I. CALL TO ORDER

A. Study Session (5:30 p.m.)
   - Building Program / Change Orders

Ms. Acosta-Salazar called the Study Session to order at 5:45 p.m.
Ms. Acosta-Salazar adjourned the Study Session at 6:25 p.m.

B. Call to Order (6:00 p.m.)

Ms. Acosta-Salazar called the regular meeting to order at 6:27 p.m.

C. Pledge of Allegiance

Mr. Julio Flores, Student Trustee led the Pledge of Allegiance.

D. Roll Call

All members present.
E. **Open Communication for Public Comment**

The following items were addressed by members of the public:

Ms. Sandra Rivera addressed CSEA issues.
Mary Ann Pacheco addressed the Board regarding a personnel matter.
Mr. Samuel Castillo addressed the Board regarding the ASB Advisor.
Ms. Brenda Catarino, Mr. James Cervantes, Mr. Tyler McCullen, Iliana Garcia, Roxanna Preciado and Dene Herrera addressed the Board regarding an Administrator.

F. **Approval of Minutes: April 14, 2010**

86. It was moved Mr. Flores, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees approved the Minutes of April 14, 2010 as presented.

G. **Commendations**

- Faculty Retirements
  - Lemuel Williams *(Business & Economic Development)*
  - Mar-Sue Ratzke *(Business & Economic Development)*
  - Patrick Shield *(Business & Economic Development)*
  - Doreen Kaller *(Communications & Languages)*
  - Larry Scher *(Arts & Cultural Programs)*
- Student Athletes / Athletic Teams
- Journalism Team

H. **Presentations**

- State of the Students (Sammy Castillo)
- Financial Aid Services (Elizabeth Coria) *(STUDENT SUPPORT SERVICES)*
- Forensics Speech and Debate Program (Lisette Rhi)
  - Introduction and Recognition of Forensics Speech and Debate Team

II. **CONSENT AGENDA**

87. It was moved by Ms. Martinez, seconded by Ms. Shapiro and carried unanimously, that the Board of Trustees approved the Consent Agenda as presented below.

A. **FINANCE & BUSINESS**

1. **Finance and Business Reports**

a. **Purchase Order Report**

   The Board approved the Purchase Order Report reviewing purchases for the preceding 60 days. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vendor Services prior to the meeting for Board review. The purchases have been processed in accordance with Administrative Procedure No. 6334.

b. **Payroll Warrant Report**

   The Board approved the Payroll Warrant Report for the month of April 2010.

c. **Quarterly Report**

   The Board approved the Quarterly Financial Status Report CCFS-311Q period ending March 31, 2010.
2. **Authorization for Out-of-State Travel & Conferences**

The Board of Trustees approved the following staff and Board Members to attend the educational meetings and conferences listed below:

Chris Bowen to travel to France and Italy to accompany students and faculty to Paris, Avignon, Nice and Venice to explore the language and culture of the regions, June 2-14, 2010.

Shin Liu to attend the IT Faculty Development Institute in Springfield, IL, May 24-28, 2010.

Shin Liu to attend the Shelly Cashman Series Summer Institute in Indiana, IN, July 18-23, 2010.

Debra DeLiso to attend the Theatre 180 Touring Class to the United Kingdom for the Edinburg Theatre Film Festival in London and Edinburg, United Kingdom, July 29-August 15, 2010.


Mike Munoz to attend the 2010 Annual GEAR UP Conference in Washington, D.C., July 18-21, 2010.


Monique DeLatte to attend the American Association Annual Conference in Washington, D.C., June 24-26, 2010.

Ted Martinez, Jr., to attend the U.S. Department of Agriculture USDA/HACU Leadership Meeting in Washington, D.C., June 28- July 1, 2010.


3. **Amendment #1 – Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and the Rio Hondo Community College District**

Rio Hondo College’s Child Development Program has been a participant in the State Department of Education Child Development Training Consortium for more than 12-years. Training serves students who are employees of the state funded and federally funded agencies as well as those employed by agencies receiving block grant funds.

This is an amendment for the period September 1, 2009 to June 30, 2010 between the Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and the Rio Hondo College. Yosemite Community College District (Contractor) revises the amount of contract to an amount not to exceed $25,000. This Amendment includes the provision of contingency funding in the amount of $6,000 through the Child Development Training Consortium only in the event the contingency funds become available.
4. **Approval Clinical Affiliation Agreement – Citrus Valley Medical Center**

The Health Science Department requires the services of Healthcare Organizations to provide clinical nursing experience.

