I. CALL TO ORDER

A. Tour of Administration of Justice Facility

B. Call to Order (6:30 p.m.)

Ms. Yanez called the meeting to order at 6:43 p.m.

C. Pledge of Allegiance

Mr. Leo Solis led the pledge of allegiance.

D. Roll Call

All members were present.

E. Open Communication for Public Comment

Ms. Hannah Lessin spoke regarding this year’s Commencement.

F. Approval of Minutes: May 14, 2003

May 19, 2003
It was moved by Mr. Camalich, seconded by Mr. Quintero and carried unanimously, that the Board of Trustees accepted the Minutes of May 14, 2003 as presented.

It was moved by Ms. Martinez, seconded by Mr. Quintero and carried unanimously, that the Board of Trustees accepted the Minutes of May 19, 2003 as presented.

G. Commendations

- Wild Land Fire Crew
- Classified Retirees
  - Carol Anthony
  - Yvonne Calderon
  - James Dufficy
  - Donna Fresquez
  - Mary Gomez
  - Maria Moreno

H. Presentations

- ESL (Gail Chabran/Robert Holcomb)

Ms. Yanez recessed the meeting at 7:20 p.m.

BREAK – 15 minutes – Reception for Retirees

Ms. Yanez reconvened the meeting at 7:36 p.m.

III. ACTION ITEMS

A. COLLEGE SERVICES

3. **Authorization to join the Protected Insurance Program for School Joint Powers Authority**

   This item was moved out of order. A presentation was given by Johnathan Lord from Keenan & Associates.

101. It was moved by Mr. Camalich, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees adopt the Resolution authorizing the District’s Membership in the Protected Insurance Program for School Joint Powers Authority.

II. CONSENT ITEMS

102. It was moved by Mr. Quintero, seconded by Mr. Camalich and carried unanimously that the Board of Trustees approved the following Consent Agenda:
A. ACADEMIC SERVICES

1. Curriculum Items

   a. New Courses that are Part of an Existing Program

   The following courses have been recommended for inclusion in our offerings and catalog:

   MUSIC 155: Music for Dance
   Degree applicable; Transfers to CSU; (3 Units)

   ENGL 105: Tutoring Skills in English as a Second Language
   Degree applicable; Transfers to CSU; (0.5 Units)

   b. New Certificate Program (Under 18 Units)

   The following certificate program has been recommended for inclusion in our offerings and catalog:

   Bosch Automotive Electrical Fuel and Safety System (17 Units)

   c. New Certificate Program (Over 18 Units)

   The following certificate program has been recommended for inclusion in our offerings and catalog:

   Fitness Specialist Certificate Program (22 Units)

B. PERSONNEL

1. Academic

   a. Employment

   Temporary Full-time Categorically Funded (E.C. 87470)

