Members Present: Mr. André Quintero (Presiding), Ms. Maria Elena Martinez, Mr. Gary Mendez, Ms. Michelle Yanez, Ms. Beatrice Montenegro (Student Trustee)

Members Absent: Mr. Leo Camalich

Secretary to the Board: Rose Marie Joyce, Ph.D.

Staff Members: Dr. Voiza Arnold, Ms. Teresa Dreyfuss, Mr. Henry Gee, Dr. Andy Howard, Ms. Yolanda Emerson, Mr. Josué Alvarado (President, ASB), Ms. Sandra Rivera (President, CSEA), Ms. Beverly Reilly (President, Academic Senate), Mr. Tom Huffman (President, RHCFA), Ms. Reneé Gallegos (Recorder)

I. CALL TO ORDER

A. Closed Session (5:30 p.m.)

Mr. Quintero called the meeting to order at 5:42 p.m. and recessed the meeting to closed session at 5:43 p.m.

(Pursuant to Section 54957.6)

• CONFERENCE WITH LABOR NEGOTIATOR (PLA Attorney)
  Agency Negotiator: Rose Marie Joyce, Ph.D.

B. Call To Order (6:30 p.m.)

Mr. Quintero reconvened the meeting at 6:36 p.m.

C. Pledge of Allegiance

Legislative Intern, Mr. Ryan Gonzales, lead the pledge of allegiance.

D. Roll Call

Mr. Camalich was reported absent.

E. Open Communication for Public Comment

No comments were made.
F. Approval of Minutes – July 14, 2004

145. It was moved by Ms. Martinez, seconded by Mr. Mendez and carried that the Board of Trustees accept the minutes of July 14, 2004 as presented. There were no objections for a unanimous consent. Motion passed.

G. Presentation – Performance by Rio Hondo Small Choral Group (Linda Brown Instructor)

II. CONSENT AGENDA

146. A motion was made to move Item II.B.2. to the Action Agenda. There were no objections to this motion. It was moved by Ms. Martinez, seconded by Mr. Mendez and carried that the Board of Trustees accept the Consent Agenda without Item II.B.2. – Out of State Travel. There were no objections for a unanimous consent. Motion passed.

A. PERSONNEL

1. Academic

   a. Employment

      Part-time, Fall 2004

      AGUILAR, Edgard, Comm. & Lang.  ARRONA-MURGUIA, Martha, Comm.
      ATALLA, Jason, Physical Science  BLOOD, Douglas, Business, Arts
      BRYANT, Jacqueline, Social Science  CARACOL, Frank, Biology
      DESMOND, Yae, Comm. & Lang.  DIGHERA, Michael, Technology
      EMMERY, Laura, Business, Arts  FOSTER, Mari, Social Science
      GALLEGOS, Sandra, Business, Arts  GREGSON, Heather, Biology
      GRESHAM, Ann, Business, Arts  GRIER, David, Technology
      HANNA, Rachel, Comm. & Lang.  HOLE, Michael, Social Science
      PEREZ, Jaime, Business, Arts  RHI, Jaime, Business, Arts
      SOMERS, David, Comm. & Lang.  TORRES-GIL, Mario, Business
                             WONG, Stephen, Business, Arts

      Hourly as Needed, Fall 2004

      DAZA, Igor, Counseling  SANCHEZ, Leticia, Counseling
      SCHERER, Cathy, Public Safety

      Hourly as Needed, Summer 2004, 2nd Session

      ARRONA-MURGUIA, Martha, Communications & Languages
2. **Classified**
   
a. **Employment**

   **Continued Employment, Regular Classified**

   The following individuals will continue in the designated capacity with dedicated funding through August 31, 2005. If continued funding should not be available, appropriate 45-day notice shall be served prior to the end of funding.