Citrus Valley Medical Center, Inter-Community/Queen of the Valley Campus will provide our health science nursing students with an opportunity to meet their clinical objectives by observing and caring for patients in an acute care center (hospital) environment. The term of this hospital affiliation agreement will be for the period July 1, 2010 through June 30, 2011.

5. **Lease Renewal – Public Safety Department – Administration of Justice – Xerox**

The high speed copier at the Public Safety Department is at the end of its lease period. Xerox has proposed a new 60-month lease piggybacking off CMAS Contract Award 3-01-36-0030A from the State of California – Department of General Services – California Multiple Award Schedule. Xerox will replace the old high speed copier with a new Xerox copier. The new Xerox 4595 meets or exceeds the current copier’s copy configuration and performance.

- 40GB hard drive with 14.6GB for document storage
- 512MB RAM memory
- Print Speed up to 95-pages per minute (8.5” x 11”)
- Booklet finisher, punch and inserter
- Folder/finisher for light production
- Oversized high-capacity feeder
- Trade-in of old copier

The new 60-month lease amount is $1,486.29 per month.

6. **Community Services**

a. Carol Itatani – To instruct Phlebotomy Technician Certificate Program Course – This course offers students training to perform venipuncture, capillary puncture and correct methods for transporting, handling and processing of blood specimens for laboratory analysis. Dates of service will be from June 1, 2010 through June 30, 2011. Payment will be split five hundred dollars ($500.00) per student to the consultant and one thousand three hundred dollars ($1,300.00) per student to Rio Hondo.

b. Terry Medina – To instruct Scrapbooking Courses – This course offers basic page layouts, an introduction to the best products available and organization skills needed for putting together a beautiful scrapbook. Dates of service will be from July 1, 2010 through June 30, 2011. Payment will be split 60% to Rio Hondo and 40% to consultant.

c. Steve Tomory – To instruct Automotive Car Clinics – This course is intended for both men & women from age 15 (high school students) and up who want to become more familiar with Basic Car Care Knowledge and skills of the modern automobile. Dates of service will be from June 1, 2010 through June 30, 2011. Payment will be split 60% to Rio Hondo and 40% to consultant.
B. PERSONNEL

1. Academic
   a. Employment

   Hourly as Needed, 2009-2010

   RUDIGER, Greg, Public Safety

   Basic Skills Initiative Gateway Project, Spring 2010

   The following instructors are to be paid a one-time stipend of $500 each for their participation in the initial launch of this new program:

   BELL, Sharon, Comm./Lang   BOTELLO, Robert, Mathematics
   CHABRAN, Gail, Comm./Lang.  CURLEE, Karleen, Comm./Lang.
   ESQUIVEL, Ray, Mathematics  GASPAR, Georgia, Comm./Lang.
   GONZALEZ, Lydia, Math      GRIFFITH, Leah, Mathematics
   HEMENWAY, Elaine, Math    IBARRA, Edward, Comm./Lang.
   KORTZ, Veronica, Comm./Lang  PACHECO, Mary Ann, Comm./Lang.
   REILLY, Beverly, Comm./Lang.  RIORDAN, Judith, Comm./Lang.
   SALAZAR, Barbara, Comm./Lang.

   b. Retirement

   KALLER, Doreen, full time instructor in Communications and Languages. Her last day of employment is May 27, 2010.

   SCHER, Lawrence, full time instructor in Arts & Cultural. His last day of employment is May 27, 2010.

   SHIELD, Patrick, full-time instructor in Business. His last day of employment is May 27, 2010.

2. Management and Confidential
   a. Employment

   Categorically Funded (E.C. 87470)

   If continued funding should not be available, appropriate notice will be served prior to the end of funding:

   FISHER, Zolita, Director, Upward Bound Student Support Services, effective July 1, 2010 through June 30, 2011

   MUNOZ, Mike, Director, Educational Partnerships, effective July 1, 2010 through June 30, 2011
3. **Classified**

   a. **Employment, 2010-2011**

      **Regular Classified**

      ORTEGA, Angelica, Registration Clerk, Admissions & Records, 47.5%, 12 months, effective April 5, 2010

      **Substitute**

      BELAIR, Martin, Tool Room Attendant, Career Technical Education, effective April 19, 2010