   AREVALO, Gloria, Tech Prep Coordinator

   Hourly as Needed, Spring 2003

   ROMO, Gustavo, Technology

   Hourly, Summer 2003

   LA POINTE, Joyce, Public Safety

   MERRITT, Derek, Public Safety
Summer Assignments 1st Session 2003

ACUNA-Hansen, Chris, Arts & Cult.
ALVARADO, Guadalupe, Counseling
ARREVILLAGA, Claudia, Comm.
BABOU, Robin, Library
BACA, Jose, Business
BETHEL, Robert, Biology
BIESEMeyer, Gail, Health Science
BIGOS, Alan, Mathematics
BOTELLO, Robert, Mathematics
BOWEN, James C., Comm.
BRONKHAR, Ryan, Mathematics
CALLINAN, Thomas, Comm.
CUMMINGS, Frances, Biology
DARYOUSH, Firouzeh, Math.
DE LA MORA, Martha, Counseling
DE LOS SANTOS, Blanca, Comm.
DUARTE, Jeanette, Comm.
ENGLISH, Cameron, Math.
ESQUIVEL, Raymundo, Comm.
FERNANDEZ, Jennifer, Counseling
FLORES-OLSON, Troy, Counseling
FORREST, Michael, Phys. Science
FRAJA, John, Technology
FRANCIS, John, Comm.
FREJIE, Theresa, Comm.
FUNG, Hank, Math.
GALLEGOS, Patricia, Soc. Science
GONZALEZ, Hector, Soc. Science
HASKINS, Joanne, Health Science
H-front, Steven, Physical Educ.
HEMENWAY, Elaine, Math.
HIch, Dewayne, Phys. Science
HINZE, Michael, Physical Science
HUANG, Irene, Physical Science
HUFFMAN, Harold T., Comm.
ISAAC, Lily, Comm.
JUAREZ, Melissa, Social Science
KAMDIBE, Muata, Comm.
KATNIK, Stephen, Biology
KEPNER, Patricia, Social Science
KOELLE, Stephen, Comm.
KOOS, Karen, Biology
KORF, William, Fine Arts
KOUTROULIS, Mathew, Phys. Sci.
LA TURNO, Jan, Math.
LAZARO, Ned, Soc. Science
LITTRELL, Mark, Mathematics
LIVINGSTON, Jannine, Arts & Cult.
LLERENA, Lydia, Comm.
LOUGHRIN, Jay, Comm.
LUJAN, George, Soc. Science
LUNA, Pete, Soc. Science
LYNCH, Sheila, Arts & Cult.
MARTIN, John, Comm.
MARTINEZ, Bernard, Counseling
MARTINEZ, Mercedes, Business
MATTHIS, James Comm.
MOE, Sondra, Soc. Science
MOSHIER, Steven, Arts & Cult.
NELSON, Bruce, Physical Edu.
NEWCOMER, Owen, Soc. Science
PARRA, John, Counseling
PIERSON, Kenneth, Comm.
PILATI, Michelle, Soc. Science
PRIEST, Vann, Physical Sci.
PUDA, Gilbert, Comm.
RATZKE, Martha, Business
REILLY, Beverly, Comm.
RIVERA, Mary, Counseling
ROBERTS, Warren, Technology
RUSSELL, Carolyn, Comm.
SALAZAR, Michael, Physical Edu.
SANCHEZ, Leroy, Counseling
SAUCEDA, Henry, Counseling
SHEILD, Patrick, Business
SIGALA, Carol, Soc. Science
SLAVICH, Michael, Technology
SINIGER, Wells, Comm.
SPIELER-PERSAD, Gisela, Math.
SPRINGER, Jo Ann, Comm.
STEIN, Richard, Technology
SUHYOOG, Joseph, Technology
SUTOW, Christine, Soc. Science
TEUFEL, Joan, Business
TORRES-GIL, Belen, Counseling
VAZQUEZ, Dana, Comm.
VELAZQUEZ, Ralph, Comm.
WANG, George, Math.
WEITSMAN, Adam, Soc. Science
WHELAN, Kip, Arts & Cult.
WHITFORD, Jon, Business
WILLIAMS, Jeannette, Physical Ed.
WILLIAMS, Lemuel, Business
WILLIAMS, Ray, Biology

Summer Assignments, 2003 (part-time)

ACOSTA-MATA, Aileen, Comm.
ASKREN, Mark, Comm.
BARBONE, Robert, Physical Ed.
BAUMHECKEL, Kenneth, Comm.
BEAUCHEMIN, Robert, Technology
KOEHLER, Claire, Comm.
KRAUS, William, Social Sci.
LEI, Wei-Lin, Comm.
LECSAK, Genevieve, Physical Ed.
LEVITT, Susanna, Comm.
<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
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<tbody>
<tr>
<td>BENSON, Boyd</td>
<td>Mathematics</td>
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<td>BETTNER, Timothy</td>
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<td>BRETZ, Kimberly</td>
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<td>BUSCAGLIA, Renatta</td>
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<td>BUTLER, Diane</td>
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<td>CHIU, Edwin</td>
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<td>ELBAZ, Osama</td>
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<td>FARRIS, Michael</td>
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<td>FERNANDEZ, Rafael</td>
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<td>FITCH, Jill</td>
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<td>FORSYTHE, Nancy</td>
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<td>FREEBORN, Paul</td>
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<td>GAGEN, Laurel</td>
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<td>KAUFMAN, Nina</td>
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**Hourly as Needed, Summer 2003**

