Rio Hondo Community College District
REGULAR MEETING OF THE BOARD OF TRUSTEES
BOARD OF RETREAT
MINUTES – August 11, 2010

Location: Rio Hondo College Board Room
3600 Workman Mill Road, Whittier CA 90601

Members Present: Angela Acosta Salazar, Presiding
Maria Elena Martinez, Vice President
Gary Mendez, Clerk
Norma Edith García, Member
Madeline Shapiro, Member
Iliana Garcia, Student Trustee

Members Absent: None

Staff Members: Dr. Ted Martinez, Jr., Superintendent/President
Dr. Paul Parnell, Vice President, Academic Affairs
Ms. Teresa Dreyfuss, Vice President, Finance & Business
Mr. Henry Gee, Student Services
Ms. Rebecca Green, President, Academic Senate
Ms. Sandy Sandello, (Recorder)

I. CALL TO ORDER

A. Call to Order (6:00 p.m.)
   Ms. Acosta-Salazar called the meeting to order at 6:04 pm.

B. Pledge of Allegiance
   Ms. Maria Elena Martinez led the Pledge of Allegiance.

C. Roll Call
   All Members were reported present.

D. Approval of Minutes: July 14, 2010; July 30, 2010
   It was moved by Ms. Shapiro, seconded by Mr. Mendez and carried unanimously to approve the minutes of July 14, 2010 and July 30, 2010.

E. Open Communication for Public Comment
   Ms. Mary Ann Pacheco spoke on behalf of Patricia Alvarez returning to her position.
Mr. Adam Wetsman addressed the Board on the Student Service reorganization.

Colin Young addressed the Board regarding a student of his in the armed services taking classes online.

F. **Commendation**
   • LRC LEED silver award by U.S. Green Building Council

G. **PUBLIC HEARING ON THE INITIAL PROPOSAL FOR A SUCCESSOR AGREEMENT TO THE 2007/2010 RIO HONDO COLLEGE FACULTY ASSOCIATION/CCA/CTA/NEA COLLECTIVE BARGAINING AGREEMENT SUBMITTED BY RIO HONDO COMMUNITY COLLEGE DISTRICT**

145. It was moved by Mr. Mendez, seconded by Ms. Shapiro to declare the hearing open at 6:25 p.m.

146. After hearing no comments from the public, it was moved by Mr. Mendez, seconded by Ms. Shapiro to declare the hearing closed.

II. **CONSENT AGENDA**

147. It was moved by Ms. Norma Garcia, seconded by Ms. Martinez with unanimous consent to approve the following consent agenda items:

A. **FINANCE & BUSINESS**

1. **Finance and Business Reports**

   Approved Purchase Order Report and Payroll Warrant Report for the month of July.

2. **Authorization for Out-of-State Travel & Conferences**

   Approved the following staff members and those Board Members who could attend in the following educational conferences:


   ➢ Dr. Ted Martinez, Jr., to participate at the Congressional Hispanic Caucus Institute (CHC) Conference in Washington, DC on September 12-14, 2010.

   ➢ Dr. Mike Munoz to participate at the National Community Hispanic Council Annual Leadership Symposium in Miami, Florida on September 21-25, 2010.

3. **Contract Renewal – Peace Officer Standards and Training (POST)**

   Approved the contract renewal with the Peace Office Standards and Training (POST) and authorized the Administration to execute contracts on behalf of the District.
4. **Approval of Clinical Affiliation Agreement – Intercommunity Dialysis Center: Methodist Hospital of Southern California and White Memorial Medical Center**

Approved the clinical affiliation agreement with Intercommunity Dialysis Center: Methodist Hospital of Southern California and White Memorial Medical Center

5. **Acceptance of Donation from Kaiser Permanente Hospitals**

Accepted the donation of four (4) functional hospital beds from Kaiser Permanente Hospitals.