   LARRAZABAL, Lidia, Clerk Typist III, Upward Bound/Student Support Services  
   MGRDICHIAN, Hovhannes, Paraprofessional Tutor, Student Support Services  

   **Short Term, 2004-2005**

   DAVIS, David, FA Training & Operation Specialist, Public Safety, ending date June 30, 2005  
   EL-SAID, Sam, PA Training & Operation Specialist, Public Safety, ending date June 30, 2005  
   JENKINS, Dennise, Paraprofessional Tutor, Disabled Students, ending date May 18, 2005  
   RUDIGER, Gregory, FA Training & Operation Specialist, Public Safety, ending date June 30, 2005  
   SCHERER, Cathy, PA Training & Operations Specialist, Public Safety, ending date June 30, 2005  
   SIEFKE, Evan, FA Training & Operations Specialist, Public Safety, ending date June 30, 2005  
   VILLAGOMEZ, Marlena, PA Training & Operation Specialist, Public Safety, ending date June 30, 2005  
   WEBBER, Robert, FA Training & Operations Specialist, Public Safety, ending date June 30, 2005  
   ZAMBORI, Istvan, Paraprofessional Tutor, EOP&S, ending date December 15, 2004  

   **Substitutes, 2004-2005**

   LOPEZ, Salvador, Custodian, Facilities Services, effective July 16, 2004  
   MENCHACA, Gregory, Testing Technician, Assessment Center, effective July 10, 2004  
   OLSON, Jacqueline, Community Services Personnel Technician, effective July 1, 2004  
   RODRIGUEZ, Marjorie, Clerk Typist II, Human Resources, effective August 9, 2004  
   SANCHEZ, Sandra, Custodian, Facilities Services, effective July 16, 2004  
   VALDEZ, Rene, Custodian, Facilities Services, effective July 16, 2004  
   VALDEZ, William Custodian, Facilities Services, effective July 16, 2004  
   VO, Dung, Custodian, Facilities Services, effective July 16, 2004  

   **Resignation**

   SMITH, Ngoc, Sr. Instructional Assistant, Learning Assistance Center, last day of employment, August 11, 2004  
   URIAS, Alice, Custodian, 45%, last day of employment, July 18, 2004  

3. **Management/Confidential**
   
a. **Retirement**

   PINDROH, Robert, Director, Small Business Development Center, last day of employment September 30, 2004
4. **Unrepresented, 2004-05**

a. **Employment**

**Hourly as Needed, 2004-2005**

COBB, Melvin, Director, Online Education, California Virtual College, effective August 12, 2004 through May 30, 2005

**Guest Experts**

CARR, Joseph  
DOUGLAS, Jerry  
FREEMAN, Karla  
HARDMAN, Patrick  
HASSINA, Pantazis  
KIEFER, Jill  
TAREK, Samee

**Lecturers**

LEE, Dorothy  
TALAVERA, Juan

**Non-Credit**

RODRIGUEZ, Soila, Communications & Languages

**CP 5155**

ADACHI, Francis, Tutor II, LAC  
HERNANDEZ, Caesar, Tutor II, Tech.  
LOPEZ, Alfonso, Tutor II, LAC  
SOTO, Christopher, Tutor II, LAC  
TENA, Barbara, Tutor II, LAC  
VAN AKEN, Earl, Model, Business, Arts and Applied Tech.

**Students**

ACOSTA, Lela, CalWORKS  
ANGUIANO, Virginia, Teacher Prep.  
AVILA, Dinora, Comm. & Lang.  
BARAJAS, Maria, Assessment Ctr.  
BELTRAN, Mayra, CalWORKS  
BIANCHE, Adrienne, Admissions  
BONILLA, Gabriel, Mathematics  
BRAVO, Enrique, Mathematics  
CAO, Hung, Mathematics  
CAO, Thai, Mathematics  
CASTENEDA, Marco, LAC  
CATALAN, Elizabeth, EOP&S/CARE  
CORONA, Adriana, CalWORKS  
DESSAINT, Amy, Financial Aid  
DU, Nghi, Math & Sciences  
DUONG, Long, LAC  
ESPINOZA, Monica, Counseling  
FERNANDEZ, Juana, Accounting  
FELIX, Mercedes, Mathematics  
FLORES, Elizabeth, Counseling  
FOOR, Laura, Career Center  
GARCIA, Tammy, Admissions  
GARDNER, Sarah, Mathematics  
HAWMAN, Lana, Admissions  
GUIZAR, Daisy, EOP&S  
HERNANDEZ, Marsh, Accounting  
HERNANDEZ, Carlos, LAC  
JIMENEZ, Carlos, Mathematics  
JONES, Angela, Career Center  
KINDRED, Kelly, Mathematics  
LOPEZ, Rene, EOP&S  
MEDINA, Stephanie, Counseling  
MEJIA, Samantha, Mathematics  
MEKAN, Ruby, Accounting  
MEZA, Mary, LAC  
MOLINA, Katia, Student Support Ser.  
MONTIEL, Desiree, Financial Aid  
MURATALLA, Maria, Math & Sciences  
NATIVIDAD, Irene, Admissions  
PANTOJA, Celestina, Counseling  
PINEDA, Mirta, Counseling  
REGALADO, Louis, Mathematics  
REYES, Erika, Financial Aid  
REYES, Jose, Mathematics  
ROBLEDIO, Wendy, EOP&S  
RODRIGUEZ, Carlos, Student Sup. Ser.  
RODRIGUEZ, Vanessa, Math/Sciences  
SAAVEDRA, Jose, Mathematics  
SEDILLO, Steven, Contract Mgmt.  
SELVIA, Allen, LAC  
SERRATO, Theresa, Career Center  
TRAN, Donald, Accounting  
VUONG, Mui, Comm. & Lang.  
YOO, Kate, Comm. & Lang.  
YRIARTE, Michelle, Academic Ser.  
YRIARTE, William, Parking Ser.  
YTURRALDE, Jacqueline, Mathematics  
ZAMBRANO, Julio, Mathematics
B. FINANCE & BUSINESS

