**Rio Hondo Community College District**
**REGULAR MEETING OF THE BOARD OF TRUSTEES**
**MINUTES – September 11, 2013, 6:00 p.m.**

| | |
|---|---|
| **Location:** | Rio Hondo College Board Room<br>3600 Workman Mill Road, Whittier CA 90601 |
| **Members Present:** | Ms. Madeline Shapiro, President<br>Ms. Vicky Santana, Vice President<br>Mr. Gary Mendez, Clerk<br>Ms. Angela Acosta-Salazar, Member<br>Ms. Norma E. Garcia, Member (Arrived 6:50 p.m.)<br>Caroline Carroll, Student Trustee (Arrived 6:10 p.m.) |
| **Members Absent:** | None |
| **Staff Members:** | Ms. Teresa Dreyfuss, Superintendent/President<br>Mr. Henry Gee, Vice President, Student Services<br>Mr. Philip Luebben, Interim Vice President, Finance & Business<br>Dr. Adam Wetsman, President, Academic Senate<br>Ms. Kathy Pudelko, President, RHCFA<br>Ms. Sandra Rivera, President, CSEA<br>Ms. Valeria Guerrero, President, ASRHC<br><br>Ms. Sandy Sandello (Recorder) |

## I. CALL TO ORDER

### A. Call to Order

Ms. Shapiro called the meeting to order at 6:04 p.m.

### B. Pledge of Allegiance

Pledge of Allegiance led by Philip Luebben.

### C. Roll Call

Ms. Norma Garcia arrived at 6:50 p.m.

### D. Approval of Minutes: August 7, 2013; August 10, 2013; August 14, 2013

230. It was moved by Ms. Santana, seconded by Mr. Mendez and carried unanimously to approve the minutes of August 7, 2013.

231. It was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously to approve the minutes of August 10, 2013.

232. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to approve the minutes of August 14, 2013.

**E. Open Communication for Public Comment**

Mr. George Poochigian, resident of the City of Whittier, addressed the Board on the lack of respect shown with the elimination of the title of Judge when referencing Merton G. Wray.

**F. Presentations**

- **Introduction – Leadership Academy Cohort 4** *(Dennyse Clark)*
- **Communications and Languages** *(Dr. Robert Holcomb)*

## II. CONSENT AGENDA

233. It was moved by Mr. Mendez, seconded by Student Trustee Carroll and carried unanimously to approve the following Consent Agenda:

**A. FINANCE & BUSINESS**

**1. Finance & Business Reports**

Approved the Purchase Order Report reviewing purchases for the preceding 60 days.

Approved the Payroll Warrant Report for the month of August, 2013.

Approved the Quarterly Financial Status Report CCFS-311Q period ending June 30, 2013.

**2. Authorization for Out-of-State Travel & Conferences**

Approved the following staff members and Board Members who could attend in the following educational conferences:

Monika Acosta to participate in the 2013 Federal Student Aid Conference in Las Vegas, NV on December 2-6, 2013.

Henry Gee to participate at the National Association of Student Personnel Administration (NASPA) Winter 2013 Board Meeting in Washington, DC on December 4-7, 2013.

Dr. Mike Munoz to participate at the National Community College Hispanic Council (NCCHC) Annual Leadership Symposium in Chicago, IL on September 19-21, 2013.

Katherine O'Brien to participate at the North American Council for Staff, Program & Organizational Development Conference in Tempe, Arizona on October 23-25, 2013.

Katherine O'Brien to participate at an Introduction to Contemplative Higher Education Workshop for Educators and Administrators in Rhinebeck, NY on October 10-13, 2013.

Gisela Spieler-Persad to participate at the Excelencia in Education Awards Reception & Accelerating Latino Student Success in Washington, DC on September 30, 2013 – October 2, 2013.

**3. Acceptance of Donation – EMT Trainee Polo Shirts Firefighter Safety Center**

The Board of Trustees accepted the donation of fifty-eight (58) polo shirts for use by the Rio Hondo EMT Program. The value of this donation is approximately $1,856.00.

