Location: Rio Hondo College Board Room
3600 Workman Mill Road, Whittier CA 90601

Members Present: Ms. Madeline Shapiro, President
Ms. Vicky Santana, Vice President
Mr. Gary Mendez, Clerk
Ms. Angela Acosta-Salazar, Member (arrived 6:10 pm)
Ms. Norma E. Garcia, Member
Lupe Pasillas, Student Trustee

Members Absent: None

Staff Members: Ms. Teresa Dreyfuss, Interim Superintendent/President
Dr. Kenn Pierson, Vice President, Academic Affairs
Mr. Henry Gee, Vice President, Student Services
Dr. Adam Wetsman, Academic Senate President
Mr. Colin Young, RHCFA President
Ms. Sandra Rivera, CSEA President
Ms. Irina Preciado, ASRHC President
Ms. Sandy Sandello (Recorder)

I. CALL TO ORDER

A. Call to Order

Ms. Shapiro called the meeting to order at 6:03 p.m.

B. Pledge of Allegiance

Ms. MaryAnn Pacheco led the salute to the flag.

C. Roll Call

All Board Members present; Ms. Acosta-Salazar arrived at 6:10 p.m.

D. Approval of Minutes: April 10, 2013; April 15, 2013 (4:00 pm); April 15, 2013 (8:00 p.m.); April 25, 2013; April 26, 2013; April 29, 2013

108. It was moved by Ms. Garcia, seconded by Ms. Santana and carried unanimously to approve the minutes listed above.
It was moved by Mr. Mendez, seconded by Ms. Garcia to correct the minutes of April 10th to include Rocky Young as a speaker at that meeting reflecting the comment made by Mr. Joshua James. But after researching the recording of the board meeting, it was noted that Rocky Young did not in fact address the Board at that meeting. Therefore, the minutes stand approved as presented.

E. Open Communication for Public Comment
   • Dr. Adam Wetsman commended Colin Young for serving as President of Rio Hondo College Faculty Association.
   • Professor Gil Puga addressed the Board regarding the Forensics Program.
   • Mr. Joshua James addressed the Board regarding the minutes of April 10, 2013. He expressed concern that a speaker by the name of Rocky Young addressed the Board on the Honors Program and she was not included in the minutes of the April 10th meeting. After reviewing the recorded tapes, it was noted that there was not a speaker by the name of Rocky Young who spoke at that Board Meeting.

Ms. Acosta-Salazar arrived at this point of the meeting.

F. Commendations
   • Distinguished Service Recipient – (Mr. Nick Salerno)
   • Leadership Academy Cohort (Dennyse Clark)
   • Forensics Team (Libby Curiel)
   • Faculty Retirement
     o Martha Carreon
     o Dr. Robert Itatani
     o John Marshall
     o Mercedes Martinez

BREAKE FOR BRIEF RECEPTION

• Ms. Shapiro recognized Dr. Ralph Pacheco, Board Member, Whittier Union High School District, who was in the audience.
• Ms. Shapiro recognized Colin Young for serving as President of the Rio Hondo College Faculty Association.
• Ms. Shapiro recognized Irina Barajas for serving as President of the Associated Students of Rio Hondo College.
• Ms. Shapiro recognized Lupe Pasillas for serving as the Student Trustee of Rio Hondo College.

G. Presentations
   • Sabbatical Leave (Adele Enright)
   • CalWorks (Christine Aldrich)
   • Student Life & Leadership (Dr. Mike Munoz)

H. CLOSED SESSION
   Pursuant to Section 54957:
   • PUBLIC EMPLOYEE APPOINTMENT
     o Superintendent/President
Ms. Shapiro recessed the meeting to Closed Session at 7:52 pm and reconvened the meeting at 8:54 p.m. and made the following announcement:

Ms. Shapiro announced that the Board of Trustees unanimously appointed Teresa Dreyfuss as the Superintendent/President of Rio Hondo College.

I. PUBLIC HEARING ON THE INITIAL PROPOSAL FOR A SUCCESSOR AGREEMENT TO THE 2010 / 2013 RIO HONDO COLLEGE FACULTY ASSOCIATION / CCA / CTA / NEW COLLECTIVE BARGAINING AGREEMENT SUBMITTED BY RIO HONDO COLLEGE FACULTY ASSOCIATION

109. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to declare the hearing open at 8:56 p.m.