6. **Vehicle Donations – City of Glendora Police Department**

Accepted the donation of four (4) Police Vehicles to the Rio Hondo College Public Safety Policy Academy from the City of Glendora Police Department. The vehicles will be used in support of the Public Safety – Police Academy training programs. The value of all four vehicles is estimated at $7,000.00.

7. **Renewal Instructional Services Agreement – U.S. Forest Service/Angeles National Forest**

Approved the renewal of the instructional service agreement with U. S. Forest Service / Angeles National Forest for wildland fire related training which includes but not limited to “Wildland Fire Academy Emergency Response Training & Incident Command Training available to U. S. Forest Service / Angeles National Forest employees through June 30, 2013 Revenue generated from FTES will be split 80% to Rio Hondo and 20% to the U. S. Forest Service.

8. **Continuing Education**

Approved the Continuing Education as follows:

David Chen – To teach Qi Gong class, an ancient Chinese art of exercise. It is suitable for people who want to gain or maintain good health through breathing technique and movement. This exercise will strengthen the muscles/organs, relax the mind/body, improve blood circulation and lose weight. Dates of Service will be from August 12, 2010 to June 30, 2011. Payment will be split 60% to Rio Hondo College Community Services and 40% to Consultant.

Marshall Reddick Realty, Inc. – To present Community Service workshops on topics such as; Profiting from Fixer Uppers, Make a Fortune on Distressed Properties, Learn how to turn $6,000.00 into Millions, and women related Real Estate Investment courses. Dates of service will be August 12, 2010 to June 30, 2011. Payment will be split 60% to Rio Hondo College and 40% to Consultant.

Juan Sanchez – To develop a summative and formative evaluation plan for the Destination Early Childhood Education (DECE) project, including but not limited to the creation of evaluation tools and analysis of data. Dates of service will be from August 13, 2010 to June 30,
2011. Payment is not to exceed $5,000.00 from DECE Grant subject to funding and annual renewal.

Ruth Younger – To present Community Service workshops on how to start your own balloon decorating business. Learn how to start your own home-based business. Learn how to design arches, table centerpieces and many more balloon sculptures. Dates of service are from August 12, 2010-June 30, 2011. Payment will be split 60% to Rio Hondo College and 40% to Consultant.

B. PERSONNEL
1. Academic
   a. Employment

   Temporary, full time categorically funded (E.C. 87470), Fall, 2010 only

   ALDRICH, Christine, Cal WORKS Counselor/Coordinator

   Summer Assignments, 2010 (part time) 2nd Session

   GUZMAN, Julio, Business

   Part time, Fall, 2010

   BATURA, Tanya, Arts & Cultural
   CASANOVA, Jose, Career Tech. Ed.
   CLARKE, Diana, Business
   DeHARDT, Thomas, Behavioral and Social Sciences
   HUNTER, William, Career Tech. Ed.
   MADAMBA, Teresa, Behavioral and Social Sciences
   MILAM, Geoffrey, Behavioral and Social Sciences
   NG, David, Physical Education
   RAMIREZ, Melvin, Behavioral and Social Sciences
   SANCHEZ, Melvin, Behavioral and Social Sciences
   TYDELL, C. Chace, Math/Sci.

   Hourly as Needed, 2010-2011

   ARAGUNDI, Karl, Physical Ed.
   HENDerson, Jennifer, Physical Ed.
   MERRILL, James, Physical Ed.
   WHITE, Keith, Physical Ed.

   CHAN, Reuben, Public Safety
   LEE, Jarrod Jamison, Public Safety
   RANIEWICZ, Trisha, Physical Ed.

