ms. Teresa Dreyfuss, Interim Superintendent/President
Dr. Kenn Pierson, Vice President, Academic Affairs
Mr. Henry Gee, Vice President, Student Services
Ms. Sandra Rivera, CSEA President
Dr. Adam Wetsman, Academic Senate President
Mr. Colin Young, RHCFA President
Ms. Sandy Sandello (Recorder)

I. CALL TO ORDER

A. Call to Order
Ms. Garcia called the meeting to order at 6:35 p.m.

B. Pledge of Allegiance
Mr. Gary Mendez led the salute to the flag.

C. Roll Call
Lupe Pasillas excused.

D. Open Communication for Public Comment
Sandra Rivera, representing CSEA, addressed the Board and expressed that having four Classified representatives serving on the presidential hiring committee would be appropriate for Classified staff to be represented adequately.

Adam Wetsman, representing the Senate made the following suggestions:

“When the Board articulates which options are available if the number of finalist candidates does not fulfill the minimum requirement, Option 2 (from section XII of Administrative Procedures 2431) will not be among the options selected.”
After the presidential hiring process is completed, there will be an evaluation of the entire process. Areas of evaluation will include but not be limited to:

Whether the committee composition should be kept the same, reduced further, or increased;

Whether decisions about forwarding candidates to the Board should be based on consensus with a majority vote if that fails, or on consensus alone.”

II. ACTION ITEM

A. PRESIDENT’S OFFICE

1. Selection of Presidential Search Hiring Committee

After much discussion by the Board, it was moved by Ms. Acosta-Salazar to create an option #4 which would increase the number of student representatives. Motion died for lack of a second.

It was moved by Mr. Mendez, seconded by Ms. Santana and carried to select Option #3 which includes the following representatives to serve on the Presidential Search Hiring Committee. Ms. Acosta-Salazar voted no:

- Faculty: 7
- Classified: 4
- Management: 4
- Students: 3
- Community Representatives: 5

According to Administrative Procedure 2431, item XIII indicates that prior to the start of the selection process, “the Board of Trustees will clearly articulate to the members of the committee what options are available to the Board if the number of finalist candidates submitted does not fulfill the required minimum number of candidates as determined.”

After much discussion, it was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to adopt all 5 options as listed on Administrative Procedures 2431, XIII:

Option 1: Ask the committee to forward additional finalists from the pool of candidates already interviewed

Option 2: Directly interview additional candidates from the candidate pool

Option 3: Cease the process and begin a new search

Option 4: Accept the candidate(s) that are forwarded as finalists and proceed

Option 5: Ask the committee to interview additional candidates from the applicant pool who could potentially become finalists
III. INFORMATION ITEM

1. Discussion of Presidential Search Timeline (See Attached)

After reviewing the presidential search timeline, Dr. Wetsman indicated that the date of Tuesday, March 19, 2013 would conflict with the teaching schedules of faculty serving on the search committee. The Board took the suggestion into consideration and rescheduled the date to Friday, March 22, 2013 for the Search Committee Meeting #2.

IV. CLOSED SESSION

Ms. Garcia recessed the meeting to closed session at 7:45 p.m.

Title 5, California Code of Regulations, Section 59328-59338: Administrative Determination implementation from Discrimination Complaint

Pursuant to Section 54957
- PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

Pursuant to Section 54957.6
- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

V. ADJOURNMENT

Date of Next Special Meeting: Friday, November 9, 2012, 4:30 p.m.; Regular Meeting: Wednesday, November 14, 2012, 6:00 p.m. (Rio Hondo College, Board Room, 3600 Workman Mill Road, Whittier)
### Timeline for Superintendent/President Search*

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>November, 2012</strong></td>
<td>Advertisements drafted and placed in publications, nation-wide recruitment activities, ACCT broadcast emails. Rio Hondo, Marketing &amp; Communication’s office, to prepare information for the College’s web page.</td>
</tr>
<tr>
<td><strong>Thursday, November 8, 2012</strong></td>
<td>Public Forums ACCT visits the campus to conduct and facilitate Open Public Forums for the college community. Information gathered during open forums will be used to prepare the draft Superintendent/ President Profile.</td>
</tr>
<tr>
<td>5:00 pm</td>
<td><strong>Search Committee Meeting #1:</strong> Orientation/Review Superintendent/President Profile.</td>
</tr>
<tr>
<td><strong>Friday, November 9, 2012</strong></td>
<td>Special Board Meeting to finalize and approve the Superintendent/President Profile.</td>
</tr>
<tr>
<td><strong>Dec., 2012 - March, 2013</strong></td>
<td>Candidate Recruitment</td>
</tr>
<tr>
<td><strong>Friday, March 8, 2013</strong></td>
<td><strong>Target Date – Applications Deadline</strong></td>
</tr>
<tr>
<td><strong>Friday, March 22, 2013</strong></td>
<td>Search Committee Meeting #2: Candidate Evaluation – Search Committee to review applications and select semi-final candidates for preliminary interviews.</td>
</tr>
<tr>
<td><strong>April 11-12, 2013</strong></td>
<td>Search Committee Meeting #3: Interview semi-final candidates, recommend 4-6 finalists to Board of Trustees.</td>
</tr>
<tr>
<td><strong>Week of April 22, 2013</strong></td>
<td>Final candidates visit College and participate in open forums. Board interviews final candidates; ACCT provides in-depth oral summary reference reports on final candidates to Board of Trustees.</td>
</tr>
<tr>
<td><strong>Late April, 2013</strong></td>
<td>Visit to #1 Candidate’s institution (if desired)</td>
</tr>
<tr>
<td><strong>Early-May, 2013</strong></td>
<td>Board selects new Superintendent/President of Rio Hondo College. ACCT assists in facilitating final negotiations.</td>
</tr>
</tbody>
</table>

* Timeline is subject to change