I. CALL TO ORDER

A. Call to Order

Mr. Quintero called the regular meeting to order at 6:40 p.m.

B. Pledge of Allegiance

Dr. Andy Howard led the pledge of allegiance.

C. Roll Call

Ms. Martinez was reported absent but excused.

D. Open Communication for Public Comment

The following individuals made public comments:

Jake Alarid, spoke on the retirement of Dr. Pedro Luna.

Juan Villalobos spoke on the topic of the email regarding the response of the teacher attacking the MECHA Organization.

Beverly Reilly spoke on River’s Voice Literacy Journal.
E. Approval of Minutes – April 13, 2005

93. It was moved by Mr. Mendez, seconded by Ms. Yanez and carried unanimously, that the Board of Trustees accept the minutes of April 13, 2005 as presented.

F. Commendations
- RHCFA Retirees
  - Mary Bloebaum
  - Kenneth Bos
  - Roberta Bos
  - Alicia Hernandez
  - Trina Jenkins-Lopez
  - Pedro Luna
  - Owen Newcomer
- CSEA Retiree
  - Joe Tellez
- National Forensic Speech Tournament Awards
- Foothill Conference Championship / Mike Salazar 100th Win (RHC Baseball Coach)

Mr. Quintero recessed the meeting for a short break at 7:30 p.m.

BREAK (RECEPTION HONORING RETIREES/COMMENDATIONS)

Mr. Quintero reconvened the meeting at 7:45 p.m.

II. CONSENT AGENDA

94. It was moved by Mr. Camalich, seconded by Ms. Yanez and carried unanimously, that the Board of Trustees approve the following consent agenda with the exclusion of Items II.A1., 2., and 3. which were pulled and moved to Closed Session.

B. FINANCE & BUSINESS

1. Finance & Business Reports
   a. Purchase Order Report
   b. Payroll Warrant Report

2. Out-of-State Travel and Conferences

   The Board approved the following Board and Staff Members to attend the following educational conferences:

   Carolyn Russell travel to New Zealand to conduct research on Katherine Mansfield, May 18-30, 2005.
Carolyn Russell to travel to Scotland to conduct research on Robert Burns, July 12-26, 2005.

Jan La Turno to travel to New Zealand to consult with high school instructor concerning Statistics instruction and polytechnic instructor concerning Distance Education classes in Mathematics, July 1-24, 2005.

Maria Romero to attend the National Association of Student Financial Aid Administrators (NASFAA) Annual Conference in New York City, New York, to receive the latest information on financial aid programs and to serve as moderator for one session, July 1 – 6, 2005.

Beverly Reilly to travel to France and Germany, to visit WWII European battle sites and Auschwitz, May 20-June 15, 2005.

Mike Slavich to attend the American Honda Professional Automotive Career Training (PACT) Business Meeting in Kansas City, Missouri, June 20-24, 2005.

3. Revenue Agreement – City of Pico Rivera

4. Grants

Careers in Child Care Training Program

Small Business Development Center - SBDC

C. ACADEMIC SERVICES

1. Curriculum Items
   a. New Courses that are Part of Existing Programs

   The following courses have been recommended for inclusion in our offerings and catalog:

   ET 250: Fundamentals of Safety and Health I (Math & Science) Degree Applicable; (3 units)

   ET 251: Fundamentals of Safety and Health II (Math & Science) Degree Applicable; (3 units)

   MUSIC 107: Musicianship II (Arts)
   Degree Applicable; (2 units)

   MUSIC 117: Advanced Rehearsal and Performance (Arts)
   Degree Applicable; (2 units)

   FTECH 121: Emergency Response (Public Safety)
   Degree Applicable; (2 units)
WFT 102: Wildland Fire Fighter Safety and Survival (Public Safety) Degree Applicable; (3 units)

WFT 103: Wildland Fire Operations (Ground Air) (Public Safety) Degree Applicable; (3 units)

WFT 104: Wildland Fire Investigation, Prevention and Public Information (Public Safety) Degree Applicable; (3 units)

b. New Course

The following course has been recommended for inclusion in our offering and catalog:

FABR 040: Introduction to Fabrication Processes (Technology) Degree Applicable; (2 units)

III. ACTION ITEMS

A. FINANCE & BUSINESS

95. It was moved by Mr. Mendez, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees approve the following consultant services.