2. Classified
   a. Employment

   Continued Employment, Regular Classified 2010-2011

   The following employees will continue in the designated capacity with dedicated funding through August 31, 2011. If continued funding should not be available, 45-day notice shall be served:
CO, Edwin, Paraprofessional Tutor, Upward Bound/ Student Support Services
PALLINI, Cynthia, Educational Advisor, Student Support Services
RODRIGUEZ, Gerson, Paraprofessional Tutor, Student Support Services
VALDIVIA, Michelle, Paraprofessional Tutor, Upward Bound

Substitute, 2010-2011

ANDERSON, Scott, Assistant Range Master, Public Safety, effective August 12, 2010
DIDIER, Ernest, Assistant Range Master, Public Safety, effective August 12, 2010
KINDRED, Kelly, Instructional Lab Technician-Biology, Math & Sciences
   effective August 2, 2010
MORAND, James, Assistant Range Master, Public Safety, effective August 12, 2010
MOLINA, Adriana, Custodian, Facilities Services, effective August 2, 2010
VALERDE, Thomas, Custodian, Facilities Services, effective July 29, 2010

b. Resignation

GUTIERREZ, Serina, Registration Clerk, Admissions & Records.
   Her last day of employment was July 30, 2010.

VASQUEZ, Linda, Student Services Assistant, Outreach and Matriculation.
   Her last day of employment is August 13, 2010.

c. Retirement

LOPEZ, Jose, Rio Hondo Range Master, Public Safety. His last day of employment is October 21, 2010.

d. Reassignment

LOPEZ, Darling, Clerk Typist II, South Whittier Educational Center, 100%,
   12 months, effective August 16, 2010.

3. Unrepresented, (AP 7130) 2010-2011

a. Employment

Hourly

BUTLER, Chelsea, Coaching Spec. BOCANEGRA, Edgar, Tutor II
CROOM, Trevon, Coaching Spec. FERRUIFINO, Reina, Tutor II
GARCIA, Jessica, Tutor II JIMENEZ, Adrian, Tutor II
KIM, Peter, Tutor II KYOUNGHEE, Kim, Accompanist
LIANG, Yun, Tutor II LOPEZ, Nicholas, Tutor II
MEZA, Miguel, Tutor II MONTANO, Maria, Tutor II
STOOKSBURY, Phillip, TAYLOR, David, Tutor II
Interpreter/Trans. for Deaf TERAN, Dondi, Coaching Spec.
URIBE, Justin, Tutor II WOODS, Marcus, Interpreter/Trans for Deaf

Non-Credit

CHAMPION, Blake, Continuing Ed. GONZALEZ, Maria, Continuing Ed.
GONZALEZ, Nancy, Upward Bound MA, Peter, Upward Bound
NG, David, Physical Education

Volunteers

ABILAR, Lupe, Child Devp. Center CEJA, Anel, Child Devp. Center
III. ACTION ITEMS
A. FINANCE & BUSINESS
   1. **Grant Award from the City of Pico Rivera**

      148. It was moved by Student Trustee Garcia, seconded by Ms. Martinez and carried unanimously to approve $2,000.00 Grant from the City of Pico Rivera for the purpose of subsidizing the “GO RIO” program and authorized the Administration to sign the appropriate documents on behalf of The District.

   2. **Authorization to Purchase Bus Passes from Transit Agencies**

      149. It was moved by Mr. Mendez, seconded by Ms. Martinez and carried unanimously that the Board of Trustees authorize staff to purchase discount bus passes for Rio Hondo College full-time students for the Fall 2010 semester not to exceed $36,305.00 from the General Fund, and authorized Administration to sign appropriate documents on behalf of the District.

   3. **Award Transcripts Processing Services to Credentials Solutions**

      150. It was moved by Ms. Martinez, seconded by Ms. Garcia, and carried that the Board of Trustees award the contract to Credentials Solutions for its automated transcript processing services and authorized the Superintendent/President or designee to sign the appropriate documents on behalf of the District. Mr. Mendez abstained; Ms. Martinez voted no.

   4. **Revenue Agreement – Southern California Regional Transit Training Consortium (SCRTTC)**

      151. It was moved by Mr. Mendez, seconded by Ms. Martinez and carried unanimously to enter into a contract with Southern California Regional Transit Training Consortium (SCRTTC) as outlined and authorized the Administration to execute the contract on behalf of the District.

