Members Present: Mr. André Quintero (Presiding), Ms. Maria Elena Martinez, Mr. Gary Mendez, Ms. Michelle Yanez, Mr. Leo Camalich, Ms. Beatrice Montenegro (Student Trustee)

Members Absent: None.

Secretary to the Board: Rose Marie Joyce, Ph.D.

Staff Members: Dr. Voiza Arnold, Ms. Teresa Dreyfuss, Mr. Henry Gee, Dr. Andy Howard, Ms. Sandra Rivera (President, CSEA), Ms. Beverly Reilly (President, Academic Senate) Mr. Tom Huffman (Tom Huffman), Mr. Josue Alvarado (President, ASB), Ms. Sandy Sandello (Recorder)

I. CALL TO ORDER

A. Call to Order

Mr. Quintero called the meeting to order at 6:30 p.m.

B. Pledge of Allegiance (Led by RHC Color Guard)

The Rio Hondo College Color Guard led the pledge of allegiance.

C. Roll Call

All members present.

D. Open Communication for Public Comment

This Item was moved out of order to occur after the Commendations.

E. Approval of Minutes – January 12, 2005; January 29, 2005

40. It was moved by Ms. Martinez, seconded by Mr. Mendez and carried that the Board of Trustees accept the minutes of January 12, 2005 and January 29, 2005 as amended with the inclusion of Mr. Camalich in attendance at the January 12, 2005 Board meeting. There were no objections for a unanimous consent. Motion carried.
F. Commendations
- North Park Middle School Band - Yolanda Aguerrebere, Principal/Ron Wakefield, Band Director
- Pico Rivera Sheriff’s Department – Captain Irma Becerra
- Pico Rivera Chamber of Commerce – Lupe Quintana, President
- Honorable Citizen of Pico Rivera – Von Stroff

G. Presentations
- “I’m Going to College” – Lyla Eddington

D. Open Communication for Public Comment
This Item was moved out of order to occur after the Commendations.

The following members of the public spoke on concerns regarding ASB:

Denise Gunn, Brent Sanchez and Josué Alvarado.

II. CONSENT AGENDA

41. It was moved by Mr. Mendez, seconded by Ms. Montenegro and carried that the Board of Trustees approve the Consent Agenda as presented. There were no objections for a unanimous consent. Motion carried.

A. ACADEMIC SERVICES

1. Curriculum Items

a. New Courses that are Part of an Existing Program

The following courses have been recommended for inclusion in our offerings and catalog:

AUTOB 078: Lab & Field Collision Estimating
Degree Applicable; (1 unit)

AUTOB 093: Paintless Dent Removal
Degree Applicable; (4 units)

ENGR 217: Electric Circuit Analysis
Degree Applicable; (3 units)

B. PERSONNEL

1. Academic

a. Employment

Part-Time, Spring 2005

CONN, Robert, Physical Science
KHATTAR, Fayez, Technology

Hourly As Needed, Spring 2005

ANDERSON, Joy, Student Heath Office
JACKSON, Shelley, Public Safety
Spring 2005, Assignments (part-time)

