Members Present: Mr. Leo Camalich (presiding), Mr. André Quintero, Ms. Maria Elena Martinez, Mr. Gary Mendez, Ms. Michelle Yanez, Ms. Beatrice Montenegro (Student Trustee)

Members Absent: None

Secretary to the Board: Rose Marie Joyce, Ph.D.

Staff Members: Dr. Voiza Arnold, Ms. Teresa Dreyfuss, Dr. Andy Howard, Mr. Jim Rogers, Ms. Yolanda Emerson, Mark Gonzales (V.P. ASB), Ms. Beverly Reilly (President, Academic Senate), Ms. Sandra Rivera (President, CSEA), Ms. Sandy Sandello (Recorder)

I. CALL TO ORDER

A. Call To Order (6:30 p.m.)

Mr. Camalich called the meeting to order at 6:32 p.m.

B. Pledge of Allegiance

Tom Huffman led the pledge of allegiance.

C. Roll Call

All members present.

D. Open Communication for Public Comment

E. Approval of Minutes – June 9, 2004; June 22, 2004

132. It was moved by Ms. Yanez, seconded by Mr. Quintero and carried that the Board of Trustees approve the minutes of June 9, 2004 and June 22, 2004 as presented.

F. Swearing in of Student Trustee

Mr. Camalich swore in our new Student Trustee – Ms. Beatrice Montenegro.
G. Commendations:
• Classified Retiree (Ron Gonzales)

II. CONSENT AGENDA

Mr. Camalich pulled item II.A. 3. for discussion in Closed Session.

133. It was moved by Mr. Quintero, seconded by Mr. Mendez and carried that the Board of Trustees approve the Consent Agenda with the exception of item II.A.3. and the inclusion of the additional travelers in Item II.B.2.

A. PERSONNEL

1. Academic

   a. Employment

      Categorically Funded (E.C. 87470)

      ALDRICH, Christine, Cal Works Coordinator/Counselor

      Hourly as Needed, 2004-05

      ATILANO, Roseanne, Counseling
      BARRIOS, Mary, Counseling
      BUSH, Nunmin, Counseling
      GLERUM, Coralin, Public Safety
      GREGORY, Leslie, Counseling
      LAX, Cheryl, Counseling
      McCORMICK, Marcia, Vocational Ed.
      PEREAU, Barry, Counseling
      RIPLEY, William, Public Safety

      Summer Assignments, 2004, 2nd Session

      ACUNA-HANSEN, Chris, Arts & Cultural
      BROWN, Linda, Arts & Cultural
      CURLEE, Karleen, Comm. & Lang.
      ESQUIVEL, Raymundo, Comm. & Lang.
      FORREST, Michael, Physical Science
      FUNG, Hank, Mathematics
      HOLCOMB, Robert, Comm. & Lang.
      ISAAC, Lily, Comm. & Lang.
      KEPNER, Patricia, Social Science
      LA TURNO, Jan, Mathematics
      MATTHIS, James, Comm. & Lang.
      MOE, Sondra, Social Science
      PUDELKO, Kathy, Physical Education
      RIVERA, Mary, Counseling
      SALAZAR, Barbara, Comm. & Lang.
      SANTANA, Beverly, Mathematics
      SIGALA, Carol Ann, Social Science
      TEUFEL, Joan, Business
      VELAZQUEZ, Ralph, Comm. & Lang.

