BOARD OF TRUSTEES:

Angela Acosta-Salazar, Gary Mendez, Vicky Santana, Norma Edith García, Madeline Shapiro, Lupe Pasillas, Student Trustee
D. Approval of Minutes: March 13, 2013

It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to approve the minutes of March 13, 2013.

E. OPEN COMMUNICATION FOR PUBLIC COMMENT

Sandra Rivera introduced Kalani Flores regarding grounds person reduction. Dr. Sondra Moe addressed the Board on the Resolution Proclaiming Week of the Young Child 2013 and the scheduled events at the Children’s Center.

F. Commendations

- Classified Retirement (Diane Schank)
- Faculty Receiving Academic Rank
- Tenured Faculty

BREAK FOR BRIEF RECEPTION

G. Presentations

- Bond Refunding (Kush Gheyara)
- Sabbatical Leave Reports (Matt Koutroulis) (Terry Keller)
- Career Center (Belen Torres-Gil)
- Virtual College Update (Shin Liu)

II. CONSENT AGENDA

It was moved by Ms. Garcia, seconded by Student Trustee Pasillas and carried unanimously to approve the following Consent Agenda:

A. FINANCE & BUSINESS

1. Finance & Business Reports

Approved the Purchase Order Report reviewing purchases for the preceding 60 days.

Approved the Payroll Warrant Report for the month of March 2013.

2. Authorization for Out-of-State Travel and Conferences

Approved the following staff members, and those Board Members who could attend in the following educational conferences:


Don Mason to participate at the Emergency Management Higher Education Symposium in Emmitsburg, MD on June 1-7, 2013.
Ann Mansolino to participate at the Photolucida in Portland, OR on April 17-21, 2013.

3. **Approve Clinical Affiliation Training Agreement – The Posada at Whittier, California**

Approved the clinical affiliation training agreement with The Posada at Whittier with the Health Science Nursing Department in providing clinical experience for students for a two year term through February 28, 2015.

4. **Renewal – Hospital Affiliation Agreement – Methodist Hospital of Southern California – Arcadia, CA**

Approved the renewal of the hospital affiliation agreement with Methodist Hospital of Southern California, Arcadia, California and the Public Safety Department for its EMT (Emergency Medical Technician) students clinical experience.

**B. PERSONNEL**

1. **Academic, 2013-2014**

   a. **Evaluation of Academic Employees**

   At the Board of Trustees meeting on March 13, 2013, the Board of Trustees received statements and recommendations from the Superintendent/President regarding evaluations for second, third and tenured employees.

   At this time the Board of Trustees must make a decision on the re-employment of these contract employees:

   a. **Re-employment of Academic Employees:**

   1) **First Contract Employees**

   It is recommended by the Superintendent/President that the following employees be re-employed pursuant to Education Code 87608 as second contract employees for the 2013-2014 academic year:

   Carl Anderson  Career Technical Education  
   Amelia Ortiz    Health Sciences & Nursing  
   Rodolfo Rios   Business

   2) **Second Contract Employees**

   It is recommended by the Superintendent/President that the following second contract employees be re-employed pursuant to Education Code 87608.5 as third contract employees for the following two academic years 2013-2014 and 2014-2015:
3) **Third Contract Employees (year 4)**

   It is recommended by the Superintendent/President that the following third contract employees be re-employed pursuant to Education Code 87609 as tenured employees for the academic year 2013-2014:

   - David Dawson, Arts & Cultural Programs
   - Alonso Garcia, Communications & Languages
   - Karen Gottlieb, Health Sciences & Nursing
   - Dianne Holcomb, Counseling & Student Development

b. **Family Care and Medical Leave**

   ACEVEDO, Lisette, a full-time instructor in Communications and Languages has requested a Family Care and Medical Leave through the end of the Spring semester.