ABBOUD, Gaby, Technology
ABDELLATEEF, Marwa, Social Science
ACOSTA-MATA, Aileen, Comm. & Lang.
AGUILAR, Edgard, Comm. & Lang.
ALEXANDER, Eldon, Social Science
ALLEN, Janet, Health Science
ALVAREZ, Ricardo, Technology
ANDERSON, Vickie, Business
ARRONA-MURGUA, Martha, Comm.
ASKREN, Mark, Comm. & Lang.
BAILEY, Richard, Technology
BARTON, David, Apprenticeship
BEAUCHEMIN, Robert, Technology
BECKMAN, Richard, Public Safety
BENITEZ, Ruth, Health Science
BHADHA, Bakhtawar, Social Science
BLADH, Mickey, Health Science
BLISS, Jean, Bus., Arts & Tech.
BOOTH, Barbara, Social Science
BRAKEBILL, James, Public Safety
BREITENBUCHER, Alba, Comm. & Lang.
BRICK, Larry, Mathematics
BROWN, Rick, Social Science
BUTLER, Marc, Public Safety
CAMERON, John, Business
CAMPBELL, Dougas, Comm. & Lang.
CASCELLA, Henry, Comm. & Lang.
CHERNG, Pein, Health Science
CHOWEN, Teddi, Physical Education
CONN, Robert, Health Science
CORTES, Aline, Comm. & Lang.
COX, Bonnie, Comm. & Lang.
CUMMINS, Megan, Social Science
DE NINO, Ronald, Comm. & Lang.
DITTMER, Ann, Business
DONEY, Richard, Public Safety
DOWLING, Lenore, Comm. & Lang.
DYE, Danna, Physical Education
EASTMAN, Charles, Comm. & Lang.
EGE, Alan, Public Safety
ELBIALI, Abdelmagead, Social Science
ESTEPHAN, Joseph, Mathematics
FARRIS, Michael, Social Science
FERNANDEZ, Rafael, Comm. & Lang.
FITCH, Jil, Comm. & Lang.
FLATEN, Eric, Mathematics
FLORES-SALCIDO, Dahlia, Comm.
FOSTER, Mari, Social Science
FREEBORN, Paul, Comm. & Lang.
FRIED, Carmen, Comm. & Lang.
GAGEN, Laurel, Physical Education
GALLEGOS, Sandra, Bus., Arts & Tech.
GARRABRANT, Jacquesyn, Health Sci.
GAUDISSART, Martine, Technology
GONZALEZ, Ruben, Physical Education
GRAHAM, Lynne, Mathematics
GUEVARA, Monica, Social Science
HADSELL, Clifford, Public Safety
HAGGERTY, Judith, Public Safety
HAMILTON, Michelle, Public Safety
HATTAR, Helen, Mathematics
HEAD, Angela, Business
HENNIGAN, John, Physical Ed.
HIGGINBOTHAM, David, Public Safety
HILLBRUNER, Anthony, Social Science
ABDEL-RAHMAN, Ahmad, Social Science
ACCARDO, Frank, Bus., Arts & Tech.
AGOPIAN, Michael, Social Science
AHMADPOUR, Alireza, Bus., Arts & Tech.
ALLEN, Brian, Social Science
ALPERN, Ronny, Mathematics
ANDERSON, Kenneth, Comm. & Lang.
ANTLER, Abram, Comm. & Lang.
ARTH, Leland, Physical Education
ATKINS, Johnnie, Business
BARK-SOO, Andrew, Social Science
BASKIN, Deborah, Public Safety
BECK, Karen, Social Science
BEESMER, Richard, Apprenticeship
BENSON, Boyd, Mathematics
BLADH, Eric, Business
BLAKELY, Kevin, Technology
BLOOM, Douglas, Bus., Arts & Tech.
BOTTI, Ralph, Physical Science
BRITENBUCHER, Alba, Comm. & Lang.
BRICK, Larry, Mathematics
BUTLER, Diane, Comm. & Lang.
CALDERON, Ricardo, Environ. Tech.
CAMPBELL, Douglas, Comm. & Lang.
CARRILLO, Alberto, Social Science
CHAKCHIR, Zeina, Comm. & Lang.
CHO, Michael, Mathematics
CLAUSS, Lee, Social Science
COLE, Kerry, Technology
COOK, Robert, Technology
COSGROVE, Marilee, Social Sci.
CUDDIHY, William, Social Science
CURTIS, Gary, Mathematics
DIGHERA, Michael, Technology
DOCHNAHL, Terril, Public Safety
DOWDLE, Michael, Social Science
DOWNS, James, Business
EARLEY, Jerry, Environ. Tech.
EASTMAN, Ron, Physical Education
ELBAZ, Osama, Social Science
ELIZALDE, Andres, Comm. & Lang.
EZZEDDINE, Youssef, Biology
FELKNER, Jolene, Comm. & Lang.
FERREIRA, Maria, Social Science
FITZPATRICK, Daniel, Physical Ed.
FLORES, Armando, Technology
FOSSETT, Charles, Social Science
FRALA, Jeremy, Business
FREEDMAN-HARVEY, Georgia, Fine Arts
FRITZ, Carole, Mathematics
GALLEGOS, Joshua, Comm. & Lang.
GAMEROS, Loren, Apprenticeship
GARVIN, Timothy, Social Science
GILL, Jack, Mathematics
GOUDE, Nicole, Fine Arts
GREGSON, Heather, Biology
GUILLOW, Lawrence, Social Science
HABBERLEIN, Lee, Technology
HAMILTON, Kieko, Comm. & Lang.
HANSON, Alfred, Biology
HATTAR, Michael, Mathematics
HEMENWAY, Steven, Physical Ed.
HENRY, Darryl, Social Science
HILL, Dennis, Mathematics
HIRAI, Frances, Mathematics
SMITH, William, Business
SOKOL, Alexia, Business
SOMERS, David, Comm. & Lang.
SOMMERS, Ira, Public Safety
STANKEVITZ, Diane, Physical Ed.
STEER, Richard, Technology
SUENG, Su, Social Science
SUE, Mick, Mathematics
SWIFT, Jack, Comm. & Lang.
SYMONS, Kathleen, Fine Arts
TABATHA, Flint, Technology
TALLY, Susan, Comm. & Lang.
TEEPLE, Cynthia, Social Science
THRASHER, Thomas, Comm. & Lang.
TOMEO, Joseph, Technology
TONG, Iris, Comm. & Lang.
TORRES, Ybonne, Social Science
TORRES-GIL, Mario, Business
TOWHIDLOW, Mark, Mathematics
TRAM, James, Technology
TRAN, Tram, Health Science
TRESS, Marguerite, Mathematics
UNGER, Karen, Physical Ed.
VAN DOMMELEN, Louise, Physical Ed.
VANCE, Holly, Comm. & Lang.
VASQUEZ, David, Technology
VELARDE, Robert, Technology
VENTO, Paula, Health Science
VICHENGRAD, Kirk, Fine Arts
VU, Phi, Physical Science
WALLS, Carl, Technology
WARNER, Lorin, Comm. & Lang.
WARNER, Nathan, Comm. & Lang.
WASHINGTON, Warren, Social Science
WASHINGTON, Eddie, Social Science
WICKMAN, Monica, Comm. & Lang.
WILLIAMS, Stephen, Business
WILSON, Bynell, Comm. & Lang.
WILLIAM, Ray, Biology
WOIRHAYE, Mahlon, Comm. & Lang.
WONG, Stephen, Business
WOUDENBERG, Mary, Comm. & Lang.
WRIGHT, Curtis, Fine Arts
WYATT, Gwendolyn, Fine Arts
ZAKI, Nabil, Technology
ZARE, Michael, Technology

