I. CALL TO ORDER

A. Open House of the Science Museum, (5:30 p.m.) S102

B. Call To Order (6:30 p.m.)

Mr. Camalich called the meeting to order at 6:37 p.m.

C. Pledge of Allegiance

Mr. Patrick Graham led the pledge of allegiance.

D. Roll Call

All members present.

E. Open Communication for Public Comment

The following individuals spoke regarding agenda Item II.B.3.a.; Josué Alvarado, Beatrice Montenegro, Hector Peña.
F. Approval of Minutes – March 8, 2004; March 10, 2004

67. It was moved by Ms. Martinez, seconded by Mr. Quintero and carried that the Board of Trustees approve the minutes of March 8 and March 10, 2004. There were no objections for a unanimous consent. Motion passed.

68. It was moved by Mr. Quintero, seconded by Mr. Mendez and carried to reconsider the minutes of March 10, 2004 as corrected (title of Fernando Centeno). There were no objections for a unanimous consent. Motion passed.

69. It was moved by Mr. Mendez, seconded by Mr. Quintero and carried that the Board of Trustees approve the corrected minutes of March 10, 2004. There were no objections for a unanimous consent. Motion passed.

G. Commendation

• Los Angeles County Office of Education Teacher of the Year (Odilia Granado, Katherine Edwards Middle School – RHC Alumni)
• Students for Measure A

At this time Mr. Camalich announced that the item listed under Closed Session, Discipline/Dismissal/Release was pulled from tonight’s meeting and be discussed at a Special Board meeting on April 26, 2004.

II. CONSENT AGENDA

70. Mr. Mendez requested that Item II.B.3.a. be moved to the Action agenda. It was moved by Mr. Quintero, seconded by Mr. Montoya and carried that the Board of Trustees approve the following Consent Agenda with the exclusion of Item II.B.3.a.:

A. ACADEMIC SERVICES

1. Curriculum Items

a. New Course that is Part of an Existing Program
The following course has been recommended for inclusion in our offerings and catalog:

MATH 028: What’s Math got to do with it? Non-Degree Applicable; (1 unit)

b. Deletion from Curriculum

The following courses have been recommended for deletion from our curriculum because they are no longer offered and have been replaced by other courses:
ADN 061: Basic Fetal Heart Rate Monitoring

ADN 101: Clinical Nursing Concepts

ADN 102: Nursing Process Applied to Patient Situations Involving Digestive and Renal Problems; Fluid, Electrolyte and Acid-Base Imbalances

ADN 103: Nursing Process Applied to Patient Situations Involving Cardiovascular, Respiratory and Endocrine Disturbances

ADN 104: Nursing Process Applied to Pediatrics

ADN 105: Nursing Process Applied to Childbearing Family and Women’s Health

ADN 106: Clinical Practicum

ADN 201: Psychiatric/Mental Health Nursing

ADN 202: Nursing Process Applied to Aging, Perception and Coordination

ADN 203: Nursing Process Applied to Advanced Concepts

ADN 204: Professional Issues and Leadership in Nursing

ADN 205: Nursing Management

MUSIC 102: Introduction to Theory

B. PERSONNEL

1. Academic

   a. Employment

   Hourly as Needed, Spring 2004

   CAMACHO, Mario, Public Safety
   METOYER, Ricky, Public Safety
   EISENBREY, Jennifer, Public Safety
   WILLIAMS, Daniel, Public Safety
   EL-SAID, Sam, Public Safety
2. **Classified**

   a. **Employment**

   The following individuals are hired in the designated capacity with dedicated funding through June 30, 2004. If continued funding should not be available, appropriate 45 day notice shall be served prior to the end of funding.

   COSIO, Eunice, Financial Aid Assistant, 100%, effective June 21, 2004

   RAYAS, Rebecca, Clerk Typist III, 100%, Applied Technology, effective March 22, 2004

   **Substitute**

   GUTIERREZ, Nancy, Clerk Typist II, Economic & Community Development, Small Business Devp. Center, effective March 19, 2004

   **Short Term**

   LEE, Robert, FA Training & Operations Spec., Public Safety, ending date June 30, 2004

   MILLER, James, FA Training & Operations Spec., Public Safety, ending date, June 30, 2004

   SIMKINS, Matthew, FA Training & Operations Spec., Public Safety, ending date, June 30, 2004

   TOLDEO, Marcues, FA Training & Operations Spec., Public Safety, ending date June 30, 2004

   **Increase in Assignment**

   SERRATO, Melissa, Switchboard Operator/Mailroom Clerk I, Purchasing, from 35% to 50%, effective March 15, 2004

   **Voluntary Transfer**

   KIM-SHEPARD, Ae Young, Vocation Ed. and Program Development, from Senior Secretary to Clerk Typist III, effective April 1, 2004

3. **Unrepresented 2003-04**

   a. Item removed from Consent Agent. See prior to Action Items.

   b. **Students**

      ALVARADO, Josue, Accounting
      DE LA CRUZ, Alba, LAC
      NUNO, Javier, Counseling
      ROETHLER, Victor, Student Sup. Ser.
      CATALAN, Elizabeth, EOPS/CARE
      KAZANJIAN, Talab, LAC
      ROETHLER, Student Sup. Ser.
      SELVIA, Aliien, LAC
      ZAMBRANO, Julio, MSC
4. **Academic Rank**

The Academic Rank Committee of the Academic Senate has met to review the applications for faculty for advancement in academic rank. The applications for academic rank are in compliance with the Academic Rank Policy and have been verified by staff in the Office of Human Resources.

