I. CALL TO ORDER

A. Call to Order

Mr. Quintero called the meeting to order at 6:35 p.m.

B. Pledge of Allegiance

Tom Callinan led the pledge of allegiance.

C. Roll Call

All members present.

D. Open Communication for Public Comment

The following individuals made comments:

Jim Newman regarding the agenda item for Legislative Advocate –Federal Level and Juan Villalobos regarding Chicano Studies

E. Approval of Minutes – February 9, 2005; February 22, 2005

52. It was moved by Ms. Martinez, seconded by Mr. Camalich and carried that the Board accept the minutes of February 9 and February 22, as presented. Motion carried.

F. Commendations

• Latina Leadership Network (Ana Daisy Rodriguez)
G. Presentations
   - Student Services (Henry Gee)
   - Community-Based Theater (Bill Korf)

III. ACTION ITEMS

C. PRESIDENT’S OFFICE

   This item was moved out of order.

   5. Approval of Board Goals 2005

   53. It was moved by Ms. Martinez, seconded by Ms. Montenegro and carried unanimously, that the Board of Trustees approve their goals for 2005 as amended to develop a plan on how to implement the goals; Bring plan to the Board sub-Committee. Motion carried.

II. CONSENT AGENDA

   54. It was moved by Ms. Montenegro, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees approve the following Consent Agenda. Motion carried.

A. ACADEMIC SERVICES

   1. Curriculum Items

      a. New Courses that are Part of Existing Programs

         The following courses have been recommended for inclusion in our offerings and catalog:

         PAC 078: Requalification-Basic Course
         Degree Applicable; (3 units)

         CARP 020 A-J: General Carpentry
         Non-Degree Applicable; (1 unit each module)

      b. Unit Change

         The following courses have been recommended for a unit change due to an increase in course content:

         HE&FR 001: Employer-Employee Relations
         (6 units)

         HE&FR 002: Piping Systems
         (6 units)

         HE&FR 003: Boiler Insulation
         (6 units)
HE&FR 004: Mathematics  
(6 units)

HE&FR 005: Mechanical Piping Insulation  
(6 units)

HE&FR 006: Foam Insulation  
(6 units)

HE&FR 007: Blueprint Reading  
(6 units)

HE&FR 008: Prefabricated Buildings  
(6 units)

B. PERSONNEL

1. Academic

a. Employment

Part time, Spring, 2005

LEE, Angela, Bus. Arts & Applied Tech  
SHEPHERD, Eric, Health Science

Hourly as Needed, Spring 2005

DAYNE, Geoffrey, Public Safety  
SHERWOOD, Joy, Health Office
TAKAHASHI, Bruce, Public Safety  
YOUNG, Jan, Business

b. Retirement

BLOEBAUM, Mary, Full Time Instructor in Health Science, has rescinded her letter of retirement which was previously approved on the February 9, 2005 board agenda.

2. Classified

a. Employment, Regular

BUGARIN, Rosa, Registration Clerk, Public Safety, 47.5%, effective March 8, 2005

FIGUEROA, Erwin, Photocopier Machine Operator, contract Management & Vendor Services, 100%, effective February 28, 2005

The following individual is hired in the designated capacity. Funding is available through June 30, 2005

HINOJOSA, Oscar, EOP&S Paraprofessional Tutors, EOP&S, 47.5%, effective February 22, 2005
Short Term

BRAIWICK, Steven, PA Training & Operations Specialist, Public Safety, ending date June 30, 2005

BURT, Lisa, Clerk Typist III, Vocational Education, effective March 14, 2005

CHIEN, Roger, PA Training & Operations Specialist, Public Safety, ending date June 30, 2005

GIELISH, Troy, PA Training & Operations Specialist, Public Safety, ending date June 30, 2005

GORMAN, Scott, FA Training & Operations Specialist, Public Safety, ending date June 30, 2005

Substitutes

CANO, Daniel, Custodian, Facilities Services, effective February 15, 2005

SIGUENZA, Ruben, Custodian, Facilities Services, effective date February 15, 2005

TRAN, Frank, General Maintenance Worker, Facilities Services, effective date February 15, 2005

VASQUEZ, Johana, Children’s Center Aide, Child Development Center, effective January 10, 2005

3.  Unrepresented

a. Non-Credit

DORADO, Cambria, Comm. & Lang.  PIRSEIU, Alison, Comm. & Lang.

