RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES
Regular Board Meeting, Wednesday, June 9, 2004, 6:30 p.m.
Rio Hondo College, Board Room, Administration Building
3600 Workman Mill Road
Whittier, California

Members Present: Mr. Leo Camalich, Mr. André Quintero, Ms. Maria Elena Martinez, Mr. Gary Mendez, Ms. Michelle Yanez

Members Absent: None.

Secretary to the Board: Dr. Rose Marie Joyce

Staff Members: Dr. Voiza Arnold, Ms. Teresa Dreyfuss, Dr. Andy Howard, Ms. Yolanda Emerson, Mr. Jim Rogers, Ms. Sandra Rivera (President, CSEA), Mr. Josue Alvarado (President, ASB), Ms. Beverly Reilly (President, Academic Senate), Ms. Mary Ann Pacheco (President, RHCFA) Ms. Sandy Sandello (Recorder)

I. CALL TO ORDER

A. Call To Order (6:30 p.m.)

Mr. Camalich called the meeting to order at 6:35 p.m.

B. Pledge of Allegiance

Mr. Karl Schrader led the pledge of allegiance.

C. Roll Call

All members present.

D. Open Communication for Public Comment

Dr. Mitjl Carvalho Capet thanked the Board and gave some farewell comments as well as donating $250.00 to each college constituency group on their behalf to the RHC Foundation.

E. Approval of Minutes – May 12, 2004; May 17, 2004

101. It was moved by Ms. Martinez, seconded by Ms. Yanez and carried that the Board of Trustees accepted the minutes of May 12, 2004 and May 17, 2004 as corrected with the Motion by Mr. Mendez and second by Ms. Yanez. There were no objections for a unanimous consent. Motion carried.
F. Commendations:
- Adam Wetsman (Student Advocacy)
- Donation from Citigroup (Citibank West FSB) to Rio Hondo College Small Business Development Center
- Classified Retiree (Jean Nicastro)

II. CONSENT AGENDA

102. It was moved by Ms. Martinez, seconded by Mr. Quintero and carried that the Board of Trustees approved the following Consent agenda. There were no objections for a unanimous consent. Motion passed.

A. ACADEMIC SERVICES

1. Curriculum Items

a. New Course that is Part of an Existing Program
   The following course has been recommended for inclusion in our offerings and catalog:

   FAC 120: Firefighter I, Basic Fire Academy with EMT Degree Applicable; (17 units)

b. New Courses
   The following courses have been recommended for inclusion in our offerings and catalog:

   297: Internship and Seminar for Career & Technical Education Programs
       Degree Applicable; (1-4 units)

   298: Fieldwork and Seminar for Academic Programs
       Degree Applicable; (1-4 units)

c. New Certificate Program (Under 18 Units)
   The following certificate of skill proficiency has been recommended for inclusion in our offerings and catalog:

   HUSER: Human Services
       (17 units)

d. Unit Change
   The following courses have been recommended for a unit change due to an increase in course content:

   CIT 161: Intermediate Web Page Design
       (4 units)

   EMT 093: Emergency Medical Technician
       (7 units)

   EMT 093.1: Emergency Vehicle Operations
       (4 units)
FAC 118: Firefighter I, Basic Fire Academy (17 units)

FAC 43.60: Wildland Fire Academy (6 units)

FTECH 044: Physical Fitness and Ability for the Firefighter (4 units)

TV 238: Video Editing Lab (2 units)

B. PERSONNEL

1. Academic
   a. Employment

Change in Status, 2004-05

HANNAH, Kathleen, Full-time Instructor in Health Science has changed status from a categorically funded instructor to a 2nd Contract, year 2, instructor, effective August 12, 2004

Hourly as Needed, 2004-05

COUNTEE, Yvette, Public Safety
SOTO, Jr., Edward, Public Safety

Part-Time Summer, 1st Session 2004

CASCELLA, Henry, Comm. & Lang.