*Professor*

Vernon Padgett    Social Science  
Gisela Spieler-Persad   Mathematics

*Associate Professor*

Claudia Arrevillaga    Communications  
Frances Cummings    Biology  
Shin Liu    Business  
Donald Matthews    Public Safety  
Michelle Pilati    Social Science  
Nilsa Rivera    Counseling

*Assistant Professor*

Adam Wetsman    Social Science  
John Whitford    Business

C. **COLLEGE SERVICES**

1. **College Services Reports**

a. Purchase Order Report  
b. Payroll Warrant Report  
c. Quarterly Financial Status report

2. **Authorization for Out-of-State Travel and Conferences**

Carolyn Russell to attend the Community College Composition Conference in San Antonio, TX, March 24-27, 2004.


Robert Bethel, Vann Priest and Judith Henderson to attend Green River Community College Teacher Prep Meeting in Auburn Washington, May 10-14, 2004

Andy Howard to attend the Society for College and University Planning meeting in Quebec City, Canada, May 6-8, 2004.
Rose Marie Joyce, Andy Howard and Teresa Dreyfuss to travel to New York, New York for Bond Presentations and interviews, May 3-5, 2004.

Antonio Flores to attend the Recruiting International Student World Education Services in Denver, Colorado, April 14-17, 2004.

Antonio Flores to attend the TRIO Legislative and Regulatory Program Operation Training in Honolulu, Hawaii, May 12-16, 2004.

B. **Unrepresented 2003-04**

a. **Community Services**

71. It was moved by Mr. Mendez, seconded by Mr. Montoya and carried that the Board of Trustees pull Item II.B.3.a. There were no objections for a unanimous consent. Motion passed.

**Guest Lecturers**

CARRILLO, Lawrence, CPR

SOBRINO, Laura, Mariachi Music

III. **ACTION ITEMS**

A. **COLLEGE SERVICES**

1. **Canvass of March 2, 2004 Election Results – Measure A**

72. It was moved by Ms. Yanez, seconded by Mr. Mendez and carried that the Board of Trustees approve the Canvass of March 2, 2004 Election Results Measure A, 27,447 votes yes and 16,195 votes no and executing the minutes order confirming the election results. There were no objections for a unanimous consent.

2. **Resolution Authorizing Issuance of General Obligation Bonds, Series A**

73. It was moved by Mr. Mendez, seconded by Ms. Martinez and carried that the Board of Trustees approve and execute the resolution authorizing issuance not to exceed $58,000,000 of Rio Hondo Community College District General Obligation, 2004 election, 2004 series A and ordering certain actions in connection therewith. There were no objections for a unanimous consent. Motion passed.
74. It was moved by Mr. Quintero, seconded by Ms. Martinez, and carried that the Board of Trustees amend the motion in the 3rd recital of the resolution to future tense and approve there after. Mr. Camalich called for a roll call vote. The members voted as follows: Mr. Montoya – Yes, Mr. Quintero – Yes, Ms. Martinez – Yes, Ms. Yanez – Yes, Mr. Mendez – Yes, Mr. Camalich, Yes.

3. **Settlement Agreement – Great American Insurance Company (GAIC) vs. Driver Eddy Construction Company**

75. It was moved by Mr. Mendez, seconded by Mr. Montoya and carried that the Board of Trustees approve settlement agreement number CV 03-1060 DSF (SHx) in the amount of $24,198.69 as outlined and authorized the Administration to execute the settlement agreement on behalf of the District.

4. **Emergency Resolution – Repair of High Voltage Electrical Line**

76. It was moved by Mr. Quintero seconded by Mr. Mendez and carried that the Board of Trustees declare an emergency authorizing payment for emergency repair of the high voltage electrical line and executing the Los Angeles County Office of Education Emergency Resolution form to acquire the approval of the County Superintendent of Schools. There were no objections for a unanimous consent. Motion passed.

5. **Approval of Change Orders of Campus Irrigation System Upgrade**

77. It was moved by Ms. Yanez, seconded by Mr. Mendez, and carried that the Board of Trustees approve Change Order numbers 1 through 6, increasing Bid #1052 contract sum in the amount of $51,883 from Scheduled Maintenance 00/01 and General Fund and authorized the Administration to execute the contract on behalf of the District.


78. It was moved by Mr. Mendez, seconded by Mr. Montoya and carried that the Board of Trustees amend Emergency Resolution III.A.6./Action Item No. 179 of October 8, 2003 for the repair of the Underground Fuel Storage Tank authorizing payment for the repairs in an amount not to exceed $59,000, and execute the Los Angeles County Office of Education Emergency Resolution form to acquire the approval of the County Superintendent of Schools. There were no objections for a unanimous consent. Motion passed.
7. **Augmentation of Campus-Wide Energy Conservation Project**

79. It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees add $144,000 to the Energy Conservation – Energy Management Project, approved October 8th as Action Item III.A.4/Action No. 177 and December 10th as Action Item III.A.2./Action No. 13 there by increasing the award and project total to $767,740. There were no objections for a unanimous consent. Motion passed.

