I. CALL TO ORDER

A. Call to Order (4:10 p.m.)

Ms. Garcia called the meeting order at 4:10 p.m.

B. Pledge of Allegiance

Mr. Mendez led the pledge of allegiance.

C. Roll Call

Ms. Garcia reported that Ms. Santana was on her way (arrived at 4:32 p.m.)
Ms. Ojeda was reported absent but later arrived at 4:20 p.m.

II. STUDY SESSION – BOARD RETREAT

- Community Educational Forums – Dr. Martinez presented a concept paper for the Board to review regarding the Community Educational Forums. High School locations and dates were provided for the Board’s consideration along with a draft letter of invitation, and a list of community representative invitees. The Board provided several recommendations and decided to proceed with the Forums as presented.
• Review Redistricting of Trustee Boundaries – Teresa Dreyfuss, introduced Javier Minjares and Javier Aguilar from the Southern California Association of Governments, who presented several redistricting options for the Board to consider.

After careful consideration, the Board made some adjustments to Option 4 and agreed that a new map should be emailed by Teresa Dreyfuss to the Board, for their action at the February 8, Regular Board meeting.

• Student Success Task Force Report – Dr. Martinez reviewed the Student Success Task Force recommendations and provided an analysis of current district program and services which already address the recommendations. Dr. Downey presented data resulting from programs such as Fast Track Learning Communities, Jump Start, Summer Bridge, and Gateway Tutoring Program.

The Board discussed the Fast Track program and expressed an interest in having a board presentation in the future.

• Hiring Procedure Report – Yolanda Emerson provided the Board with the current District Employment Procedures for Administrators, including a region-wide comparison chart of hiring procedures at area community colleges. After much discussion, the Board directed the Superintendent/President to change the selection committee for hiring administrators to include three faculty members, three managers, three classified staff, and one student. The Board expressed that this provides a fair, equitable, and efficient process.

III. ACTION ITEM
A. FINANCE AND BUSINESS

1. Administration of Justice Building – POST Work Tasks

55. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously, approved and awarded the following contracts in the total amount not to exceed $26,546.66 to be paid from the Measure A Bond funds and authorize the Administration to execute appropriate documents on behalf of the District:

<table>
<thead>
<tr>
<th>Work Task</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Admin. of Justice - Construct a six foot high, approximately 75 foot long support frame with backing for protective padding.</td>
<td>DCL Construction, Hacienda Heights, CA</td>
<td>$ 4,600.00</td>
</tr>
<tr>
<td>2. Admin. of Justice - Fabricate and install protective padding</td>
<td>Sports Facilities Group, Inc.,</td>
<td></td>
</tr>
</tbody>
</table>
along one wall of the training room.

3. Admin. of Justice - Fabricate and install eleven evacuation plan signs
   Crocker Signs and Screen Printing, Whittier, CA $ 2,021.66

4. Admin. of Justice Annex. - Grade, compact existing soil and install Redwood Header
   Terra Pave, Whittier, CA $14,950.00

2. Student Services Building – Building Completion Work Items
   It was moved by Ms. Ojeda, seconded by Ms. Acosta-Salazar and carried unanimously, that the Board of Trustees approved and awarded the following contracts in the total amount not to exceed $29,996.83 to be paid from the Measure A Bond funds and authorize the Administration to execute appropriate documents on behalf of the District:

<table>
<thead>
<tr>
<th>Work Task</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Purchase Advanced Spectrum upright vacuums and cleaning equipment.</td>
<td>Gorm, Inc., Ontario, CA</td>
<td>$ 4,626.82</td>
</tr>
<tr>
<td>2. Purchase mats</td>
<td>Empire Cleaning, Los Angeles, CA</td>
<td>$ 1,891.16</td>
</tr>
<tr>
<td>3. Purchase seven-35 gallon and ten-50 gallon trash bins</td>
<td>Gorm, Inc., Ontario, CA</td>
<td>$10,053.85</td>
</tr>
<tr>
<td>4. Install sound barriers between offices</td>
<td>DCL Construction</td>
<td>$ 1,400.00</td>
</tr>
<tr>
<td>5. Purchase and install sun blocking window shades</td>
<td>Phillips Draperies, Pasadena, CA</td>
<td>$12,025.00</td>
</tr>
</tbody>
</table>

IV. ADJOURNMENT
   Ms. Garcia, adjourned the meeting at 7:00 p.m. The next regular meeting of the Board of Trustees will be held on Wednesday, February 8, 2012, 6:00 p.m. (Rio Hondo College, Board Room, 3600 Workman Mill Road, Whittier)