CP 5155

CASTANEDA, Marco, Tutor II, LAC

Students

BALDOVINOS, Gabriela, Title V  CARO, Teresa, Vocational Ed.
GAONA, Michelle, Transfer Center  GARCIA, Nora, Arts & Cultural
GARCIA, Steven, Auto Technology  GONZALES, Leticia, EOP&S
GONZALES, Joseph, Disabled Students  JOHNSTON, Kathy, Comm. & Lang.
La MERE, Karen, Health Science  LEON, Darlene, Academic Services
MARTINEZ, Michelle, Arts & Cultural  MORENO, Jennifer, Arts & Cultural
PIMENTEL, April, Counseling  QUIJANO, Fabiola, EOP&S
RANGEL, Brandy, Comm. & Lang.  RAZO, Alex, Arts & Cultural
RIVERA, Claudia, Evening College  ROSALES, Yuridia, Project Teach
RUVALCABA, Norma, Project Teach  STONE, Terry, Arts & Cultural
TALAVERA, Eliazal, Facilities  TAPIA, Erika, Counseling
TOVAR, Michael, Arts & Cultural  ZLATEV, Dimitar, Math (MSC)

4. Order of Employment

Per Education Code 87413, et seq. following is the revised Order of Employment List. We have added those faulty members employed during the Fall Semester 2004 and Spring 2005.

(Listing available in Human Resources or Library archives)
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C. **FINANCE & BUSINESS**

1. **Finance & Business Reports**
   
a. Purchase Order Report(s)

b. Payroll Warrant Report

2. **Out-of-State Travel and Conferences**

   The Board of Trustees approved the following staff and Board members to attend the following educational conferences;

   Steve Hebert to attend the Nike Championship Coaches Clinic in Las Vegas, Nevada, May 6-8, 2005.

   Judy Sevilla-Marzona to attend the Association of College and research Libraries National Conference in Minneapolis, Minnesota, April 7-10, 2005.

   Lawrence N. Scher to attend the National Association of Broadcaster Convention in Las Vegas, Nevada, April 18-April 21, 2005.


   Yolanda Emerson to attend the College and University Professional Association for Human Resources 2005 Regional Conference in Little Rock, Arkansas, April 24-27, 2005.

   Arely De La Cruz and Eunice Cosio to attend the Western Association of Student Financial Aid Administrators, in Portland, Oregon, April 16-19, 2005.

   Rose Marie Joyce, Beatrice Montenegro and Russell Castaneda-Calleros to attend the Hispanic Association of Colleges and Universities (HACU) 2005 Capital Forum in Washington, D.C. April 3-5, 2005 to attend forum.

   Leah Griffith to attend the Nebmatic (Nebraska Mathematical Association of Two-Year Colleges) Conference in Kearney, Nebraska, April 7-9, 2005.

   Andy Howard to attend the SCUP Conference-Space Management in Cambridge, Massachusetts, April 10-11, 2005.