Non-Credit, Summer 2004

MATA, Moises, Comm. & Languages

Summer Assignments, 2004, 1st Session

ACUNA-HANSEN, Chris, Arts & Cultural
AYALA, Armando, Physical Edu.
BALCH, David, Public Safety
BIESEMEYER, Gail, Health Science
BOTELLO, Robert, Mathematics
BOYD, Pam, Health Science
CALLINAN, Thomas, Comm. & Lang.
CUMMINGS, Frances, Biology
DE LOS SANTOS, Blanca, Comm.
ENGLISH, Cameron, Mathematics
FERNANDEZ, Jennifer, Counseling
FORREST, Michael, Physical Science
FRANCIS, John, Comm. & Lang.
GALLEGOS, Patricia, Social Science
HASKINS, Joanne, Social Science
HEMENWAY, Elaine, Mathematics
HOLCOMB, Robert, Comm. & Lang.
HUANG, Julie, Business
ISAAC, Lily, Comm. & Lang.
KALLER, Doreen, Comm. & Lang.
KATNIK, Stephen, Biology

ALVARADO, Guadalupe, Counseling
BACA, Jose Manuel, Business
BETHEL, Robert, Biology
BIGOS, Alan, Mathematics
BOWEN, James, Comm. & Lang.
BRONKAR, Ryan, Mathematics
CARROLL, Alonzo, Social Science
DE LA MORA, Martha, Counseling
DINEEN, Barry, Public Safety
ESQUIVEL, Raymundo, Comm.
FLORES-OLSON, Troy, Counseling
FRALA, John, Technology
FUNG, Hank, Mathematics
GONZALEZ, Hector, Social Science
HEBERT, Steven, Physical Edu.
HIGHFILL, Dwayne, Physical Sci.
HUFFMAN, Harold, Comm.
JUAREZ, Melissa, Social Sci.
KAMDIBE, Muata, Comm. & Lang.

KEPNER, Patricia, Social Science
2. **Classified**

   a. **Employment**

**Continued Employment, Regular Classified**

The following individuals will continue in the designated capacity with dedicated funding through June 30, 2005. If continued funding should not be available, appropriate 45-day notice shall be served prior to the end of funding.

- ABAIJAN, Lauren, Children’s Center Aide, Children’s Center
- ACOSTA, Fabiola, Children’s Center Aide, Children’s Center
- ALLEN, Mina, Children’s Center Aide, Children’s Center
- ALVAREZ, Melissa, Research Data Technician, Vocational Ed.
- CALDERON, Zulma, Instructional Assistant, California Virtual College
- CARDENAS, Mirna, Student Services Assistant, College Outreach
- CHAVEZ, April, Instructional Assistant, Health Science
- CONRAD, Sherry, Clerk Typist III, Cal WORKS
- COSIO, Eunice, Financial Aid Assistant, Financial Aid
- CRUZ, Sonia, Food Services Worker, Children’s Center
- CUMBE, Daniel, Student Services Assistant, College Outreach
- FLORES, Dana, Child Development Teacher, Children’s Center
- FRAGA, Maria, Sr. Secretary, Vocational Education
- FRANCIS, Monica, Sr. Secretary, Social Science
- GARCIA, Elvia, Children’s Center Aide, Children’s Center
- GRANILLO-TORRES, Dalma, Financial Aid Assistant, Financial Aid
- GUTIERREZ, Serina, Financial Aid Assistant, Financial Aid
- HASKINS, Mary, Coordinator, Grant Development, Vocational Ed.
- HUYEN, Dung, Account Clerk II, Accounting
- KIM-SHEPARD, Ae Young, Clerk Typist III, Tech Prep.
- KRIVAN, Isabel, Child Development Teacher, Children’s Center
- LAM, Xuan, Account Clerk II, Accounting
- LANE, Denise O’Brien, Sr. Food Service Worker, Children’s Center
- LEE, Jennifer, Clerk Typist II, Contract Education & Community Devp.
- LESSIN, Hannah, Student Activities Assistant, Student Development
- LOMAS, Rebecca, Children’s Center Aide, Children’s Center
- LUNA, Pete, Social Science
- MANUELA, Mona, Research Assistant, Social Science
- MASON, Donald, Public Safety
- MATTHIS, James, Comm. & Lang.
- MELIN, Eunice, Social Science
- MESTRELL, Mark, Mathematics
- MICHOLDS, Katie, Social Science
- MINDES, Aimee, Physical Science
- MOE, Sondra, Social Science
- MOESE, Eunice, Social Science
- NEWCOMER, Owen, Social Science
- NEWMAN, James, Public Safety
- NELSON, Bruce, Physical Education
- NICOLAS, Maria, Social Science
- NIELSON, Heather, Comm. & Lang.
- PADGETT, Vernon, Social Science
- PIERSON, Kenneth, Comm. & Lang.
- PRIEST, Vann, Physical Science
- RIZZI, Joseph, Comm. & Lang.
- RUSSELL, Carolyn, Comm. & Lang.
- SANCHEZ, Leroy, Counseling
- SACRAMO, Carmen, Social Science
- SANCHEZ, Cerina, Social Science
- SANCHEZ, Joni, Social Science
- SANCHEZ, Leticia, Social Science
- SANCHEZ, Mario, Social Science
- SANCHEZ, Mercedes, Business
- SAMUELS, H Panel, College Outreach
- SCHAEFER, Kristy, Accounts Payable
- SEGUIN, Adelaida, Health Science
- SHERMAN, Mary, Comm. & Lang.
- SHIELD, Patrick, Business
- SIPE, Angela, Social Science
- SIGALA, Carol, Social Science
- SIGALA, Carol, Social Science
- SIGALIS, Michelle, Social Science
- SINGH, Bhavna, Social Science
- SINGH, Bhavna, Social Science
- SITES, Perry, Arts & Cultural
- SLONIGER, Wells, Comm. & Lang.
- SPRINGER, JoAnn, Comm. & Lang.
- SUTOW, Christine, Social Science
- TORRES-GIL, Belen, Counseling
- VELAZQUEZ, Ralph, Comm. & Lang.
- WETSMAN, Adam, Social Science
- WHITFORD, Jon, Business
- WILLIAMS, Lemuel, Business
- WRIGHT, Jeff, Social Science
- WRIGHT, Jeff, Social Science
- WRIGHT, Jeff, Social Science
- WRIGHT, Jeff, Social Science
- YOUNG, Brian, Comm. & Lang.