1. Consultant Services

   a. Abraham Miranda – to present a 33-hour PS-MAPP training to potential Foster/Resource Parent for state licensing purposes during the period of May 14 through June 25, 2005. Payment is not to exceed $1,500 and will be from the Permanency Safety - Model Approaches to Partnership in Parenting (PS-MAPP) fund.

   b. Paola Melgarejo – to serve and present as the Resource/Foster Parent at a 33-hour PS-MAPP training to Foster Parents for state licensing purposes during the period of May 14, 2005 through June 25, 2005. Payment is not to exceed $1,500 and will be from the Permanency Safety - Model Approaches to Partnership in Parenting (PS-MAPP) fund.

   c. Alan De La Vera – to present nine 2-hour ILP-B classes to foster youth in the Independent Living Program during the period of May 2005 through June 2005. Payment is not to exceed $900 and will be from the Living Program-Youth (ILP-B) fund.
2. **Memorandum of Understanding Between the Rio Hondo Community College District and the City of Santa Fe Springs**

   It was moved by Mr. Mendez, seconded by Ms. Montenegro and carried unanimously, that the Board of Trustees approve the Memorandum of Understanding with the City of Santa Fe Springs.

3. **Renew Professional Services Agreements**

   It was moved by Ms. Yanez, seconded by Mr. Mendez and carried that the Board of Trustees approve and renew the Professional Services as outlined. Mr. Camalich abstained.

   a) Morgan Lewis & Bockius LLP (Carl Uehlein) – to provide legal and negotiation services with the Building Trades. PLA Attorney Services @$395/hour; Associates @ $210-$345/hour. Based upon the needs of the District work will continue on an as-needed basis 7/1/2005 through 6/30/2006. Payment will be made from Unrestricted General Funds.

   b) Southwest Management Consultants – to provide local political consulting and to facilitate the development of partnerships with local governments and the private labor sector 7/1/2005 through 6/30/2006. Cost not to exceed $5,000 per month from Unrestricted General Funds.

4. **Professional Legal Services Agreements**

   It was moved by Mr. Camalich, seconded by Ms. Yanez and carried unanimously that the Board of Trustees approve the Professional Legal Services as outlined below:

   a) Lozano Smith – to proved professional legal services, 5/12/05 through 6/30/06. Shareholder/Of Counsel @ $210/hour; Senior Attorney @ $200/hour; Associate @ $ 190/hour; Paralegal @ $90/hour.

   b) Girard & Vinson – to provide professional legal services, 5/12/05 through 6/30/06. Principal Attorney (Partner), Senior Partner or Partner @ $195/hour; Senior Associate, Mid-Level Associate, Associate, or Of Counsel Attorney @ $185/hour.
c) Orbach, Huff & Suarez – to provide professional legal services, 5/12/2005 through 6/30/06. Partners and Of Counsel @ $220/hour; Senior Associate @ $215/hour; Mid-level Associates @ $205/hour; Associates @ $195/hour.

5. **Berbee Information Networks Emergency Broadcast System – Single (Sole) Source for Procurement**

   99. It was moved by Mr. Mendez, seconded by Ms. Yanez and carried unanimously that the Board of Trustees finds that Berbee Information Networks is the single source of procurement for Berbee Emergency Broadcast System. The district would recognize no benefit nor realize profit through formal bidding. The Board further authorizes the Administration to execute the appropriate documents on behalf of the District in the amount not to exceed $224,964.62 for this project from Bond Funds.

6. **Memorandum of Understanding Between the Rio Hondo Community College District and the Los Angeles County Sanitation District for Construction of Roadway**

   100. It was moved by Mr. Camalich, seconded by Mr. Mendez and carried unanimously that the Board of Trustees approve the Memorandum of Understanding with the Los Angeles County Sanitation District and authorize the Administration to execute the Memorandum of Understanding and to negotiate a formal contract on behalf of the District.

