**RIO HONDO COMMUNITY COLLEGE DISTRICT**
**BOARD OF TRUSTEES**
**MINUTES**
**Regular Meeting, April 18, 2007, 6:00 p.m.**
**Rio Hondo College, Board Room**
**3600 Workman Mill Road**
**Whittier, CA**

| | |
|---|---|
| **Members Present:** | Maria Elena Martinez (Presiding),<br>Ms. Acosta-Salazar, Mr. Garry Couso-Vasquez,<br>Mr. Andre Quintero, Mr. Gary Mendez,<br>Mr. Ramon Quintero, (Student Trustee) |
| **Members Absent:** | None. |
| **Staff Members:** | Dr. Manuel Baca, President<br>Mr. Teresa Dreyfuss, V.P. Business and Finance<br>Dr. Marilyn Brock, V.P., Academic Services<br>Mr. Henry Gee, V.P. Student & Community Services<br>Dr. Steven Lohr, Director, Facilities<br>Ms. Carolyn Russell, President, Academic Senate<br>Mr. Jim Newman, President, RHCFA<br>Mr. Greg Garza, President, CSEA<br>Ms. Jennifer Marquis, President, ASB<br>Ms. Sandy Sandello (Recorder) |

## I. CALL TO ORDER

### A. Call to Order

Ms. Martinez called the meeting to order at 6:02 p.m.

### B. Pledge of Allegiance

Dr. Steven Lohr led the pledge of allegiance.

### C. Roll Call

All members present.

### D. Open Communication for Public Comment

The following members spoke on the Presidential Search and the actual process, campus open forum and site visits: Carolyn Russell, Greg Garza, Cristela Ruiz, Jennifer Marquis, and Leia Hernandez.

Mr. Ruben Trevisio from the American G.I. Forum spoke on Latinos in education and the need for a Latino President at Rio Hondo College.

Mr. Victor Muniz addressed the Board regarding the Environmental Technology Program and its status.

**E. Approval of Minutes – March 21, 2007; April 4, 2007, April 11, 2007**

70. It was moved by Mr. A. Quintero, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the minutes of March 21, April 4, and April 11, 2007 as presented.

**F. Public Hearing on Topics for Reopeners to the CSEA Collective Bargaining Agreement Submitted by CSEA**

It was moved by Mr. A. Quintero, seconded by Ms. Acosta-Salazar and carried unanimously to declare the Public Hearing open at 6:32 p.m.

After hearing no comments, it was moved by Mr. A. Quintero, seconded by Ms. Acosta-Salazar and carried unanimously, to declare the Public Hearing closed at 6:33 p.m.

**G. Presentation – Executive Summary – Current Status of GO RIO**

Mr. Russell Castaneda-Calleros gave an update on GO RIO Program.

Ms. Martinez requested a 32 second moment of silence in memory of the victims who lost their lives at Virginia Tech.

Information Item IV.A.1 – GASB 43 & 5 Compliance was taken out of order. Ms. Teresa Dreyfuss gave background information on this item.

## II. CONSENT AGENDA

71. It was moved by Mr. A. Quintero, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approve the following Consent Agenda:

### A. ACADEMIC SERVICES

#### 1. Curriculum Items

**a. New Courses that are Part of an Existing Program**

The following courses have been recommended for inclusion in our offerings and catalog:

AUTOT 70.2: Allison 3000/4000 World Transmission DOC TM Service
(Business/Technology)
Degree Applicable; (1 Unit)

DRAF 203: Virtual Media: 3D Rendering & Compositing
(Business/Technology)
Degree Applicable; (4 Units)
Transfers to: CSU

ECON 102H: Principles of Economics
(Social Science)
Degree Applicable; (3 Units)
Transfers to: CSU

ECON 106: Economics of Contemporary Issues
(Social Science)
Degree Applicable; (3 Units)
Transfers to: CSU

PAC 079: Code Enforcement Officer, Basic Training
(Public Safety)
Degree Applicable; (.5 Unit)

PAC 080: Code Enforcement Officer, Advanced Training
(Public Safety)
Degree Applicable; (.5 Unit)

## B. FINANCE & BUSINESS

### 1. Finance and Business Reports

a. Purchase Order Report.
b. Payroll Warrant Report for the month of March 2007.