      BANUELOS, Manuel, Counseling
      BRAMBILLA, Nancy, Counseling
      DIAZ, Therese, Counseling
      GOODER, Paul, Public Safety
      HUNIQUEZ, Jorge, Counseling
      MARTINEZ, Mario, Counseling
      MENDOZA, Natalie, Counseling
      PRECIADO, Susana, Counseling
      SOBALVARRO, Dolores, Counseling

      ALVARADO, Guadalupe, Counseling
      CLARK, Mary D., EOP&S
      DURAN, Jose, Social Science
      FERNANDEZ, Jennifer, Counseling
      FRANCIS, John, Comm. & Lang.
      KATNIK, Stephen, Biology
      KOELLE, Stephen, Comm. & Lang.
      MAFFRIS, Nancy, Counseling
      MIKALSON, Barbara, Social Science
      NELSON, Bruce, Physical Education
      REILLY, Beverly, Comm. & Lang.
      ROBERTS, Technology
      SALAZAR, Michael, Physical Education
      SAUCEDA, Henry, Counseling
      STEIN, Richard, Technology
      VAZQUEZ, Dana, Comm. & Lang.
      WILLIAMS, Lemuel, Business
### Summer Assignment, 2004 (part-time), 2nd Session

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<td>Smith, Richard</td>
<td>Springer, Brian</td>
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<td>Spotthelfer, Darren</td>
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<td>Stedman, Bruce</td>
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<td>Summers, Jodi</td>
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<td>Templemar, Jeffrey</td>
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<td>Thomas, Michael</td>
<td>Unoura, Bruce</td>
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<td>Tovar, Jose</td>
<td>Valencia, Rudolph</td>
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<td>Valdez, Edward</td>
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2. **Classified**

a. **Employment**

**Regular Classified**

BLANCHARD, Ivette, Switchboard/Mailroom Clerk I, Purchasing, 35%, effective date June 28, 2004

ULLOA, Darling, Financial Aid Assistant, Financial Aid, 100%, effective date July 1, 2004

**Continued Employment, Regular Classified**

The following individuals will continue in the designated capacity with dedicated funding through June 30, 2005. If continued funding should not be available, appropriate 45-day notice shall be served prior to the end of funding.

FREDERICKSON, Suzanne, Instructional High Tech Access Microcomputer Lab Technician, Disabled Students

TAPIA, Sonia, Children’s Center Aide, Children’s Center

VO, Nguyet, Paraprofessional Tutor, Student Support Services

**Substitutes, 2004-2005**

BRENES, Jaime, Sr. Grounds Worker, Facilities Services effective July 1, 2004

FLORES, Jorge, Grounds Maintenance Worker, Facilities Services effective July 1, 2004

FLORES, Rosalba, Custodian, Facilities Services, effective July 1, 2004

GERMACK, Kenneth, Custodian, Facilities Services, effective July 1, 2004

HERNANDEZ, Alberto, Grounds Maintenance Worker, Facilities Services, effective July 1, 2004

HERNANDEZ, Joe, Custodian, Facilities Services, effective July 1, 2004

NEWELL, Jeffrey, Grounds Maintenance Worker, Facilities Services, effective July 1, 2004

NORIEGA, Jose, Grounds Maintenance Worker, Facilities Services, effective July 1, 2004

RIVERA, Joseph, Grounds Maintenance Worker, Facilities Services, effective July 1, 2004

RUSSELL, James, Grounds Maintenance Worker, Facilities Services, effective July 1, 2004

SANCHEZ, Sandra, Custodian, Facilities Services, effective July 1, 2004

TALAMANTES, Grounds Maintenance Worker, Facilities Services, effective July 1, 2004

TANIS, Eskander, Custodian, Facilities Services, effective July 1, 2004

ULIBARRI, Paul, Grounds Maintenance Worker, Facilities Services, effective July 1, 2004

VANCINI, Rodolfo, Custodian, Facilities Services, effective July 1, 2004

VILLESACAS, Remedios, Grounds Maintenance Worker, Facilities Services, effective July 1, 2004
Short Term, 2004

SCURTO, Ruth, Registration Clerk, Admissions & Records, ending date August 31, 2004

Short Term, 2004-2005 (ending date June 30, 2005)

