Members Present: André Quintero (Presiding), Maria Elena Martinez, Gary Mendez, Michelle Yanez, Denice Gunn (Student Trustee)

Members Absent: Leo Camalich

Secretary to the Board: Dr. Rose Marie Joyce

Staff Members: Dr. Voiza Arnold, Ms. Teresa Dreyfuss, Mr. Henry Gee, Dr. Andy Howard, Ms. Carolyn Russell (President, Academic Senate), Mr. Tom Huffman (President, RHCFA), Ms. Sandra Rivera, (President, CSEA) Mr. Carlos Casillas (Vice-President, ASB), Ms. Sandy Sandello (Recorder)

I. CALL TO ORDER

A. Call to Order (6:30 p.m.)

Mr. Quintero called the meeting to order at 6:30 p.m.

B. Pledge of Allegiance (led by Rio Hondo College Color Guard)

The Rio Hondo Color Guard led the pledge of allegiance.

C. Roll Call

Mr. Camalich was reported absent, Mr. Quintero noted for the record that his absence is excused.

D. Open Communication for Public Comment

No public comments were made.

E. Approval of Minutes – September 14, 2005, September 26, 2005

It was moved by Ms. Martinez, seconded by Ms. Gunn and carried unanimously, that the Board of Trustees accept the minutes of September 14 and September 26, 2005 as presented.
F. Rio Hondo College Distinguished Service Award
   • Juan Mireles

G. Commendations
   • Lillian Rey, Emergency Resource
   • Irene Portillo, Project Amiga
   • City of El Monte
   • El Monte Union High School District
   • El Monte City School District
   • Mountain View School District

H. Presentations
   • Performance by the Viking Choir of Frank M. Wright Middle School

II. CONSENT AGENDA

185. It was moved by Mr. Mendez, seconded by Ms. Gunn and carried unanimously, that the Board of Trustees accept the following Consent Agenda:

A. ACADEMIC SERVICES

1. Curriculum
   a. Deletion from Curriculum

      The following courses have been recommended for deletion from our curriculum because the courses have not been offered for over six years.

      PSY 113: Parapsychology

      PSY 120: Psychology of Self-Appraisal

B. FINANCE & BUSINESS

1. Finance & Business Reports
   a. Purchase Order Report
   b. Payroll Warrant Report
2. **Authorization for Out-of-State Travel and Conferences**

The Board approved the following Board and staff members to attend the following educational conferences:


Ellie Bewley to travel to Earlham College Board of Trustees meeting in Richmond, Indiana, October 27-28, 2005.

Ellie Bewley (11/2-6/05) and Jodi Senk (11/1-6/05) to attend the Club Industry 2005 in Chicago, Illinois.

Mike Slavich to attend the National Alternative Fuels Training Consortium (NAFTC) Conference in Las Vegas, Nevada, November 2-5, 2005.


Steve Tomory to attend the Society of Automotive Engineers (SAE) in-Vehicle Networks Seminar in Troy, Michigan, November 17-18, 2005.


Henry Gee to attend the National Association of Student Personnel Association (NASPA) Western Region Conference in Tucson, Arizona, November 10-12, 2005.

Michelle Pilati to attend the 2005 Conference on Information Technology in Dallas, Texas, October 22-25, 2005.

Mike Slavich and Rodney Lineweber to attend the Association for Career and Technical Educator (ACTE) Convention, and the Automotive Industry Planning Council (AIPC) Meeting in Kansas City, Missouri.

Manuel Baca to attend the Hispanic Association of Colleges and Universities (HACU) 19th Annual Conference in Phoenix, Arizona, October 16-18, 2005.
3. **Renewal of Instructional Agreement between the Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and the Rio Hondo Community College District**

4. **Grant Renewals**
   
a) Independent Living Program (ILP-B)

b) Early Start to Emancipation Preparation (ESTEP)

5. **Renewal - Revenue Agreement Verizon Payphone**

C. **PERSONNEL**

1. **Academic**
   
a. **Employment**

   Hourly as Needed, 2005-2006

   CHOW TAN, Sharon, Stud. Health Ser.  
   HALVORSEN, William, Pub. Safety

   LOUGHRIN, Yolanda, Stud. Health Ser.  
   PINE, Paul, Public Safety

   SIEFKE, Evan, Public Safety

   Non-Credit, 2005-2006

   GOLDSTEIN, Jonathan, Community Ser.  
   GOMEZ, Jose, Comm. & Lang.

