CALL TO ORDER

Ms. Yanez called the meeting to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE

Mr. Alberto Carrillo led the salute to the flag.

ROLL CALL

All members were reported present with the exception of Gary Mendez who later arrived at 6:45 p.m.

OPEN COMMUNICATION FOR PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

72.  It was moved by Mr. Valenzuela, seconded by Mr. Camalich to approve the revised minutes of March 12, 2003. There were no objections for a unanimous consent. Motion passed.

73.  It was moved by Mr. Camalich, seconded by Ms. Martinez to approve the minutes of April 9, 2003. There were no objections for a unanimous consent. Motion passed.
COMMENDATIONS

- Communications Program & Commendation
  - Forensic Speech Team Awards/El Paisano
- Faculty Retirees
  - Alberto Carrillo, Social Science/Humanities
  - Larry Knuth, Physical Education
  - Maurice Meysenburg, Social Science/Humanities
  - Joycelyn Sakata, Business & Technology
  - Anza Smith, Student Health Services
  - Kathleen Symons, Arts & Cultural Programs
  - Burma Wooten-Sims, Disabled Students Programs and Services
  - Judith Sanders, Physical Education

PRESENTATION
- Teacher Prep Program

BREAK (15 minutes) – Reception for retirees

II. CONSENT

Mr. Mendez requested that item IIB2c., New Job Description be removed from the Consent Agenda

It was moved by Mr. Valenzuela, seconded by Mr. Quintero and carried unanimously to approve the Consent Agenda with the exception of item IIB2c, New Job Description.

A. COLLEGE SERVICES

1. College Services Reports

   Approved the Purchase Order Report reviewing purchases for the preceding 60 days.

   Approved the Payroll Warrant Report for the month of April 2003.

2. Authorization for Out-of-State Travel and Conferences

   Approved the following staff members and those Board members who could attend in the following educational conference:

   Carolyn Russell to travel to New Zealand to attend the Catherine Mansfield Research Center on May 22 – June 2, 2003.
Carolyn Russell to participate at the Community College Leadership Develop Institution in Micronesia on July 8 – 24, 2003.

Ellie Bewley to participate at the California Community Colleges Athletic Directors Convention in South Lake Tahoe, in Nevada on June 1-3, 2003.

3. **Annual Household Hazardous Waste Roundup**

The Sanitation District of Los Angeles County and the Los Angeles County Department of Public Works will conduct their annual “Household Hazardous Waste Collection Event” in parking lot A of the Rio Hondo Community College District on Saturday, August 9, 2003 from 7:00 a.m. to 5:00 p.m.

B. **PERSONNEL**

1. **Academic**

   a. **Employment**

      **Part-time, Summer 2003**

      CHIU, Edwin, Mathematics Department
      FLATEN, Eric, Mathematics Department
      MARTINEZ, Jose, Mathematics Department

      **Special Assignment, Summer, 2003**

      WALTER, George, Technology Department

2. **Classified**

   a. **Employment**

      **Short Term**

      CERVANTES, Liliana, Cal Works, Clerk Typist, II, ending date June 30, 2003
      LEPE, Julia, Accounting, Payroll Technician, ending date December 31, 2003
Substitute

RODRIGUEZ, Sharae, Clerk Typist III, Assessment Center
SCURTO, Ruth, Secretary, Student Learning Support
VILLALOBOS, Olga, Children’s Center Teacher, Child Development Center

b. Resignation
GURROLA, Julia, Clerk Typist III, Assessment Center, last day of employment is May 5, 2003.

c. New Job Description (Removed from Consent Agenda)

3. Unrepresented, 2002-2003

a. Foster Care
O’NEIL, Jeannie

b. Students
CARRILLO, Erik, LAC MARTINEZ, Melissa, Parking Ser.
CHONG, Margot, Couns. MERCADO, Vanessa, Child. Center
KILONZO, Gloria, LAC REYES, Jose, MSC
FUKUSHIMA, Lance, MSC SANTA ANNA, Angel, Counseling

ITEM REMOVED FROM CONSENT AGENDA

B. PERSONNEL

c. New Job Description

75. It was moved by Mr. Quintero, seconded by Mr. Valenzuela to approve the job description for the Articulation Specialist as amended. Paragraph 11 to read: “Assist in the facilitation of articulation activities … assist in determining if review of course outlines …

III. ACTION ITEMS

A. COLLEGE SERVICES
1. **Acceptance of Donations**

   It was moved by Mr. Camalich, seconded by Ms. Martinez and carried unanimously to accept donations from Rio Hondo College Foundation for the annual salary and benefits of a full-time nursing program, paid over the period of three years.

2. **Rejection of Claim Against the District – Anthony Hopkins**

   It was moved by Mr. Camalich, seconded by Mr. Mendez and carried unanimously to reject the claim filed by Anthony Hopkins against the District.

3. **Technical Advisors**

   It was moved by Mr. Quintero, seconded by Ms. Martinez and carried unanimously to approve Tm Harkenrider, Professional Engineer to provide technical expertise to assist in determining the most cost efficient and technologically advanced energy management system.