Spring 2005, Assignments (Hourly)

ANDERSON, Joy, Student Health Ser.
BALL, Edna, Library
BOYD, Pam, Health Science
BREWSTER, Steven, Library
CHAN, Yee Wah, Library
ENRIGHT, William, Library
GROPPELL, Mary, Student Health Ser.
HARRIS, Vivian, Library
HOVSEPIAN, Viken, Eve/Weekend College
ITATANI, Robert, Weekend College
OLDHAM, Carolyn, Library
PAIK, Ellen, Student Health Ser.
PETTICOFFER, Dennis, Library
SAKAMOTO, Rosario, Stud. Health Ser.
SENK, Jodi, Physical Education
SHABELNIK, Tatiana, Library
SHACKLETT, Tod, Library
SMITH, Anza, Student Health Ser.
TARBOX, Margaret, Library
WALBY, Alan, Comm. & Lang.
WIEN, Cheralyn, Health Science
WU, Viraseni, Student Health Ser.
XU, Ying, Library

b. Retirement

BLOEBAUM, Mary, Associate Professor, Health Science, last day of employment is May 17, 2005

c. Reduced Workload

In accordance with E.C. 87483, Reduction in Workload and provisions of Article 6 of the Academic Contract, the following academic employee has requested a reduction in workload for the 2005-2006 school year.