   KRENZ, Paul, Disabled Students

   **b. Medical Leave**

   DUARTE, Jeannette, full-time instructor in Communications and Languages has requested an 80% Family Medical Leave from September 16, 2005 through February 9, 2006.

2. **Management and Confidential**
   
a. **Retirement**

   EDDINGTON, Lyla, Dean, Vocational Education & Program Development, last day of employment is June 30, 2006
3. **Classified**

a. **Employment, 2005-2006**

   **Regular Classified**

   The following employee is hired in the designated capacity. Funding is available through June 30, 2006. If continued funding should not be available, appropriate 45-day notice shall be served prior to the end of funding.

   SERRANO, Mayra, Instructional Assistant-Health Science, 25%, effective October 3, 2005

   **Short Term**

   ARELLANO, Michelle, Clerk Typist III, Child Development Center, ending date June 30, 2006

   FREDERICK, Zee, FA Training & Operations Specialist, Public Safety, ending date June 30, 2006

   FRESQUEZ, Donna, Switchboard Operator/Mailroom Clerk, Contract Management & Vendor Services, ending date June 30, 2006

   FUKUSHIMA, Lance, Instructional Assistant, MSC, ending dated June 30, 2006

   GUTIERREZ, John, PA Training & Operations Specialist, ending date June 30, 2006

   SOLIS, Leo, Student Services Representative, Student Activities, ending date November 30, 2005

   **Substitute**

   GOMEZ, Kathy, Instructional Assistant, Communications and Languages effective October 3, 2005

   RAMIREZ, Roberto, Registration Clerk, Admissions & Records, effective October 3, 2005

b. **Retirements**

   CONRAD, Sherry, Clerk Typist III, Cal WORKS, last day of employment is December 30, 2005

   GUILLEN, Javier, Electrician, Facilities Services, last day of employment is December 30, 2005

   HAMMOND, Geoffrey, General Maintenance Worker, Facilities Services, last day of employment is December 30, 2005

   LARIMORE, Frances, Clerk Typist III, Contract Management & Vendor Services, last day of employment is December 30, 2005
NELSON, Betty, Instructional Division Secretary, Mathematics & Sciences Division, last day of employment is December 30, 2005

NGUYEN, Nguyet, International Student Specialist, Admissions and Records, last day of employment is December 30, 2005

PETERSON, Lynn, Instructional Division Secretary, Vocational Education & Program Development, last day of employment is December 30, 2005

SANCHEZ, Luis, EOP&S Technician, EOP&S, last day of employment is December 30, 2005

SORENSEN, Earlynne, Accounting Technician II, Accounting, last day of employment is December 30, 2005

WEATHERHEAD, Wendy, Planning Program Specialist, Community Services, last day of employment is December 30, 2005

WIEN, Teresa, Sr. Instructional Assistant/Translator for the Deaf, Disabled Students, last day of employment is October 6, 2005

*department name correction

4. Unrepresented, CP 5155, 2005-2006

a. Employment

Hourly

BECK, Jonathan, Fine Arts  SIMON, Carolyn, Community Ser.
III. ACTION ITEMS

A. FINANCE & BUSINESS

1. **Revenue Agreement Augmentation**

186. It was moved by Mr. Mendez, seconded by Ms. Yanez and carried unanimously, that the Board of Trustees approve the additional $13,000 grant augmentation funding supporting the California Virtual University program as outlined above and authorize the Administration to execute contracts on behalf of the District.

2. **Claim Against the District - Victoria Reyna**

187. It was moved by Ms. Gunn, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees reject the claim filed against the District.

3. **Consultant Services**

188. It was moved by Mr. Mendez, seconded by Ms. Martinez and carried unanimously, that the Board of Trustees approve the Consultant Services as outlined below:
a) Parham and Rajcic – To provide negotiation services with the College bargaining units; Jackson Parham will continue to serve as the attorney to assist with RHCFA/CTA negotiations. Dates of service shall be 11/1/05-10/31/06 and payment will be from Unrestricted General Funds.