## B. PERSONNEL

1. Academic

a. Employment

Special Assignment, Summer 2013

The following instructor will receive a $250 stipend, paid by Title V, for a project to enhance regular and effective contact in his online class through the use of Skype:

WETSMAN, Adam – Behavioral and Social Sciences

The following instructors will receive a stipend, paid out of Title V, for Learning Community projects:

LAI, Wendy, Communications & Languages - $250;
MISSAKIAN, Ilona, Communications & Languages - $400;
PULLMAN, Lori, Technology - $400;
RIFINO-JUAREZ, Melissa , Behavioral & Social Sciences - $400;
ROBERTSON, Carolyn, Arts & Cultural - $400;
SUNYOGH, Jay, Career Technical Education - $400;
VAZQUEZ, Dana, Communications & Languages - $400;

Hourly as Needed, 2013-2014

BAKER, Alan, Public Safety BORJON, Luz, Counseling&Student Devp.

Part-Time Fall, 2013

| | |
|---|---|
| ARAZI, Dana, Comm&Lang. | BAKER, Maureen, Business |
| DYE, Danna, PE | GUNN, Jeffrey, Behavioral & Soc. Sci. |
| MAK, Anthony, Business | SHAFER, Julie, Arts & Cultural |
| ST. JOHN, Tamara, Business | STRIZIC, Michael, Career Tech. Ed. |
| | TSUHAKO, Joy, Behavioral & Soc. Sci. |

Fall Assignments, 2013 (part-time)

BLAND, James, Public Safety
NEWCOMER, Owen, Behavioral & Social Sciences
DAZA, Igor, Counseling & Stud. Devp.
SAKJIRAPAPONG, Poy, Hlth Sci.& Nursing
SHIBATA, Grace, Comm & Langs.

Substitute, Fall 2013

HUTCHISON, Philip, Career Technical Education

b. Family Care and Medical Leave

HOLCOMB, Dianne, full-time Counselor/Transfer Center Coordinator has requested an unpaid Family Care and Medical Leave from October 14, 2013 through November 22, 2013.

2. Management & Confidential

a. Revision of Job Description

(Project/Grant Manager)

Under definition section of the job description, approved August 14, 2013, revise responsible administrator for the position from Dean of Career and Technical Education to "Assigned Administrator"

3. Classified

a. Employment, 2013-2014

Regular Classified

BANUELOS, Noelle, Research Analyst, Institutional Research & Planning, 95%, 12 months, effective August 19, 2013
DAVILA, Gregory, General Maintenance Worker, Facilities Services, 100%, 12 months, effective September 3, 2013
DIAZ, Diana, Registration Clerk, Admissions & Records, 47.5%, 12 months, effective August 12, 2013
DWYER, Jason, Senior Custodian, Facilities Services, 100%, 12 months, effective September 3, 2013
PADEREZ, Veronica, Registration Clerk, Admissions & Records, 47.5%, 12 months, effective August 19, 2013
QUINONEZ, Elisa, Registration Clerk, Admissions & Records, 47.5%, 12 months, effective August 12, 2013
WELLS, Matthew, Registration Clerk, Admissions & Records, 47.5%, 12 months, effective August 12, 2013

Substitutes, 2013-2014

HUYNH, Jordan, Financial Aid Assistant, Financial Aid, effective August 20, 2013
LOPEZ, Sandra, Custodian, Facilities Services, effective August 29, 2013
SANCHEZ, Martha, Custodian, Facilities Services, effective August 30, 2013

Short Term, 2013-2014

HUNTER, Christopher, Clerk Typist II, Cal WORKS, ending date June 30, 2014

b. Revision of Job Description

(Student Activities Assistant)

Under education and experience in the job description, add "**Any combination**" equivalent to the completion of an AS or AA degree and two years' experience providing service in community college student activities programs or similarly related areas. This will make it coincide with all our classified job descriptions.

4. Unrepresented (AP 7130), 2013-2014

a. Employment

Hourly

Disabled Students

MARTINEZ, Eleanor, Interpreter/ Translator for Deaf

MEJIA, Erika, Student Ambassador

LAC

LOPEZ, Nicholas, Tutor II

Physical Education

LOPEZ, William, Coaching Specialist

LOWE, Ethan, Coach Specialist

VASQUEZ, Hortensia, Coaching Spec.

