Rio Hondo Community College District
REGULAR/ANNUAL ORGANIZATIONAL MEETING
OF THE BOARD OF TRUSTEES
MINUTES – December 9, 2009

Location: Rio Hondo College Board Room
3600 Workman Mill Road, Whittier CA 90601

Members Present: Angela Acosta Salazar, Vice-President (Presiding)
Gary Mendez, Clerk
Maria Elena Martinez, Member
Norma Edith Garcia, Member
Madeline Shapiro, Member
Julio R. Flores, Student Trustee

Members Absent: None

Staff Members: Dr. Ted Martinez, Jr., Superintendent/President
Dr. Paul Parnell, Vice President, Academic Affairs
Ms. Teresa Dreyfuss, Vice President, Finance & Business
Mr. Henry Gee, Vice President, Student Services
Mr. Mike Javanmard, President, Academic Senate
Ms. Sandy Sandello, (Recorder)

I. CALL TO ORDER
A. Call to Order (5:30 p.m.) – (Campus Inn) –
   Trustee Acosta Salazar called the meeting to order at 5:30 p.m.

B. Pledge of Allegiance
   The Pledge of Allegiance was led by the Rio Hondo College Police Color
   Guard.

C. Induction Ceremony (Swearing In of New Board Members)
   Mayor Andre Quintero, City of El Monte, administered the oath of office to Norma
   Edith Garcia, representing Trustee Area 1.
   Assemblymember Tony Mendoza, California State Assembly 56th District,
   administered the oath of office to Madeline Shapiro, representing Trustee Area 5.
   Councilmember Cathy Warner, City of Whittier, administered the oath of office to
   Angela Acosta-Salazar, representing Trustee Area 3.

BREAK – Trustee Acosta Salazar recessed the meeting for a short reception indicating that the
meeting would resume at 6:30 p.m.

D. Roll Call - Board Room

BOARD OF TRUSTEES: Angela Acosta-Salazar, Gary Mendez, Maria Elena Martinez, Norma
Edith Garcia, Madeline Shapiro, Julio R. Flores, Student Trustee
Trustee Acosta Salazar called the meeting back to order at 6:45 p.m.

E. **Open Communication for Public Comment**

No comments made from the public.

F. **Approval of Minutes – November 11, 2009**

1. It was moved by Mr. Flores, seconded by Mr. Mendez to approve the minutes of November 11, 2009. Ms. Shapiro and Ms. Garcia abstained from the vote.

G. **Annual Organization, Election of Officers**

Dr. Martinez assumed the chairmanship and called the annual organization meeting to order. He asked for nominations for the office of President of the Board of Trustees.

2. Ms. Garcia nominated Ms. Acosta Salazar. Dr. Martinez asked if there were any other nominations. Ms. Shapiro nominated Ms. Martinez. Ms. Martinez declined. After hearing no other nominations, Dr. Martinez closed the nominations for the Office of President. A vote was taken and the Board unanimously cast a vote for Ms. Acosta Salazar as President of the Board.

Ms. Acosta Salazar assumed the chairmanship and called for nominations for the office of Vice President of the Board of Trustees.

3. Mr. Mendez nominated himself; Ms. Acosta-Salazar nominated Ms. Martinez. A vote was taken and a unanimous vote was cast for Ms. Martinez as Vice President of the Board.

Ms. Acosta Salazar called for nominations for the office of Clerk of the Board of Trustees.

4. Ms. Martinez nominated Mr. Mendez. Ms. Acosta Salazar asked if there were any other nominations. Hearing none, a vote was unanimously cast for Mr. Mendez as Clerk of the Board of Trustees.

5. In accordance with Board Policy, the Superintendent/President shall serve as Secretary to the Board of Trustees. The Board reconfirmed Dr. Ted Martinez, Jr. as Secretary to the Board of Trustees.

The President of the Board called for nominations for representative to elect a member to the Los Angeles County School District Organization.

6. It was moved by Mr. Mendez, seconded by Ms. Martinez to nominate Ms. Garcia. Ms. Acosta Salazar asked if there were any objections; all replied no and Ms. Garcia was appointed as member to the Los Angeles County School District Organization.

H. **Performance**

- Rio Hondo Small Choral Group (Linda Brown)

I. **Commendations - Retirements**

- Rodney Sciborski (Faculty Member)
- Stephen Chapman ( Classified Member)
II. CONSENT AGENDA

7. It was moved by Mr. Flores, seconded by Ms. Martinez and carried unanimously to approve the Consent Agenda as presented:

A. FINANCE & BUSINESS
   1. Finance & Business Reports
   2. Out of State Travel and Conferences
   3. Grant Renewal – Independent Living Program (LP)
   4. Approve Nursing Preceptor Agreement – California Institute for Nursing & Healthcare
   5. Acceptance of a Donation – City of Monrovia

B. PERSONNEL
   1. Academic
   2. Classified
   3. Unrepresented

C. ACADEMIC AFFAIRS
   1. Curriculum Items

III. ACTION ITEMS

A. FINANCE & BUSINESS
   1. Annual Audit Report

8. It was moved by Ms. Martinez, seconded by Ms. Garcia to accept the Audit for the fiscal year ending June 30, 2009.

2. Consultants

9. It was moved by Ms. Martinez, seconded by Ms. Garcia to approve the following consultants:


   b. Karen Nutt – To coordinate, develop, and instruct classes to foster youth in the Youth Empowerment Strategies for Success (YESS-CA) Program. Dates of service are December 9, 2009 through June 30, 2010. Payment is not to exceed $7,000 from YESS-CA.