ALLEN, Bernice, Sr. Instructional Asst./Translator for Deaf, Disabled Students
ANDERSON, Scott, PA Training & Operational Specialist, Public Safety
CHEN, Lisa, Sr. Instructional Asst./Translator for Deaf, Disabled Students
ESTORGA, Omar, FA Training & Operation Specialist, Public Safety
HOWELL, Terri, Sr. Instructional Asst./Translator for Deaf, Disabled Students
LEON-HALL, Laura, Children’s Center Aide, Children’s Center
MUNOZ, Lupe, Children’s Center Aide, Children’s Center
PENA, Veronica, Children’s Center Aide, Children’s Center
PEREZ, Margaret, Instructional Assistant, Math & Science Center
RAMIREZ, Robert, Registration Clerk, Public Safety
WOODS, Marcus, Sr. Instructional Asst./Translator for Deaf, Disabled Students

Short Term, Public Safety, 2004-2005 (ending date June 30, 2005)

ADAMS, Mark
AGUIRRE, Ernest
ANDERSON, Scott
ARMELLINI, Daniel
BARBA, Robert
BECKER, Lena
BENNERT, Carol
BENSCHOP, Tracy
BISCAILUZ, James
BOGIN, Jeffrey
BOWIE, Steve
BOYD, Daryl
BRUNER, Timothy
CARNEY, Mitchell
CARTER, Curtis
CASE, Bradley
CAVAYOR, Toni
CEMAK, John
CHUTE, Steven
CIOFFELT, Kevin
CONDIT, William
CORONA, Andrew
COSBRENOOM, Ramsey
DAVIS, Mark
DEMEYER, Dan
DIDIER, Ernest
DOYLE, Andrew
DURANT, Marc
ELVERUM, Erick
ESPLEY, David
FLACK, Charles
GALLARDO, Mario
GARDEA, Christopher
GIBSON, Brett
GONZALES, Guillermo
GRZYWA, Andrew
HALL, Dean
HEATON, Curtiss
HIGGINS, Richard
HOLMES, Troye
HUGHES, Robert
JAFFEE, Scott
JENKINS, Richard

ADAMS, Timothy
AMADOR, Daniel
ANDRADE, Edward
ARNOLD, Scott
BECKER, Charles
BELK, Gregory
BENNETT, John
BERGMANN, Tim
BOCANEGRA, Robert
BOWE, Tracy
BOWIE, Tanya
BRADEN, Keith
BUCKHANNON, Michael
CARRILLO, Patrick
CASAS, Mario
CASTANEDA, David
CERCEZ, Ezequiel
CHOE, Nak
CLARK, Dennis
COLEY, Gregory
COOK, Richard
CORTINA, Elaine
CROOK, Michael
DE ANGELIS, Danny
DENNIS, Paul
DOAN, John
DUPLESSE, Richard
EGAN, Carrie
ESCONTRIAS, Sean
FAIRCHILD, Jason
FOWLKES, John
GALVAN, Robert
GATT, John
GLICK, Brian
GONZALEZ, Monica
GUERRA, Paul
HARTSHORN, Dean
HERRERA, Cesar
HIGGS, Thomas
HUFFMAN, Edward
JACKSON, Ron
JEFFERSON, John
JOHNSON, Martin
b. **Reclassifications**

CATALAN, Ramon, Account Clerk I, Accounting, 100%, Range 18, to an Account Clerk II, Range 22, 100%, effective July 1, 2004.

VO, Hao, Instructional Assistant-ESL, 47.5%, Communications, Range 21, to a Sr. Instructional Assistant, Range 30, 47.5%, effective July 1, 2004

c. **Resignations**

GALLAGHER, Philip, Sr. Tool Room Attendant, Technology, effective August 20, 2004

MOORE, Sarah, Clerk Typist III, Human Resources, effective July 30, 2004

RODRIGUEZ, Sharae, Testing Technician, Assessment Center, effective July 9, 2004
3. **Management/Confidential**

   This item was pulled from the Consent agenda to Closed Session for discussion.