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<tr>
<td>AHN, Inhae</td>
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<td>AREVALO, Gloria</td>
<td>Tech Prep.</td>
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<td>BALL, Edna</td>
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<td>BOYD, Pam</td>
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<td>CARREON, Martha</td>
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<td>CHANDLER, James</td>
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<td>SANCHEZ, Leticia</td>
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<td>SEVILLA-MARZONA, Judy</td>
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<td>SMITH, Anza</td>
<td>Student Health Ser.</td>
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<td>THOMAS, Julius</td>
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<td>TOMORY, Steve</td>
<td>Technology</td>
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</table>
Special Assignment

LAZARO, Ned, President’s Office

2. **Classified**

   a. **Employment**

      **Regular Classified**

      CABRERA, Gary, Senior Custodian, effective June 2, 2003

      The following individual is hired in the designated capacity with dedicated funding through June 30, 2004. If continued funding should not be available, appropriate 30-day notice shall be served prior to the end of funding.

      TRAN, Kyle, Internet Web Designer, effective May 12, 2003

      **Continued Employment, Regular Classified**

      The following individuals will continue in the designated capacity with dedicated funding through June 30, 2004. If continued funding should not be available, appropriate 30-day notice shall be served prior to the end of funding.

      ABAJIAN, Lauren, Children’s Center Aide, Children’s Center
      ACOSTA, Fabiola, Children’s Center Aide, Children’s Center
      AGUS, Ruben, Instructional Asst./CAD/Cam, Technology
      ALLEN, Mina, Children’s Center Aide, Children’s Center
      ALVAREZ, Melissa, Research Data Technician, Vocational Ed.
      CARPIO, Elda, Clerk Typist I, Upward Bound/Student Support Services
      CONRAD, Sherry, Clerk Typist II, Cal Works
      CRUZ, Sonia, Food Service Worker, Children’s Center
      ERICKSEN, Phyllis, Senior Secretary, Vocational Ed.
      FLORES, Dana, Child Development Center Teacher, Children’s Center
      FRANCIS, Monica, Clerk Typist III, Technology
      GARCIA, Elvia, Children’s Center Aide, Children’s Center
      GONZALEZ, Ana, Clerk Typist III, Counseling Services
      GORDON, Randall, Clerk Typist III, Teacher Preparation
      GRANILLO, Dalma, Financial Aid Asst., Financial Aid
      GUTIERREZ, Serina, Financial Aid Asst., Financial Aid
      HASKINS, Mary, Grant Coordinator, Vocational Ed.
      HUYEN, Dung, Account Clerk II, Accounting
      KIM-SHEPARD, Ae Young, Clerk typist III, Vocational Ed.
      KRIVAN, Isabel, Child Development Center Teacher, Children’s Center
      LAM, Xuan, Account Clerk II, Accounting
      LANE, Denise, Senior Food Service Worker, Children’s Center
      LARRAZABAL, Lidia, Clerk typist III, Upward Bound
      LEE, Jennifer, Clerk Typist II, Corporate & Community Development
      LOMAS, Rebecca, Children’s Center Aide, Children’s Center
      MARINO, Rose, Children’s Center Aide, Children’s Center
      MARQUEZ, Adrianna, Children’s Center Aide, Children’s Center
      MARTINEZ, Mike, Web Master, Virtual College
ORTIZ, Fabiola, Clerk Typist II, Foster Care/Teacher Prep
PEREZ, Monica, Children’s Center Aide, Children’s Center
PEREZ, Teresa, Instructional Assistant, Public Safety
QUIROZ, Beatriz, Financial Aid Assistant, Financial Aid
RASSMY, Mohamed, Accountant, Accounting
REYES, Gloria, Account Clerk II, Accounting/Vocational Ed.
RICO, Vivian, Food Service Worker, Child Development Center
RIVAS, Rosemary, Account Clerk II, Accounting
RUIZ, Cathy, Program Assistant, Corporate & Comm. Development
SANCHEZ, Elvira, Children’s Center Aide, Children’s Center
SANDOVAL, Johnny, Clerk Typist III, Technology
SARTIN, Wanda, Children’s Center Aide, Children’s Center
SCIANNI, Lupe, Child Development Center Teacher, Children’s Center
SCURTO, Ruth, Clerk Typist III, Student Learning & Support
SHMAVONYAN, Anahit, Children’s Center Aide, Children’s Center
SHECKELLS, Arline, Clerk Typist III, Children’s Center
SMITH, Dawn, Child Development Center Teacher, Children’s Center
SOSA-AGUILAR, Maria, Child Development Center Teacher, Children’s Ctr.
TAMAYO, Aracely, Clerk Typist II, Flex Office
TAPIA, Sonia, Children’s Center Aide, Children’s Center
TORRES, Irene, Children’s Center Aide, Children’s Center
TRAN, Kyle, Internet Web Designer, Virtual College
VILLALOBOS, Fabiola, Child Development Center Teacher, Children’s Ctr.
VILLALOBOS, Olga, Children’s Center Aide, Children’s Center