      CHAVEZ, Daniel, Clerk Typist III, Health Science, effective April 20, 2010

      CORNEJO, Chantal, Children’s Center Aide, Child Development Center, effective May 13, 2010

      SALAZAR, Doreen, Children’s Center Aide, Child Development Center, effective May 13, 2010

   **Short Term**

   CHAN, Reuben, FA Training & Operations Specialist, ending date June 30, 2011

   URQUIZA, Matthew, Clerk Typist I, Educational Partnerships, ending date June 30, 2011

4. **Unrepresented (AP 7130), 2010-2011**

   a. **Employment**

      **Hourly**

      CANO, Amanda, Coach. Spec  

      ECKSTROM, James, Tutor II  

      GRANT, Whitney, Coaching Spec.

      **College Physician**

      VARGA, Alexander, Student Health Office

C. **ACADEMIC AFFAIRS**

   1. **Curriculum (INSTITUTIONAL EFFECTIVENESS)**

      The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

      a. **New Courses that are Part of an Existing Program**

         The following courses have been recommended for inclusion in our offerings and catalog:
ANIM 105: Principles of Animation
(Art and Cultural Programs)
Degree Applicable: (3 Units)
Transfers to: CSU

Justification: This course introduces students to the fundamental skill set needed to become a digital animator, instruction that is not currently given in other program courses. Through the use of both drawing and 3D software such as Maya this course will teach students the concepts that are the foundation for the art form of animation.

ANIM 140: Animation Portfolio
(Art and Cultural Programs)
Degree Applicable: (3 Units)
Transfers to: CSU

Justification: This course helps students focus and refine their artwork in order to design a professional portfolio, instruction that is not currently given in other program courses. The course will teach students how to develop a professional portfolio using both traditional and digital tools. Additionally students will create a presence on the web to showcase their portfolio. This course will teach students how to present, discuss and defend the creative process that they use to generate their work.

ARCH 280: Advanced MicroStation for CADD & BIM Applications
(Crosslist with ENGT 280)
(Art and Cultural Programs)
Degree Applicable: (4 Units)
Transfers to: CSU

Justification: This course is part of the advanced level skill set necessary for employment in program related careers. The course enhances student's ability to convey architectural conceptions and designs using high tech software for development of three dimensional CADD/BIM models. This is a continuing course from the basics of 2D MicroStation – ENGT 170. The manufacturing design industry and the AEC (Architectural-Engineering-Construction) industry now requires students to have a working knowledge of 3D CADD and BIM in order to remain competitive for entrance into the job market and to retain employment in an ever-changing design and electronic data industry.

BIOL 205: Molecular Biology and Biotechnology
(Math & Science)
Degree Applicable: (4 Units)
Transfers to: CSU

Justification: This course will better prepare life science students who wish to transfer to a four-year college/university. Students will cover a variety of topics relevant to the study of molecular biology, ranging from protein structure to recombinant DNA technology. Additionally, it will provide our students with a more comprehensive articulation package to four-year colleges/universities.

BIOL 206: Principles of Genetics
(Math & Science)
Degree Applicable: (3 Units)
Transfers to: CSU

Justification: Principles of Genetics will better prepare life science students who wish to transfer to a four-year college/university.
Additionally, it will provide our students with a more comprehensive articulation package to four-year colleges/universities.

CD 114: Observation and Assessment
(Social Science)
Degree Applicable; (3 Units)
Transfers to: CSU
Justification: This course is being created to meet the California Community Colleges Curriculum Alignment Project (CAP). The CAP is a minimum of 24-units in 8 courses that function as a guide representing evidence-based components for across-colleges alignment to facilitate the transfer of integrated courses of study to the California State Universities. This course will be part of the Child Development program of study for the Associate of Science degree and will meet the requirement for a Certificate of Achievement in Child Development. This course is also designed to meet the Department of Social Services Classification Indicator DS 3 and applies toward the State of California Title V requirement for the Child Development Permit.

ESL 028C: Pronunciation and Accent Reduction
(Communication and Languages)
Non-Degree Applicable; (3 Units)
Justification: This is an advanced course in speaking and listening for non-native speakers of English which emphasizes correct pronunciation, speed and comprehension. The course focuses on sounds in isolation, blending of sounds in phrasal elements and the production of sentences incorporating correct intonation, accent, speed and rhythm. There are currently ESL courses which emphasize speaking and listening, reading and writing, but none which focus on pronunciation practice and improvement.

