Basic Skills Committee Meeting
September 5th, 2013
LR 101 2:30-3:30pm


Call to Order: Meeting was to order at 2:45pm

Welcome: Sergio welcomed the committee to the new Fall semester

Updates:
Gateway Tutors- Hector Molina stated that this Fall semester have sixteen (16) courses with Gateway Tutors. Hector also stated that there were more instructors who wanted tutors in their classroom that we were not able to accommodate.

Barbara stated that the Office of Student Success and Retention will be hosting two Gateway events this semester. The first will be an Open House in LR 101 at which students and faculty in Gateway courses can come and meet all Gateway Tutors. The second event will be a follow up meeting with the instructors and tutors to discuss best practices.

Learning Communities Program:
Barbara wants to have more professional developments days for our Learning Community instructors. She talked about how we had our first one on June 25th of this year. They received a lot of direction from the three guest speakers for the Learning Communities programs. A Learning Community meeting/roundtable has been tentatively scheduled for Sept. 24 at 1:00pm.

Springboard:
Marcell spoke on the research data for this program for spring 2012 & 2013—overall, the retention and success, and persistence rates look good.

BSI Report:
Sergio mentioned that our yearly funds for BSI currently stand at $164599.00 per year. He asked for some feedback in helping out with the yearly report due on October 10th. There are three college goals and each last year’s college goals has to have an amount of BSI funds attached to it. There needs to be five activities outlined and each activity needs to linked to one of the three college goals.

Some of the obstacles that were mentioned included: were not having an identifiable process for registration on our Learning Comm. Courses. Technical glitches

- Not having an identifiable process for registration on our Learning Comm. Courses as well as technical glitches,
- Necessity of revising the RHC Educational Action Plan,
- Not enough courses to help out with the needs of our students.
• Revising Ed. Master Plan, assessing Gateway, Summer Bridge,
• Importance of continuing to assess our Gateway and Summer Bridge programs (to provide justification for scaling up?),
• Retention rates versus Success rates—which one to prioritize: Success is clear directive,
• Not enough support for our Gateway Tutors (student often have poor study skills),
• Need for proactive intrusive counseling (which required an increase in our budget),
• MyMathLab software trial membership for Springboard program have expired. We may want to consider finding alternate math software for the 2014 program

Announcements:

Katie mentioned in her Title V Development Committee Meeting it would be good to get both committees together—Basic Skills and Title V Faculty Development—to discuss exploring the possible sponsorship of a Winter institute for faculty to provide Basic Skills professional development, hands on tool, partnership together.

Next scheduled BSI Committee meeting is set for October 3rd at 2:30

Adjournment: 3:40pm