I. CALL TO ORDER

A. Call to Order

Trustee Acosta-Salazar called the meeting to order at 6:08 p.m.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Dr. Andy Howard.

C. Roll Call

Trustee Martinez was reported absent and not excused.

D. Open Communication for Public Comment

No comments were made from the public.

E. Approval of Minutes – December 9, 2009

21. It was moved by Mr. Mendez, seconded by Mr. Flores and carried unanimously to accept the minutes of December 9, 2009 as presented.
F. **Presentations**

Dr. Andy Howard, Executive Director, Foundation, Mr. Rich Casford, President of the RHC Foundation Board, and Anne Turner, Associate Executive Director of the Foundation gave an update on the Foundation and discussed the restructuring of the Foundation and the initiatives that were being worked on and planned for this year.

II. **CONSENT AGENDA**

22. It was moved by Ms. Garcia, seconded by Ms. Shapiro and carried unanimously to approve the Consent Agenda as presented:

A. **FINANCE AND BUSINESS**

1. **Finance and Business Reports**

   a. **Purchase Order Report**

   Purchase Order Report reviewing purchases for the preceding 60 days. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vendor Services prior to the meeting for Board review. The purchases have been processed in accordance with Administrative Procedure No. 6334.

   b. **Payroll Warrant Report**


2. **Out of State Travel and Conferences**

   The following Staff and Board members were approved to attend the educational conferences and meetings listed below:

   Ted Martinez, Jr., to attend the Community College Futures Assembly 2010 Bellweather Conference in Orlando, FL, January 23-27, 2010

   Julio Flores to participate at the Association of Community College Trustees National Legislative Seminar in Washington, DC, February 6-10, 2010.

   Ted Martinez, Jr. to participate at the Association of Community College Trustees National Legislative Seminar in Washington, DC, February 6-10, 2010.

   Norma Edith Garcia to participate at the Association of Community College Trustees National Legislative Seminar in Washington, DC, February 6-10, 2010.

   Gisela Spieler-Persad to participate at the Student Conference for Society of Toxology in Salt Lake City, UT on March 6-8, 2010.

   Tom Callinan to participate at the Conference on Composition and Communication in Louisville, KY on March 17-20, 2010.

   Gail Chabran to participate at the Conference on Composition and Communication in Louisville, KY on March 17-20, 2010.

   Marie Eckstrom to participate at the Conference on Composition and Communication in Louisville, KY on March 17-20, 2010.
Out of State Travel and Conferences (continued)

Lorraine to participate at the Conference on Composition and Communication in Louisville, KY on March 17-20, 2010.


Joanna Downey to participate at the Kennedy Center American College Theatre Festival on in St. George, UT, February 9-13, 2010.

3. Community Services

a. Dorothy Lee to instruct “How to Handle Barriers – Employment Development workshop for Ex-Offenders” – through June 30, 2010; payment split 60% to Rio Hondo and 40% to consultant.

b. Toni Caylor & Coralin Glerum to instruct “Pre Academy Fitness Continuation Class” through June 30, 2010; payment will be split 60% to Rio Hondo and 20% to each consultant with 40% total to consultants.

4. Revenue Agreement – White Memorial Medical Center / White Memorial Hospital

Approved an agreement between White Memorial Medical Center doing business as White Memorial Hospital and Rio Hondo Community College District – Contract Education to conduct an 8-week (2-hours per week) Conversational Spanish Class at the White Memorial Medical Center facility.

White Memorial Medical Center / White Memorial Hospital will pay the College $200 per hour for the training for a total revenue amount of $3,200.00.

5. Resolution Regarding the California Department of Education Grant Funding Instructional Materials Agreement

Approved California Department of Education Agreement CIMS 9285 and resolution funding instructional materials for the Child Development Program in the amount of $1,005 and authorize the Superintendent/President or designee to sign the appropriate documents on behalf of the District.

B. PERSONNEL

1. Academic

a. Employment

Part Time, Spring, 2010

DANIELS, Deanna, Health Science  EULER, Anneliese, Arts & Cultr.
HERNANDEZ, Caesar, Career Tech.  MARSHALL, Evelyn, Health Sci.
RIOS, Rudy, Business  UESUGI, Keiji, Technology
VEZERIAN, Steven, Automotive  YURY, Carrie, Arts & Cultr.

Hourly as Needed, Intersession, 2010

CHANDLER, Jim, Comm. /Lang.  O’BRIEN, Katie, FLEX/Staff Dev.
Hourly as Needed, 2009-2010

MIGLIA, Enrico, Public Safety

Industrial Trainer

LOPEZ, Katherine, has been contracted to teach a class at White Memorial Hospital from February 1, 2010 through June 30, 2010

Sabbatical Leave, 2010-2011

BETHEL, Robert, Biology
BROWN, Linda, Arts & Cultural
KOUTROULIS, Mathew, Physical Science
LEUNG, Allen, Physical Science
MINDES, Aimee, Physical Science

Retirement

WILLIAMS, Lemuel, full-time instructor in Business. His last day of employment is May 27, 2010.