### 2. Authorization for Out of-State Travel and Conferences

The Board of Trustees approved the following staff and Board Members to attend the following educational conferences:

Melissa Rifino-Juarez to attend the 21st Annual CAADE Conference in Primm Valley, NV, April 26-28, 2007.

Rhonda Simmons to attend the Teaching Profession Conference “Educate, Engage and Inspire”, in Atlanta, GA, May 18-20, 2007.

Corine Doughty to attend the National Summer Institute on Learning Communities, in Olympia, WA, June 26-July 1, 2007.

JoAnna Downey to attend the National Summer Institute on Learning Communities, in Olympia, WA, June 26-July 1, 2007.

Alfred Forrest to attend the National Summer Institute on Learning Communities, in Olympia, WA, June 26-July 1, 2007.

**Authorization for Out of-State Travel and Conferences**

Sheila Lynch to attend the National Summer Institute on Learning Communities, in Olympia, WA, June 26-July 1, 2007.

Judy G. Pearson to attend the National Summer Institute on Learning Communities, in Olympia, WA, June 26-July 1, 2007.

Judy C. Sevilla-Marzona to attend the National Summer Institute on Learning Communities, in Olympia, WA, June 26-July 1, 2007.

Rhonda Simmons to attend the National Summer Institute on Learning Communities, in Olympia, WA, June 26-July 1, 2007.

Julius B. Thomas to attend the National Summer Institute on Learning Communities, in Olympia, WA, June 26-July 1, 2007.

**3. Revenue Agreement**

The Board of Trustees approved the Use of Weapons Firing Range – The U.S. Customs and Border Protection Agency requires the services of the Rio Hondo College weapons firing range. They agree to pay $300 per session (8 hour block) or $150 per half session (4 hour block). The term of the Agreement shall be through June 30, 2008.

## C. PERSONNEL

### 1. Academic

a. Employment

Part-Time, Spring 2007

CARRILLO, Joe, Applied Technology

Hourly as Needed, Spring 2007

O'KELLEY, Frank, Finance & Business
SHOOK, Tyler, Public Safety
WHARTON, Stephanie, Public Safety

Non Credit, Spring 2007

FISKE, Robert, Community Services
SILVA, Priscilla, Comm. Services

## 2. Management and Confidential

### a. Resignation

PETERSON, Cathleen, Dean, Community and Educational Services, last day of employment was April 6, 2007

## 3. Classified

### a. Employment

#### Short Term, 2007

ADRID, Michael PA Training and Operations Specialist, Public Safety, ending date June 30, 2007
ELLIOTT, David, PA Training and Operations Specialist, Public Safety, ending date June 30, 2007
GROSSMAN, Eric, PA Training and Operations Specialist, Public Safety, ending date June 30, 2007
VOLNER, Kathryn, FA Training and Operations Specialist, Public Safety, ending date June 30, 2007

### b. Resignation

TORRES, Irene, Children's Center Aide, last day of employment was March 23, 2007

## 4. Unrepresented, CP 5155, 2007-2008

### a. Employment

#### Hourly

CHOI, Jihye, Accompanist

#### Students

BOCANEGRA, William, MSC
BONILLA-BRAY, Jonathan, Parking Ser.
CHANDRA, Melissa, MSC
GARCIA, Alexander, MSC
GOMEZ, Daniel, Parking Ser.
HUDDLESTON, Steven, Public Safety
LODICO, Jared, Library
MARTINEZ, Diego, MSC
MULTANI, Kirandeep, Tech Prep
MUNOZ, Ruben, Physical Science
SANCHEZ, Isaac, MSC
SHAD, Manit, MSC
VO, Luan, LAC

### b. Volunteer

BONELLI, Carlo, Fine Arts
HAAS, Hannah, Fine Arts
VICTORIA, Isabella, Fine Arts
VICTORIA, Kaitlyn, Fine Arts
VICTORIA, Michael, Fine Arts

## III. ACTION ITEMS

### A. FINANCE & BUSINESS

#### 5. Architectural Engineering Services for the STARS Center Renovation and New Construction – QUATRO Design Group

This item was moved out of order to the beginning of the Action Agenda.

72. It was moved by Mr. Mendez, seconded by Mr. A. Quintero and carried unanimously, that the Board of Trustees approve the Architectural/Engineering Services for the STARS Center renovation and new construction to QUATRO Design Group, Inc., in the amount not to exceed $170,000 and uthorize the Superintendent/President or designee to sign the contract on behalf of the District.