110. After hearing no comments from the public, it was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to declare the hearing closed at 8:57 p.m.

Ms. Garcia left at this point of the meeting.

II. CONSENT AGENDA

111. It was moved by Ms. Santana, seconded by Ms. Acosta-Salazar and carried unanimously to approve the following Consent Agenda:

A. FINANCE & BUSINESS
   1. Finance & Business Reports
      a. Purchase Order Report – Approved Purchase Order Report reviewing purchases for the preceding 60 days

   2. Acceptance of Donation – City of Newport Beach – Fire Department

      The City of Newport Beach-Fire Department donated 50 sets of firefighter turnouts to the Rio Hondo College Public Safety Training Center Santa Fe Springs in support of physical abilities testing.

      The value of this donation is approximately $400.00 for each set of turnouts or $20,000.00 total.

   3. Biennial Governing Board Member Elections, November 5, 2013 (Resolution #050813A)

      Approved Resolution # 050813A regarding Biennial Governing Board Member Elections – November 5, 2013.

   4. Hazardous and E-Waste Collection and Roundup
Annually, the Environmental Programs Division - County of Los Angeles in conjunction with the Sanitation Districts of Los Angeles County and the County of Los Angeles Department of Public Works, requests the use of Parking Lot “A” at 3600 Workman Mill Road in Whittier for the annual Household Hazardous and Electronic Waste Roundup. Staging and preparation for the Roundup will begin August 2, 2013 at 8:00 a.m. The Roundup is advertised by the County of Los Angeles for the public to begin delivering their household hazardous and electronic waste to the site between the hours of 9:00 a.m. and 3:00 p.m. for August 3, 2013. Cleanup and closeout is not to exceed 24-hours following termination of the Roundup.

5. Continuing Education

a. **Quayum Abdul** – To instruct “Soap Making/Candle Making” – Students will create different kinds of soaps/candles for personal satisfaction or as a business. The use of molds, layering of colors, and adding herbs and fragrances will be discussed. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

b. **Miyoki Chan** – To instruct conversational Cantonese. Students will learn basic greetings, questions, introductions, vocabularies and simple phrases. The class will go over simple verbs, slang and traveling tips for visiting China. Dates of service will be July 1, 2013 to June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

c. **Miyoki Chan** – To instruct Conversational Mandarin 1 – Students will learn the Pin Yin system, basic greetings, questions, introductions, vocabularies and simple phrases. The class will go over simple grammar usage, verbs, slang and travelling tips for visiting china. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

d. **Amanda J. Click** – “Advance Tutoring” – To instruct Math, Reading, Writing, Public Speaking, instructor for Kids College – Students will gain knowledge in the subject matter. Classes will help strengthen skills through reinforcement and repetition. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

e. **Miriam Dominguez** – To instruct cooking & baking courses. Students will learn to create cooking and baking skills for those who are interested in learning how to cook and how to build meals for friends and family. Dates of service will be July 1, 2013 – June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

f. **Craig Fucile** – To instruct Digital Photography Courses – Students will learn how to get accurate focus, set white balance, adjust exposure, change ISO, control sharpness and use their lenses to get better photographs of subjects that interest them, learn about f-stops, megapixels, jpeg and raw files. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

g. **Elena Gonzalez** – To instruct “Jewelry Design” – This class will
present the basic stringing techniques needed for creating bead jewelry. Students will learn about tools, findings, and stringing materials. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

h. **Kris Kimura** – “Intro to Olympic Weightlifting” – This course introduces participants to the sport of Olympic weightlifting and focuses the two competition lifts: the snatch and the jerk. The class also involves athletic skill development drills and exercises that allow participants to improve not only in Olympic weightlifting but in a wide variety of sports. Dates of service will be July 1, 2013 – June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

i. **Luisa Macias** – “Studio Danza” – To instruct high energy dance classes. Students will learn how to move and groove. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

j. **MSNOC, Inc. - Mad Science** – This is a science class for children. Students will enjoy workshops on robots, space, biology, NASA, solar and much more. Dates of service will be July 1, 2013 – June 30, 2014. Payment will be split 50% to Rio Hondo College and 50% to the consultant.