HUM 140: Splendors of Asia
(Social Science/Humanities)
Degree Applicable; (3 Units)
Transfers to: CSU
Justification: The goal of this class is to give students a comprehensive view of major Asian achievements in Humanities. This course meets the Humanities general education requirements for students transferring to CSU or UC universities.

JOUR 231: Online Magazine Production
(Communication and Languages)
Degree Applicable; (3 Units)
Transfers to: CSU
Justification: This is a degree appropriate course.

JOUR 242: Online Newspaper Production
(Communication and Languages)
Degree Applicable; (4 Units)
Transfers to: CSU
Justification: This is a degree appropriate course.

MATH 072: Mathematics of Money
(Math & Science)
Degree Applicable; (4 Units)
Justification: Statewide, the graduation requirement in Math for an AA or AS degree has increased from elementary algebra to a course having elementary algebra as a prerequisite. Students could take Math 60 or Math 70 to meet the new requirement, but the content of those courses may not best serve students in vocational programs or students who do not plan to transfer to a 4-year school.

PE 124: Self Defense  
(Physical Education)  
Degree Applicable; (1 Unit)  
Transfers to: CSU  
Justification: This course will include instruction in personal safety and self-defense techniques through scenario and martial arts training. Rio Hondo does not currently offer a course in self defense and we believe this is an important component of safety and welfare of our students. This course will help continue to better serve the entire Rio Hondo College population.

PE 209: Soccer II  
(Physical Education)  
Degree Applicable; (1 Unit)  
Transfers to: CSU  
Justification: The current class offers a combination of physical activity and a deeper understanding of the tactics involved in the game of soccer that will be part of the student’s background far beyond their college years. With the advanced/intermediate skills developed in this class, the student has the opportunity and background in soccer to pursue soccer in a more competitive and/or leisure time activity in the future. This course will teach students a more in-depth understanding of the game so students may play at a higher level if wanted and this will serve the Rio Hondo College population.

PE 290: Cooperative Work Experience/Internship for Athletic Training  
(Physical Education)  
Degree Applicable; (1 Unit)  
Transfers to: CSU  
Justification: This course allows the student to apply the theory and skills learned in a vocational setting. In addition, this program satisfies the pre-professional hour requirement for transfer into an accredited athletic training education program at the university level. This course is in compliance with Title 5 Cooperative Work Experience Program requirements.

PETH 188: Theory and Practice of Coaching  
(Physical Education)  
Degree Applicable; (3 Units)  
Transfers to: CSU  
Justification: The addition of this course will provide a foundation of coaching career opportunities within the community. It is necessary to prepare students that are interested in coaching at the youth and high school levels, tools that will help them make a positive impact on the lives of their students. This course will serve the entire Rio Hondo College population and provide career opportunities for students.
POLS 290: Cooperative Work Experience/Internship for Political Science  
(Political Science)  
Degree Applicable; (1-4 Units)  
Transfers to: CSU  
Justification: This course allows the student to apply the theory and skills learned in a vocational setting. In addition, it allows employers an opportunity to support student learning and assist with the transition from school to work. This course is in compliance with Title 5 Cooperative Work Experience Program requirements.

RDA 051: Registered Dental Assisting I  
(Health Science)  
Degree Applicable; (12 Units)  
Justification: The demand for dental assistant in the US is growing. According to the Occupational Outlook Handbook (OOH), employment growth in this field is expected to be much faster than average through the year 2014. Population growth and the fact that more middle-aged people are keeping their natural teeth, are fueling a demand for dental services. This is creating opportunities for dental assistant. As dentists’ workloads increase, they will need to hire assistant to perform routine task so that they can devote time to more detailed procedures. As a result of taking this course, the student will: develop the skills necessary to pass the Registered Dental Assistant State Certification exam.

RDA 052: Registered Dental Assisting II  
(Health Science)  
Degree Applicable; (12 Units)  
Justification: The demand for dental assistants in the US is growing. According to the Occupational Handbook (OOH), employment growth in this field is expected to be much faster than average through 2014. Population growth and the fact that more middle-aged people are keeping their natural teeth are fueling a demand for dental services. This is creating opportunities for dental assistants.

b. New Non-Credit Course

The following courses have been recommended for inclusion in our offerings and catalog:

NVOC 150: AutoCAD for Basic CADD Applications  
Non-Degree Applicable  
Justification: AutoCAD software is one of the primary CADD applications used today in the Architecture, Civil and Engineering design drafting fields. The Goal of this course is to provide the knowledge and skills for students to proficiently use AutoCAD software. For students, graduates and current employees in the field to obtain and retain jobs in this field, diverse skills in use of CADD software are crucial. It is also crucial to remain current as revisions of the software occur yearly.