7. **Approval of the 2005-06 Five Year Capital Construction Plan, 2005 Final Project Proposal, and 2005 Initial Project Proposals**

   101. It was moved by Mr. Camalich, seconded by Ms. Yanez and carried unanimously that the Board of Trustees approve the 2005-2006 Five-Year Capital Construction Plan for years 2007-2011, the final Project Proposal for the remodel of the Maintenance and Operations Building and the Initial Project Proposals for renovation/converted use of the old Library Building and expansion/remodel of the Santa Fe Springs Regional Training Center and authorize the President of the Board of Trustees and the President of the College to sign the authorization documents on behalf of the District.
8. **Resolution - California Environmental Quality Act ("CEQA") Compliance**

102. It was moved by Ms. Montenegro, seconded by Ms. Yanez and carried unanimously, that the Board of Trustees adopt and file with the State Chancellor’s Office the resolution stating that the District is in compliance with the California Environmental Quality Act relative to the proposed remodel project of the Maintenance and Operations building.

9. **Design Services for New Central Plant, Site Utilities and Road**

103. It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees authorize staff to enter into negotiations with TMAD Taylor & Gains for the design services for central plant, site utilities and road work.

B. **PRESIDENT’S OFFICE**

1. **Resolution Supporting Classified School Employees Week**

104. It was moved by Ms. Camalich, seconded by Ms. Montenegro and carried unanimously, that the Board of Trustees adopt the resolution supporting Classified School Employees Week.

WHEREAS, classified professionals provide valuable services to the schools and students of the Rio Hondo Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Rio Hondo Community College District’s students; and

WHEREAS, classified professional employed by the Rio Hondo Community College District strive for excellence in all areas relative to the educational community’ therefore

BE IT RESOLVED, that the Rio Hondo Community College District hereby recognizes and wished to honor the contribution of the classified professionals to quality education in the State of California and in the Rio Hondo Community College District and declares the week of May 15-21, 2005 as Classified School Employee Week.
C. **PERSONNEL**

1. **Approval of Management/Confidential Job Descriptions**

   It was moved by Ms. Yanez, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees approve the new/revised job descriptions for the positions listed below:

   **Management Positions** (Alphabetical Order)
   
   Director Admissions & Records
   Director of Accounting
   Director of Child Development Center
   Director of Community and Governmental Relations
   Director of Contract Education and Community Development
   Director of DSPS
   Director of EOPS and CARE
   Director of Facilities Services
   Director of Financial Aid, Scholarships and Veterans Services
   Director of Health Sciences
   Director of Human Resources
   Director of Information Technology
   Director of Public Safety
   Director of Purchasing and Contracts
   Director of Small Business Development Center
   Director of Student Activities
   Director of Trio Programs
   Division Dean I (Fine Arts)
   Division Dean II (Instructional)
   Division Dean II (Matriculation, Counseling, and Outreach)
   Division Dean II (Student Learning Support and Articulation Officer)
   Division Dean II (Student Support Services)
   Division Dean II (Vocational Education and Economic Development)
   Executive Director of Foundation and Alumni
   Executive Director of Planning and Development
   Manager of Construction and Maintenance Projects
   Manager of Grounds, Parking, and Security
   Manager of Operations and Maintenance
   Registrar

   **Confidential Positions** (Alphabetical Order)
   
   Administrative Assistant
   Employee Benefits Specialist
   Executive Assistant to the President/Board of Trustees
   Human Resources Coordinator
   Senior Administrative Assistant
IV. INFORMATION ITEMS
1. Building Program Update
2. Nursing Update
3. Chicano Studies
4. Outreach
5. Board Goals Sub Committee Report
6. Commencement Plans

V. STAFF AND BOARD REPORTS

VI. CLOSED SESSION

Mr. Quintero recessed the meeting to Closed Session at 9:45 p.m. The following action was taken and reported out of Closed Session:

PERSONNEL

106. It was moved by Mr. Camalich, seconded by Ms. Yanez and carried unanimously, that the Board of Trustees approve the Academic Agenda that was pulled from Consent and moved to Closed Session as outlined.