k. **Marshall Reddick Realty, Inc.** – To present workshops on topics such as: Profiting from Fixer Uppers, Make a Fortune on Distressed Properties, Learn how to turn $6,000.00 into Millions, and women related Real Estate Investment courses. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

l. **Terry Medina** – To instruct “Scrapbooking and Card Making Courses” – Offering basic page layouts, intro to best products available and organizational skills needed for putting together a beautiful scrapbook. Dates of Service will be July 1, 2013 – June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

m. **Sameira Mikhael** – To instruct “Threading Essentials” – Students learn to remove facial hair and shape eyebrows using a technique that requires nothing more than a thread. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

n. **Tonie Mills** – To instruct a “Sewing Class” – Students will learn how to purchase their first sewing supplies and ends with the finishing touches on their garment. This class will help students get comfortable with a sewing machine or to help expand their sewing skills. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

o. **Kellie Rae Nicholson** – “Grandma Gillies Greetings” – To instruct “Business Bartending” – Offering Business and Professional Bartending Course – This course is designed for those who want to work as a bartender right away without investing a lot of money or time. This class will give you a thorough understanding of how the bar business works and teach you a common sense approach to bartending that is crucial to being a valued employee. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

p. **Notary Public Seminars, Inc., DBA Carrie Christensen** – To
present Community Service Workshops on Real Estate related topics, How to Become a Notary, Notary Renewal, Becoming a Loan Signing Agent and many more related workshops. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

q. **Dedre M. Robinson** – To instruct classes offering students the basis of Photoshop, Photos, Web building with interactive projects. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

r. **Dedre M. Robinson** – To instruct “Funtastic Flowers” – Spring has sprung so join Mother Nature for an exciting adventure into the beautiful world of flowers. Have hands-on fun learning about flowers, and their pesky bug friends who keep gardens blooming bright. Design a fairy garden, make crafts, play games, and explore the delicious world of edible flowers! Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

s. **Rounds, Miller & Associates** – To instruct “Business Related Courses” – To provide continuing education courses such as: Build Your Own Business Website and Save $, Six Figure Speaking, Self-Publishing and Coaching, How to Protect and Sell your Own Inventions, How to Eliminate Clutter in Your Life and Get Organized, Consulting and additional Training Workshops. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

t. **DOV S-S SIMENS** – “Hollywood Film Institute”- To instruct 2-Day Film School – Learn how to Produce, Write, and Direct – This is an intensive filmmaking crash course to teach how to write, produce and direct an independent feature film. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 50% to Rio Hondo College and 50% to the consultant.

u. **Carolyn Simon** – To offer workshops on Makeup Classes, “Color Analysis with an Emphasis on Makeup Application” – Students will learn the phenomenal power of color and what would work best on them. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

v. **Carolyn Simon** – To instruct “Look Younger & Better Secrets of a Hollywood Makeup Artist” – Learn the secrets to a more beautiful appearance. You will discover how makeup artistry can transform your appearance to fabulous. Dates of service will be July 1, 2013 – June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

w. **Carolyn Simon** – To instruct “Makeup Artistry Certification” – In this class, through live demonstrations and hands-on experience, you will discover the professional secrets to beautiful make up applications. You will develop improved skills and greater confidence in working with clients or just on yourself. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

x. **Carolyn Simon** – To instruct “Makeup Artistry for Professional Photography” – Students will learn how to apply make up and take brilliant photo shots. Dates of service will be July 1, 2013 - June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.
y. **Akemi Welsh** – To instruct “Hula for Fitness”– Students will learn the exotic dances of the Hawaiian Islands. This low impact dance is great for adults of all ages. This is a great way to stay active by learning the meaning behind those graceful hand gestures and move to music of the islands. Dates of service will be July 1, 2013 – June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

z. **Ronald Wayne Williams** – to instruct “How to make $3k - $8k on the Auto Wholesale Business from Home!” – Make money buying and selling wholesale cars from home, or simply buy cars for your friends, family or yourself at wholesale prices! A step-by-step guide on how to get a DMV auto dealer license and operate a profitable used car business! You will learn how and where to buy at wholesale prices and sell at retail for very good profits. A free list of all the dealer only auctions in the USA will be given. This is a DMV approved course. Dates of service will be July 1, 2013 – June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

aa. **Ruth Younger** – To instruct “Balloon Decorating Services” – Learn how to start your own home-based business. You will learn through demonstrations how to design arches, table centerpieces and many more balloon sculptures. Dates of service will be July 1, 2013 – June 30, 2014. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