NVOC 170: MicroStation for Basic CADD Applications  
Non-Degree Applicable
Justification: MicroStation software is one of the primary CADD applications used today in the Architecture, Civil and Engineering design drafting fields. The goal of this course is to provide the knowledge and skills for students to proficiently use MicroStation software. For students, graduates and current employees in the field to obtain and retain jobs in the field, diverse skills in the use of CADD software are crucial. It is also crucial to remain current as revisions of the software occur yearly.

NVOC 280: Advanced MicroStation for CADD & BIM Applications
Non-Degree Applicable
Justification: This course is available to those working in the architectural related design and detailing industry who desires to upgrade their skills with the new tools of CADD and BIM (Building Information Modeling). The course allows the student to develop and further enhance an advanced level skill set necessary to keep pace with industry standards and for employment in the AEC (Architectural, Engineering and Construction) industry. The course enhances student’s ability to convey architectural designs using high tech software for development of three dimensional CADD/BIM models and integrated and dynamic construction documents.

c. New Program
The following degrees have been recommended for inclusion in our offerings and catalog:

A.S. Degree – Alternative Energy Technology
(32 Units)

A.S. Degree – Business Marketing
(27-28 Units)

A.A. Degree – Dance
(19 Units)

A.S. Degree – Environmental Science
(31-32 Units)

A.S. Degree – International Business
(28 Units)

A.S. Degree – Math
(20 Units)

A.A. Degree – Physical Education
(20 Units)

d. Program Change
The following degree has been recommended for inclusion in our offerings and catalog with the following changes:

A.A. Degree – Chicano Studies
<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 159 History of Minorities</td>
<td>Replace with CHST 146 History of the Mexican American &amp; Move HIST 159 to Elective Options</td>
</tr>
<tr>
<td>HUM 125 Introduction to Mexican Culture</td>
<td>Move to Elective Options</td>
</tr>
<tr>
<td>HUM 130 Contemporary Mexican Culture</td>
<td>Move to Elective Options</td>
</tr>
<tr>
<td>LIT 149 Introduction to Chicano Literature</td>
<td>Move to Elective Options</td>
</tr>
<tr>
<td>ANTHR 125</td>
<td>Delete from Elective Options</td>
</tr>
</tbody>
</table>

**Total Units: 27**  **Total Units: 21**

e. **New Certificate of Achievement that is Part of an Existing Program (Over 18 Units)**

The following certificate of achievement has been recommended for inclusion in our offerings and catalog:

Certificate of Achievement – Business Marketing
(18-19 Units)

Certificate of Achievement – International Business
(18-19 Units)

f. **New Career Certificate**

The following new Career Certificate has been recommended for inclusion in our offerings and catalog:

**Athletic Trainer’s Aide Career Certificate**
(16 Units)

g. **Deletion from Curriculum**

The following course has been recommended for deletion from our curriculum because the course has not been offered for many years:

PAC 075A: Basic Police Recruit Class Level III (Part 1)
MATH 071: Review of Intermediate Algebra

h. **Unit Change**

The following courses/programs have been recommended for a unit change to reflect an increase/decrease in course content:

GIS 281: Crime Mapping & Analysis
(From 3 Units to 4 Units)

JOUR 241: Newspaper Production
(From 3 Units to 4 Units)
PETH 128: Fitness Testing and Exercise Prescription
(From 2 Units to 3 Units)

RDIO 236: Advanced Radio Production
(From 3 Units to 4 Units)

i. Unit/Hour Change

The following courses/programs have been recommended for a unit and hour change to reflect an increase/decrease in course content:

PAC: 076, 077, 079, 080, 081, 082, 4308, 4313, 4314, 4317, 4327, 4328, 4330, 4337, 4339, 4342, 4343, 4348L, 4350, 4355, 4358, 4365, 4366, 4367, 4376, 4377, 4378, 4380, 43001, 43003, 43007, 43011, 43015, 43016, 43017, 43018, 43019, 43020, 43024, 43026, 43030, 43032, 43035, 43036, 43038, 43040, 43041, 43043, 43049, 43055, 43060, 43061, 43062

TO: Units
.037 – 0.741 Lecture
.037 – 0.741 Lab
Hours
2-40 Hours Lecture
2-40 Hours Lab