Short Term, 2003

AGUIRRE, Sophia, DSP&S, Sr. Instruct. Asst.-Translator for the Deaf, ending date June 30, 2003
CONTRERAS, Damien, EOP&S, Paraprofessional Tutor, ending date June 30, 2003
FLACK, Charles, Public Safety, FA Training & Operation Specialist, ending date June 30, 2003
HERNANDEZ, Michelle, DSP&S, Sr. Instruct. Asst.-Translator for the Deaf, ending date June 30, 2003
La POINTE, Joyce, Public Safety, PA Training & Operation Specialist, ending date June 30, 2003
MOLINA, Hector, EOP&S, Paraprofessional Tutor, ending date June 30, 2003
MONCADA, Rudy, DSP&S, Sr. Instruct. Asst.-Translator for the Deaf, ending date June 30, 2003
SAKATA, Diana, DSP&S, Sr. Instruct. Asst.-Translator for the Deaf, ending date June 30, 2003
VELEZ, Leticia, DSP&S, Sr. Instruct. Asst.-Translator for the Deaf, ending date June 30, 2003

Short Term, 2003-2004- (ending date 6/30/2004)

AGUIRRE, Sophia, Sr. Instruct. Asst./Deaf
BENSCHOP, Tracy, PA Trn. & Op.
AGUIRRE, Ernest, PA Trn. & Op Spec.
<table>
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<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>MCGROARTY, Michael</td>
<td>PA Trn. Spec.</td>
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<tr>
<td>MONCADO, Rudy</td>
<td>Sr. Instr. Asst./Deaf</td>
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<td>MORENO, Maria</td>
<td>Payroll Systems Coord.</td>
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<td>PEREZ, Margaret</td>
<td>Instructional Asst./Math</td>
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<td>RODGERS, Margie</td>
<td>Sr. Instr. Asst./Deaf</td>
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<td>RAMIREZ, Robert</td>
<td>Registration Clerk II</td>
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<td>SAKATA, Diane</td>
<td>Sr. Instr. Asst./Deaf</td>
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<td>SPEC.</td>
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<td>JONES, Kevin</td>
<td>Sr. Instr. Asst./Deaf</td>
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<td>QUESADA, Richard</td>
<td>Registration Clerk II</td>
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<td>REYNA, Victoria</td>
<td>Clerk Typist III</td>
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<td>ROBLES, Yvette</td>
<td>Registration Clerk II</td>
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<td>RODRIGUEZ, Sharae</td>
<td>Clerk Typist III</td>
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<tr>
<td>SANVICTORES, Alan</td>
<td>PA Trn. Spec.</td>
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</tbody>
</table>

Substitute, 2003-2004

BENITEZ, Margie, Custodian, Facilities Services
CALDERON, Zulma, Instructional Asst. /Virtual College
CASTRO, Fidel, Custodian, Facilities Services
GREGORIO, Camilo, Custodian, Facilities Services
LEPE, Julia, Payroll Technician, Accounting
OBESO, Reynaldo, Custodian Facilities Services
TANIUS, Alex, Custodian, Facilities Services
VANCINI, Rodolfo, Custodian, Facilities Services
VILLANEDA, Luis, Custodian, Facilities Services
ZUNIGA, Valesca, Custodian, Facilities Services