**Classified**

**Employment**

**Continued Employment, Regular Classified**

The following individuals will continue in the designated capacity with dedicated funding through June 30, 2005. If continued funding should not be available, appropriate 45-day notice shall be served prior to the end of funding.

- ABAIJAN, Lauren, Children’s Center Aide, Children’s Center
- ACOSTA, Fabiola, Children’s Center Aide, Children’s Center
- ALLEN, Mina, Children’s Center Aide, Children’s Center
- ALVAREZ, Melissa, Research Data Technician, Vocational Ed.
- CALDERON, Zulma, Instructional Assistant, California Virtual College
- CARDENAS, Mirna, Student Services Assistant, College Outreach
- CHAVEZ, April, Instructional Assistant, Health Science
- CONRAD, Sherry, Clerk Typist III, Cal WORKS
- COSIO, Eunice, Financial Aid Assistant, Financial Aid
- CRUZ, Sonia, Food Services Worker, Children’s Center
- CUMBE, Daniel, Student Services Assistant, College Outreach
- FLORES, Dana, Child Development Teacher, Children’s Center
- FRAGA, Maria, Sr. Secretary, Vocational Education
- FRANCIS, Monica, Sr. Secretary, Social Science
- GARCIA, Elvia, Children’s Center Aide, Children’s Center
- GRANILLO-TORRES, Dalma, Financial Aid Assistant, Financial Aid
- GUTIERREZ, Serina, Financial Aid Assistant, Financial Aid
- HASKINS, Mary, Coordinator, Grant Development, Vocational Ed.
- HUYEN, Dung, Account Clerk II, Accounting
- KIM-SHEPARD, Ae Young, Clerk Typist III, Tech Prep.
- KRIVAN, Isabel, Child Development Teacher, Children’s Center
- LAM, Xuan, Account Clerk II, Accounting
- LANE, Denise O’Brien, Sr. Food Service Worker, Children’s Center
- LEE, Jennifer, Clerk Typist II, Contract Education & Community Devp.
- LESSIN, Hannah, Student Activities Assistant, Student Development
- LOMAS, Rebecca, Children’s Center Aide, Children’s Center
MARINO, Rose, Children’s Center Aide, Children’s Center
MARTINEZ, Mike, Web Master, California Virtual College
MOLINA, Hector, Paraprofessional Tutor, EOP&S
OLMOS, Gabriela, Instructional Assistant, California Virtual College
ORTIZ, Fabiola, Clerk Typist III, Social Science
PEREZ, Monica, Children’s Center Aide, Children’s Center
PEREZ, Teresa, Instructional Assistant, Public Safety
QUIROZ, Beatriz, Financial Aid Assistant, Financial Aid
RASERO, Jessica, Student Services Assistant, Cal WORKS
RASSMY, Mohamed, Accountant, Accounting
RAYAS, Rebecca, Clerk Typist III, Applied Technology
REYES, Gloria, Account Clerk I, Accounting
REYNA, Victoria, Clerk Typist III, Health Science
RICO, Vivian, Food Service Worker, Social Science
RIVAS, Rosemary, Account Clerk II, Accounting
SAENZ, Marisela, Clerk Typist III, Social Science
SANCHEZ, Elvira, Children’s Center Aide, Children’s Center
SARTIN, Wanda, Children’s Center Aide, Children’s Center
SCIANNI, Lupe, Child Development Teacher, Children’s Center
SERRANO, Mayra, Clerk Typist II, Careers in Child Care, Cal WORKS
SHECKELLS, Arline, Clerk Typist II, Social Science
SHMAVONYAN, Anahit, Children’s Center Aide, Children’s Center
SILVA, Adriana, Children’s Center Aide, Children’s Center
SHEFFIELD, Dawn, Children’s Center Aide, Children’s Center
SOSA-AGUILAR, Maria, Child Development Teacher, Children’s Center
TAPIA, Sonia, Children’s Center Aide, Children’s Center
TORRES, Irene, Children’s Center Aide, Children’s Center
TORRES, Juan, Paraprofessional Tutor, EOP&S
TRAN, Johnny, Account Clerk II, Accounting
TRAN, Kyle, Web Designer, California Virtual College
VERDUGO, Laura, EOP&S/C.A.R.E. Specialist, EOP&S
VILLALOBOS, Fabiola, Children’s Center Aide, Children’s Center
VILLALOBOS, Olga, Children’s Center Aide, Children’s Center