WILLIAMS, Jeannette 80.01% Physical Education

2. Classified

a. Employment

Classified, Regular

GONZALEZ, Robyn, Instructional Assistant, Math & Science Center, 31.25%, effective January 11, 2005

GUTIERREZ, Jesus, Instructional Assistant, Math & Science Center, 31.25%, effective January 10, 2005
Substitute

AGUS, Ruben, Sr. Instructional Assistant, Applied Technology, effective January 31, 2005

CONDE, Michelle, Children’s Center Aide, Child Development Center, effective January 3, 2005

COVARRUBIAS, Rodolfo, Custodian, Facilities Services, effective February 10, 2005

ERICKSON, Janet, Registration Clerk, Admissions & Records, effective January 3, 2005

GUZMAN, Jacqueline, Registration Clerk, Admissions & Records, effective January 3, 2005

HARRIS, Ken, Instructional Assistant-Welding, Technology, effective January 10, 2005

Short-Term

DOPPMAN, Craig, FA Training & Operations Specialist, Public Safety, ending date June 30, 2005

TULE, Marcos, Paraprofessional Tutor, Vocational Education & Economic Development, ending June 30, 2005

b. Resignation

BOWMAN-NAJERA, Lori, Registration Clerk, Admissions & Records, last day of employment is February 2, 2005

GONZALEZ, Brian, Instructional Assistant, Communications, last day of employment is January 31, 2005

SAMAYOA, Glenn, Admissions & Records Assistant, last day of employment is February 18, 2005

3. Management and Confidential

a. Resignation

GRAHAM, Patrick, Director, Disabled Students Program, last day of employment is June 30, 2005

4. Unrepresented, 2005

a. Employment

Community Services

LEDBETTER, Greg, Lecturer               MAXFIELD, Kenneth, Lecturer

Foster Care

MURILLO, Maria, Lecturer                  TERAN, Kimberly, Lecturer

CP 5155

BUGARIN, Edward, Coaching Specialist          LIM, Brian, Tutor II, LAC
LOPEZ, III, Alfonso, Tutor II, LAC            ROJO, Sonia, Coaching Specialist
5. **Academic Rank**

The Academic Rank Committee of the Academic Senate has met to review the applications for faculty for advancement in academic rank. The applications for academic rank are in compliance with the Academic Rank Policy and have been verified by staff in the Office of Human Resources.

### Professor
- Mary Bloebaum, Health Science
- Theresa Freije, Communications
- Mark Littrell, Mathematics
- Catherine Page, Health Science

### Associate Professor
- Marie Eckstrom, Communications
- Michelle Pilati, Social Science
- Dianna Reyes, EOP&S

### Assistant Professor
- John Frala, Technology
- Donald Mason, Public Safety
- Steve Tomory, Technology
- Dianna Reyes, EOP&S

*C*Correction from Assistant Professor to Associate Professor*

C. **FINANCE & BUSINESS**

1. **Finance & Business Reports**
   
a. Purchase Order Report
b. Payroll Warrant Report

2. **Out-of-State Travel and Conferences**

The Board of Trustees approved the following staff and Board Members to attend the following educational conferences:

- Adrian Tanakeyowma, Antonio Flores and Maria Romero to attend the USA funds for Minority Serving Institutions in New Orleans, Louisiana, February 23-25, 2005.
- Judith Henderson, Robert Bethel and Vann Priest to attend the National Teacher Preparation Conference II in San Antonio, Texas, March 11-13, 2005.