2. Classified

a. Employment

Regular Classified, 2009-2010

The following employee is hired in the designated capacity. Funding is available through June 30, 2010. If continued funding should not be available, 45-day notice shall be served prior to the end of funding:

MARQUEZ, Dora, Children’s Center Aide, Child Development Center, 37.5%, 11.5 months, effective January 4, 2010

Substitute, 2009-2010

AN, Grace, Account Clerk II, Accounting, effective December 1, 2009

AVILA, Lisa, Children’s Center Aide, Child Development Center, effective January 4, 2010

b. Medical Leave

CALDERA, Tina, Secretary in Financial Aid, is requesting a 12-week Family Care and Medical Leave to be taken intermittently

3. Unrepresented (AP 7130), 2009-2010

a. Employment

Hourly

BOOTH, Shenea Lynne, Model

SANDOVAL, Monica, Tutor II
Volunteers

CALLEJAS, Guisela, Physical Ed. ROMERO, Stephanie, Arts
VELARDE, Christopher, Arts

Students

ARRIOLA, Rafael, Academic Affairs BODNAR, Steven, Career Tech.
FULMER, Charles, LAC GRIJALVA, Barbara, Arts
LEON, Ruth, Disabled Stud. POMPA, Jessica, Com Ser.
PRASIIN, Yazmin, Arts & Cultr. SERMENO, Carlos, Ed.Prtnshp.
SEVILLA, Jacqueline, Accounting SOLORZANO, Laura, Couns.
TING, Siew, Child Devp. Center

III. ACTION ITEMS

A. FINANCE & BUSINESS

1. **Non-Resident Tuition**

   It was moved by Mr. Mendez, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees approved the Non-Resident Fee of $183 per unit, starting fiscal year 2010/2011.

2. **Strata Information Group for SunGard/L.A. County Cash Receipts Implementation**

   It was moved by Mr. Flores, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approved additional services with Strata Information Group for SunGard/L.A. County/TouchNet cash receipts implementation in an amount not to exceed $35,000 for a Total of $52,000 from Bond funds and authorize Administration to execute appropriate documents on behalf of the District.

3. **Award Contract to Philips Metsch Sweeney Moore Architects (PMSM) for Completion of the Fine Arts Center Final Project Proposal (FPP)**

   It was moved by Mr. Flores, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approved the contract to complete a Final Project Proposal for the Fine Arts Center with PMSM Architects in the amount not to exceed $56,000 payable from Bond/State funds and authorize the Administration to execute the appropriate documents on behalf of the District.

4. **Award Bid #1165 CAD/GIS Computer Systems**

   It was moved by Mr. Mendez, seconded by Mr. Flores and carried unanimously that the Board of Trustees accepted and awarded Bid #1165 submitted by JPK Micro Supply in the amount of $119,704.33 for 26-CAD/GIS Computer Systems payable from State/Bond Funds and authorize the Administration execute the appropriate documents on behalf of the District.
5. **Memorandum of Understanding (MOU) Between the College and the El Monte Union High School District – Mountain View School District**

   It was moved by Ms. Garcia, seconded by Mr. Flores and carried unanimously, that the Board of Trustees approved the Memorandum of Understanding as outlined with the El Monte Union High School District offering auto collision course work at Mountain View High School and authorized the Superintendent President or designee to sign the appropriate documents on behalf of the District.

6. **Award of Bid #1164 – Campus Electrical Projects**

   It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously, that the Board of Trustees awarded Bid #1164, Campus Electrical Projects in the amount of $216,600.00 to Mel Smith Electric, Inc. to be paid from State Bond funds and authorized the Administration to execute appropriate documents on behalf of the District.

7. **P.E. Facilities Project – LEED Consultant**

   It was moved by Mr. Flores, seconded by Ms. Shapiro and carried unanimously, that the Board of Trustees approved an agreement to provide LEED management services for the PE Facilities Project with KMI Building Industry Consulting, Inc in the amount not to exceed $42,000 payable from State and Bond funds and authorize the Administration to execute the appropriate documents on behalf of the District.

8. **Architectural Services Request #3 - LPA Inc, Fees for Additional Services, Physical Education and Aquatic complex (PE Complex)**

   It was moved by Ms. Shapiro, seconded by Mr. Flores and carried unanimously, that the Board of Trustees authorized an increase to the contract value of LPA Inc. for additional design services in the amount of $7,930.00 for a revised total contract amount of $2,009,180.00 from State and Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

9. **Approval of Change Order #8, Bid - #1136 Applied Technology Building Renovation Project – W.E. O’Neil Construction Company**

   It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously, that the Board of Trustees approved Change Order #9 for a net increase to the contract in an amount of $129,777.00 for a new total of $12,041,040.69 payable from State and Bond funds and authorized the Administration to execute the change order on behalf of the District.