The following individual will continue in the designated capacity with dedicated funding through December 30, 2004. If continued funding should not be available, appropriate 45-day notice shall be served prior to the end of funding.

GORDON, Randall, Clerk Typist III, Social Science

Substitutes, 2004-2005

CHEN, Lisa, Sr. Instructional Asst./Translator for Deaf, Disabled Students, effective June 1, 2004
FLORES, Jorge, Grounds Maintenance Worker, Facilities Services, effective May 25, 2004
HOWELL, Terri, Sr. Instructional Asst./Translator for Deaf, Disabled Students, effective June 1, 2004
KOLONICS, Dora, Employee Benefits Specialist, Human Resources, effective July 1, 2004
MARTINEZ, Priscilla, Clerk Typist I, Human Resources, effective July 1, 2004
MATSUSHITA, Pearl, Sr. Secretary, Physical Education, effective June 25, 2004
MUNOZ, Fabiola, Educational Advisor, Upward Bound, Student Support Services effective July 1, 2004
NAVARETTE, Ginger, Sr. Instructional Asst./Translator for Deaf, Disabled Students, effective June 1, 2004
NORIEGA, Jose, Grounds Maintenance Worker, Facilities Services, effective June 1, 2004
ORDAZ, Maria, Student Services Assistant, Student Health Office, effective July 1, 2004

RIVERA, Joseph, Grounds Maintenance Worker, Facilities Services, effective May 25, 2004

RUSSELL, James, Grounds Maintenance Worker, Facilities Services, effective May 25, 2004

SENGUPTA, Regina, Sr. Instructional Asst./Translator for Deaf, Disabled Students, effective July 1, 2004

ULIBARRI, Paul, Grounds Maintenance Worker, Facilities Services, effective May 25, 2004

VILLESCAS, Remedios, Grounds Maintenance Worker, Facilities Services, effective May 25, 2004

**Short Term, 2004**

DESSAIN, Amy, Clerk Typist I, Financial Aid, ending date September 30, 2004

JIMENEZ, Israel, Student Services Assistant, Student Learning Support, ending date June 30, 2004

JONES, Onya, Sr. Instructional Asst./Translator for Deaf, ending date June 30, 2004

LOPEZ, Darling, Clerk Typist I, Financial Aid, ending date September 30, 2004

ROBERTS, Arthur, Student Services Assistant, Student Learning Support, ending date June 30, 2004

SENGUPTA, Regina, Sr. Instructional Asst./Translator for Deaf, Disabled Students, effective July 1, 2004

SOTO, Edward M., PA Training and Operations Specialist, Public Safety, ending date June 30, 2004