4. **Unrepresented, 2004-2005**

   a. **Community Services**

   **Instructors**

   GRIER, David, College for Youth
   SANCHEZ, Leticia, College for Youth

   **Lecturers**

   ALEXANDER, Victoria
   BYSTRY, Phil, Upward Bound
   CHOI, Kerry, Upward Bound
   ENRIGHT, Richard, College for Youth
   LOBOS, Karen, Upward Bound
   MORALES, Romelia, Upward Bound

   **Supervision**

   CRESSEL, Kaprina, Upward Bound
   RAMIREZ, Orlando, Upward Bound

   **Non-Credit**

   (Metropolitan State Hospital)

   DeALBA, Olivia
   GONZALEZ, Teresita
   LEO, Luciano
   MARTIN, Mark
   McCOHN, Sharon

   **CP 5155**

   DOMINGUEZ, Melissa, Tutor II
   FUKISHIMA, Lance, Tutor II
   GOMEZ, Joaquin, Tutor II
   GONZALEZ, Robyn, Tutor II
   GUZMAN, Frank, Bus. Advisor II
   LE, Tu-Quyen, Tutor II
   NUNEZ, Martha, Tutor II
   PARRA, Marcy, Tutor II
   PEREZ, Margaret, Tutor II
   SAAVEDRA, Susana, Tutor II
   SOLORZANO, David, Tutor II
   VANN, Roberta, Tutor II
   YANG, Jason, Tutor II
   ZAMBORI, Andras, Tutor II
   ZAMBORI, Istvan
   ZHOU, Yuchi, Tutor II

   **Students**

   CHACON, Darlene, Facilities Services
   CARDENAS, Donald, P.E.
   HAWMAN, Lana, Adm. & Recds.
   HERNANDEZ, Carlos, LAC
   RODRIGUEZ, Jerry, Arts & Cultural
   VALLES, Edgar, Physical Education

   **Volunteers**

   BETHEL, Michelle, Child Development Ctr.
   SUPE, Joe, Physical Education
   KLEIN, Garrett, Children’s Center
B. FINANCE & BUSINESS

1. Finance & Business Reports
   a. Purchase Order Report
   c. Quarterly Financial Status Report for the period ending 3/31/04.

2. Out-of-State Travel and Conferences

   The Board of Trustees approved the following Board and Staff members to attend the following educational conferences:

   Kip Whelan to travel to Wyoming and South Dakota to visit museums, art galleries, national monuments and parks, July 15-25, 2004.


   Suzanne Frederickson to attend the CSEA Annual Conference in Las Vegas, Nevada, August 2-6, 2004.

   Blanca De Los Santos to attend the Latin American Music Festival/Venezuela Independence Celebrations in Caracas, Venezuela, July 3-12, 2004.

   Carolyn Russell to travel to Singapore – Malaysia, July 25-August 10, 2004 for cultural enrichment and historical exploration.


3. Grant Renewals

   a) VTEA IC Local Plan
   b) Upward Bound (UB)
   c) Associate Degree Nursing Programs, Enrollment Growth Augmentation

4. Revenue Generating Agreements – Use of Weapons Firing Range

   The Board of Trustees approved the revenue generating agreements.
III. ACTION ITEMS

A. FINANCE & BUSINESS

1. Consultant Services

134. It was moved by Ms. Yanez, seconded by Mr. Mendez and carried that the Board of Trustees approved the Consultant Services as outlined. There were no objections for a unanimous consent. Motion passed.

a) Heather Brown – Dr. Brown, Director of Institutional Research at Cypress College, has worked on several other studies at Rio Hondo College in the past and will be conducting English and ESL Test Validation during Fall Semester 2004. Payment from Matriculation funds shall not exceed $6,000.

b) Susan Coleman – To coordinate the Vocational Education and Program Development Regional Consortium activities for Los Angeles/Orange Counties during August 2004-June 2005. In addition, coordinate statewide Workforce Leaders Institute for community college leaders from Vocational Education/Economic Development programs through the period of 7/1/04-6/30/05. Payment from Regional Consortium funds shall not exceed $40,000.

c) Morgan Lewis & Bockius LLP - The District requires PLA Attorney services in order to conduct negotiations with the Building Trades Council to establish the PLA. Carl Uehlein has worked extensively with the Building and Construction Trades Department and its affiliated International. Staff recommends Carl Uehlein to be lead counsel for PLA Attorney Services at the rate of $395/hour and Associates at the rate of $210-$345/hour. Payment shall be from Bond funds.

