SPECIAL MEETING OF THE BOARD OF TRUSTEES
MINUTES – February 12, 2011

Location: Rio Hondo College Board Room
3600 Workman Mill Road, Whittier CA 90601

Members Present: Maria Elena Martinez, President
Norma Edith García, Vice President
Madeline Shapiro, Clerk
Angela Acosta Salazar, Member
Gary Mendez, Member

Members Absent: Iliana Aurora Garcia, Student Trustee

Staff Members: Dr. Ted Martinez, Jr., Superintendent/President
Dr. Paul Parnell, Vice President, Academic Affairs
Ms. Teresa Dreyfuss, Vice President, Finance & Business
Mr. Henry Gee, Vice President, Student Services
Ms. Sandy Sandello (Recorder)

I. CALL TO ORDER

A. Call to Order (9:01 a.m.)

Ms. Martinez called the meeting to order at 9:01 a.m.

B. Pledge of Allegiance

Teresa Dreyfuss led the Pledge of Allegiance.

C. Roll Call

Iliana Garcia, Student Trustee reported absent.

D. Open Communication for Public Comment

No Comments from the Public.

II. STUDY SESSION – BOARD RETREAT

• Board Goals and Objectives – Howard Kummerman, Dean, Institutional Research and Planning, presented an overview of the planning process and Institutional goals to the Board.
• **Protocol / Community Events** – The Board expressed an interest in being notified about events held within their respective communities. Dr. Martinez agreed to prepare a list of college and community events for the Board’s review and selection. A Board committee including Normal Garcia and Maria Elena Martinez was established to develop and propose Board protocol procedures.

• **Board Presentation Schedule for 2011** – Dr. Martinez reviewed the Ongoing reports and asked for suggestions for the special reports the Board would like presented at Board meetings scheduled in 2011. A schedule will be presented at the next meeting.

• **Discussion of Potential New Course – Labor in America** – Dr. Parnell reviewed the course and degree approval procedures with the Board and discussed the requirements that faculty would follow in the development of a course or degree. After discussion, it was decided that a community survey be taken to determine whether there is a need to offer this course.

• **Budget Update** – Teresa Dreyfuss gave an update on the budget. She indicated that there would not be any layoffs and that the budget would remain status quo until the Governor’s signs the budget.

• **Recycling** – At the February 9th Board meeting, the issue was raised regarding recycling on campus. The discussion continued at the retreat. Dr. Martinez indicated that although the blue recycling cans were not visible on campus, that the college does participate in a recycling program through our sanitation company. After much discussion, it was agreed to put out recycling containers around the main areas on campus.

### IV. ADJOURNMENT

Ms. Martinez adjourned the meeting at 12:23 p.m. and announced that the date of Next Regular Meeting: Wednesday, March 9, 2011, 6:00 p.m. (Rio Hondo College, Board Room, 3600 Workman Mill Road, Whittier)