Resignation

MACIAS, Frank, Grounds Maintenance Worker, who’s last day of employment was June 5, 2003

3. Management and Confidential

Employment

BECERRIL, Mary, Interim Registrar, Admissions & Records, effective June 12, 2003

Categorically Funded
The following individual is hired in the designated capacity with dedicated funding through June 30, 2004. If continued funding should not be available, appropriate 30-day notice shall be served prior to the end of funding.

GEORGE, Susan, Supervisor, Foster Care Program

The following individual is hired in the designated capacity with dedicated funding through September 30, 2003. If continued funding should not be available, appropriate 30-day notice shall be served prior to the end of funding.

COBB, Melvin, Director, Online Education, California Virtual College

4. **Unrepresented, 2003-2004**

**Community Services**

**Instructors**

EARLEY, Jerry, Environmental Technology
PADILLA, Susan, MS Computer classes
SOKOL, Alexia, MS Computer classes

**Lecturers**

ANTONIAN, Anna, Beginning Piano
BABLOT-GARCIA, Gail, College/Youth
BALLESTEROS, Deanna, SAT prep.
BYSTRY, Phil, Alternative Financing &
College for Youth
DE LEON, Hernando, MS Computer

**Guest Lecturers**

ASTLE, Scott, Entrepreneurial Import/Export Certificate Program
CAMPBELL, Georgia, Prepaid Tours
REED, Debra, Effective Supervision Certificate Program

**Guest Experts**

BAILEY, Paul, Real Estate Investment
BROWN, Lindee, Self-Help workshops
CHRISTENSEN, Carrie, Notary Public
DEXTER, Stephen, Real Estate
DeGEORGE, Mary, Quickbook classes
FISH, Robert, Build you Own Computer
GAVOIAN, Charles, Singing workshops
HINES, Rose Anna, Massage/Crochet

**Industrial Trainers**

**Communications/Business Writing**

BABLOT-GARCIA, Gail
DANIEL, Jacque
Computer Technology

COSTELLO, Dalia KASCA, Karl
DE LEON, Hernando KOWALSKI, Francis
DICKEN, Sally PADILLA, Susan
UEVARA, Jesse VILLANUEVA, Charles
HARWELL, Holmes

Environmental Technology

CALDERON, Ricardo EARLEY, Jerry

ESL

BYSTRY, Phil, LOEB, Emily

Management/Supervision/Teambuilding

ANDREWS, Barry JEWELL, Ernest
DOUGLAS, Jerry REISWIG, Reginald

Physicians

OVERMAN, William E. VARGA, Alexander
SMITH, Lemuel

b. Foster Care

ARVIZU, Maria MONTES, Rosie
AYORA, Maria MORALES, Anna
BOWMAN, Brandii MURILLO, Maria
BURTON, Katie MUSHRUSH, Turid
DURAN, Linda O’NEAL, Jeannie
ESTILL, Linda REED, Theresa
GARNICA, Laura SAILOR, Chalaun
HERNANDEZ, Iris SAMPSON, Mary Jane
JIMINEZ, Gustavo SLAWSON, Lydia
JONES, James SOUTER, Rebecca
KRIESEL, Duane STEIN, Antonia
MEURER, Catherine WALKER, Joseph

MEURER, Catherine WALKER, Joseph

ZUBIA, Robert

Students

CRUZ, Claudia, Upward Bound FLOY, Helen, Physical Education
FLORES, Elizabeth, Transfer Ctr. MURATALLA, Maria, Math & Sci.
GARCIA, Sandi, Upward Bound RIEBELING, Ruby, Career in

KILONZO, Gloria, LAC SANCHEZ, Maribel, LAC

Student Stipends, $50 each

CLUCK, Omar MARTINEZ, Vincent
C. **COLLEGE SERVICES**

1. College Services Reports

   a. **Purchase Order Report**

      The Board approved the Purchase Order Report reviewing purchases for the preceding 60 days.

   b. **Payroll Warrant Report**

      The Board reviewed the Payroll Warrant Report for the month of May 2003.

   c. **District Budget Transfer**

      The Board reviewed the District Budget Transfers through May 31, 2003.

   d. **Quarterly Financial Status Reports**

      The Board reviewed the Quarterly Financial Report for the period ending March 31, 2003.