3. Augmentation for Campus Surveyor Services

10. It was moved by Mr. Flores, seconded by Ms. Shapiro and carried unanimously to authorize augmentation of the contracts with firms as outlined, on an as-needed basis not to exceed $200,000 for a total authorization not to exceed $750,000 from Bond Funds.

4. Augmentation for Geotechnical Consultation Services

11. It was moved by Mr. Flores, seconded by Ms. Martinez and carried unanimously to authorize augmentation of the contracts with the
geotechnical firms as outlined on an as-needed basis of $275,000 for a total authorization not to exceed of $1,125,000 from Bond Funds.

5. **Integrated Testing Agreement – Kaplan, Inc.**

12. It was moved by Ms. Martinez, seconded by Mr. Flores and carried unanimously to approve the two year agreement with Kaplan, Inc., as outlined authorizing the Administration to execute the appropriate documents on behalf of the District.

6. **Ratification of Change Order #2 – Bid #1118A Central Plant Project – Emma Corporation**

13. It was moved by Ms. Martinez, seconded by Ms. Shapiro and carried unanimously to approve Change Order #2 for a net increase to the contract in an amount not to exceed $24,881.29 for a new contract total of $11,130,436.64 payable from bond funds and authorized the Administration to execute the change order on behalf of the District.

7. **Identification Systems Upgrades – RockWest Technology Group**

14. It was moved by Ms. Shapiro, seconded by Ms. Martinez and carried unanimously to approve single source procurement with RockWest Technology Group for the upgrading of the Campus Identification System in an amount not to exceed $394,972.14 to be paid from Bond funds and authorized the Administration to execute appropriate documents on behalf of the District.

8. **El Monte Design Study – Quatro Design Group**

15. It was moved by Ms. Garcia, seconded by Mr. Mendez and carried unanimously to approve an agreement to prepare a study of the existing El Monte site and building with Quatro Design Group in the amount not to exceed $12,000 payable from bond funds and authorized the Administration to execute the change order on behalf of the District.

9. **Campus Wide Energy Management System – Climatec Building Technologies Group**

16. It was moved by Ms. Garcia, seconded by Mr. Flores and carried unanimously to approve entering into a contract with Climatec Building Technologies Group for installation of a campus wide energy management system in accordance with Government Code Sections 4217.10 through 4217.16 not to exceed $349,343.00 payable from bond funds and authorized the Administration to execute appropriate documents on behalf of the district.

10. **Construction Management Services Agreement for the Administration of Justice Building – O’Connor Construction Management, Inc.**

The Administration requested that this item be pulled.
B.   PRESIDENT’S OFFICE
     1. Approval of Board Meeting Schedule for 2010

17. It was moved by Mr. Flores, seconded by Ms. Martinez and carried unanimously to approve the Board meeting schedule for 2010 with the possibility of rescheduling the February meeting to February 17, 2010 due to the national conference being held.

18. It was moved by Mr. Flores, seconded by Ms. Garcia and carried unanimously to conduct the Board meetings for 2010 in the communities we serve every other month.

IV. INFORMATION ITEMS
    1. New Administrative Procedures
    2. Building Program Update
    3. Bond Expenditure Report

V. STAFF AND BOARD REPORTS

Mr. Flores and Ms. Shapiro reported on their attendance at the CCLC Annual Conference.

Ms. Garcia asked the Board to consider a resolution for the January meeting on Census Week.

VI. CLOSED SESSION

Ms. Acosta Salazar recessed the meeting to closed session at 7:52 p.m.

Pursuant to Section 54956.8:
• CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  o 3017 Tyler Avenue, El Monte, California

Pursuant to Section 54956.9:
• CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (ONE CASE)

Pursuant to Section 54957
• PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

• PUBLIC EMPLOYEE APPOINTMENT
  o Dean, Career Technical Education

19. It was moved by Ms. Garcia, seconded by Ms. Shapiro and carried unanimously to approve the appointment of Mike Slavich as Dean, Career Technical Education. Mr. Mendez was absent from the vote.

Pursuant to Section 54957.6
• CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

VIII. CLOSING ITEMS

A. The next regular meeting of the Board of Trustees is slated to be held on Wednesday, January 13, 2010 at 6:00 p.m. at Rio Hondo College, 3600 Workman Mill Road, Whittier. The Board dates for 2010 were adopted at the December 9th Board meeting.

B. Adjournment – Ms. Acosta Salazar adjourned the meeting at 8:15 p.m.
REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3463; TDD (562) 908-3422.