2. **Classified**

   a. **Employment**

   PERAZA, Zayne, Library Media Clerk, Library, 11.25%, 11.5 months, effective April 6, 2013

   **Short Term, 2013**

   GUTIERREZ, Mark, Senior System Analyst, Information Technology Services, ending date June 30, 2013

   **Substitute, 2013-2014**

   URIBE, Diana, Custodian, Facilities Services, effective April 2, 2013

b. **Resignation**

   GUTIERREZ, Mark, Senior Systems Analyst, Information Technology Services. His last day of employment was March 29, 2013
c. Retirement

SCHANK, Diane, Account Clerk II in Accounting. Her last day of employment is April 12, 2013

3. Management and Confidential

a. Retirement

TANAKEYOWMA, Adrian, Director of EOPS. His last day of employment is June 30, 2013

4. Unrepresented, (AP 7130), 2013

a. Employment

Hourly

HUNTER, Christopher, Student Ambassador, Student Affairs Volunteers

HUNTER, Christopher, Cal WORKS
MOREIRA, Marcos, Physical Education

C. PRESIDENT’S OFFICE

1. Ratification of Employment Contracts for Superintendent/President, Vice President Academic Affairs, Vice President Student Services, and Vice President Finance & Business

Approved the ratification of employment contracts for the Superintendent/President, Vice President Academic Affairs, Vice President Student Services and the Vice President Finance & Business as follows:

Interim Superintendent/President:
Duration of contract: 7/1/2012 to 6/30/2013 or earlier
Salary: $210,500/annual
Auto allowance: $5,000/annual
Cell Phone allowance: $240/annual
Business reimbursable amount: $8,000/annual

V.P. Academic Affairs:
Duration of contract: 8/9/2012 to 6/30/2014
Salary: $167,487/annual
Auto allowance: $4,920/annual

V.P. Student Services and V.P. Finance and Business:
Duration of contract: 7/1/2012 to 6/30/2014
Salary: $175,101/annual
Auto allowance: $4,920/annual

III. ACTION ITEMS
A. FINANCE & BUSINESS
1. Facility Rental – Tennis Courts, City of Whittier, Palm Park

   94. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the facilities use agreement with the City of Whittier for use of the Palm Park tennis courts located at 5703 Palm Avenue, Whittier at the rate of $6 per court for two hours, not to exceed $2,000.00 paid from Bond Funds and authorized the Administration to sign the appropriate documents on behalf of the District.

2. Replace the Failed Internal Oil Pump at Chiller #2 at the Central Plant – EMCOR Service – Mesa Energy Systems, Inc.

   95. It was moved by Ms. Garcia, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the cost of $6,360.00 to replace the failed oil pump motor at chiller #2 at the Central Plant from EMCOR Service – Mesa Energy Systems, Inc. to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

3. Softball Field Renovation Project – Award of Inspector of Record Contract – Tony Massadi Inspections

   96. It was moved by Ms. Acosta-Salazar, seconded by Student Trustee Pasillas and carried unanimously that the Board of Trustees approve and award a contract for Inspector of Record services for the Softball Field Renovation Project in the amount not to exceed $35,100.00 to Tony Massadi Inspections and Consulting to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

4. Regional Public Safety Training Facility-Phase II (Building) – DSA Fees to Re-Open Project Application

   97. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the additional fees to the Division of the State Architect for the final review to close out the Regional Public Safety Training Facility Project for an amount not to exceed $500.00 from Bond Funds and authorized the Administration to sign the appropriate documents on behalf of the District.

5. Physical Education / Geotechnical Hazard Report Fee – AMEC

   98. It was moved by Ms. Acosta-Salazar, seconded by Student Trustee Pasillas and carried unanimously that the Board of Trustees authorize the proposed fee in the amount of $3,500.00 from State and Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.
6. **Information Technology for PE Complex Project**

   It was moved by Ms. Acosta-Salazar, seconded by Ms. Garcia and carried unanimously that the Board of Trustees approve the expenditure of Bond Funds to the firms listed (CableMasters, Arrow Wire, NE Systems, Inc.) in an amount not to exceed $139,702.09 and authorized the Administration to execute appropriate documents on behalf of the District.