#### 1. Consultant Services

73. It was moved by Mr. Mendez, seconded by Mr. A. Quintero and carried unanimously, that the Board of Trustees approve the consultant services listed below;

a. Neal Welland – To coordinate the implementation of the College's Emergency Preparedness Program to include designing response plans, training programs and scenarios. Date of service will begin May 26, 2007. Length of Agreement to be determined, but not longer than one year from approval date. Payment is not to exceed $19,000 from 2006-2007 One Time Funds.

b. Jesus Guerra – To provide various transit electrical specific certifications/training courses upon request. Dates of service will be April 19, 2007 through June 30, 2007. Payment is not to exceed $3,000 per class from IDRC Grant.

c. Carolyn Alayne Comini – To present workshops and classes to Foster and Kinship Care Providers on topics such as Eating Disorders, Lying, Cheating, Stealing, and other related topics in foster care and parenting. Dates of service will be May, 2007 through June 30, 2007. Payment is not to exceed $350 from FKCE.

d. Deborah Patrice Brown – To present workshops to Foster Youth in the Independent Living Program on True Colors: True Success in Achieving Career, Academic Goals and related topics in foster care and parenting. Dates of service will be April 19, 2007 through June 30, 2007. Payment is not to exceed $350 from FKCE/ILP

e. Lyla Eddington – to provide technical assistance to Project Director, Project Coordinator and staff regarding implementation of Title V Cooperative Grant. Dates of service will be April 18, 2007 through June 30, 2007. Payment is not to exceed $5,000 from Title V Grant.

**2. <u>California Multiple Award Schedule (CMAS)</u>**

74. It was moved by Mr. A. Quintero, seconded by Mr. Mendez and carried unanimously that the Board of Trustees determined that Utilization the State of California Department of General Services California Multiple Award Schedule (CMAS) program is in the best interest of the Rio Hondo Community College and selection as outlined below.

On June 12, 2002, the Board of Trustees made a determination that it was in the best interest of the Rio Hondo Community College District to participate in the State of California Department of General Services California Multiple Award Schedule (CMAS) program. The Board of Trustees are requested to revisit their determination that utilization of State of California Department of General Services California Multiple Award Schedule (CMAS) program is in the best interest of the Rio Hondo Community College District.

Public Contract Code Section 20652 requires that the Board of Trustees make a determination that it is in the “best interest of the District” to accept a contract to lease data processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property without competitive bidding.

The CMAS (California Multiple Award Schedule) is a Leveraged Procurement Agreement which can be used to procure specific products or services. CMAS vendors are pre-qualified (based on past experience and customer recommendations) and must periodically renew their qualifications with the California Department of General Services (DGS). CMAS transactions may not exceed $500,000. California Multiple Award Schedules (CMAS) offer a wide variety of commodity, non-IT Services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The use of these contracts is optional and is available only to

California State and Local Government agencies. These agreements offer the benefits of the latest technology, quality equipment and services, convenience, shorter lead-times and lower administrative costs. Use of multiple award contracts may be especially effective for maintaining better prices and quality in the IT market. Before CMAS, many agencies relied upon on long-term umbrella contracts with technology refreshment and price reduction clauses to take advantage of falling prices and new technology. Even with these clauses public agencies were often unable to realize the economies and efficiencies of scale.

The State of California Department of General Services California Multiple Award Schedule (CMAS) Unit establishes agreements with those manufacturers/suppliers that offer products and/or services which are currently on an existing multiple award schedule with the Federal General Services Administration (GSA) or other approved multiple award contract. Note: A CMAS contractor does not have to hold a Federal GSA multiple award schedule contract.

Public Contract Code Section 10290 et seq. and 12101.5 specifically include approval for local government agencies to use the State of California Department of General Services California Multiple Award Schedule (CMAS) for both information technology and non-information technology products and services. AB2866 and AB1684 authorize local government agencies and school districts to use CMAS and other Department of General Services agreements without competitive bidding.

**3. <u>Upper Campus Surveying Services – Underground Services Company</u>**

75. It was moved by Mr. A. Quintero, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees approve the surveying services on campus to Underground Services Company in an amount not to exceed $18,000.