**B. PERSONNEL**

1. **Academic**

   a. **Employment**

   Hourly as Needed, Summer 2013

   ALDRICH, Christine, Coordinator/Counselor, Cal WORKS

   Part-time, 2013

   LOWE, Richard, Physical Education/Men’s Basketball Coach

   Special Assignment, 2012-2013

   The following instructor will be paid a stipend for preparing/instructing Foster/Kinship Care Education workshops:

   COTA, Cristina, $67.49/hr.

   **Title V Stipends**

   The following instructor will be paid a stipend for reviewing 12 blackboard tutorial modules and Best Practice modules and created/uploaded an online module on Uploading Student Project videos for use by other faculty:

   MUHAMMED, Anil, Business - $250
The following instructor will be paid a stipend for presenting three instructional development workshops for Child Development Faculty on Best practices in creating syllabi and the use of Prof Space and Best practices for working with students with diagnosed and undiagnosed disabilities:

LYNCH, Kelly, Child Development - $500

b.  Retirement

CARREON, Martha, full-time Professor of Humanities, in Behavioral and Social Sciences. Her last day of employment is May 23, 2013, with her first day of retirement being May 24, 2013

MARSHALL, John, full-time Professor of English in Communications and Languages. His last day of employment is May 23, 2013, with his first day of retirement being June 1, 2013

MARTINEZ, Mercedes, full-time Professor of Accounting in Business. Her last day of employment is May 23, 2013, with her first day of retirement being June 1, 2013.

c.  Reduced Workload, 2013-2014

In accordance with E.C. 87483, Reduction in Workload and provisions of Article 6 of the Academic Contract, the following academic employee has requested a reduction in workload for the 2013-2014 school year.

BROWN, Linda  80%  Arts and Cultural Programs

2.  Classified

a.  Employment

SANCHEZ, Cindy, Clerk Typist III, 93.75%, 11.5 months, Human Resources, effective May 6, 2013

b.  Reclassification

CABRAL, Eva, to a Clerk Typist III, Facilities Services, effective July 1, 2012

c.  Retirement

RODMAN, Judith, Special Education Aide-Visually Disabled in Disabled Students. Her last day of employment is June 28, 2013, with her first day of retirement being June 29, 2013

d.  Resignation

AHUMADA, David, Electrician, Facilities Services. His last day of employment is May 10, 2013
MIRANDA, Guillermo, Sr. Financial Aid Assistant in Financial Aid. His last day of employment was April 17, 2013

e. Reduction in Assignment

BELMAL, Erik, TRIO/SSS STEM, Educational Advisor to 47.5%, effective July 8, 2013

3. Unrepresented (AP 7130), 2013-2014

a. Employment

Hourly

DAVILA, Manuel, Tutor II, MSC
ESCARCEGA, Andrew, Student
PIMENTEL, Armando, Tutor II, MSC
AMBASSADOR, Disabled Students
SILVA, Jaime, Tutor II, MSC

Volunteers

GARCIA, Andrew, Human Resources
GOMEZ, Omar, Child Devp. Center
LOPEZ, Will, Physical Education
MENDOZA, Nicole, Child Devp. Center
Center

III. ACTION ITEMS

A. FINANCE & BUSINESS

1. Consultants

112. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to approve the following consultants:

a. Miguel Almena – to create design solutions that have a high visual impact for the Rio Source Booklet, Brochure and Poster. Dates of service: May 9, 2013 – February 28, 2014. Payment not to exceed $1,000.00 from Student Mental Health Grant Rio Source.