VILLEGAS, R., Coach Specialist

Student Success & Retention (Basic Skills)

BARRERAS, Margali, Tutor II

CASTRO, Hiram, Tutor II

DIAZ, Maria Del Carmen, Tutor II

HUIPIO, Apolinar, Tutor II

MACIAS, Marina, Tutor II

Volunteers

AGUILAR, Justin, P E

AGUILERA, Viviana, Chd Dev. Ctr.

AVALOS, Luis, Chd Dev. Ctr.

BARBOSA, Mayra, Chd Devp. Ctr.

CAPRA, Cheyenne, Chd Dev. .

DELGADO, Daniel, Chd Devp. Ctr.

ESTRADA, Alan, Chd Devp. Ctr.

GARCIA, Juan, Chd Devp. Ctr.

GARCIA, Maria, Chd Devp. Ctr.

GARCIA, Nicholas, Chd Devp. Ctr.

GODINEZ, Frank, Chd Devp. Ctr.

GONZALEZ, Cristina, Physical Ed.

GONZALEZ, Alexis, Chd Devp.Ctr.

HURTADO, Eric, Chd Devp. Ctr

.IBARRA, Danny, Chd Devp. Ctr.

JIMENEZ, Brandon, Chd Devp. Ctr

LARA, Joanne, Chd Devp. Ctr.
LOPEZ, Isela, Chd Devp. Ctr.
LUEVANOS, Carlos, Chd Devp.Ctr.
MARTINEZ, Andreas, Chd Devp. Ctr.
MORA, Rogelio, Child Devp. Ctr.
MORENO, Marcela, Chd Devp. Ctr.
NEIL, Robert, Child Devp. Ctr.
NGOV, Preston, Chd Devp. Ctr.
OROZCO, Oscar, Math (MSC)
ORTIZ, Ricardo, Chd Devp. Ctr.
RIVERA, Cynthia, Chd Devp.,Ctr.
SOLOMON, Nicolas, Physical Ed.
TORRES, Henry, PE
URIBE, Mary, Chd Devp. Ctr.

Students

DE LA TORRE, Natalie, Transfer Ctr.
FERNANDEZ, Jeremy,Acct
HUATO, Darlyn, Transfer Center
MEZA, Lilianna, Library
VEGA, Daniela, Accounting
VERMA, Anshul, EOPS/CARE

## III. ACTION ITEMS

### A. FINANCE & BUSINESS

#### 1. Consultants

234. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to approve the following consultants:

a. Community College League of California – Scott Lay - To conduct a workshop with the Board of Trustees and Constituent groups on Participatory Governance. Date of service: October 8, 2013. Payment not to exceed $750.00 from the General Fund.

b. Community College League of California – Bill McGinnis – To conduct a study session with the Board of Trustees, Faculty and Staff Leadership and Standard Four Co-Chairs on Accreditation Standard IV (Four). Date of service: To be determined. Payment not to exceed $1,750.00 plus travel expenses from the General Fund.

#### 2. Public Hearing & Approval of the Proposed 2013-2014 Adopted Budget

235. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to declare the hearing open at the 6:25 p.m. on the proposed 2013-14 adopted budget.

236. After hearing no comments from the public, it was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously to close the public hearing at 6:26 p.m.

237. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to approve the adopted budget for 2013-14.

#### 3. Request to Re-Name One of the Rio Hondo College District's Facilities – South Whittier Educational Center (SWEC)

238. It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried unanimously (1) that the Board of Trustees maintain consistency with the existing College practice of naming facilities to reflect function and/or location; maintain consistency with prevailing practices of other community

college districts; and that the Board of Trustees make no change in the name of South Whittier Educational Center (SWEC). (2) That the Board of Trustees may, in the future, consider honoring Supervisor Knabe with the Distinguished Community Service Award, which is a specific honor created for such purposes.

**4. Surplus Property for Disposal – The Liquidation Company**

239. It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the declaration of surplus and determine that the value of the surplus property listed on the Board agenda does not exceed $5,000.00 and hereby consigns the items to The Liquidation Company for recycling and electronic waste disposal.