2. **Authorization for Out-of-State Travel and Conferences**

   The Board approved the following staff and Board Members to attend the following educational conferences/meetings:

   Michelle Pilati to attend the Multimedia Educational Resource for Learning and Online Testing (MERLOT) Mid-Term Meeting in Madison, Wisconsin, June 20-21, 2003.

   Michelle Pilati to attend the CTA/NEAZ Representative Assembly Convention in New Orleans, Louisiana June 29-July 7, 2003.

Gloria Arevalo to attend the National Tech Prep Conference in Nashville, TN, October 8-11, 2003.


3. **Apprenticeship Instructors – 2003-04**

Carpenters Joint Apprenticeship and Training Fund Committee*

*The Carpenters Joint Apprenticeship and Training Fund Committee notified Rio Hondo College that they wished to move their program to Los Angeles Trade Tech beginning April 1, 2003. That transfer has not yet happened. The delay is an internal matter with the Carpenters Trust. In the meantime, we are still providing services on a month-to-month basis. The revenues continue to come to the college.

Robert Bell   James C. Fisher   Dennis Pugh   Galo Toapanta
Ismael Castillo, Jr.   Bob Galaviz   John Sartor, Jr.   Jeff Waters
Pete Contreras   Adolf Honegger   Wayne Seabury   D. Westmoreland
Michael Contreras   Mark Johnson   Bryan Taylor   Mary Whitmore
Jerrald Dostal   Nathan Johnson   William B. Thompson   Frank Zambrano

Heat & Frost Insulators & Asbestos Workers

David Grisez   Fernando Gutierrez   Tom Gutierrez   Caesar Ramirez

Cement Masons Apprenticeship Committee

Ed DeBrito

III. **ACTION ITEMS**

A. **COLLEGE SERVICES**

1. **Summary of District Annual and Long-Term Agreements, 2003-04**

103. It was moved by Mr. Quintero, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees approved the summary of annual and long-term agreements and authorized the Administration to process accordingly.

2. **Appropriation Transfer at End of School Year**

104. It was moved by Mr. Mendez, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees authorized the County Superintendent of Schools to make fund transfers.
3. **Authorization to join the Protected Insurance Program for School Joint Powers Authority (P.I.P.S.)**

   *This item was moved out of order, see action prior to Consent Items.*

4. **Auxiliary Services Organization Board of Directors – 2003-04**

   105. It was moved by Mr. Camalich, seconded by Mr. Quintero and carried unanimously, that the Board of Trustees approved the members of the Auxiliary Services Board of Directors for the 2003-2004 school year.

5. **Consultant Services**

   106. It was moved by Mr. Camalich, seconded by Mr. Quintero and carried that the Board of Trustees approve the Consultant Services as outlined below. Ms. Martinez voted no.

   a) VMA Communications (Valerie Martinez) – to conduct research and to produce marketing materials, newsletters, and press releases; To provide public affairs as directed by the District and to facilitate outreach activities such as the Town Hall meetings; 6/1/03-12/31/03; not to exceed $5,000/month (Unrestricted General Funds funding)

   b) Southwest Management Consultants (Leon Garcia) - to provide local political consulting; and to facilitate the development of partnerships with local governments and the private sector. 6/1/03-12/31/03; not to exceed $5,000/month (Unrestricted General Funds funding)

   c) Will & Co. (Anna Quirino) – to present theatrical workshops for two groups of Upward Bound summer students (approximately 25 students/group); on July 7, 9, 14, 16, 21, 28, 30 and August 4, 6, 7, 2003; not to exceed $1,540 (Upward Bound funding)

6. **Acceptance as Complete: Bid #1029 Miscellaneous Public Projects in Support of Irrigation System Upgrade**

   107. It was moved by Mr. Camalich, seconded by Mr. Quintero and carried unanimously, that the Board of Trustees accepted as complete the work performed under
Bid #1029, and authorized the Administration to execute contracts on behalf of the District.