**4. <u>Instructional Services Agreement</u>**

76. It was moved by Mr. Couso-Vasquez, seconded by Mr. A. Quintero and carried unanimously, that the Board of Trustees approve Instructional Services Agreements as outlined below and authorize the Superintendent/President or designee to sign the appropriate documents on behalf of the District.

**5. Architectural Engineering Services for the STARS Center Renovation and New Construction – QUATRO Design Group**

This item was moved out of order to the beginning of the Action Agenda.

**6. Construction Management Services for the Physical Education Complex Renovation and New Construction**

77. It was moved by Mr. A. Quintero, seconded by Mr. Mendez and carried unanimously that the Board of Trustees approve the Construction Management Services for the Physical Education Complex renovation and new construction to TELACU Construction Management and authorize the Superintendent/President or designee to negotiate the contract.

## IV. INFORMATION ITEMS

### A. Finance & Business

**1. GASB 43 & 45 Compliance**

This item was moved to the beginning of the meeting prior to approval of the Consent Agenda.

### B. Building Program

## V. BOARD COMMITTEE REPORTS

## VI. STAFF AND BOARD REPORTS

## VII. CLOSED SESSION

Ms. Martinez recessed the Meeting to Closed Session at 8:11 p.m.

Ms. Martinez reconvened the meeting at 9:30 p.m. and reported the following actions:

*With respect to every item of business to be discussed in closed session (Pursuant to Section 54957):*

- **DISCIPLINE, DISMISSAL, RELEASE**

No action was taken on this item.

- **PUBLIC EMPLOYEE APPOINTMENT**

  - **Public Safety Instructor**

78. It was moved by Mr. A. Quintero, seconded by Mr. Mendez and carried, that the Board of Trustees direct the Interim President to take the appropriate action to employ Kelli Florman as an AJ Instructor/Coordinator. Ms. Martinez abstained.

  - **Automotive Instructor**

79. It was moved by Mr. A. Quintero, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees Direct the Interim President to take the appropriate action to employ Michael Dighera as an Automotive Instructor.

**Physical Education/Softball Instructor**

80. It was moved by Mr. A. Quintero, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees direct the Interim President to take the appropriate action to employ Bianca Urquidi as a P.E. Instructor/Softball Coach.

**Psychology Instructor**

81. It was moved by Mr. A. Quintero, seconded by Mr. Couso-Vasquez and carried unanimously, that the Board of Trustees direct the Interim President to take the appropriate action to employ Kevin Smith as a Psychology Instructor.

**Reading Instructor**

82. It was moved by Mr. A. Quintero, seconded by Mr. Couso-Vasquez and carried unanimously that the Board of Trustees direct the Interim President to take the appropriate action to employ Sharon Bell as a Reading Instructor.

**Director of Child Development Center**

83. It was moved by Mr. A. Quintero, seconded by Mr. Mendez and carried that the Board of Trustees direct the Interim President to take the appropriate action to employ Norayma Cabot as the Director of the Child Development Center. Ms. Acosta-Salazar voted no, Ms. Martinez abstained.

- **CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation
  *(Subdivision (a) of Section 54956.9)*

  **-** Existing Litigation - File No. 1706.038 (Disclosure would jeopardize service of process or existing settlement negotiations).

No action taken on this item.

*(Pursuant to Section 54956.8):*

- **CONFERENCE WITH REAL PROPERTY NEGOTIATOR -** Properties:
  - 3017 Tyler Avenue, El Monte, California
  - 11515 South Colima Road, Whittier, California

No action taken on this item.

*(Pursuant to Section 54957.6)*

- **CONFERENCE WITH LABOR NEGOTIATOR**
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA/RHCFA

No action taken on this item.

*With respect to every item of business to be discussed in closed session (Pursuant to Section 54957):*

- **PUBLIC EMPLOYMENT**
  - **Presidential Search**

84. The Board of Trustees considered 5 applicants and decided to invite 3 to participate in the Campus Forums. They are as follows:

Dr. Ted Martinez
Dr. Daniel Castro
Mr. Monte Perez

## VIII. CLOSING ITEMS

### A. ADJOURNMENT

Ms. Martinez adjourned the meeting at 9:45 p.m.. The next special meeting of the Board of Trustees, Wednesday, May 2, 2007, 6:00 p.m., Rio Hondo College, 3600 Workman Mill Road, Whittier.