Mary Ann Pacheco to attend the NEA Higher Education Conference and Leadership Day in San Antonio, Texas, March 3-6, 2005.


3. Grant Renewals
   
a. Kinship Education, Preparation and Support (KEPS)
b. Los Angeles Regional Small Business Development Lead Center
c. California Community Colleges Chancellor’s Office (CCCCO)

III. \textbf{ACTION ITEMS}

A. \textbf{FINANCE & BUSINESS}

1. \textbf{Project Labor Administrators Agreement (PLA) Including Labor Compliance Services}

   It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees award contract to the Solis Group (TSG) as Project Labor Agreement (PLAA) authorizing the Administration to execute contracts on behalf of the District. Cost not to exceed $1,300,000 from Bond proceeds. A roll call vote was taken. Mr. Camalich-No, Ms. Yanez - Yes, Mr. Mendez-Yes, Mr. Quintero-Yes, Ms. Martinez abstained, Ms. Montenegro abstained. Motion carried.

2. \textbf{Consultant Services}

   It was moved by Ms. Martinez, seconded by Ms. Yanez and carried that the Board of Trustees approve the Consultant Services listed below. There were no objections for a unanimous consent. Motion carried.

   a.) Felipe Gonzalez – to present Spanish training to foster parents and caregivers during the period of February–June 2005. Payment is not to exceed $400 and will be from the Foster Kinship Care Education-FKCE funds and Independent Living Program-Adult (ILP-A) funds.

c) Juanita Cruz – to present trainings/workshops to foster parents and caregivers on the following dates: Two 16-hour D-Rate Training on Children with Emotional and Psychological Disabilities (2/19/05, 2/16/05 & 6/4/05, 6/11/05); and two 16-hour F-Rate Training on Children with Physical Disabilities (3/18/05 & 3/25/05, 4/30/05, 5/7/05, 5/14/05, 5/21/05). Payment is not to exceed $2,000 and will be from Foster Kinship Care Education-FKCE funds.

d) Derrick Hao Do – to design and improve functionality of automotive web page for internet marketing of the Industry Driven Regional Collaborative (IDRC) Medium/Heavy Duty Powertrain Technology Training during the period of February-June 2005. Payment is not to exceed $2,500 and will be from IDRC Grant funds.

3. **Project Architect for the Santa Fe Springs Regional Training Center**

   It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees authorized the Administration to negotiate contract with Quatro Design Group as Project Architect for Phase 2 of the Santa Fe Springs Regional Training Center in an amount not to exceed $160,000 from Bond Proceeds. There were no objections for a unanimous consent. Motion carried.

B. **President’s Office**

1. **Sustainability**

   It was moved by Ms. Yanez, seconded by Mr. Mendez and carried that the Board of Trustees add the guidelines listed below to the College’s Guiding Principles for the Master Plan. There were no objections for a unanimous consent. Motion carried.

   That the Board of Trustees add the following guidelines to the College’s Guiding Principles for the Master Plan:

   1. The college will develop activities that promote the discussion of environmental issues relating to the building program.
2. When evaluating the costs of implementing sustainable practices, the college will use both short-term and long-term cost projections. Long-term cost projections will use 10-year, 20-year, and projected life expectancy models for comparison purposes.

3. All building projects (excluding renovations and remodels) will meet the minimum LEED Certification for Sustainability. The college will strive to meet minimum standards in each of the LEED categories of sustainable buildings whose cost will be $15 million or greater.
   a. Sustainable sites
   b. Water efficiency
   c. Energy and indoor air quality
   d. Materials and resources
   e. Indoor environmental quality
   f. Innovation and design process

   All projects more that $15 million in costs will be required to be LEED Certified.

4. The College will preserve in perpetuity the current Wildlife Preserve located in Ecology Canyon.

5. The College will develop programs and activities that would encourage increased use of alternative transportation to the campus.