   It was moved by Mr. Quintero, seconded by Mr. Camalich and carried unanimously to approve Geomatrix Consultants to provide technical, professional and environmental expertise related to storm water pollution prevention and preparation of a Storm Water Pollution Prevention Plan and Monitoring Program Plan.

   It was moved by Mr. Quintero, seconded by Mr. Camalich and carried unanimously to approve Dr. Ali Mossaver-Rahmani to conduct two workshops exploring methods of developing an institutional value system that supports diversity.

4. **Emergency Resolution – Pool Piping Water Lines**
5. **Emergency Resolution – Chilled Water Lines & Malfunctioning Valves**
6. **Emergency Resolution – Acid Interceptor Tank**

   It was moved by Mr. Camalich, seconded by Mr. Quintero to approve Emergency Resolutions item IIIA4, IIIA5, and IIIA6. A roll call vote was taken and Mr. Mendez abstained.

   After much discussion, it was moved by Mr. Quintero, seconded by Mr. Camalich to reconsider the motion to approve Emergency Resolutions item IIIA4, IIIA5, and IIIA6. A roll call vote was taken and Mr. Mendez abstained.

   It was moved by Mr. Quintero, seconded by Mr. Mendez and carried unanimously to table Emergency Resolutions item IIIA4, IIIA5, and IIIA6 to the next Special Board meeting.
7. **Inter-Personnel Agency Agreement U.S. Department of Labor (DOL)**

It was moved by Mr. Camalich, seconded by Ms. Martinez to approve the Inter-Personnel Agency Agreement with the United States Department of Labor. There were no objections for a unanimous consent. Motion passed.

8. **Award of Bid #1042 Bus**

It was moved by Ms. Martinez, seconded by Mr. Mendez and carried unanimously to accept the bid submitted by Ambassador Bus Sales, Inc., in the amount of $55,177.19 thereby awarding contract #1042 to the lowest responsive and responsible bidder.

**B. PRESIDENT’S OFFICE**

1. **Fellow of the College Award**

It was moved by Mr. Quintero, seconded by Mr. Mendez to designate al Jessup as the Fellow of the College for 2003. There were no objections for a unanimous consent. Motion passed.

2. **Distinguished Service Award**

It was moved by Mr. Camalich, seconded by Ms. Martinez and carried unanimously to designate Dan Adams as the recipient of the Distinguished Service Award.

3. **Resolution Supporting Classified School Employees Week**

It was moved by Mr. Quintero, seconded by Ms. Martinez to adopt the following resolution supporting Classified School Employees Week. There were no objections for a unanimous consent. Motion passed.

WHEREAS, classified professionals provide valuable services to the college and students of the Rio Hondo Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Rio Hondo Community College District's students; and
WHEREAS, classified professionals employed by Rio Hondo College strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the Rio Hondo Community College District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and at Rio Hondo College and declares the week of May 18-24, 2003 as Classified School Employee Week in the Rio Hondo Community College District.

4. **Motion on Conducting a Fact Finding Study on Project Labor Agreements**

89. It was moved by Mr. Quintero, seconded by Mr. Camalich to direct staff to conduct a finding of facts on project labor agreements and report back at a public hearing. There were no objections for a unanimous consent. Motion passed.

C. **PERSONNEL**

1. **Classified**

90. It was moved by Mr. Camalich, seconded by Mr. Quintero to accept the letters of resignation for retirement purposes effective June 30, 2003 for the following classified employees. There were no objections for a unanimous consent. Motion passed.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHONY, Carol</td>
<td>Financial Aid</td>
</tr>
<tr>
<td>CALDERON, Yvonne</td>
<td>Counseling</td>
</tr>
<tr>
<td>DUFFICY, James</td>
<td>Grounds</td>
</tr>
<tr>
<td>FRESQUEZ, Donna</td>
<td>Purchasing</td>
</tr>
<tr>
<td>GOMEZ, Mary</td>
<td>Purchasing</td>
</tr>
<tr>
<td>MORENO, Maria</td>
<td>Accounting</td>
</tr>
</tbody>
</table>

2. **Management/Confidential**

91. It was moved by Mr. Quintero, seconded by Mr. Camalich to approve the letter of resignation for retirement purposes from Ron Cataraha, Director of Human Resources effective August 29, 2003. There were no objections for a unanimous consent. Motion passed.

IV. **INFORMATION ITEMS**

1. College Procedure CP 7015 – Campus Parking
2. Revision of Board Policy 7120 – Hiring Policy
3. Senate Bill 537 (Romero) - Addendum
VI. CLOSED SESSION

Ms. Yanez recessed the meeting to Closed Session 10:00 p.m.

Pursuant to Section 54957 of the Government Code

- **PUBLIC EMPLOYEES DISCIPLINE/DISMISSAL/RELEASE**
  Pursuant to 54956.9

- **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
  Significant exposure to litigation pursuant to Section 54956.9 (b) 1 Case

No action was reported out.

VII. CLOSING ITEMS

A. The next regularly scheduled Board meeting is June 11, 2003, 6:30 p.m., Administration Building, Rio Hondo College, 3600 Workman Mill Road, Whittier, California

B. Adjournment

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office, 3600 Workman Mill Road, Whittier California; telephone, (562) 908-3403; fax, (562) 908-3463.