1. **Academic**
   a. Employment, Full Time, Fall, 2005
   
   MARES, Juan, Women's Soccer Coach  
   100% Effective August 19, 2005  
   Salary: TBD  
   Categorically Funded (E.C. 87470), 2005-2006  
   AREVALO, Gloria, Tech Prep Coordinator, Vocational Education  
   LINEWEBER, Rodney, Automotive Instructor, Technology  
   Part-time, Summer, 2005  
   ABANES-De MELLO, Angelica, Biology  
   KHORRAMSHADI, Mahdi, Math.  
   PEREZ, Jaime, Soc. Science  
   Hourly As Needed, Summer, 2005  
   BISCAILUZ, James, Public Safety  
   BREEN, Phillip, Public Safety
b. Retirement

BOS, Kenneth, Professor of Physical Education/Public Safety Department, his last day of employment is May 17, 2005

BOS, Roberta, Professor of Health Science/Public Safety Department, her last day of employment is May 17, 2005

LUNA, Pedro, Professor of Political Science, his last day of employment is May 17, 2005

NEWCOMER, Owen, Professor of Political Science, his last day of employment is May 17, 2005

2. Classified

a. Employment

Regular Classified

ORTEGA, Michelle, Registration Clerk, Admissions & Records, 47.5%, effective May 2, 2005

Substitute

HERRERA, Brenda, Clerk Typist III, Upward Bound, effective May 2, 2005

TRAN, Frank, Utility Worker, Facilities Services, effective April 25, 2005

Short Term

EVANS, Mallorie, Sr. Instructional Asst., Interpreter for Deaf, Disabled Students, ending date June 30, 2005

YRIARTE, Michelle, Clerk Typist III, Vocational Education, ending date June 30, 2005

b. Resignation

CHAVEZ, Vanessa, Registration Clerk, Admissions & Records, last day of employment, April 12, 2005

3. Unrepresented

a. Employment

Community Services

Guest Experts

ADNEY, Curtis       ANGON, Louie
APKE, Tom           BINDER, Farla
CARR, Joe           CHRISTENSEN, Carrie
COOK, David         DANIEL, Jacque
DOUGLAS, Jerry      FREEMAN, Karla
GaVOIAN, Charles    HARDMAN, Patrick
HASSINA, Pantazis   HINES, Rose Anna
JONES, Kent         KASCA, Carl
(Pursuant to Section 54957)

- DISCIPLINE/DISMISSAL RELEASE

(Pursuant to Section 54956.8)

- CONFERENCE WITH REAL PROPERTY
  Property: 3017 Tyler, City of El Monte
  Negotiating Parties: City of El Monte/RHCCD
  Under Negotiation: Instruction to negotiate will concern price/terms of payment.

(Pursuant to Section 54957.6)

- CONFERENCE WITH LABOR NEGOTIATOR
  - Agency Negotiator: Rose Marie Joyce, Ph.D.
  - Employee/Organization: Management/Confidential

107. It was moved by Mr. Camalich, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees approve the health/retiree benefits for current and new employees and retirement incentive for Management and Confidential employees as described below:

1. **Management/Confidential Health Benefits and Retirement Incentive**

   Current Employees – Retire Health Benefits
   
   - The vesting requirement for Health Benefits will be five years for Managers and 15 years for Confidential employees
   - Retiree’s prior to June 30, 2005 will be entitled to the current retiree benefits including family coverage
   - Retiree’s after July 1, 2005 will qualify for the following retiree benefits
The coverage will be limited to the qualifying employee and one dependent that must be in dependent status at the time of the retirement (spouse or domestic partner). In the event after retirement, any change of dependent will qualify for PERS minimum contribution only.

Employees retiring prior to Medicare eligibility will be limited to PERS Choice (or the equivalent coverage outside of PERS) if the employee elects to insure a dependent; or PERS CARE (or the equivalent coverage) if the employee alone is insured.

Employees retiring on or after the age of Medicare eligibility will be limited to a Medicare supplement that brings overall coverage to the PERS Care Benefit levels (not necessarily PERS Care).

To be eligible for retiree health benefits, an employee must apply for Medicare at retirement when eligible. In the even that an employee is of Medicare qualifying age, is not eligible for Medicare A or B, and elects not to pay the required Medicare premiums, the District will only contribute up to $5,000 annually toward the cost of health benefits.

New Employees – Pre-funding Election

New employees (those hired on or after May 11, 2005) will be provided the option of electing retiree health benefits or waiving them. Confidential employees electing to participate in retiree health benefits will be required to pay five percent (5%) of the employee’s salary for fifteen years and Manager’s will be required to pay ten percent (10%) for five years or as otherwise determined adequate every three (3) years by a qualified actuary. It is intended that this contribution will cover half of the cost of pre-funding the employee’s postretirement health benefits. The District will have the responsibility of funding the remaining half by any system of funding the payment which the District may elect.