**Short-Term, 2004-2005 (ending date June 30, 2005)**

AGUIRRE, Sophia, Sr. Instructional Asst./Translator for Deaf
DOUGHTY, Cathleen, Sr. Instructional Asst./Translator for Deaf
GALAPIN, Norman, Sr. Instructional Asst./Translator for Deaf
GLENN, Ana, Sr. Instructional Asst./Translator for Deaf
HERNANDEZ, Michelle, Sr. Instructional Asst./Translator for Deaf
JONES, Kevin, Sr. Instructional Asst./Translator for Deaf
JONES, Onya, Sr. Instructional Asst./Translator for Deaf
LEON-HALL, Laura, Children’s Center Aide
MONCADO, Rudy, Sr. Instructional Asst./Translator for Deaf
MUNOZ, Lupe, Children’s Center Aide
NAVARETTE, Ginger, Sr. Instructional Asst./Translator for Deaf
PENA, Veronica, Children’s Center Aide
QUESADA, Richard, Registration Clerk, Physical Education
RODGERS, Margie, Sr. Instructional Asst./Translator for Deaf
SAKATA, Diane, Sr. Instructional Asst./Translator for Deaf
SENGUPTA, Regina, Sr. Instructional Asst./Translator for Deaf
STOOKSBURY, Phillip, Sr. Instructional Asst./Translator for Deaf
VELEZ, Leticia, Sr. Instructional Asst./Translator for Deaf
Re-employment
MALAVE, Pat, Student Services Assistant, Financial Aid, 75%, 11.5 months, effective June 7, 2004

b. Promotion
The following individual will continue in the designated capacity with dedicated funding through June 30, 2005. If continue funding should not be available, 45-day notice shall be served prior to the end of funding
CAPWELL, Gerald, Clerk Typist III, 100%, Vocational Education to Sr. Secretary 100%, Vocational Education & Economic Development, effective June 1, 2004

c. Layoff, Regular Classified
The following individual was hired with categorical funds that expire June 30, 2004
AGUS, Ruben, Instructional Assistant-CAD/CAM Specialist, 48.75%, 11 months per year in Business & Technology, effective June 30, 2004

d. Resignation/Retirement
CASTELLANOS, Marisa, Paraprofessional Tutor, EOP&S, resignation effective May 18, 2004
NICASTRO, Jean, Secretary, Health Science, resignation for retirement purposes, effective June 29, 2004
SANDOVAL, Johnny, Clerk Typist III, Technology, resignation effective June 30, 2004

3. Management and Confidential
a. Revised date of Retirement
PETTY, Jean, Dean of Corporate and Community Development, has revised her retirement date to June 30, 2004

4. Unrepresented, 2004-2005
a. Community Services

Instructors
ANDREWS, Barry, Teambuilding
BYSTRY, Phil, ESL
COSTELLO, Dalia, Computer Tech.
DE LEON, Hernando, Computer Tech.
DOUGLAS, Jerry, Teambuilding
FORSYTHE, Nancy, Communications
HARWELL, Holmes, Computer Tech.
KASCA, Karl, Computer Tech.
LOEB, Emily, ESL
MOORE, Ronnie, Comm. /Business

Lecturers
BYSTRY, Phil
DE LEON, Hernando
MORENO, Diana
SEKI, Junko

BABLOT-GARCIA, Gail. Comm.
CALDERON, Ricardo, Environ. Tech.
DANIEL, Jacque, Communications
DICKEN, Sally, Computer Tech.
EARLEY, Jerry, Environ. Tech.
GUEVARA, Jesse, Computer Tech.
JEWELL, Ernest, Mgmt./Supervision
KOWALSKI, Francis, Computer Tech.
MISSAKIAN, Alexander, Comm.
PADILLA, Susan, Computer Tech.
REISWIG, Reginald, Mgmt./Supervision

CARRILLO, Lawrence
JASPERSEN, Damon
NISHIKAWA, Pamela
VILLANUEVA, Charles
Guest Lecturers

CAMPBELL, Georgia

College Physician

VARGA, Alexander, M.D.