b. Maria Dolores Alvidrez – To present/facilitate/plan Foster/Kinship Care Education workshops/classes on topics such as D-Rate Pre-Service Trainings; F-Rate Pre-Service Trainings; Grief and Loss; Diversity; Anger Management; Behavior Management; Positive Role Modeling; Conflict Resolution; Teen Development; Parent Involvement in School; Gangs 101; Child Abuse; Effects of Trauma; Effective Parenting; Bullying; Balance & Limits in Parenting; LGBTQ Sexuality Issues; Self-Esteem/Self Image; Sexually Transmitted Diseases; Power Struggles; Parents vs. Children; Persistence; Chemical Dependency and Drug Addiction; Teen Pregnancy; Reunification; Working with Birth Parents; Effects of Home Placements; Kinship Issues; Foster Care Policies and other related topics in child development, Foster Care, and parenting. Dates of service: May 9, 2013 – June 30, 2013. Payment not to exceed $1,000.00 from Foster Kinship Care/Education (FKCE) Grant.

c. Betsy A. Cisneros – To present/train Foster & Kinship Care Education trainings/workshops/classes on topics such as When
Children Grieve Series (Curriculum from the Grief Recovery Institute); Conflict Resolution, Habits of Highly Effective Families, Habits of Highly Effective Teens; Taking Care of the Caregiver; Back to School Preparation; The Motivation Breakthrough; Helping Children Cope with Stress; Loving Discipline, co-train at Parent Expectations Support Achievement (PESA) (Curriculum from LACOE) PESA workshops as needed; as well as other topics related to Foster Care, Relative Care and parenting. Dates of service: May 9, 2013 – June 30, 2013. Payment not to exceed $1,000.00 from Foster Kinship Care/Education (FKCE) Grant.

d. Tim Jones - To provide a full day of training covering FileMaker Pro Levels 1 & 2 to accelerate computer training. Dates of service: May 2013 or June 2013. Payment not to exceed $850.00 from VTEA Tech Prep Grant.

e. Esperanza Martinez-Montoya – To offer services as Videographer/Photographer for Rio Source events, videos & photography. Dates of service: May 9, 2013 – December 9, 2013. Payment not to exceed $900.00 from Mental Health Grant-Rio Source.

f. Our Family Comes First – To present/train Foster/Kinship Care Education workshops/classes trainings on topics such as the Impact of Trauma on Children; Depression and Suicide; Learning Disabilities; ADHD/ADD, the Teen Brain/ Anger Management for Children; Lying, Cheating and Stealing; Communication with Teens; Effects Fetal Alcohol; Autism; Bullying and Other Aggressive Behavior; Child Development; Mental Health Issues/Disorders; Sexual Abuse, Working with the Difficult Child; Caring for Children who have experienced Trauma; Dangerous Teen Trends and other topics related in Foster Care and Parenting. Dates of service: May 9, 2013 – June 30, 2013. Payment not to exceed $2,000.00 from Foster Kinship Care/Education (FKCE) Grant.

g. Ana Vargas – To facilitate/present and prepare for Foster/Kinship Care Education Classes on topics such as Nutrition; Nutritious Cold Meals for the Summer; Family Time; Reading is first; bullying; Holiday Foods; Life Books, Give Stress a Rest; Self-Esteem; communication with teens; Permanency Options; Family Squabbles; and other related topics related in Child Development. Foster Care/Relative Care, parenting, and Nutrition. Dates of service: May 9, 2013 – June 30, 2013. Payment not to exceed $1,000.00 from Foster Kinship Care/Education (FKCE) Grant

Item taken out of order


113. It was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve and execute the resolution authorizing issuance not to exceed $50,000,000.00 of Rio Hondo Community College District General Obligation Refunding Bonds, 2004 Series 2013A and ordering certain actions in connection therewith.

   It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve a) Nixon Peabody, LLP as Bond Counsel, b) Caldwell, Flores and Winters, Inc. as Financial Consultant, c) De La Rosa, as Sr. Underwriters, and RBC Capital Markets, as co-underwriters in the sales of 2004 Election Series 2013A the General Obligation Refunding Bonds and authorized the Administration to sign the appropriate documents on behalf of the District.

4. **Scantron Test Scoring Machine Loan Program**

   It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the acquisition of a Scantron test scoring machine through the Scantron test scoring machine program for the El Monte Educational Center and authorized the Administration to execute the appropriate documents on behalf of the District.