**5. Purchase of Replacement Batteries for Blue Light Emergency Phones – BMG, Inc. (Rath MICROTECH)**

240. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the proposal of $ 9,853.60 for the purchase of replacement batteries for Blue Light Emergency Phones by BMG, Inc. (Rath MICROTECH) to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

**6. Gymnasium Floor Cleaning and Re-Coating – Pro Line Gym Floors, Inc.**

241. It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried unanimously that the Board of Trustees approve the proposal of $5,900.00 for gymnasium floor cleaning and re-coating by Pro Line Gym Floors, Inc. to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

**7. Repair of Two (2) Fire Lines in the Learning Resource Center (LRC) – Certified Fire Extinguisher Service, Inc.**

242. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the proposal of $1,400.00 for the repair of two (2) fire lines in the Learning Resource Center by Certified Fire Extinguisher Service, Inc. to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

**8. Replace Two (2) Leaks in the Hot Water Pipe Loop at the Science Building – EMCOR Services, Mesa Energy Systems**

243. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the proposal of $2,846.00 to repair two (2) leaks in the hot water pipe loop at the Science Building by EMCOR Services, Mesa Energy Systems to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

**9. Replace One (1) Variable Frequency Drive (VFD) Serving the Hot Water Pump at the Central Plant – EMCOR Services, Mesa Energy Systems**

244. It was moved by Ms. Acosta-Salazar. seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the proposal of $8,240.00 to replace the variable frequency drive serving the hot water pump at the central plant by EMCOR Services, Mesa Energy Systems to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

**10. Softball Field Padding – Sports Facilities Group, Inc.**

245. It was moved by Student Trustee Carroll, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the proposal from Sports Facilities Group, Inc. for an amount not to exceed $8,675.00 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

**11. Softball Field Bleachers – Sports Facilities Group, Inc.**

246. It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the proposal from Sports Facilities Group, Inc. for an amount not to exceed $11,590.00 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

**12. DSA Plan Check Fees – Request for Examination for Certification Using Alternate Method – Equipment Replacement at Science Building, Campus Inn and Student Center**

247. It was moved by Ms. Acosta-Salazar, seconded by Student Trustee Carroll and carried unanimously that the Board of Trustees approve the additional $500.00 fee from Bond Funds to DSA for review and recommendations to close subject projects, and authorized the Administration to execute appropriate documents on behalf of the District.

**13. DSA Plan Check Fees – Request for Examination for Certification Using Alternate Method – Portable Buildings T-123, T124 and Alterations to a Classroom**

248. It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the additional $500.00 fee from Bond Funds to DSA for review and recommendations to close subject projects, and authorized the Administration to execute appropriate documents on behalf of the District.

**14. DSA Plan Check Fees – Request for Examination for Certification Using Alternate Method – Construction of Child Development Center Buildings**

249. It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the additional $500.00 fee from Bond Funds to DSA for review and recommendations to close subject projects, and authorized the Administration to execute appropriate documents on behalf of the District.

**15. Applied Technology Building – Unearthing of Underground Vault, PV&C Plumbing and Piping Inc.**

250. It was moved by Ms. Acosta-Salazar, seconded by Student Trustee Carroll, and carried unanimously that the Board of Trustees approve the bid from PV&C Plumbing and Piping Inc. for an amount not to exceed $952.99 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

**16. PE Complex Swimming Pool Bleachers – Tomark Sports**

251. It was moved by Ms. Acosta-Salazar, seconded by Trustee Carroll and carried unanimously that the Board of Trustees approve the proposal from Tomark Sports for an amount not to exceed $6,376.36 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

**17. Accept Self Contained Breathing Apparatus Donation from the City of Vernon**

252. It was moved by Ms. Acosta-Salazar, seconded by Mr. Mendez and carried unanimously that the Board of Trustees accept the donation of self-contained breathing apparatus equipment from the City of Vernon Fire Department and authorized the Administration to execute appropriate documents on behalf of the District.

**18. Replace one (1) Air Conditioning Unit Serving the Information Services Main Computer Server Room – EMCOR Services, Mesa Energy Systems**

253. It was moved by Ms. Acosta-Salazar, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the proposal of $11,630.00 to replace one (1) air conditioning unit serving the Information Services main server room by EMCOR Services, Mesa Energy Systems to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

## IV. INFORMATION ITEMS

**1. Building Program**

- **Bond Expenditure Report**

2. **Accreditation Update -** At the Board's request, Standard IV Committee Co-chairs Russell Castaneda-Calleros and Dr. Vann Priest provided a brief presentation that was comprised of three parts:

- *a summary of accomplishments and progress made by the Board with respect to Standard IV.*
- *a list of recommendations made by WASC with respect to Standard IV by WASC during the previous 2008 visit*
- *a proposed timeline of dates with examples of Board evidence that will be needed during the next five months (**See attached**).*

The majority of the time was spent reviewing the proposed timeline. The Board asked for clarification on why particular items were included in the timeline and listen to reasons provided by the Co-Chairs. The Board offered friendly reminders of work already done in a Board subcommittee with respect to many of the sub-standards mentioned in the timeline. The Co-chairs also explained why certain items were prioritized in the particular order presented. The Co-Chairs offered examples of the type of evidence that may be needed for particular Standard IV sub-standards in question.

Included in the conversation in the timeline was a conversation regarding the Board's specific involvement in the accreditation process during the next few months. It was discussed that the Board will be presented by the Board President and Vice President in periodic "Standard IV leadership" meetings with the Superintendent President, the Standard IV Co-Chairs, and the Accreditation leadership Team Co-Chairs Dr. Kenn Pierson and Dr. Adam Wetsman. The Board asked that sample agendas of upcoming items to be discussed or worked on at these "Standard IV leadership meetings" be shared with the remaining board members so that all trustees are informed and have an opportunity to contribute items of evidence and offer feedback in a timely manner.

## V. STAFF AND BOARD COMMENTS

- **Board Development Reporting –** Student Trustee Caroline Carroll reported on her recent attendance at the **CCLC Student Trustees Workshop** on Friday and Saturday, August 16 & 17, 2013 at the Embassy Suites in Anaheim, CA

## VI. CLOSED SESSION

Ms. Shapiro recessed the meeting to Closed Session at 8:17 p.m. Upon returning from Closed Session, the following action was reported out:

***Title 5, California Code of Regulations, Section 59328-59338***

*Pursuant to Section 54956.9(b):*

- **CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (4 Cases)**

254. It was moved by Ms. Garcia, seconded by Ms. Shapiro and carried unanimously to approve the expulsion of the following 20 students from Rio Hondo College with the following Student I.D. numbers ending with:

ID7780, ID0532, ID2080, ID6917, ID4881, ID6309, ID7373, ID6827, ID1935, ID4852, ID4846, ID6205, ID5385, ID7619, ID2070, ID0530, ID6541, ID6922, ID2017, ID2379.

255. It was moved by Ms. Garcia, seconded by Ms. Shapiro and carried unanimously to approve the expulsion of the following student from Rio Hondo College with the following Student I.D. numbers ending with: :

ID8493.

256. It was moved by Ms. Acosta-Salazar, seconded by Ms. Garcia and carried unanimously to approve the expulsion of the following student from Rio Hondo College with the following Student I.D. numbers ending with: :

ID1941

257. It was moved by Ms. Garcia, seconded by Ms. Santana and carried unanimously to approve the expulsion of the following student from Rio Hondo College with the following Student I.D. numbers ending with: :

ID3187

*Pursuant to Section 54957:*

- **PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE**

258. It was moved by Ms. Acosta-Salazar, seconded by Ms. Garcia and carried unanimously to approve the termination of employee #1057179.

- **PUBLIC EMPLOYEE EMPLOYMENT**
  - **Interim CalWorks Counselor / Coordinator (categorically funded)**

259. It was moved by Mr. Mendez, seconded by Ms. Garcia and carried unanimously to approve the appointment of Nellie Hernandez-Garcia as the Interim CallWorks Counselor / Coordinator (categorically funded).

- **PUBLIC EMPLOYEE APPOINTMENT**
  - **Interim Project / Grant Manager (grant funded)**

260. It was moved by Mr. Mendez, seconded by Ms. Garcia and carried unanimously to approve the appointment of Bruce Noble as the Interim Project / Grant Manager (Deputy Sector Navigator Grant on Energy) – Grant Funded.