Carl Uehlein’s Construction Labor Practice began in the late 1960s with the development of a Project Labor Agreement for the construction of Walt Disney World in Orlando, Florida. The practice has continued to date, with involvement in the negotiation and implementation of Project Labor Agreements covering a wide variety of major projects, including the TransAlaska Pipeline, the Boston Harbor Clean-up Program and the $8 billion investment by Toyota Motor Corporation in assembly and related auto plant facilities in numerous states. In California, during the last 10 years, he has worked on Project Labor Agreements with the Metropolitan Water District of Southern California, City of Los Angeles (Los Angeles International Airport), Los Angeles Community College, Los Angeles Unified School District, the Contra Costa Water District, San Francisco Community College District, City of San Jose, and East Bay Municipal Utility District. In some instances these representations required legal defense of the Agreements. Uehlein has been the lead counsel in the
successful defense of PLAs in the United States Supreme Court, Supreme Court of California, and a number of other federal and state courts.

d) Lori Switanowski – To present three 3-hour workshops to foster parents and caregivers as follows: “Communication with Children through Play”, “Understanding Self-Injurious Behaviors”, and “Building Healthy Communications” through the period of 8/10/04-11/23/04. Payment from Foster Kinship Care Education funds shall not exceed $500.

e) Mary Hibbard - To present two 3-hour workshops to foster parents and caregivers as follows: “The Missing Link” and “Posttraumatic Stress” through the period of 7/27/04-8/12/04. Payment from Foster Kinship Care Education funds shall not exceed $300.

f) Karen Dixon – To present four 3-hour workshops for foster parents and caregivers as follows: “Preparing Youth for Self-Sufficiency”, “Working with Youth with Sexual Identity Issues”, “Enhancing Self-Esteem”, and “Child Abuse” through the period of 7/22/04-10/28/04. Payment from Foster Kinship Care funds shall not exceed $600.

g) Nyora Higgs – To present two 3-hour workshops to foster parents and caregivers as follows: “Personal Growth” and “Teaching Children to Learn” through the period of 8/31/04-9/14/04. Payment from Foster Kinship Care Education funds shall not exceed $300.

h) Fred Leiner – To present three 3-hour workshops to foster parents and caregivers as follows: “Allegation Prevention” and “Parents Working with the School System” through the period of 10/5/04-11/30/04. Payment from Foster Kinship Care Education funds shall not exceed $400.

i) Luis Garnica – To present a 3-hour workshop to foster parents and caregivers as follows: “Understanding the Role of the Department of Children and Family Services (DCFS)” on 9/7/04. Payment from Foster Kinship Care Education funds shall not exceed $100.

B. PERSONNEL

1. Approval of Job Description

135. It was moved by Mr. Mendez, seconded by Ms. Yanez for purposes of discussion.

136. It was moved by Mr. Mendez, seconded by Ms. Yanez to amend the motion and revise the job description under education and experience to read, “Bachelor’s Degree in related technical fields and five years of equivalency in experience and education.” There were no objections for a unanimous consent. Motion passed.
C. PRESIDENT’S OFFICE

1. **Resolution - Priority Registration for United States War Veterans**

   It was moved by Ms. Martinez, seconded by Mr. Mendez and carried as amended that the Board of Trustees adopt the resolution granting priority registration to the United States War Veterans. There were no objections for a unanimous consent. Motion passed.