8. **Approval of Change Orders of Santa Fe Springs Regional Public Safety Training Facility Remodel Project**

80. It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees approve Change Order numbers 1 through 20, increasing Bid #1043 contract sum in the amount of $38,850.71 from the HUD Grant and authorized the Administration to execute contracts on behalf of the District. There were no objections for a unanimous consent. Motion passed.

9. **Augment Inspection Agreement – Regional Public Safety Training Facility, Santa Fe Springs**

81. It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees approve augmentation of the contract with LCC3 for inspection and testing services in an amount not to exceed $4,800 and authorized the Administration to execute contracts on behalf of the District. There were no objections for a unanimous consent. Motion passed.

10. **Professional Services – Maas Companies**

82. It was moved by Ms. Martinez, seconded by Ms. Yanez and carried that the Board of Trustees approve the contract with Maas Companies to develop the annual 5-Year Construction Plan not to exceed $5,000 and authorized the Administration to execute contracts on behalf of the District. There were no objections for a unanimous consent. Motion passed.
11. **Consultant Services**

83. It was moved by Mr. Quintero, seconded by Ms. Martinez and carried that the Board of Trustees approve the following Consultant Services:

a) Edward C. Anderson – To develop and conduct a series of workshops on StrengthQuest and its use for the Regional Consortia on 2/27/04 and Tech Prep Program on 5/3/04; not to exceed $6,000 (Regional Consortia and Tech Prep funding).

b) Brian Eck – To provide a series of workshops for Health Science faculty and staff to develop tools to create a high performance team; April-June 2004; not to exceed $3,500 (VATEA funding).

c) Lori Switanowski – To present four 3-hour workshops: “Building Health Communications”, “Anger Management and Conflict Resolution Skills”, “How to Handle Bullying and Aggressive Behavior”, and “Helping Children Take Responsibility for Their Actions”; not to exceed $900; and, two additional 2-hour workshops on “Resources and Setting Goals”; not to exceed $200; 10/1/03-6/2004 (Foster Kinship Care and Independent Living Program funding).

12. **Contract Renewal**

84. For purposes of discussion, it was moved by Ms. Martinez, seconded by Mr. Quintero and carried that the Board of Trustees discuss awarding a one year contract with the Master Plan Architect Hardy Holzman Pfeiffer Associates (HHPA) in an amount not to exceed $290,000 from the Series “A” Bond proceeds and authorized the Administration

13. **Award Contract – Master Plan Architect**

85. It was moved by Mr. Mendez, seconded by Mr. Montoya and carried that the Board of Trustees discuss award of contact – Master Plan Architect.

85. It was moved by Mr. Quintero, seconded by Ms. Martinez and carried that the Board of Trustees table this item for a future meeting. There were no objections for a unanimous consent. Motion carried.
B. PRESIDENT’S OFFICE

1. Fellow of the College Award

It was moved by Ms. Yanez, seconded by Mr. Quintero and carried that the Board of Trustees designate Don L. Jenkins as the Fellow of the college for 2004. There were no objections for a unanimous consent. Motion passed.

2. Distinguished Service Award

It was moved by Mr. Mendez, seconded by Ms. Martinez and carried that the Board of Trustees designate Dr. Andy Howard as the recipient of the Distinguished Service Award for 2004. There were no objections for a unanimous consent. Motion passed.

3. Resolution Supporting Classified School Employees Week

It was moved by Mr. Quintero, seconded by Ms. Martinez and carried that the Board of Trustees adopt the resolution supporting Classified School Employees Week. There were no objections for a unanimous consent. Motion passed.

IV. INFORMATION ITEMS

1. Automatic Voter Registration System
2. Citizen’s Oversight Committee
3. Partnership For Excellence Yearly Expenditure Report
4. College Procedure 5025 –Employment Procedure for Administrators (Not Including President)

V. STAFF AND BOARD REPORTS

VI. CLOSED SESSION

Mr. Camalich recessed the meeting to Closed Session at 10:30 p.m.

(Pursuant to Section 54957 of the Government Code)
- PUBLIC EMPLOYEES DISCIPLINE/DISCLOSURE/RELEASE

(Pursuant to Section 54957.6)
- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Rose Marie Joyce, Ph.D.
  Employee Organizations: CSEA, RHCFA

Mr. Camalich reconvened the meeting and reported that no action was taken in Closed Session.
VII. CLOSING ITEMS

A. Adjournment

The meeting was adjourned at 10:52 p.m. There is a special Board Meeting on May 7, 2004 at 3:30 p.m. at Cobblestone Café in Whittier. The next regularly scheduled Board Meeting is May 12, 2004, 6:30 p.m. Administration Building, Rio Hondo College, 3600 Workman Mill Road, Whittier, California