5. **Bond Funded Supplies for Admissions and Student Health Center**

   It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the expenditure of Bond Funds in the amount of $1,517.79 to purchase supplies for the Admissions Department and Student Health Center Exam Rooms from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

6. **Affiliation Agreement with National Protections and Safety Consulting (NPSC)**

   It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the affiliation with the National Protections and Safety Consulting (NPSC) and authorized the Administration to execute the appropriate documents on behalf of the District.

7. **Weapons Firing Range Agreement – City of Downey Police Department**

   It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the agreement with the City of Downey – Police Department for use of the weapons firing range and authorized the Administration to execute the appropriate documents on behalf of the District.

8. **Contract Education – Memorandum of Understanding (MOU) with Tri-Cities Regional Occupational Programs (TCROP)**

   It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the MOU between
9. **Grant Providing Nursing Education – State of California – Office of Statewide Health Planning and Development**

   It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried unanimously that the Board of Trustees approve the grant providing nursing education for four (4) nursing students 2013-2015 in the amount of $80,000.00 and authorized the Administration to execute the appropriate documents on behalf of the District.

10. **Addition to Small Project Contractor Pool for Emergencies or Projects Valued Under $15,000.00**

   It was moved by Mr. Mendez, seconded by Student Trustee Pasillas and carried unanimously that the Board of Trustees approve the Small Project Contractor Pool listed on the agenda and authorized the Administration to execute the appropriate documents on behalf of the District.

11. **Upgrade Server Software that Supports Banner Student Information System – Paid Through the Bond Fund – Strata Information Group**

   It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the additional services to complete the Banner Student Information Systems upgrade to Strata Information Group in the amount not to exceed $12,500.00 to a new total of $26,000.00 and authorized the Administration to execute the appropriate documents on behalf of the District.

12. **Revenue Agreement – International Study Tour, Inc.**

   It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the revenue agreements with the International Study Tour, Inc. and authorized the Administration to execute the appropriate documents on behalf of the District.


   It was moved by Ms. Santana, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the cost of $2,969.00 to repair the pump motor at the Central Plant from EMCOR Service – Mesa Energy Systems, Inc. to be paid from Bond Funds and authorized the Administration to execute the appropriate documents on behalf of the District.
14. **PE Complex Retaining Wall Project – DSA Plan Check Fee**

   It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously that the Board of Trustees approves the payment of a plan check fee to the Department of the State Architect in the amount of $7,750.00 for the PE Complex Retaining Wall Project from Bond Funds and authorizes the Administration to execute the appropriate documents on behalf of the District.

15. **Physical Education Complex Project – SCAQMD Fees**

   It was moved by Ms. Acosta-Salazar, seconded by Student Trustee Pasillas and carried unanimously that the Board of Trustees approve the payment to the SCAQMD in the amount of $867.80 for the PE Complex Project from Bond Funds and authorized the Administration to execute the appropriate documents on behalf of the District.

16. **New Equipment for the New Physical Training Room – PE Complex**

   **MEDCO Surgical Supply Services and MF Athletic**

   It was moved by Mr. Gary Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the proposal for the purchase of new equipment for the new Physical Training room in the amount not to exceed $19,936.77 from Bond Funds and authorized the Administration to execute the appropriate documents on behalf of the District.


   It was moved by Ms. Acosta-Salazar, seconded by Student Trustee Pasillas and carried unanimously that the Board of Trustees authorized the proposed fee in the amount of $3,600.00 to the California Geological Survey from the State and Bond Funds and authorized the Administration to execute the appropriate documents on behalf of the District.

18. **Contract Modification #1 – Soccer Field Renovation – PMSM Architects**

   It was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously that the Board of Trustees authorized an increase to the contract value of PMSM Architects for additional design services in the amount of $54,400.00 for a revised total contract amount of $152,400.00 from State and Bond Funds and authorized the Administration to execute the appropriate documents on behalf of the District.