2. **Resolution - Relocation of the American Flag**

   It was moved by Ms. Montenegro, seconded by Ms. Yanez and carried that the Board of Trustees adopt the resolution authorizing the relocation of the American Flag. There were no objections for a unanimous consent. Motion passed.

3. **Resolution - Formation and Usage of the United States Color Guard**

   It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees adopt the resolution authorizing the formation and usage of the United States Color Guard. There were no objections for a unanimous consent. Motion passed.

IV. INFORMATION ITEMS

1. Building Program Update
2. Revision of Selected Board Policies 6000s
3. Rio Hondo College Fact Book

V. STAFF AND BOARD REPORTS

VI. CLOSED SESSION

   Mr. Camalich recessed the meeting to Closed Session at 8:25 p.m. in the memory of Jimmy Quiroz, former faculty member who recently passed away. Mr. Camalich reconvened the meeting at 9:25 p.m. and reported that the following action was taken in Closed Session:

   *This item was pulled from the Consent Agenda and moved to Closed Session:

II. CONSENT

3. **Management and Confidential**

   a. **Employment Categorically Funded**

      If continued funding should not be available, appropriate 30-day notice shall be served prior to the end of funding.

      REILLY, Colleen, Director, Child Development Center
Per Diem

PARRA, Peter, Human Resources effective July 1, 2004

b. Retirement

VAN SCYOC, Marie, Employee Benefits Specialist, Human Resources, effective September 17, 2004

c. Resignation

PINDROH, Robert, Director, Small Business Development Center, effective July 30, 2004

140. The Board of Trustees approved the Management/Confidential Agenda as outlined above. There were no objections for a unanimous consent. Motion passed.

(Pursuant to Section 54957 of the Government Code)

• PUBLIC EMPLOYEES DISCIPLINE/DISMISSAL/RELEASE

141. It was moved by Ms. Yanez, seconded by Mr. Quintero and carried that the Board of Trustees direct the President to take appropriate action concerning the Program Administrator for the Small Business Development Center.

142. It was moved by Mr. Quintero, seconded Mr. Mendez and carried that the Board of Trustees terminate the employment of the Executive Director of Foundation and Alumni, effective July 14, 2004. There were no objections for a unanimous consent. Motion passed.

143. It was moved by Mr. Mendez, seconded by Ms. Martinez and carried that the Board of Trustees direct the President to take appropriate action to fill the position of Executive Director, Foundation, Alumni/Community and Government Affairs. There were no objections for a unanimous consent. Motion passed.

• PUBLIC EMPLOYEE APPOINTMENTS

Full Time Faculty:  Studio Art Instructor
                  Fabrication Technology Instructor
                  Coordinator, Teacher Prep

144. It was moved by Mr. Quintero, seconded by Ms. Martinez and carried that the Board of Trustees approve the employment of (a) Daniel Garcia as Fabrication Technology Instructor, effective August 12, 2004, (b) Ada Brown as Studio Art Instructor/Paint and Drawing effective January 6, 2005 (C) Rhonda Simmons as Coordinator, Teacher Prep effective August 12, 2004. There were no objections for a unanimous consent. Motion passed.

Management: Interim Director, Public Safety

No action reported out the above item.
(Pursuant to Section 54957.6)

- **CONFERENCE WITH LABOR NEGOTIATOR**
  - Agency Negotiator: Rose Marie Joyce, Ph.D.
  - Employee Organizations: CSEA, RHCFA,
  - Unrepresented Employee(s): Management/Confidential

  No action reported out on the above item.

**VIII. CLOSING ITEMS**

A. Adjournment – Mr. Camalich adjourned the meeting at 9:35 p.m. There will not be a special Board Meeting on July 28, 2004. The next regularly scheduled Board Meeting is Wednesday, August 11, 2004, 6:30 p.m. **Administration Building, Rio Hondo College, 3600 Workman Mill Road, Whittier, California**