6. The College will encourage the incorporation of the principles and issues of sustainability into curriculum where appropriate.

2. **Correction of Job Titles**

46. It was moved by Mr. Camalich, seconded by Ms. Martinez and carried that the Board of Trustees accept the correction in job titles of Dean II, Business and Applied Technology and Dean I of the Arts. There were no objections for a unanimous consent. Motion carried.

C. **Academic Services**

1. **Summer Study Abroad**

47. It was moved by Ms. Yanez, seconded by Ms. Montenegro and carried that the Board of Trustees approved the participation of Rio Hondo College in the Summer Study Abroad Program in Costa Rica, June 26-30, 2005. There were no objections for a unanimous consent. Motion carried.
IV. INFORMATION ITEMS

1. Building Program Update

V. STAFF AND BOARD REPORTS

VI. CLOSED SESSION

Mr. Quintero recessed the meeting to Closed Session at 8:06 p.m. The meeting was reconvened at 9:02 p.m. The following action was taken in Closed Session.

(Pursuant to Section 54957 of the Government Code)

• PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Section 87607 of the Education Code, full-time tenure-track faculty have been evaluated, the Board will have received statements for the most recent evaluations along with the recommendations of the President and the Board will consider the recommendations. There are 36 faculty members who will be reviewed, including those in their first, second and third contracts.

• PUBLIC EMPLOYEE APPOINTMENTS
  - Director, Small Business Development Center

48. It was moved by Mr. Mendez, seconded by Mr. Camalich and carried that the Board of Trustees approve the employment of Simon Huffman as the Director of the Small Business Development Center effective March 1, 2005. There were no objections for a unanimous consent. Motion carried.

• PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

49. It was moved by Mr. Camalich, seconded by Ms. Martinez and carried that the Board of Trustees terminate the probationary employment of a Lead Custodian effective February 9, 2005. There were no objections for a unanimous consent. Motion carried.

(Pursuant to Section 54957.6)

• CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Rose Marie Joyce, Ph.D.
  Employee Organizations: CSEA, RHCFA

• CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Rose Marie Joyce, PhD

50. It was moved by Ms. Martinez, seconded by Mr. Camalich and carried that the Board of Trustees approve the resolution listed below. There were no objections for a unanimous consent. Motion carried. (Resolution attached).
WHEREAS, the Board of Trustees (the “Board”) of the Rio Hondo Community College District (the “District”), within the County of Los Angeles, California has a mission to provide educational opportunities to its residents, in a safe and secure environment, and to improve the condition of its facilities; and

WHEREAS, on November 2, 2004, the voters of the Rio Hondo Community College District passes Measure A to meet the capital improvement needs of the District; and

WHEREAS, the District is undertaking an enormous amount of construction work resulting from the passage of Measure A; and

WHEREAS, the Board recognize it has a responsibility to ensure that the local businesses and residents that voted to tax themselves to support higher education are beneficiaries of the opportunities available under the Measure A Capital Improvement Program; and

WHEREAS, the resulting construction contracts represent opportunities to employ residents of communities served by the District; and

WHEREAS, these contracts also represent business opportunities for businesses located within the District; and

WHEREAS, it is the desire of the Board for residents of and businesses located within the District to participate in the employment and contracting opportunities generated by the construction programs; and

WHEREAS, the Board has the power to eliminate obstacles placed on local businesses that would hinder or otherwise limit their ability to compete for and participate in the Measure A work;

NOW, THEREFORE BE IT RESOLVED that the Board hereby:

Actively encourages Contractors to use businesses located within the District on Measure A work; and

Involve local residents in both trade and non-trade job and training opportunities on Measure A work.

VIII. CLOSING ITEMS

Mr. Quintero adjourned the meeting at 9:10 p.m. The next regular meeting of the Board of Trustees will be held on Wednesday, March 9, 2005, 6:30 p.m.