*UC transfer process in progress for courses where applicable

III. ACTION ITEMS

A. FINANCE & BUSINESS

1. Consultants

88. It was moved by Ms. Martinez, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees approve the Consultant Services as outlined and authorize the Superintendent/President or designee to sign the appropriate documents on behalf of the District.

a. Tahir Ebo Allen – To instruct classes to foster youth in the Youth Empowerment Strategies for Success (YESS-CA) Program. Dates of service are through June 30, 2010. Payment is not to exceed $300 from YESS-CA.

b. Julian Balderas – To present a total of 8 hours for Adult, Child & Infant CPR / First Aid Certification Training to Foster / Kinship Care Education participants. Dates of service are from June 2, 2010 to June 3, 2010. Payment is not to exceed $500 from FKCE.

c. Monique Felix – To serve as a Mentor / Peer Counselor to foster youth in the Youth Development Services (YDS) Independent Living Program. Dates of service are through June 30, 2010. Payment is not to exceed $800 from YDS.

d. Maribel De Leon – Academic Consultant / Counselor. To assist the direction of the Director of GEAR UP in organizing, coordinating and promoting GEAR UP parent / student activities. Dates of service are from July 1, 2010 through June 30, 2011. Payment is not to exceed $95,000 per year from GEAR UP GRANT.
e. Alicia Espinoza – Parent Outreach Consultant. To assist in organizing, coordinating and promoting GEAR UP parent/student activities at GEAR UP schools. Dates of service are from July 1, 2010 through June 30, 2011. Payment is not to exceed $95,000 per year from GEAR UP GRANT.

f. Maricruz Silva – Academic Consultant/Counselor. To be responsible for individual counseling to GEAR UP students and evaluation/assessment and development of student personal success plans. Dates of service are from July 1, 2010 through June 30, 2011. Payment is not to exceed $95,000 per year from GEAR UP GRANT.

2. Substantial Completion of Bid #1119, Library and Learning Resource Center – Bernards Bros

It was moved by Ms. Garcia, seconded by Mr. Mendez and carried unanimously, that the Board of Trustees approved substantial completion of the work performed under Bid #1119 Library and Learning Resource Center project and authorizes the filing of a Notice of Completion with the Los Angeles County Recorder.

3. Substantial Completion of Bid #1118A, Central Plant – Emma Corporation

It was moved by the Ms. Martinez, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees approved substantial completion of the work performed under Bid #1118A Central Plant project and authorizes the filing of a Notice of Completion with the Los Angeles County Recorder.

4. Substantial Completion of Bid #1118B, Infrastructure – Emma Corporation

It was moved by Ms. Martinez, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees approved the substantial completion of the work performed under Bid #1118B and authorizes the filing of a Notice of Completion with the Los Angeles County Recorder.

5. Revenue Agreement – City of Monrovia – San Gabriel Valley Conservation Corp.

It was moved by Ms. Garcia, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees approved a Revenue Agreement with the City of Monrovia and authorized the Administration to execute the appropriate documents on behalf of the District.

6. Renewal of the Bookstore Agreement – Follett Higher Education Group

It was moved by Mr. Flores, seconded by Ms. Shapiro and carried, that the Board of Trustees approved the Follett Higher Education Group to operate the District bookstore for a five (5) year period commencing July 1, 2010 through June 30, 2015. Mr. Mendez voted no.

7. Approve Contract for Connect-Ed Services – BlackBoard, Inc.

It was moved by Mr. Mendez, seconded by Mr. Flores and carried unanimously that the Board of Trustees approved Blackboard Connect-Ed Services Agreement in the amount of $26,500 and authorized the Superintendent/President or designee to sign the appropriate documents on behalf of the District.
8. **Academic Partnership Agreement (Revenue) – Career Step, LLC**

   It was moved by Ms. Martinez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approved the Academic Partnership Agreement with Career Step, LLC and authorized the Administration to execute the appropriate documents on behalf of the District.

9. **PE Retaining Wall – Landscape Design Services – LPA, Inc.**

   It was moved by Ms. Martinez, seconded by Mr. Flores and carried unanimously, that the Board of Trustees approved the award of retaining wall landscape design services to LPA in an amount not to exceed $16,155 and authorized the Administration to execute the appropriate documents on behalf of the District.