1. Finance & Business Reports
   a. Purchase Order Report
   b. Payroll Warrant Report

2. Out-of-State Travel and Conferences
   This item was moved to the action agenda.

3. Grant Renewals
   a) Student Support Services (SSS) Grant

III. ACTION ITEMS

B. FINANCE & BUSINESS

2. Out-of-State Travel and Conferences

   This item was moved from the Consent Agenda.

   It was moved by Ms. Martinez, seconded by Ms. Yanez that the Board of Trustees approved staff and Board Members to attend the following educational conferences. Mr. Quintero called for a role call vote on this agenda item. It went as follows; Ms. Montenegro – Yes, Ms. Yanez – Yes, Mr. Mendez – Yes, Ms. Martinez – No, Mr. Quintero – Yes. Motion passed.

   John Frala to attend Toyota Training, August 8-11, 2004 in Glen Brunie, Maryland.


   Greg Garza and Sandra Rivera to attend the CSEA Conference in Las Vegas, Nevada, August 2-6, 2004.

A. FINANCE & BUSINESS

1. **Declaration of Membership in the Protected Insurance Program for Schools Joint Powers Authority (P.I.P.S)**

   It was moved by Ms. Martinez, seconded by Mr. Mendez and carried that the Board of Trustees adopt the resolution approving the changes of its official representatives in P.I.P.S. The designated representatives are Teresa Dreyfuss, Vice President of Business and Finance and Yolanda Emerson, Director of Human Resources. There were no objections for a unanimous consent. Motion passed.

2. **Claim Against the District**

   It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees reject the claim filed against the District. There were no objections for a unanimous consent. Motion passed.

   *There was a motion to move Action Items III.A.3. & III.A.6. out of order after the Budget Augmentation so Gus Gonzalez could give the Board of Trustees an update on both agenda items. There were no objections.*

4. **Budget Augmentation 2004-05**

   *This item was moved out of order.*

   It was moved by Mr. Mendez, seconded by Ms. Martinez and carried that the Board of Trustees approve the recommendation to augment the position listed below. There were no objections for a unanimous consent. Motion passed.

   - Instructional Assistant (Communications and Languages) – 25% Classified position (11 months); District General Fund

3. **Approval of Change Order #1 Between Shade Structures, Inc., and the Rio Hondo Community College District**

   *This item was moved out of order.*

   It was moved by Ms. Martinez, seconded by Mr. Mendez and carried that the Board of Trustees approve Shade Structures, Inc. Change Order No. C0304-0174, #1. increasing the contract sum in the amount of $1,600.00 and authorize the Administration to execute contracts on behalf of the District. There were no objections for a unanimous consent. Motion passed.

   *This item was moved out of order.*

   It was moved by Ms. Martinez, seconded by Ms. Yanez and carried that the Board of Trustees amend Emergency Resolution III.A.6./Action Item No. 179 of October 8, 2003 for the repair of the Underground Fuel Storage Tank authorizing change order #2 for payment of repairs in the amount of $8,250 total project not exceeding $67,250 and execute the Los Angeles County Office of Education Emergency Resolution form to acquire the approval of the county Superintendent of Schools. There were no objections for a unanimous consent. Motion passed.