3. **Grants**

a. The Community College Foundation has augmented the Rio Hondo College Kinship Education, Preparation and Support (KEPS) contract covering January 1, 2005 – December 31, 2005. The contract was previously approved in February 2005 for $8,050; the augmentation brings the new total contract to $24,150. The Kinship Education, Preparation and Support (KEPS) Program will provide three (3) training series to Relative and Non-Relative Caregivers to support their role as caregivers and offer information concerning available resources and services to address the children's needs. Rio Hondo College has been providing KEPS services since 2001.

b. The Community College Foundation has awarded Rio Hondo College with a Partnering for Safety - Model Approach to Partnerships in Parenting Service (PS-MAPPS) contract. The contract is for $24,300 for the period of February 15, 2005 through January 31, 2006. Rio Hondo College will provide three (3) training series to prepare foster and adoptive parents for the experience of parenting children with special needs. The program incorporates self-assessment, mutual decision-making and experiential preparation for foster and adoptive planning to help parents decide if their expectations and abilities match the realities of foster and adoptive parenthood. Rio Hondo College has been providing MAPPS services intermittently since 2001.

4. **Approve Renewal of Lease Agreement (Antenna Space Lease)**

*SkyTel Corporation and the Rio Hondo Community College District*

The Board approved this consent item as presented.

III. **ACTION ITEMS**

A. **PERSONNEL**

55. It was moved by Ms. Martinez, seconded by Mr. Mendez and carried that the Board of Trustees 1) approve employment of (a) First Contract employees to Second Contract (b) Second Contract employees to Third Contract (year 3 & 4) and (c) Third Contract (Year 4) to Tenured. Motion carried.
1. **Evaluation of Academic Employees**

a. **Re-employment of Academic Employees**

1) **First Contract Employees**

It is recommended by the Superintendent/President that the following first contract employees be re-employed pursuant to Education Code 87608 as second contract employees for the 2005-2006 academic year:

- Robert Anderson   Technology
- Daniel Garcia   Technology
- Angela Medina   Communications
- Stephanie Fleischaker   Physical Education

2) **Second Contract Employees**

It is recommended by the Superintendent/President that the following second contract employees be re-employed pursuant to Education Code 87608.5 as third contract employees for the following two academic years 2005-2006 & 2006-2007:

- Sylvia Duran-Katnik   Counseling
- Kathleen Hannah   Health Science

3) **Third Contract Employees (year 4)**

It is recommended by the Superintendent/President that the following third contract employees be re-employed pursuant to Education Code 87609 as tenured employees for the academic year 2005-2006:

- Pam Boyd   Health Science
- Thomas Callinan   Communications
- M. Dennyse Clark   EOP&S
- Marie Eckstrom   Communications
- Cameron English   Mathematics
- John Frala   Technology
- Hank Fung   Mathematics
- Gary Halvorson   Technology
- Steven Hebert   Physical Education
- Lily Isaac   Communications
- Katie Louie   Disabled Students
- Donald Mason   Public Safety
- Don Matthews   Public Safety
- Barbara Mikalson   Social Science
- Dianna Reyes   EOP&S
Commendation

- RHC Tenured Faculty

BREAK – 15 minute reception honoring Tenured Faculty

B. FINANCE & BUSINESS

1. Landscape Architect

   It was moved by Mr. Camalich, seconded by Ms. Martinez and carried unanimously that the Board of Trustees award contract to Wallace Roberts & Todd, Inc., to perform campus landscape design services in the amount of $106,000 to support campus wide landscape design; $49,760 to support Learning Resource Center (LRC) design and $119,240 for future building projects to be negotiated and authorize the Administration to execute contracts on behalf of the District. Cost not to exceed $275,000 from Bond Funds. Motion carried.

2. Space Analysis to Qualify for State Funding of Building Projects

   It was moved by Mr. Mendez, seconded by Ms. Montenegro and carried unanimously, that the Board of Trustees approve the Agreement with Maas Companies not to exceed $101,340 to: a) Produce a Final Project Proposal for state funding of renovation of the Maintenance Facility not to exceed $22,500 from the General Fund; b) Develop a Five Year Capital Outlay Plan for submission to the Chancellor’s Office not to exceed $5,000; c) Produce an extensive “needs study” that will serve as the basic document from which the request for formal “center” status for Santa Fe Springs Education Center can be evaluated by the state agencies not to exceed $63,840 from the General Fund. d) Produce an IPP not to exceed $10,000 from the General Fund and authorize the Superintendent/President or designee to sign the appropriate documents on behalf of the District. Motion carried.