   5. **Ratification of Change Order #3 - #1166, PE Temporary Facilities**

      152. It was moved by Ms. Shapiro, seconded by Ms. Garcia and carried that the Board of Trustees ratified Change Order #3 for an increase to Fast Track Construction Corporation’s contract in the amount of $17,622.88 for a new total of $659,837.88 payable from bond funds and authorized the Administration to execute the change order on behalf of the District. Ms. Martinez abstained.

   6. **Approval of Amendment #5 – RHPMT Fees for Additional Services**

      The Administration requested that this item be pulled for further study. A study session will be scheduled prior to the start of the next regular Board Meeting on September 8, 2010.
7. **Award of Bid #1160 – Santa Fe Springs Regional Public Safety Training Center Phase III Lighting Project**

   It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approve and award Bid #1160, Regional Public Safety Training Center Phase III Lighting Project to Titanium Construction in the form of two contracts; one in the amount of $163,837.48 for equipment to be paid from the U.S. Department of Justice appropriations award and one in the amount of $94,782.52 to be paid from Bond funds; and authorized the Administration to execute appropriate documents on behalf of the District.

8. **Administration of Justice Building – Contract Modification #2 – Quatro Design Group**

   It was moved by Ms. Garcia, seconded by Mr. Mendez and carried unanimously to authorize an increase to the contract value of Quatro Design Group for additional design services in the amount of $6,700.00 for a revised total contract amount of $913,000.00 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

9. **CNG Bus Purchase from Creative Bus Sales**

   It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approve the CNG Bus purchase as outlined and authorized the Administration to execute appropriate documents on behalf of the District.

10. **Revenue Agreement – MOU San Diego Miramar College**

   It was moved by Ms. Garcia, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approve Revenue Agreement MOU with the San Diego Community College District as outlined and authorized the Administration to execute appropriate documents on behalf of the District.

11. **Appointment or Reappointment to Rio Hondo College Oversight Committee**

   It was moved by Ms. Garcia, seconded by Ms. Martinez and carried unanimously to approve the appointment and reappointment of the following members to the Rio Hondo College Oversight Committee:

   Maria Elena Martinez appointed Vicki Santana & reappointed Gustavo Camacho

12. **Approval of the 2010-2011 Five Year Capital Construction Plan 2010-2011 Initial Project Proposal and Final Project Proposal**

   It was moved by Student Trustee Garcia, seconded by Ms. Garcia and carried unanimously to a) approve the 2010/2011 Five-Year Capital Construction Plan for years 2012/2013 to 2016/2017, b) approve the 2010/2011 Final Project Proposal for the Fine Arts Center and Initial Project Proposal of Renovation of
B. STUDENT SERVICES
   1. Student Services Division Reorganization

159. It was moved by Ms. Acosta-Salazar, seconded by Ms. Garcia and carried to approve the Student Services Division Reorganization as presented. Ms. Shapiro voted no.

IV. INFORMATION ITEMS
   1. Building Program
   2. New Administrative Procedure – 5550 – Speech: Time, Place and Manner

V. STAFF AND BOARD COMMENTS

VI. CLOSED SESSION

Pursuant to Section 54956.8:
• CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  o 3017 Tyler Avenue, El Monte, California
  o 11515 S. Colima Road, Whittier, California

Pursuant to Section 54956.9
• CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (1 Case)

Pursuant to Section 54957
• PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

Pursuant to Section 54957.6
• CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

The meeting was adjourned at 8:45 p.m and announced that the next regular meeting of the Board of Trustees would be held on Wednesday, September 8, 2010 at 6:00 p.m.
I. The students of the District shall be permitted to exercise their rights of free expression subject to the time, place and manner policies and procedures contained in Board Policy 5550 and these procedures. (CCLC)

II. The colleges facilities of the District are non-public forums, (CCLC) except for designated areas generally available to students and the community, as follows except for the following areas which are reserved for expressive activities which do not violate district policy and which are lawful: Upper Quad. These areas are chosen so as to provide visibility and allow communication to a large number of students, administrators, faculty, and others walking or traveling on campus, but also so as not to disrupt educational and other activities of the District on behalf of students (pfc sub committee and legal counsel 7-13-10)