7. **Approval of Lease Agreements**

108. It was moved by Mr. Quintero, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees approved the lease agreements with Williams Scotsman and authorized the Administration to execute contracts on behalf of the District.

8. **Emergency Resolution – Utility Installation for Classroom and Restroom Facilities**

109. It was moved by Ms. Martinez, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees declared an emergency authorizing payment for utility installation in support of portable Department of Housing (DOH) certified classroom and restroom/shower buildings authorizing payment and executing the Los Angeles County Office of Education Emergency Resolution form to acquire the approval of the County Superintendent of Schools.

9. **Agreement and Resolution – Delinquent Tax Receivables**

110. It was moved by Mr. Mendez, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees Approve the resolution approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority.

**B. PERSONNEL**

1. **Facilities Services Division Reorganization**

111. It was moved by Ms. Martinez, seconded by Mr. Quintero and carried unanimously, that the Board of Trustees approve the reorganization of the Facilities Services Division and the reclassification of two management positions to be effective August 1, 2003.

2. **Approval of Job Description for the Position of Vice-President, Student Services**

112. It was moved by Mr. Quintero, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees approved the job description for the Vice President, Student Services.
C. PRESIDENT’S OFFICE

1. Approval of New Board Policy 7120 – Employment Policy (First Reading)

   It was moved by Mr. Quintero, seconded by Mr. Camalich and carried unanimously, that the Board of Trustees approved Board Policy 7120 for a first reading with the following revision: The participatory process will continue to reflect AB 1725 Section 87360 that provides for a joint agreement by representatives of the Board and the Academic Senate on hiring criteria, policies, and procedures for new faculty.

2. Board Evaluation

   It was moved by Mr. Quintero, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees appoint a committee to determine the instrument or process to be used in Board self-evaluation. Mr. Camalich and Ms. Martinez were appointed to this Board sub-committee.

IV. INFORMATION ITEMS

1. Facilities Master Plan Update

   Dr. Howard gave an update on the Facilities Master Plan.

2. Legislative Update

   This item was moved out of order. Mr. Patrick McCallum gave a Legislative Update.

V. BOARD AND STAFF REPORTS

VI. CLOSED SESSION

   Ms. Yanez recessed the meeting to Closed Session at 9:45 p.m.

   With respect to every item of business to be discussed in Closed Session Pursuant to 54956.9

   • CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to Section 54956.9 (b) 1 Case
With respect to every item of business to be discussed in Closed Session Pursuant to 54957:

- **PUBLIC EMPLOYEES DISCIPLINE/DISMISSAL/RELEASE**

- **PUBLIC EMPLOYEES PERFORMANCE EVALUATION**
  - Superintendent/President
  - Executive Vice President, Academic Services

With respect to every item of business to be discussed in Closed Session Pursuant to 54957.6:

- **CONFERENCE WITH LABOR NEGOTIATOR**
  
  Agency Negotiator: Rose Marie Joyce, Ph. D.
  
  Employee Organizations: RHCFA, CSEA
  
  Unrepresented Employees: Management/Confidential

Ms. Yanez reconvened the meeting at 10:35 p.m.

**VII. CLOSING ITEMS**

A. **Adjournment**

The next Special Board meeting is scheduled, Tuesday, June 24, 2003, 6:00 p.m., Administration Building, Rio Hondo College, 3600 Workman Mill Road, Whittier, California

B. The next regularly scheduled Board meeting is July 9, 2003, 6:30 p.m., Administration Building, Rio Hondo College, 3600 Workman Mill Road, Whittier, California.

C. **Adjournment**

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President’s Office, 3600 Workman Mill Road, Whittier California; telephone, (562) 908-3403; fax, (562) 908-3463.