Senior Partner $214/hour  
Partner $203/hour  
Associate $161/hour  
Paralegal $80/hour

b) Maas Companies – To produce the required state documents that the District must submit annually – i.e. the 5-year Capital Construction Plan and the Report 17 ASF/OGSF (Assignble Square Feet/Outside Gross Square Feet) Summary and Capacities Summary. Additionally, too include professional and technical services on an on-going basis to assist with implementation of the Building/Facilities Program and to ensure that decision-making for the capital construction program does not infringe upon or jeopardize the funding worthiness of the District. Cost of service per year is $99,000. Additional scope also includes: TO design and support the activities that are targeted to actively pursue and secure state funds. The services include producing the qualifying documents for state funding assistance (i.e. Initial Project Proposals-IPP and Final Project Proposals-FPP) and actively pursue and secure (on a guaranteed basis) supplemental funding support for the District. Cost of service per IPP is $10,000 and per FPP is from $55,000 to $75,000. The period of service shall be from 10/15/05 through 10/14/08. The total cost of service shall not exceed $597,000 from Bond proceeds. District will also pay Maas Companies 1.5% of additional public/private funds secured for the college and identifiable by project basis.

c) Alan De La Vara – To present three 30-hour ILP-B modules to foster youth in the Independent Living Program and to attend three to four ILP Refresher Trainings for Trainers. Dates of service will be October 2005 through June 2006. Payment is from ILP-B (Youth) funds and shall not exceed $3,200.
d) Lori Switanowski – To present three 24-hour training to foster youth in the Early Start to Emancipation Preparation (ESTEP) program. Dates of service will be November 2005 through June 2006. Payment is from ESTEP funds and shall not exceed $2,700.

e) Dr. William Grevatt – to facilitate staff development workshops on Formation during the spring and fall 2006 semesters. Dr. Grevatt is the Director of Special Projects in the LACCD Workforce Development Department. Payment is from Staff Development funds and shall not exceed $1,000.

B. PRESIDENT’S OFFICE

1. Resolution Opposing Proposition 76

189. It was moved by Ms. Martinez, seconded by Ms. Yanez and carried unanimously, that the Board of Trustees adopt the resolution opposing Proposition 76.

RIO HONDO COMMUNITY COLLEGE DISTRICT
RESOLUTION OPPOSING PROPOSITION 76
(THE CALIFORNIA LIVE WITHIN OUR MEANS ACT)

WHEREAS, California’s 2.4 million California Community College students deserve high quality colleges with well-trained educators, quality laboratories and a variety of necessary student services, including transfer centers, child care, counselors, and librarians;

WHEREAS, The California Live Within Our Means Act (Proposition 76) would upset the balance of power between the Governor and the Legislature by giving the Governor the power to both create and declare a fiscal emergency and then to take unilateral budget actions; and

WHEREAS, These actions give the Governor the ability to make mid-year budget cuts at his discretion, which violates the constitutional priority given to community colleges by the voters of California and places community college funding at the mercy of the politics of the moment; and

WHEREAS, Proposition 76 would also eliminate basic provisions and guarantees as provided by voters when they passed Proposition 98, including making the 2004-05 reductions to community college funding permanent rather than temporary, and eliminating the requirement to restore any reductions to the funding guarantee; and

WHEREAS, Proposition 76 would seriously undermine the continuity and quality of instructional programs by exposing community colleges to unstable funding and the constant threat of mid-year cuts, making it impossible to plan and budget for ongoing spending commitments because of the possibility of spending increases in one year and reductions the next year; and
WHEREAS, Proposition 76 would severely impact the funding base for community colleges – resulting in a loss of as much as $500 million per year below the minimum funding base required by current law; and

WHEREAS, If Proposition 76 is approved, California Community Colleges would remain among the lowest funded community colleges in the nation;

WHEREAS, California community colleges have already suffered $4 million in cuts and deferrals in the last several years resulting in elimination of class sections and programs, more part-time faculty, and a shameful shortage of librarians, counselors, nurses, custodians, and groundkeepers throughout the state; and

WHEREAS, The Rio Hondo Community College District has suffered more than $6 million in cuts over the last several years, including (Growth, Partnership of Excellence, Matriculation, CalWorks, Scheduled Maintenance and Block Grant); and

WHEREAS, The California Live Within Our Means Act (Proposition 76) is unsound public policy, and unfairly punishes community colleges and students and undermines the education funding protections voters say they want;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Rio Hondo Community College District strongly opposes Proposition 76 on the November 8, 2005 special election ballot.