Guest Experts

ADNEY, Curtis
BAILEY, Paul
CHANG, David
DANIEL, Jacque
HINES, Rose Anna
KASCA, Karl
LIU, Paul
MARTINSON, Tom
PORTER, Alfred
RETZER, Greg
SCHULZ, Larry
SIMENS, Dov

ANGON, Louie
BINDER, Farla
CHRISTENSEN, Carrie
GAVOIAN, Charles
JONES, R. Kent
LINCKE, Chris
MIKELS, Dan
MUSICK, Steve
RAMIREZ, Rudy
SANCHEZ, Jayson
SCOTT, Steve
SUNDSTROM, Linda-Marie
WILLIAMSON, Dr. James

CP 5155

ARRELLANO, Javier, Coaching Spec.
BECKHAM, Walter, Bus. Advisor II
BOYKIN, Gerald, Bus. Advisor III
DAS, Oliver, Bus. Advisor II
FLOYD, Sheila, Asst. Training Spec.
GARCIA, George, Coaching Spec.
HURTARTE, Gary, Coaching Spec.
LEWIS, Jeremy, Coaching Spec.
MARTIN, Benjamin, Bus. Advisor III
NOWAC, Robert, Bus. Advisor III
OVALLE, Tony, Coaching Spec.
PETEERSON, Sharon, Bus. Advisor II
SAKAMOTO, Alan, Coaching Spec.
SOLER, Steve, Coaching Specialist
VICTOR, Walter, Bus. Advisor III

BAILEY, Beverly, Bus. Advisor II
BOWMAN, Tim, Coaching Spec.
BURLINGTON, Robert, Bus. Advisor II
DELGADO, Omar, Coaching Spec.
FUKISHIMA, Lance, Tutor II, MSC
GOMEZ, Joaquin, Tutor II, MSC
JENSEN, Mark, Coaching Spec.
KONSTANT, Gene, Bus. Advisor II
MITCHELL, Mark, Bus. Advisor III
OSEGUERA, Bob, Coaching Spec.
PECHS, Elisabeth, Bus. Advisor II
RAYNHAM, Grant, Bus. Advisor II
SHIMA, Boston, Coaching Spec.
TOLEDO, Francisco, Coaching Spec.
ZHOU, Yuchi, Tutor II, MSC

Foster Care

ARCINIEGA, Isaac
CALVARUSO, Olivia
GARNICA, Laura
KRIESEL, Lydia
MORALES, Anna
O’NEAL, Jeannie
SLAWSON, Lydia

AYORA, Maria
DURAN, Linda
JANAPOL, Ellen
MEURER, Catherine
MUSHRUSH, Teri
RAMOS, Jose
WALKER, Joseph

Students

DESSAINT, Amy, Financial Aid
GROVES, Angela, Admissions & Records
LOPEZ, Elena, Teacher Prep.

GAONA, Johanna, Human Resources
JOHNSRUD, Jaime, Business, Arts
C. COLLEGE SERVICES

1. **College Services Reports**
   
a. Purchase Order Report

b. Payroll Warrant Report

c. District Budget Transfer

2. **Authorization for Out-of-State Travel and Conferences**

The Board of Trustees approved staff to attend the following educational conferences:


Lynette Nyaggah to travel to Kenya, July 20-August 9, 2004.


Arely De La Cruz, Sylvia Duran-Katnik, Maria Araceli Romero and Dan Rubalcava to attend the Western Association of Veteran Education Specialist Conference in Ogden, Utah, July 11-15, 2004.


Mary Ann Pacheco to attend the National Education Association (NEA) Annual Meeting and Pre-Conference in Washington, D.C., June 22-July 8, 2004.

Mary Ann Pacheco to attend the Education International World Congress and Educational Travel to Brazil, Peru, Pittsburgh, Greensburg, Pennsylvania, July 13 to August 10, 2004.

Maria Elena Martinez, Gary Mendez and Josue Alvarado to attend the Society for College & University Planning in Toronto, Canada, July 16-21, 2004.


Rose Marie Joyce, Joe Santoro and Government Relations Point Person to Lobby for Homeland Security, in Washington, D.C. Dates to be determined. To meet with congressional Delegates regarding homeland security.

3. Appropriation Transfer at End of School Year

4. Approval to Lease Ricoh Copiers and Printers

5. Approval to Lease Xerox Copier

6. Apprenticeship Instructors – 2004-05

III. ACTION ITEMS

A. COLLEGE SERVICES

1. Approval of Program Manager Contract for Rio Hondo Community College District Building Program

   103. It was moved by Ms. Yanez, seconded by Mr. Mendez and carried that the Board of Trustees approve the Program Manager Contract and authorized the Administration to sign the appropriate documents on behalf of the District. There were no objections for a unanimous consent. Motion passed.