5. **Project Architect Assignments**

   After much discussion by the Board, there was consensus to pull item III.A.5.5. from the agenda and table this item to the August 25, 2004 Special Meeting. Mr. Quintero thanked those firms that were represented in the audience for taking the time to be with us this evening.

   It was moved by Mr. Mendez, seconded by Ms. Yanez and carried that the Board of Trustees accept the recommendations of the Architect firms listed below. There were no objections for a unanimous consent. Amended motion passed.

   1. Pfeiffer Partners: Learning Resource Center
   2. Gonzalez/Goodale: Parking Structure/Tennis Complex
   3. HMC Architects: Administration of Justice
   4. Martinez Associates: Maintenance Facility
   5. This item was pulled and tabled

7. **Consultant Services**

   It was moved by Mr. Mendez, seconded by Ms. Martinez and carried that the Board of Trustees approve the consultant Services as outlined below: There were no objections for a unanimous consent. Motion passed.

   a) Maas Companies – to provide WSCH and space inventory management services including:

   - In collaboration with staff and the college Program Manager, review and refine the building program so that each project is consistent with the 5-year construction plan and that all capacity loads are within State Chancellor’s Office guidelines.
• Work with staff and the college Program Manager to refine the 5-Year Construction Plan to support current and future FPP’s and to incorporate all bond funded Programs.

• Advise and coordinate with staff, the College Master Plan Architect and the College Program Manager on the existing Facilities and Educational Master Plan so that overall facility development is consistent and makes optimum use of bond funds.

• Work closely with staff, the College Program Manager, the College Master Plan Architect and Project Architects to advise on facility configurations so buildings meet the State Chancellor’s Office facility guidelines.

• Coordinate all facility application efforts, including those funded from the bond, with the State Chancellor’s Office.

Dates of Service shall be from 8/12/04 through 4/12/05. Payment is from Bond funds and shall not exceed $90,000.

b) David Marquez – to coordinate activities for the Small Business Development Center including raising appropriate funds, implementing goals and objectives of the SBDC grant and Chancellor’s Office grant and, facilitating workshops conferences and counseling sessions for the Small Business in-service area. Dates of service shall be from 8/16/04 through 12/31/04. Payment is from the SBDC grant and shall not exceed $36,000.

IV. PUBLIC HEARINGS


Mr. Quintero officially opened the Public Hearing at 7:58 p.m. After hearing no comments from the public, Mr. Quintero closed the Public Hearing at 7:59 p.m.
Public Hearing on the Topics of Reopeners to the 2002-05 CSEA Collective Bargaining Agreement submitted by the District

Mr. Quintero officially opened the Public Hearing at 8:00 p.m. After hearing no comments from the public, Mr. Quintero closed the Public Hearing at 8:01 p.m.

V. INFORMATION ITEMS

1. Building Program Update
2. Task Force Updates
3. Noel Levitz Results

VI. STAFF AND BOARD REPORTS

VII. CLOSED SESSION

Mr. Quintero recessed the meeting to Closed Session at 9:23 p.m.

(Pursuant to Section 54957 of the Government Code)

- PUBLIC EMPLOYEES DISCIPLINE/DISMISSAL/RELEASE

- PUBLIC EMPLOYEE APPOINTMENTS
  - Interim Director, Public Safety

(Pursuant to Section 54957.6)

- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Rose Marie Joyce, Ph.D.
  Employee Organizations: CSEA, RHCFA,
  Unrepresented Employee(s): Management/Confidential

Mr. Quintero reconvened the meeting and reported that the following action was taken in closed session:

155. It was moved by Ms. Martinez, seconded by Ms. Yanez and carried that the Board of Trustees approve William Heckle as the Interim Director, Public Safety. No other action was taken in Closed Session.

VIII. CLOSING ITEMS

A. Adjournment

Mr. Quintero adjourned the meeting at 10:28 p.m. The next special Board meeting will be held Wednesday, August 18, 2004, 5:30 p.m. (Board Retreat – location – Clarke Estate, Santa Fe Springs); August 25, 2004, 6:30 p.m., Administration Building, Rio Hondo College, 3600 Workman Mill Road, Whittier, California.

The next regular meeting of the Board of Trustees will be held on Wednesday, September 8, 2004, 6:30 p.m.