Passed this 12th day of October, 2005. President, Board of Trustees

2. Revision of Board Policies 4000s (Formerly 2000’s) (First Reading)

190. It was moved by Ms. Martinez, seconded by Ms. Gunn and carried unanimously, that the Board of Trustees approve the revision of Board Policies 4000’s (formerly 200’s) for first reading.

C. PERSONNEL

1. Approval of New Job Descriptions

191. It was moved by Ms. Martinez, seconded by Ms. Yanez and carried unanimously, that the Board of Trustees approve the revised/new job descriptions listed below.

New Job Descriptions

Assistant Director of Facilities

Director of GEAR-UP
RIO HONDO COMMUNITY COLLEGE DISTRICT

ASSISTANT DIRECTOR OF FACILITIES SERVICES

DEFINITION

Under direction of the Director of Facilities Services, is responsible for the development and implementation of the scheduled maintenance and hazardous materials programs; and supervision of the on-going maintenance and operation of the College’s facilities and related services. In the absence of the Director, the Assistant Director acts as the team leader for the Division; supervises and provides leadership to the continuous improvement of programs and services in the physical plant, maintenance, grounds and custodial operations; advises, consults and assists other segments of the College community; and to do other work as required.

SUPERVISION EXERCISED

In the absence of the Director, the Assistant Director exercises direct supervision over managers and technical and administrative support staff.

DISTINGUISHING CHARACTERISTICS

This is a single position management classification with general accountability for the College’s scheduled maintenance and hazardous materials programs; supervision of on-going maintenance and operations of the College’s facilities.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Responsible for developing and updating the College’s Five-Year Construction Plan, Scheduled Maintenance Program, and Hazardous Materials Program.

Assist in coordination and communication of all construction and scheduled maintenance projects with staff and outside vendors to ensure efficiency, adherence to timelines and project specifications.

Assist for ensuring that all work is properly inspected and appropriate agencies are notified of work completed as required.

Assist the Director in enhancing the effectiveness and productivity of Facilities Services through monitoring the quality of service delivery, developing policies and procedures to improve the level and responsiveness of service, and identifying opportunities for initiatives to improve departmental operations.

Assist the Director in emergency response activities, including the review of updates to the

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

College's Emergency Response Plan, participation in the development of a long term Emergency Recovery Plan, and the provision of a leadership and support role in responding to emergency situations.
Responsible for preparation of plans and specifications as well as other bid documents for construction projects.

Prepare required reports to local, state and federal agencies regarding facilities and related projects as required to include but not limited to Five Year Scheduled Maintenance Plan, Five Year Construction Plan, Scheduled Maintenance Submittals, Hazardous Substances Project Funding, Space Inventory, Hazardous Waste Report, Manifest Report, Annual Emissions Report, Integrated Waste Management Report, Storm Water Report, Hazard Mitigation Report, Rideshare Report, and other reports as directed.

Inspect completed work by contracting agencies, serving as a building inspector.

Ensure compliance with all applicable codes and regulations related to a safe work environment and directs the College’s Energy Conservation Program.

As directed, serve as liaison with utility company representatives, architects, engineers, construction contractors and transportation services.

Support policies and procedures for the Division within District guidelines.

Develop the preliminary budget for the Division and manage the approved Division budget; promote continued improvement in cost effective operations.

Assist in selecting staff for the Division; effectively recommend their hiring, supervise and evaluate assigned personnel.

Maintain communication within the College, with other colleges and universities, community and public agencies as needed and directed.

Assist with administering the applicable collective bargaining contracts.

Represent the College in community, governmental and professional organizations as assigned.

Establish necessary goals, objectives, measurement and information systems required.

Interpret, follow, promote adherence to and recommend improvement in College Procedures, Board Policies, rules and regulations.

**EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES**

Implement Division, College and Board goals and objectives.

Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of building and facilities construction and maintenance.

Promote equal opportunity and student and gender equity to effectively serve the District’s diverse community.
Respond to and resolve difficult and sensitive inquiries and complaints.

Administer applicable collective bargaining agreements.

Responsible for developing, implementing and updating a personal professional development plan.

**OTHER JOB RELATED DUTIES**

Perform related duties and responsibilities as assigned.

**JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Knowledge of:**

Management principles and methods including goal setting, program and budget development and implementation, project management, and the supervision of employees, directly and through subordinate supervisors.

Principles, practices, equipment, and materials used in building construction, maintenance and grounds keeping.

Applicable laws, codes, regulations, and standards governing building construction, maintenance and grounds keeping.

Safety and safe working practices for building construction, maintenance, custodial, and grounds keeping work.

Written and oral communication, presentation, and negotiation.

**Skill to:**

Operate modern office equipment including computer equipment and software. Operate a motor vehicle safely.

**Ability to:**

Plan, organize, schedule, assign, and review the work of others.

Select, train, instruct, appraise, counsel and motivate assigned staff.

Maintain records, prepare reports and correspondence including required regulatory reports and records.

Represent the College as assigned. Communicate clearly and concisely both orally and in writing.

Evaluate and develop procedures, standards, and methods for building maintenance and improvement, and grounds keeping.
Establish and maintain effective working relationships with those contacted in the course of the work.

Read, interpret, and assist in the preparation of plans, specifications and other bid documents for construction projects.

Exercise sound independent judgment within general policy guidelines.

**Minimum Qualifications:**

**Experience:**

Five years of related experience in facilities planning/management or equivalent in education and experience. Supervisory experience is a plus.

Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

**Training:**

Bachelor’s degree from an accredited college or university. A Master’s degree is desirable.

**License or Certificate:**

Possession of, or ability to obtain, an appropriate, valid driver’s license.

**Special Requirements:**

*Essential duties require the following physical skills and work environment:*

Ability to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 20 lbs.; exposure to heat, noise, outdoors, confining work space, chemicals, explosive materials, mechanical hazards, and electrical hazards; ability to travel to different sites and locations.

**Effective Date:** September 15, 2005
RIO HONDO COMMUNITY COLLEGE DISTRICT

DIRECTOR OF GEAR UP

DEFINITION

Under administrative direction, provide leadership and direction, manage, supervise and coordinate the GEAR UP program and activities; responsible for the overall administration and supervision of the program; interprets and implements U.S. Department of Education (ED) grant and Rio Hondo guidelines; supervises, designs, and implements innovative academic methods and activities; defines and fulfills program objectives and policies; acts as liaison between the program and the partners and to the community; have full authority and responsibility over the program’s budget and maintain a high quality of academic and student services for the participants.

SUPERVISION EXERCISED

Exercises direct supervision over professional, technical and administrative staff support.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Provide leadership, direction and assume management responsibility for the GEAR UP programs, services and activities.

Manage and participate in the development and implementation of goals, objectives, policies and priorities for the GEAR UP program; recommend, within District policy and Federal guidelines, appropriate service and staffing levels; recommend and administer policies and procedures.

Select, train, motivate, counsel, lead and evaluate assigned personnel; provide or coordinate staff training; work with employees to develop skills and abilities.

Continuously monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; conduct program needs analysis; assess and monitor work load, administrative and support systems and internal reporting relationships; identify opportunities for improvement and review with the Vice President of Student & Community Services; direct the implementation of improvements.

Plan, direct, coordinate and review the work plan for GEAR UP; meet with staff to identify and resolve problems; assign work activities, projects and programs; monitor work flow; review and evaluate work products, methods and procedures.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Manage and participate in the development and administration of the GEAR UP program annual budget; review and analyze the need for additional funds for staffing, equipment, materials and supplies; direct the monitoring of approve expenditures; direct and implement adjustments as necessary.
Act as an educational resource and advocate for first generation and low-income students.

Serve as a liaison for GEAR UP with other District divisions and outside agencies; negotiates and resolves significant and controversial issues; liaison with intermediate, high school and college faculty and staff.