B. **PRESIDENT’S OFFICE**

1. **Resolution Supporting Classified School Employee Week**

   It was moved by Ms. Santana, seconded by Mr. Mendez and carried unanimously to approve the following resolution supporting Classified School Employee Week:
WHEREAS, classified professionals provide valuable services to the school and students of the Rio Hondo Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Rio Hondo Community College District's students; and

WHEREAS, classified professionals employed by the District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the Rio Hondo Community College District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in the Rio Hondo Community College District and declares the week of May 17-23, 2013, as Classified School Employee Week in the Rio Hondo Community College District.

2. **Revision of Board Policies 2010 (Board Membership) and 2015 (Student Member of the Board) (First Reading) – See Attached**

   131. It was moved by Mr. Mendez, seconded by Ms. Santana for purposes of discussion. It was moved by Mr. Mendez, seconded by Ms. Santana to amend policy BP 2015 to include the last two bullets of Paragraph IV and move to paragraph III.

   The Student Trustee is *to receive compensation as specified in Board Policy 2725 and to serve a one-year term*

Ms. Garcia returned at this point of the meeting.

3. **Resolution Approving Reduction of Particular Kinds of Services – ADDENDUM**

   132. It was moved by Ms. Garcia, seconded by Mr. Mendez, and carried unanimously to approve the following resolution approving reduction of particular kinds of services:

   WHEREAS, pursuant to Education Code sections 87740 and 87743, on March 13, 2013 the Governing Board adopted a Resolution to reduce and/or eliminate 1 FTE of Theatre Arts Teaching services in the 2013-2014 school year.

   WHEREAS, the President was directed to and did send notice of non-re-employment to the affected faculty member.

   WHEREAS, the affected employee, after having made a timely request for hearing, withdrew the request for a hearing to determine whether cause existed for the non-re-employment of him;
THEREFORE, BE IT RESOLVED that the Governing Board of the Rio Hondo Community College District will reduce and/or eliminate 1 FTE of Theatre Art Teaching services in the 2013-2014 school year.

BE IT FURTHER RESOLVED that the affected employee will not be re-employed for the ensuing 2013-2014 academic year. This decision shall be effective on June 30, 2013.

BE IT FURTHER RESOLVED that the President is hereby authorized to give notice on behalf of the Governing Board as required by Education Code sections 87740 and 87743 to the affected employee.

4. Wage Reclassification - ADDENDUM

133. It was moved by Ms. Garcia, seconded by Ms. Acosta-Salazar and carried unanimously that as a result of the classification study, the salary range for the Director of EOPS / CARE wage range be adjusted from a 51 to a 48 prior to advertising for a permanent position. This is approximately an 8% ($8,000.00) annual savings.

Item taken out of order

D. PERSONNEL

1. Declaration of Indefinite Salaries for Retroactive Pay for 2013-14 for Managers, Faculty, Confidentials, and Classified Employees

134. It was moved by Ms. Garcia, seconded by Mr. Mendez and carried unanimously that the Board of Trustees declare the salaries for Faculty, Administrators, Confidentials, and Classified employees are indefinite as of July 1, 2013.

C. ACADEMIC AFFAIRS

1. Curriculum Items

135. It was moved by Ms. Garcia, seconded by Student Trustee Pasillas and carried unanimously to approve the following Curriculum Items:

a. New Course that is Part of an Existing Program

The following courses have been recommended for inclusion in our offerings and the catalog effective Spring 2014:

MUS 252: Advanced Guitar II
(Arts and Cultural Programs)
Degree Applicable; (2 Units)
Transfers to: CSU

Justification: Since MUS 251 Advanced Guitar I (formerly MUS 251, Advanced Guitar) is no longer repeatable 3 times, this course, MUS 252 Advanced Guitar II, will allow students to continue their study of the guitar at Rio Hondo College. Music Majors interested in transfer to a four year university must have advanced skill on a performance instrument such as the guitar. For music majors whose main
instrument is not the guitar, this is an elective. Learning the guitar is also a requirement for most Music Education and Music Therapy programs at four year institutions. This course offers the student the opportunity to reach advanced performance skills that are necessary for acceptance to transfer programs in music.

b. **Unit/Hour Change**
The following courses have been recommended for a unit/hour change to reflect an increase/decrease in course content effective Spring 2014:

**WELD 050: Semi-Automatic Welding Processes**
- **Unit Change:** TO: 4 Units
- **Hour Change:** TO: 36 Lecture/108 Lab

**WELD 075: Certification Welding I**
- **Unit Change:** TO: 4 Units
- **Hour Change:** TO: 36 Lecture/108 Lab

**WELD 080: Certification Welding II**
- **Unit Change:** TO: 3 Units
- **Hour Change:** TO: 54 Lecture

c. **Program Change**
The following certificate has been recommended for inclusion in our offerings and catalog with the following changes:

**Certificate of Achievement – Welding Technology**
- **Unit Change:** TO: 17 Units

*UC transfer process in progress for courses where applicable

IV. **INFORMATION ITEMS**

1. **Building Program**

2. **Accreditation Update** - Dr. Kenn Pierson summarized recent progress on accreditation, including deadlines that have been set for Standards subcommittees to upload text and data on their specific topics into the Centralized Online Repository for Evidence (CORE). Interviews are scheduled this month for applicants for the position of Accreditation Writer/Editor, who will integrate the evidence into the self-evaluation report. A second study session on the Board's role in the accreditation process has been set for June 14, which is also the date of the next meeting of the Accreditation Leadership Team (ALT).

3. **Discussion of Board Self-Evaluation** – Ms. Santana and Ms. Acosta-Salazar volunteered to serve on a committee to review instruments to be used for the next Board Self-Evaluation.

V. **STAFF AND BOARD COMMENTS**

- Ms. Acosta-Salazar and Mr. Mendez reported on their recent participation at the CCLC Trustee Workshop in Lake Tahoe on May 2-4, 2013.
VI. CLOSED SESSION

Ms. Shapiro recessed the meeting to Closed Session at 10:10 p.m. There was no action taken

- Title 5, California Code of Regulations, Section 59328-59338

Pursuant to Section 54956.8:
- CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  - 3017 Tyler Avenue

Pursuant to Section 54956.9(b):
- CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (3 Cases)
- CONFERENCE WITH LEGAL COUNSEL - Pending Litigation: PERB Case No. LA-CE-5692-E - ADDENDUM

Pursuant to Section 54957:
- PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
- PUBLIC EMPLOYEE APPOINTMENT
  - Superintendent/President

Pursuant to Section 54957.6:
- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

- Date of Next Regular Board Meeting – June 12, 2013, 6:00 p.m.
- Date of Next Special Study Session – Friday, June 14, 2013, 9:30 am, Board Room
I. The Board shall consist of five regular members elected by the qualified voters of the District and one student member duly elected by the student body. Regular members shall be elected by trustee area as defined in Board Policy 1020. (Board Sub-committee)

II. The Student Member of the Board of Trustees shall be included as a full member of the Board within limitations prescribed by Board Policy 2015 and State law. (Board Sub-committee)

III. Any person who meets the criteria contained in law is eligible to be elected or appointed a member of the Board.

IV. Source/Reference

Former Board Policy 1000, Section I; Education Code section 72023.5, 72013.
This policy is legally required.

I. The Board shall include one advisory-voting student member who may make and second motions (Board Sub-Committee). The term of office shall be one year, commencing June 1. The student member shall be given an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the Board.

II. The student member shall be a resident of California at the time of nomination, and during the term of service, and (CCLC) shall be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service. The student member is not required to give up employment with the District. The student member shall meet and maintain at least a 2.0 grade point average overall and at least a 2.0 grade point average each semester (Current RHC Practice and consistent with BP 2105) *

III. The student member shall be seated with the Board and shall be recognized as a full member of the Board at meetings. The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session). The student member shall be entitled to any mileage allowance necessary to attend Board meetings to the same extent as publicly elected trustees.

IV. On or before May 15 of each year, the Board shall consider whether to afford the student member any of the following privileges (CCLC):
   - To make and second motions; *(Board Sub-Committee)*
   - To attend closed session, or other than closed sessions on personnel or collective bargaining matters;
   - To receive compensation as specified in Board Policy 2725
   - To serve a one-year term

* Suggested deletions/additions being recommended by PFC Subcommittee submitted on 9/4/12.

V. Source/Reference

Former Board Policy 4270; Education Code Section 72023.5.