7. **Addition to Small Project Contractor Pool for Emergencies or Projects Valued Under $15,000.00**

   It was moved by Ms. Santana, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve Small Project Contractor Pool listed on the agenda item and authorized the Administration to negotiate contracts as projects are identified in each trade:

8. **El Monte Educational Center – Quatro Design Group Additional Services Modification #5**

   It was moved by Ms. Garcia, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees authorizes an increase to the contract value of Quatro Design Group in the amount not to exceed $4,900.00 for a revised total contract amount of $280,295.00 from Bond Funds and authorizes the Administration to execute appropriate documents on behalf of the District.

9. **Facility Rental – Softball Field – Whittier Narrows Park**

   It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried that the Board of Trustees approve the Facilities Use Agreement with Whittier Narrows Park softball field, in the amount not to exceed $1,500.00 to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District. Ms. Garcia abstained.

10. **Replace Trap Primers at Student Services (SS) & Student Union (SU) Buildings - Key Mechanical Company**

   It was moved by Ms. Acosta-Salazar, seconded by Student Trustee Pasillas and carried unanimously that the Board of Trustees approve the proposal of $2,130.50 to replace plumbing trap primers at SS and SU mechanical rooms by Key Mechanical Service Company to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

B. **PRESIDENT’S OFFICE**

1. **Resolution Proclaiming Week of the Young Child 2013**

   It was moved by Ms. Garcia, seconded by Mr. Mendez and carried unanimously to approve the following resolution proclaiming the Week of the Young Child 2013:
Whereas, Rio Hondo College Pre-School Laboratory, in conjunction with the National Association for the Education of Young Children, is celebrating the Week of the Young Child, April 15 – 19; and

Whereas, Rio Hondo College Pre-School Laboratory is working to provide developmentally appropriate quality learning opportunities for preschool children, including early literacy opportunities, that can provide a foundation of lifelong learning for the children enrolled in our program; and

Whereas, early childhood professionals and others who make a difference in the lives of young children here at Rio Hondo College deserve thanks and recognition; and

Whereas, public policies that support early learning for all young children are crucial to the future of our community and society;

We, the Rio Hondo Community College Board of Trustees, do hereby proclaim April 15-19, 2013 as the Week of the Young Child at Rio Hondo College.

C. STUDENT SERVICES
   1. Priority Registration

   It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously to amend the motion to include the Student Trustee and Puente students for priority registration in addition to those listed on the agenda item. Motion carried unanimously.

IV. INFORMATION ITEMS
   1. Building Program
   2. Accreditation Update (See attached)

V. STAFF AND BOARD COMMENTS

VI. CLOSED SESSION

Ms. Shapiro recessed the meeting to Closed Session at 8:55 p.m.
• Title 5, California Code of Regulations, Section 59328-59338

Pursuant to Section 54956.8:
• CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  o 3017 Tyler Avenue

Pursuant to Section 54956.9(b):
• CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (3 Cases)

Pursuant to Section 54957:
• PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

Pursuant to Section 54957.6:
• CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
Employee Organization: CSEA, RHCFA

- To ratify the Tentative Agreement dated March 18, 2013 between CSEA Chapter 477 and Rio Hondo Community College District.

106. It was moved by Ms. Santana, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees ratify the Tentative Agreement dated March 18, 2013 between CSEA Chapter 477 and the Rio Hondo Community College District.

VII. ADJOURNMENT

- Date of Special Study Session – Monday, April 15, 2013, 4:00 p.m.
- Date of Next Regular Board Meeting – May 8, 2013, 6:00 p.m.
Board of Trustees Meeting
April 10, 2013

Accreditation Self Evaluation 2014
Self Evaluation Update

- Timeline
- ALT Meeting April 4, 2014
- CORE
- Accreditation Basics Online Course
- Institutional Planning Retreat
- Special Board Meeting

Timeline

[Diagram showing timeline with dates and events]
Institutional Planning Retreat

- Review of college mission
- Review and development of institutional standards
- Review and updates to Institutional Goals & Objectives
  - DOE mandate
  - Standards vs. rubrics
  - Available to public

Special Board Retreat

- Overview of accreditation process
- Review of Board’s role at the college
- Review of Board’s role in accreditation
- Outlining governance processes

Board of Trustees Meeting
February 20, 2013