Organize, develop and disseminate brochures, pamphlets and other informational materials publicizing the availability of student and academic services provided by the GEAR UP program.

Confer with and counsel potential students regarding procedures required for enrollment for higher education institutions.

Review, monitor and evaluate GEAR UP program results.

Compile data and prepare reports required by the College and various funding sources and agencies.

Audit and monitor GEAR UP programs to ensure compliance with Federal regulations.

Promote equal opportunity and student and gender equity to effectively serve the District’s diverse community.

Respond to and resolve difficult and sensitive inquiries and complaints.

Administer applicable collective bargaining agreements.

**OTHER JOB RELATED DUTIES**

Perform related duties and responsibilities as assigned.

Work with District offices to coordinate efforts in meeting the needs of the community and students.

Represent the program at community, school and college functions.

**JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Knowledge of:**

Instructional techniques designed to accommodate diverse learning styles and promote welcoming classroom environments for students from culturally diverse groups;

Operational characteristics, services and activities of GEAR UP program;

GEAR UP program principles and concepts;

Principles and practices of budget preparation and administration;

Pertinent Federal, State and local laws, codes and regulations;
Principles of supervision, leadership, training and performance evaluation;

Educational, social and cultural issues facing many first generation and low-income students;

Thorough knowledge of the college preparation, matriculation and advanced degree process;

Safe driving principles and practices

**Skill to:**

Operate modern office equipment including computer equipment and software;

Operate a motor vehicle safely.

**Ability to:**

Provide administrative and professional leadership and direction for the GEAR UP program;

Recommend and implement goals, objectives and practices for providing effective and efficient GEAR UP services;

Select, supervise, motivate, lead, counsel, train and evaluate staff;

Identify and respond to GEAR UP issues, concerns and needs;

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of GEAR UP goals;

**Ability to:**

Research, analyze and evaluate new GEAR UP service delivery methods, procedures and techniques;

Prepare and administer budget;

Prepare clear and concise administrative reports;

Interpret and apply the policies, procedures, laws, codes and regulations pertaining to GEAR UP programs and functions;

Communicate clearly and concisely, both orally and in writing;

Establish, maintain and foster positive and harmonious working relationships with those contacted in the course of work.
**Minimum Qualifications:**

**Experience:**

One year of formal training, internship or leadership experience related to the administrative assignment;

Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural and ethnic backgrounds of community college students

**Training:**

Master’s degree from an accredited college or university

**License or Certificate:**

Possession of or ability to obtain an appropriate, valid driver’s license.

**Special Requirements:**

*Essential duties require the following physical skills and work environment:*

Ability to work in a standard office environment including the ability to sit, stand, walk, kneel, crouch, stoop, squat, twist and lift 20 lbs; ability to travel to different sites and locations.

9/30/05 - Draft
V. BOARD SUB COMMITTEE REPORTS

- Goals
- Building Program

IV. INFORMATION ITEMS

1. Nursing Expansion Plan
2. Building Program

VI. STAFF AND BOARD REPORTS

VII. CLOSED SESSION

Mr. Quintero recessed the meeting to Closed Session at 8:30 p.m. The following action was taken in Closed Session:

(Pursuant to 54956.9(a)):

• CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (1 Case – No. 1703-088)

(Pursuant to Section 54957)

• DISCIPLINE/DISMISSAL RELEASE

192. It was moved by Ms. Martinez, seconded by Ms. Yanez and carried unanimously, that the Board of Trustees approve the termination of a 100% Custodian and placement on the 39 month re-employment list effective September 22, 2005.

193. It was moved by Mr. Mendez, seconded by Ms. Martinez and carried that the Board of Trustees approve the retirement of Kathy Mitzen, Director of Health Science effective June 30, 2006.

(Pursuant to Section 54957.6)

• CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Rose Marie Joyce
  Employee Organization: RHCFA
  Unrepresented Employees: Management/Confidentials

VIII. CLOSING ITEMS

A. Mr. Quintero adjourned the meeting at 9:00 p.m. The next regular meeting of the Board of Trustees will be held on Wednesday, November 9, 2005, Rio Hondo College, 3600 Workman Mill Road, Whittier, CA 90608.