2. Consultant Services

   There were no objections received by the Board of Trustees to vote on these items individually.

   a. Trini M. Jimenez

   104. It was moved by Ms. Yanez, seconded by Mr. Quintero and carried that the Board of Trustees approved the consulting services of Trini Jimenez. Ms. Martinez voted no. Motion passed.
b. **McCallum Group Inc.**

105. It was moved by Mr. Quintero, seconded by Ms. Yanez and carried that the Board of Trustees amended the motion to extend the contract of the Mc Callum Group to June, 2005. Ms. Martinez abstained. Motion passed.

c. **VMA Communications**

106. It was moved by Ms. Yanez, seconded by Mr. Mendez and carried that the Board of Trustees approve the consulting services of VMA Communications. Ms. Martinez voted no. Motion passed.

d. **Southwest Management Consultants**

107. It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees approve the consulting services of Southwest Management Consultants. Ms. Martinez voted no. Motion passed.

e. **Melvin Coats M.D.**

108. It was moved by Ms. Yanez, seconded by Mr. Mendez and carried that the Board of Trustees approve the consultant services. There were no objections for a unanimous consent. Motion passed.

3. **Revenue Agreement – Southern California Youth Soccer Organization**

109. It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees approve the revenue agreement with the Southern California Youth Soccer Organization. There were no objections for a unanimous consent. Motion passed.

4. **Auxiliary Services Organization Board of Directors – 2004-05**

110. It was moved by Mr. Quintero, seconded by Mr. Mendez and carried that the Board of Trustees approve the members of the Auxiliary Services Board of Directors for the 2004-2005 school year as listed in the agenda. There were no objections for a unanimous consent. Motion passed.
5. **Professional Services**

   It was moved by Ms. Martinez, seconded by Mr. Quintero and carried that the Board of Trustees approve the Professional Services Agreement with LCC3 and authorized the Administration to sign the appropriate documents on behalf of the District. There were no objections for a unanimous consent. Motion passed.

6. **Summary of District Annual and Long-Term Agreements, 2004-05**

   It was moved by Ms. Martinez, seconded by Ms. Yanez and carried that the Board of Trustees approve the summary of annual and long term agreements and authorized the Administration to process accordingly. There were no objections for a unanimous consent. Motion passed.

7. **Grants**

   It was moved by Mr. Quintero, seconded by Ms. Martinez and carried that the Board of Trustees approve the grant funding as outlined and authorized the Administration to execute contracts on behalf of the District. There were no objections for a unanimous consent. Motion passed.

8. **Grant Renewals & Extensions**

   It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees approve the grant funding as outlined above and authorized the Administration to execute contracts on behalf of the District. There were no objections for a unanimous consent. Motion passed.

9. **Tentative Budget for 2004-05**

   It was moved by Ms. Martinez, seconded by Mr. Quintero and carried that the Board of Trustees approve the 2004-2005 Tentative Budget as presented for submission to the County Superintendent of Schools pursuant to Education Code §85023. There were no objections for a unanimous consent. Motion passed.

**B. PERSONNEL**

1. **Approval of Job Descriptions**

   It was moved by Mr. Quintero, seconded by Ms. Yanez and carried that the Board of Trustees approve the Job descriptions as outlined along with Mr. Mendez’s recommendation to include the diversity statement in all job descriptions. There were no objections for a unanimous consent. Motion passed.
a. Director, Facilities Services
b. Executive Director, Planning & Development
c. Director, Community & Governmental Relations
d. Vice-President, Finance & Business

C. PRESIDENT’S OFFICE

1. **MOU to Join CalPASS Data Sharing Consortium**

   117. It was moved by Ms. Martinez, seconded by Mr. Mendez and carried that the Board of Trustees approved the MOU with the California partnership for Achieving Student Success (CalPASS) Data Sharing Consortium. There were no objections for a unanimous consent. Motion passed.

2. **Organizational Restructuring**

   118. It was moved by Ms. Martinez, seconded by Mr. Quintero and carried that the Board of Trustees adopt the restructuring of the organizational chart for Rio Hondo College. There were no objections for a unanimous consent. Motion passed.