10. **Approval of Change Order #1 – Bid #1166, PE Temporary Facilities – Fast Track Construction Corporation**

   It was moved by Ms. Garcia, seconded by Ms. Acosta-Salazar and carried unanimously that the Board of Trustees approved Change Order #1 for an increase to Fast Track Construction Corporation’s contract in the amount of $44,393.00 for a new total of $601,393.00 payable from bond funds and authorized the Administration to execute the change order on behalf of the District.

11. **Approval of Change Order #3 – Bid #1141 – South Whittier Educational Center Construction – TOBO Construction Company**

   It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried that the Board of Trustees approved Change Order #3 for an increase to TOBO Construction Company, Inc.’s contract in the amount of $42,109.20 for a new total of $1,592,499.93 payable from bond funds and authorized the Administration to execute the change order on behalf of the District. Ms. Martinez abstained.

12. **Approval of Change Order #12 – Bid #1136 Applied Technology Building Renovation Project – W.E. O’Neil Construction Company**

   It was moved by Mr. Mendez, seconded by Mr. Julio Flores and carried that the Board of Trustees approved Change Order #12 for a net increase to the contract in an amount of $488,573.00 for a new total of $12,863,688.69 payable from state and bond funds and authorized the Administration to execute the change order on behalf of the District. Ms. Martinez voted no.

13. **Google Gmail Adapter Integration Services with the Luminis Platform – SunGard Higher Education, Inc.**

   It was moved by Mr. Mendez, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees approved Google Gmail Adapter Integration Services with the Luminis Platform by SunGard Higher Education, Inc. in an amount not to exceed $36,800 from the Bond Fund and authorize the Administration to execute appropriate documents on behalf of the District.
14. **Consultant Agreement Renewal: Fabiani & Company – Legislative Advocate**

It was moved by Ms. Garcia, seconded by Ms. Shapiro and carried that the Board of Trustees approved a new contract with Fabiani & Company and authorized the Superintendent/President, or designee, to execute a contract on behalf of the District, not to exceed $80,000 plus reimburseables for the term from May 22, 2010 through May 21, 2011 to be paid from the General Fund. Mr. Mendez voted no.

15. **Space Analyses to Qualify for State Funding of Building Projects – GKKWorks**

It was moved by Ms. Martinez seconded by Ms. Shapiro and carried unanimously, that the Board of Trustees approve the Agreement with GKKWorks to produce a) Initial Project Proposal and Final Project Proposal for Science Building Remodel; b) Underserved District Population Analysis; and c) Five Year Construction Plan (SYCP) update not to exceed $62,500 from the General/Bond Fund and authorize the Superintendent/President or designee to sign the appropriate documents on behalf of the District.

16. **Surplus Property – Vehicles**

It was moved by Ms. Martinez, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees determines that the value of the surplus property listed above does not exceed $5000 and approves consignment of surplus to an auction house for sale on behalf of the college without advertising. Those items which the auction house refuses or can not sell, shall be consigned to a local recycling center for disposal.

17. **Donation of Surplus Property – Ambulance and Fire Truck**

It was moved by Mr. Mendez, seconded by Ms. Martinez, and carried unanimously, that the Board of Trustees 1) approved the declaration of surplus; 2) determined that the value of the surplus property does not exceed $5,000 and is of insufficient value to defray the cost of a sale; donating ambulance and fire truck to Citrus College in support of their Public Safety program.

**B. PRESIDENT’S OFFICE**

1. **Approval of Board Policies 6450 and 6550 (First Reading) (GOVERNANCE)**

It was moved by Ms. Martinez, seconded by Mr. Flores and carried unanimously, that the Board of Trustees approved the policies below for first reading. (Pgs. 17 & 18).

2. **Approval of Fellow of the College Award**

It was moved by Ms. Garcia, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees designated Dr. Manuel Baca as the Fellow of the College for 2010.
RIO HONDO COMMUNITY COLLEGE DISTRICT

DISPOSAL OF PROPERTY

Board Adopted: NEW (CCLC)

I. The Superintendent/President or Designee is delegated authority by the Board to declare as surplus such personal property of the District as is no longer useful for District purposes, and shall establish procedures to dispose of such property in accordance with applicable law. All sales of surplus personal property shall be reported to the Board on a periodic basis. This policy shall not be construed as authorizing any representative of the District to dispose of surplus real property at any time.