3. TMAD

   It was moved by Ms. Yanez, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees approve the additional augmentation of $167,000 to TMAD; increasing the contract award for Infrastructure Master Plan not to exceed $393,789 from Bond Funds and authorize the Administration to
execute appropriate documents on behalf of the District. Motion carried.

4. Consultant Services

59. It was moved by Ms. Martinez, seconded by Ms. Montenegro and carried unanimously, that the Board of Trustees approve the following consultant services. Motion carried.

a. Karen Nutt – to present eleven 3-hour workshops to prospective foster parents for licensing purposes during the period of March 29 through May 3, 2005. Payment is not to exceed $1,200 and will be from the Partnering for Safety - Model Approach to Partnerships in Parenting Service (PS-MAPPS) fund.

b. Tom Niland – to coordinate the activities of the Small Business Development Center (SBDC) including expanding workshops and services offered, fundraising, and meeting the goals and objectives of the California Community Colleges Chancellor’s Office (CCCCO) and the Small Business Administration (SBA) grants during the period of March 14 through August 31, 2005. In addition, consultant will provide an orientation to the new Director. Payment is not to exceed $40,950 and will be from the SBDC fund.

C. PRESIDENT’S OFFICE

1. Fellow of the College Award

60. It was moved by Ms. Martinez, seconded by Ms. Montenegro and carried unanimously, that the Board of Trustees designate Dr. Susan Obler as the Fellow of the College for 2005. Motion carried.

2. Distinguished Service Award

61. It was moved by Ms. Yanez seconded by Ms. Montenegro and carried unanimously that the Board of Trustees designate Mr. Juan Mireles, as the recipient of the Distinguished Service Award for 2005. Motion carried.

3. Legislative Advocate – Federal Level

62. It was moved by Ms. Yanez, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees approve the contract with Fabiani and Company and authorize the Superintendent/President to negotiate the appropriate agreement on behalf of the District, not to exceed $130,000 for a 12 month period, to be paid to Fabiani & Company from the general fund. Motion carried.
4. Revision of Board Policies 7000’s (Formerly 5000s) – First Reading

It was moved by Ms. Montenegro, seconded by Mr. Camalich and carried unanimously that the Board of Trustees approve the revision of Board Policies 7000’s for first reading. Motion carried.

5. Approval of Board Goals 2005

This item was moved out of order. See action taken prior to Consent portion of the minutes.

IV. INFORMATION ITEMS

1. Building Program Update

This item was moved out of order. Dr. Andy Howard and the Program Management team gave an update on the Building Program.

2. Accreditation Mid-Term Report


This item was moved out of order under the open communications for public comment segment of the agenda.

V. STAFF AND BOARD REPORTS

VI. CLOSED SESSION

Mr. Quintero recessed the meeting to closed session at 9:50 p.m. The meeting was reconvened at 10:30 p.m. No action was taken in Closed Session. There was no action taken in Closed Session.

(Pursuant to Section 54957)

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
  Title: Superintendent/President

- DISCIPLINE/DISMISSAL RELEASE

(Pursuant to Section 54956.8)

- CONFERENCE WITH REAL PROPERTY
  Property: 3017 Tyler, City of El Monte
  Negotiating Parties: City of El Monte/RHCCD
  Under Negotiation: Instruction to negotiate will concern price/terms of payment

(Pursuant to Section 54957.6)

- CONFERENCE WITH LABOR NEGOTIATOR
  - Agency Negotiator: Rose Marie Joyce, Ph.D.
  - Employee Organizations: CSEA, RHCFA
VIII. CLOSING ITEMS

A. Mr. Quintero recessed the meeting at 10:39 p.m. The next Regular meeting of the Board of Trustees will be held on Wednesday, April 13, 2005, 6:30 p.m., at Graves Middle School in Whittier.