*Pursuant to Section 54957.6:*

- **CONFERENCE WITH LABOR NEGOTIATOR**
  **Agency Negotiator: Teresa Dreyfuss**
  **Employee Organization: CSEA, RHCFA**

## VII. ADJOURNMENT

- **Date of Next Regular Meeting Wednesday, October 9, 2013, 6:00 p.m.**

## Standard IV Related Tasks for the Board: Covering Fall 2013-Early Spring 2014

| | September | October | November | December | January | February | March | April | May |
|---|---|---|---|---|---|---|---|---|---|
| IV.B.1.h | **Ethics** | | | | | | | | |
| | *identifies which month it will conduct annual review of ethics statement (by 10/9/13)* | | | | | First Draft | | | |
| | *Evidence-ethics statement reflects all new and old protocols (by 10/9/13)* | | | | | of Accred. | | | |
| IV.B.1.e | **Consistency between BP's and protocols - media comm.** | | | | | Self Study | | | |
| | *Evidence that board policies and protocols are aligned with each other (by 10/9/13)* | | | | | due | | | |
| IV.A.3 | **Board working together for good of the whole institution** | | | | | Feb. | | | |
| | *Evidence that written policies specify roles of all const. groups (by 12/11/13)* | | | | | 12 | | | |
| | *Evidence - staff and students are informed of their roles (by 12/11/13)* | | | | | 2014 | | | |
| | *Evidence that board communication is clear, current, widely available (12/11/13)* | | | | | | | | |
| | | **Governance Manual** | | | | | | | |
| | | *Board receives as an information item (on 10/9/13)* | | | | | | | |
| IV.B.1.c | | **Mission statement** | | | | | | | |
| | | *Evidence of review, and edits (if needed) (by 11/13/13)* | | | | | | | |

## Standard IV Related Tasks for the Board: Covering Fall 2013-Early Spring 2014

| | September | October | November | December | January | February | March | April | May |
|---|---|---|---|---|---|---|---|---|---|
| IV.A.1 | | *Evidence of alignment with board policies (by 11/13/13)* | | | | | | | |
| | | **Ethical, effective leadership** | | | | First | | | |
| | | *Evidence Board understands role; others roles (by 11/13/13)* | | | | Draft | | | |
| | | *Evidence Board supports others to take initiative (by 11/13/13)* | | | | of Accred. | | | |
| | | *Evidence of follow up report related to eval of CEO selection process (by 11/13/13)* | | | | Self Study | | | |
| IV.B.1.a | | | **Capacity to act as a whole and reflect public interest** | | | due | | | |
| | | | *Evidence - board avoids conflicts of interest (1/15/14)* | | | Feb. | | | |
| | | | *Evidence - board acts in public's interest and not its own (1/15/14* | | | 12 | | | |
| IV.B.1.g | | **Calendaring Self Eval (May-June)** | | | | 2014 | | | |
| | | *Board has calendared the self eval process (by 12/11/13)* | | | | | | | |
| IV.B.1.f | | **New Board Member Orientation** | | | | | | | |
| | | *reviewed orientation and has made edits (by 12/11/13)* | | | | | | | |

## Standard IV Related Tasks for the Board: Covering Fall 2013-Early Spring 2014

| | September | October | November | December | January | February | March | April | May |
|---|---|---|---|---|---|---|---|---|---|
| IV.B.1.i | | | | **Accreditation: Board & Involvement** | | | | | |
| | | | | *Evidence that the Board is informed and involved (by 1/15/14)* | | | | | |
| | | | | *present and future calendars (by 1/15/14)* | | First | | | |
| | | | | *Evidence from study session notes (by 1/15/14)* | | Draft of | | | |
| | | | | *Evidence from info re: accreditation at board orientation (by 1/15/14)* | | Accred. | | | |
| | | | | *Evidence of review of BP 3100; calendering this review (by 1/15/14)* | | Self Study | | | |
| | | | | | **Revisit of Calendaring Review of Goals & Objectives** | due Feb. | | | |
| | | | | | *Evidence of Board's calendering annual* | 12 | | | |
| IV.B.1.f | | | | | **Board Dev & Orientation Action Plan** | 2014 | | | |
| | | | | | *Evidence of Board's review of board development program & models from other entities (by 1/31/14)* | | | | |

**Standard IV Related Tasks for the Board: Covering Fall 2013-Early Spring 2014**

| | September | October | November | December | January | February | March | April | May |
|---|---|---|---|---|---|---|---|---|---|
| IV.B.1.j | | | | | Governance Committee Review summary presentation | | | | |
| | | | | | *Receive governance committee review summary as info* | | | | |