II. Reference:
   Education Code Section 70902(b)(6), 81383, 81384, 81452

See Administrative Procedures [6550]
I. The Superintendent/President or Designee shall determine if it is in the best interests of the District to provide a cellular or wireless phone at District expense to a designated District employee (pfc 3-9-10)

II. The District shall require employees to either pay a monthly lump sum amount requested by the District or to keep records to distinguish between business and personal calls made on wireless or cellular telephones provided by the District. Cellular telephones provided by the District are classified by the Internal Revenue Service as “listed property” and may be included as employee wages, unless they are used exclusively for business purposes.

III. Motor vehicle drivers may not use wireless or cellular telephones while Operative Operating (pfc 3-9-10) their vehicles without a hands-free listening device and shall comply with all requirements of California law regarding the use of District (pfc-3-9-10) wireless or cellular telephones in vehicles.

IV. References:
Vehicle Code Sections 12810.3, 23123, and 23124;
Internal Revenue Code (I.R.C.) Sections 274(d)(4) and 280 F(d)(4)
3. **Resolution Recognizing CSEA Week**

   **107.** It was moved by Mr. Mendez, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees approved the amended resolution below declaring the week of May 16-22, 2010 as Classified School Employee Week in the Rio Hondo Community College District.

   The third full week of May (16th through 22nd) has been designated as Classified School Employee Week in California by the California School Employees Association and the California state Legislature.

   **WHEREAS**, classified professionals provide valuable services to the schools and students of the Rio Hondo Community College District; and

   **WHEREAS**, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

   **WHEREAS**, classified professionals serve a vital role in providing for the welfare and safety of Rio Hondo Community College District's students; and

   **WHEREAS**, classified professionals employed by the Rio Hondo Community College District strive for excellence in all areas relative to the educational community,

   **WHEREAS**, the District will foster an environment of cooperation, respect and dignity with CSEA,

   **THEREFORE, BE IT RESOLVED**, that the Rio Hondo Community College District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in the Rio Hondo Community College District and declares the week of May 16–22, 2010, as Classified School Employee Week in the Rio Hondo Community College District.

C. **PERSONNEL**

1. **Declaration of Indefinite Salaries for Retroactive Pay for 2010-11 for Managers, Faculty, Confidentials, and Classified**

   **108.** It was moved by Ms. Shapiro, seconded by Ms. Garcia and carried unanimously, that the Board of Trustees declare the salaries for Administrators, Faculty, Confidentials and Classified employees are indefinite as of July 1, 2010.

   Although Education Code Section 45032, 45162, and 87806 provides that salaries can be set at any time during the year, Education Code does not permit retroactive pay. The California Constitution (Article 11, Section 10) prohibits officers or employees from receiving additional compensation for services already rendered. However, courts have generally allowed retroactive pay increase within the constitution, if salaries were legally “indefinite”. In order to do so, since salaries for 2010-11 for Administrators, Faculty, Confidentials and Classified employees may not be set before the school year begins, the Board must take action declaring salaries are “indefinite” for 2010-11.
In order for the Administrators, Faculty, Confidentials, and Classified employees allowed to receive retroactive pay for 2010-11, the following action must be taken by the Board:

As a result of financial uncertainties, negotiations, legislation and other factors, the governing Board hereby declares that all Administrators, Faculty, Confidentials, and Classified employee salaries are declared indefinite for 2010-11.

IV. INFORMATION ITEMS

1. Building Program

V. STAFF AND BOARD COMMENTS

VI. CLOSED SESSION

Ms. Acosta-Salazar recessed the meeting to closed session at 10:00 p.m. Ms. Acosta-Salazar reconvened the meeting at 11:30 p.m. and reported that no action was taken in Closed Session.

Pursuant to Section 54956.8:
- CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  - 3017 Tyler Avenue, El Monte, California
  - 11515 S. Colima Road, Whittier, California

Pursuant to Section 54956.9
- CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (1 Cases)
- CONFERENCE WITH LEGAL COUNSEL – existing litigation (subdivision (a) of Section 54956.9)
  File No. 1710.023 (Disclosure would jeopardize service of process or existing settlement negotiations).

Pursuant to Section 54957
- PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
- PUBLIC EMPLOYEE EMPLOYMENT
  - Director of Information Technology Services

Pursuant to Section 54957.6
- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

Ms. Acosta-Salazar adjourned the meeting at 11:30 p.m. The date of the next regular meeting of the Board of Trustees will be held on Wednesday, June 9, 2010, 6:00 p.m., (Meeting in the community; location tbd)