10. **Lower Tier Campus Walkway Project – Temporary Shoring Engineering, Burnett and Young, Inc.**

    It was moved by Mr. Flores, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees approved awarding a contract to Burnett and Young, Inc. for temporary shoring engineering in the amount not to exceed $4,700.00 to be paid from Bond funds and authorized the Administration to execute appropriate documents on behalf of the District.
B. PRESIDENT’S OFFICE

1. Change in Board Meeting Schedule – 2010

   It was moved by Ms. Shapiro, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees approved the revision to the meeting schedule of 2010 with the new date of February 17, 2010.

2. Discussion of Board Meetings in the Community

   It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously, for the purposes of discussion

   It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar that the Board of Trustees amended the motion with the following changes to the meeting schedule for 2010:

   o Change the community meeting in Trustee Area 4 from August 11, 2010 to September 8, 2010.
   o After discussion, Ms. Shapiro indicated that she would not have her meeting in the community on October 13, 2010 due to budgetary concerns.

   The motion was voted on and carried unanimously as amended.

3. Approval of Resolution in Support of Census Week

   It was moved by Ms. Garcia, seconded by Ms. Shapiro, and carried unanimously that the Board of Trustees approved the following resolution in support of Census Week:

   WHEREAS, the United States Constitution requires a Census of the population of the every ten years and every person living in the United States has the right and obligation to be counted;
   
   WHEREAS, the U.S. Census Bureau recommends that local governments work together to form Complete Count Committees, which are teams of community leaders to develop and implement a locally based outreach and awareness campaign for the 2010 Census and ensure every person in this jurisdiction is counted; and
   
   WHEREAS the Rio Hondo College Board of Trustees ("the Board") recognizes the vital importance of an accurate 2010 Census, which affects our community’s political representation in the United States House of Representatives, State Legislatures and other single-member districts such as County Commissions and City Councils; and which decides the percentage of more than $300 billion in Federal and State funds returned to our community annually; and
   
   WHEREAS, the Board recognizes the need for an intensive public education campaign to inform traditionally undercounted communities—including immigrant, low-income, and communities of color—about the importance of being counted in the Census and the confidentiality of the information gathered as part of the Census;
   
   WHEREAS, the Board recognizes the need for Rio Hondo College students to understand the importance of being counted in the Census as part of their civic responsibility and the need for students to inform their families and communities about the importance of filling out the Census; therefore be it resolved
   
   RESOLVED, that the Board supports the U.S. Census Bureau and joins all community organizations in the effort to publicize the importance of a complete count in the field.
RESOLVED, that the Board recognizes the need for all departments, agencies, bureaus, offices and other similar entities within the Rio Hondo Community College District to promote policies, practices and procedures that will help to ensure a complete Census count, and to coordinate with each other on any Census outreach efforts;

RESOLVED, that the Board hereby directs the Superintendent/President to assign staff to help participate in the National Week of Action from March 22-27, 2010 as part of the Ya Es Hora; Hagase Contar! Campaign which will eventually culminate in the April 1, 2010 National Census Day.

RESOLVED, that the Board will collaborate with all organizations dedicated to carrying out the intents and purposes of this resolution.

C. ACADEMIC AFFAIRS

1. Approval to Submit Substantive Change Proposal for Rio Hondo College in Accordance to Accrediting Commission for Community and Junior College’s Substantive Change Policy

36. It was moved by Mr. Flores, seconded by Ms. Shapiro, and carried unanimously that the Board of Trustees accepted the Substantive Change Proposal for Rio Hondo College in Accordance to Accrediting Commission for Community and Junior College’s Substantive Change Policy.

IV. INFORMATION ITEMS

1. Building Program
2. CCCT Board Election – Call for Nominations

V. STAFF AND BOARD REPORTS

VI. CLOSED SESSION

Pursuant to Section 54956.8:
• CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  o 3017 Tyler Avenue, El Monte, California

No action taken on this item.

Pursuant to Section 54956.9:
• CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LIGITATION (ONE CASE)

No action taken on this item.

Pursuant to Section 54957
• PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

37. It was moved by Ms. Acosta-Salazar, seconded by Ms. Shapiro, and carried that the Board of Trustees issue a non-reemployment notice to employee #467 (Order of Employment). Ms. Shapiro voted no.
Pursuant to Section 54957.6

- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

  No action taken on this item.

VII. CLOSING ITEMS

A. The next regular meeting of the Board of Trustees is slated to be held on Wednesday, February 17, 2010 at 6:00 p.m. in the community of Trustee Area 1, Columbia School, 3400 N. California, El Monte.

B. Adjournment – Ms. Acosta Salazar adjourned the meeting at 8:30 p.m.