   A. The These areas generally available to students and the community (pfc sub committee and legal counsel 7-13-10) are designated limited public forums (pfc sub committee and legal counsel 7-14-10). The District reserves the right to revoke that designation and apply a non-public forum designation. (CCLC)

   B. The District reserves the right to designate areas as non-public forums as necessary to prevent the substantial disruption of the orderly operation of the college. Areas of the college that are non-public forums specifically include campus offices, classrooms, warehouses, maintenance yards, or locker rooms (CCLC) and any other area not specified above (pfc sub committee and legal counsel 7-13-10).

III. The use of these areas are reserved and open for expressive activities generally available to students and the community (pfc sub committee and legal counsel 7-13-10) is subject to the following: (CCLC)

   A. Persons using and/or distributing material in these (pfc sub committee and legal counsel 7-14-10) areas generally available to students and the community and/or distributing material in the areas generally available to students and the community (pfc sub committee and legal counsel 7-14-10) shall not impede the progress of passersby, nor shall they force passersby to take material. (CCLC)

   B. No person using the areas generally available to students and the community (pfc sub committee and legal counsel 7-13-10) shall touch, strike or impede the progress of passersby, except for incidental or accidental contact, or contact initiated by a passerby. (CCLC)

   C. Persons using the areas generally available to students and the community shall not use any means of amplification that creates a
noise or diversion that disturbs or tends to disturb the orderly conduct of the campus or classes taking place at that time. (CCLC)

D. No persons using the areas generally available to students and the community shall solicit donations of money, through direct requests for funds, sales of tickets or otherwise, except where he or she is using the areas generally available to students and the community on behalf of and collecting funds for an organization that is registered with the Secretary of State as a nonprofit corporation or is an approved Associated Students Organization or club. (CCLC)

IV. All persons using the areas of the college generally available to students and the community that are designated public forums (pfc sub committee and legal counsel 7-13-10) shall be allowed to distribute petitions, circulars, leaflets, newspapers, and other printed matter. Such distribution shall take place only within the those areas, generally available to students and the community. Material distributed in the areas generally available to students and the community (pfc sub committee and legal counsel 7-13-10) that is discarded or dropped in or around the areas generally available to students and the community other than in an appropriate receptacle must be retrieved and removed or properly discarded by those persons distributing the material prior to their departure from the areas generally available to students and the community that day. (CCLC)

V. Posting: Students shall be provided with bulletin boards for use in posting student materials at campus locations convenient for student use. All materials displayed on a bulletin board shall clearly indicate the author or agency responsible for its production and shall be dated with the date of posting by the Director of Student Activities. Materials displayed shall be removed after the passage of within three days following the event/activity they advertise or 14 days, whichever occurs last. (CCLC)

VI. All persons or organizations wishing to engage in speech or expressive activities on campus, in the designated public forum areas must provide notification to the District through the Office of Student Activities, ideally three (3) days and at least 24 hours in advance. The notice must describe the nature of the planned activities. No illegal activities will be permitted. No activities which violate District or campus rules, including rules and laws on illegal harassment and discrimination, and none that will substantially interfere with or disrupt activities already scheduled for that day and time in the designated areas will be permitted. When two notices are received for use of a particular area on the same day and time, the earlier notice will take priority. The Office of Student Activities will endeavor to find an alternative location for the activity subject to the second notice (pfc sub committee and legal counsel 7-13-10)
VII. Material Distribution – Notice under Section VI above entitles and organization/distributor to distribute material in designated public forum areas only. Conditions applying to the Distribution of Materials are available in the Office of Student Activities. File copies are kept and are solely for the purpose of maintaining a record of materials distributed. (pfc sub committee & legal counsel 7-13-10)

VIII. Reference:

Education Code Sections 76120, 66301 (CCLC)