Confidential employees may elect to defer the decision for up to five years, but must have completed the entire required amount of the pre-funding payments within ten (10) years.

Manager’s may elect to defer the decision for up to one year, but must have completed the entire required amount of the pre-funding payment within four (4) years.
If it is determined by the actuary as part of the three year review that the yearly contribution amount needs to be raised or lowered, that new amount shall be required of those already contributing. Any overage or underage, at the time of the actuarial study will be amortized and adjusted to the balance of the employee’s contribution years. Confidential’s who have opted to not pay in during the first five (5) years, or Manager’s who have opted to not pay in during the first (1) year, will have a pay-in amount adjusted to cover the period up to the actual start date of paying in.

If an employee leaves Rio Hondo College for any reason prior to collecting retiree health benefits, he or she is entitled to the return of the amounts he or she actually paid into the pre-funding program.

Health Benefits

- The District would be willing to pay with an allocation of up to $12,818 to pay the premiums for medical, dental, vision, employee assistance plan and life insurance coverage for year 2005. Unused funds cannot be taken as cash nor accumulated for use in a subsequent year.

- For year 2006 and 2007, the increase of health benefits shall not exceed 20% of the $12,818.

Retirement Incentive

- For year 2005/2006, the District is offering one window period, August 15, 2005 – October 15, 2005 to retire prior to June 30, 2006. Manager’s retiring in year 2005/2006 within the window period will receive $30,000 and Confidential’s will receive the same amount as the District negotiated outcome with the Classified Union.

(Pursuant to Section 54957.6)

- **CONFERENCE WITH LABOR NEGOTIATOR**
  - Agency Negotiator: Rose Marie Joyce, Ph.D.
  - Employee/Organization: Executive Vice President, Academic Services
  - Vice President, Finance & Business
  - Vice President, Student & Community Services
108. It was moved by Mr. Camalich, seconded by Ms. Yanez and carried unanimously, that the Board of Trustees approve the recommendations for the Vice Presidents listed below:

PERSONNEL

2. **Vice President Salary Schedule**

In June 2004 the Board of Trustees restructured the compensation for Vice Presidents. The cash back provision was eliminated and the new structure reflected the one most commonly found in community colleges. The approved reclassification of management positions for the 2004-05 fiscal year affects the salary relationship between the positions of Dean and Vice President. An adjustment to the Vice President Salary Schedule for 2004-05 is proposed to maintain an appropriate difference in the compensation of Dean and Vice President.

The following recommendations are made:

a. Adopt the Vice President Salary Schedule as shown on Attachment 1, effective July 1, 2004.

b. Apply a 4.5% increase to the Vice President Salary Schedule adopted for 2004-05 and to the mileage allowance provided by contract, effective July 1, 2004.

c. For 2005-06 and 2006-07, Vice President Salary Schedule and mileage allowance increases shall be COLA, plus 0.5% if equalization is $250,000, 1.0% if equalization is $500,000, and 1.25% if equalization is $740,000.


e. **Health Benefits:**

1. Benefits available to employees will be PERS Choice, the benefits equivalent to PERS Care, and the PERS HMO plans.

2. VP’s will have no more out of pocket expenditures for covered health benefits (IRC 213) in the 2006 plan year with PERS Choice than there would have been with PERS Care coverage.
3. The District will institute in accordance with IRC 105(b) plan, a health care reimbursement account to reimburse eligible unit members for the differences between the PERS Care and PERS Choice deductibles, co-insurance corridors, and any other coverage.

4. If and when an employee, or the family of an employee, enrolled in PERS Choice has incurred a like time maximum (under PERS) of $750,000 or greater, the District shall enroll that employee, or the family, at the first available open enrollment opportunity, in PERS Care and contribute the premiums for that employee or family.

f. Retirement:

1. Health care coverage will be limited to the qualifying VP and one dependent that must be in dependent status at the time of the retirement.

   Executive Vice President, Academic Services
   Vice President, Finance and Business
   Vice President, Student & Community Services

VIII. CLOSING ITEMS

A. Mr. Quintero adjourned the meeting at 10:56 p.m. in Memory of Richard Moore, RHC Theater Technician who recently passed away. The next Regular meeting of the Board of Trustees will be held on Wednesday,