3. **Budget Augmentation 2004-05**

   119. It was moved by Mr. Mendez, seconded by Ms. Martinez and carried that the Board of Trustees approve the recommendations to augment the following positions:

   - Senior Accountant (Accounting) – fulltime classified position; District General Fund
   - Utility Leadperson (Facilities) – fulltime classified position; District General Fund
   - Student Service Assistant (Financial Aid) – 75% classified position (11.5 months): BFAPII State Fund
   - Assistant Director, Facility Services (Facilities) – fulltime classified management position; District General Fund

4. **Discussion of Board Self Evaluation**

   This item will be discussed at the Special Board Meeting on June 22, 2004.
IV. PUBLIC HEARINGS

• Public Hearing on the Topics of Reopeners to their 2002-05 Collective Bargaining AgreementSubmitted by the CSEA Chapter 477

Mr. Camalich declared the hearing open at 7:40 p.m. After hearing no comments from the public, Mr. Camalich declared the public hearing closed at 7:41 p.m.

• Public Hearing on the Initial Proposal for 2004-07 Negotiations Submitted by the Rio Hondo College Faculty Association/CTA-NEA

Mr. Camalich declared the hearing open at 7:42 p.m. After hearing no comments from the public, Mr. Camalich declared the public hearing closed at 7:43 p.m.

V. INFORMATION ITEMS

1. Building Program Update
2. Rio Hondo College Fact Book
3. Job Description – Assistant Director, Facilities Services

VI. STAFF AND BOARD REPORTS

VII. CLOSED SESSION

Mr. Camalich recessed the meeting to Closed Session in memory of President Ronald Reagan at 8:37 p.m. The following actions were taken in Closed Session as listed below:

(Pursuant to Section 54957 of the Government Code)

• PUBLIC EMPLOYEES DISCIPLINE/DISMISSAL/RELEASE
• PUBLIC EMPLOYEE APPOINTMENTS
  - Full Time Faculty: Automotive Technology Instructor
    English Instructor
    PE/Softball Coach

120. It was moved by Ms. Martinez, seconded by Ms. Yanez and carried that the Board of Trustees approve the employment of the following Full-Time Faculty: Robert Anderson, Auto Technology, Angela Medina, English and Stephanie Fleischaker, Women’s Softball Coach. There were no objections for a unanimous consent. Motion passed.
Registrar

No action taken.

Director of Human Resources

121. It was moved by Mr. Quintero, seconded by Ms. Yanez and carried that the Board of Trustees approve the employment of Yolanda Gonzalez Emerson, Director of Human Resources. There were no objections for a unanimous consent. Motion passed.

Dean, Math Science

122. It was moved by Mr. Mendez, seconded by Ms. Martinez and carried that the Board of Trustees approve the employment of Karen Koos, Dean, Mathematics & Sciences. There were no objections for a unanimous consent. Motion passed.

Interim Dean, Business, Arts & Applied Technology

123. It was moved by Ms. Martinez, seconded by Ms. Yanez and carried that the Board of Trustees approve the employment of Dr. Manuel Baca, Interim Dean, Business, Art & Applied Technology. There were no objections for a unanimous consent. Motion passed.

Interim Dean of Public Safety

124. It was moved by Ms. Martinez, seconded by Mr. Quintero and carried that the Board of Trustees approve the employment of Joe Santoro, Interim Dean, Public Safety. There were no objections for a unanimous consent. Motion passed.

Vice President Student & Community Services

125. It was moved by Mr. Mendez, seconded by Ms. Martinez and carried that the Board of Trustees authorize the President to offer the position of Vice-President of Student & Community Services to Henry Gee. There were no objections for a unanimous consent. Motion passed.

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
  ‐ Superintendent/President

(Pursuant to Section 54957.6)

- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Rose Marie Joyce, Ph.D.
  Employee Organizations: CSEA, RHCFA,
  Unrepresented Employee(s):
Management/Confidential

126. It was moved by Mr. Quintero, seconded by Ms. Martinez and carried that the Board of Trustees declare the salaries for unrepresented Management and Confidential Employees are indefinite as of July 1, 2004. There were no objections for a unanimous consent. Motion passed.

- Chief Financial Officer
- Director, Facilities Services
- Executive Director, Planning & Development
- Vice President Student and Community Services
- Executive Vice President Academic Affairs

VIII. CLOSING ITEMS

A. The meeting was adjourned at 10:45 p.m. The next special meeting of the Board is Monday, June 22, 2004, 6:30 p.m. The next regularly scheduled Board meeting is Wednesday, July 14, 2004, 6:30 p.m. Administration Building, Rio Hondo College, 3600 Workman Mill Road, Whittier, California