I. CALL TO ORDER

A. Call to Order

Ms. Santana called the meeting to order at 6:09 p.m.

B. Pledge of Allegiance

Student Trustee “JJ” Magallón led the salute to the flag.

C. Roll Call

Ms. Shapiro reported absent but later arrived 6:16 p.m.; all other members present.

D. Approval of Minutes: September 10, 2014; September 24, 2014

104. On motion of Ms. Garcia, seconded by Mr. Mendez, the Board voted by unanimous vote of the four members present [Santana, Garcia, Mendez, Pacheco] to approve the minutes of September 10, 2014 and September 24, 2014.
Student advisory vote was aye.

E. Open Communication for Public Comment

No comments were made from the public.

F. Commendation
   • Distinguished Faculty Award – Fran Cummings - *(Dr. Vann Priest)*

G. Presentations
   • Introduction – New Faculty and Staff *(Teresa Dreyfuss)*

Ms. Shapiro arrived at this point of the meeting

BREAK
   • Student Success Initiative Update *(Henry Gee, Dr. Mike Munoz, Dr. Kenn Pierson)*
   • Student Equity Plan Update *(Dr. Dyrell Foster)*

II. CONSENT AGENDA

Ms. Shapiro requested that item IIA11 and IIA12 be removed from the Consent Agenda.

105. On motion of Ms. Garcia, seconded by Mr. Mendez, the Board voted by unanimous vote of the five members present [Santana, Garcia, Mendez, Pacheco, and Shapiro] to approve the following Consent Agenda with the exception of items IIA11 and IIA12.

Student Trustee vote was aye.

A. FINANCE & BUSINESS
   1. Finance and Business Reports

   2. Authorization for Out-of-State Travel and Conferences

      Approved the following staff members and Board Members who could attend in the following educational conferences:

      Libby Curiel to participate at the National Communication Association in Chicago, Illinois on November 19-23, 2014.

      Michael Dighera to participate at the ATRA 2014 Powertrain Expo in Las Vegas, Nevada on October 29- November 2, 2014.

      Andy Howard to participate at the Western Conference on Educational Telecommunications in Portland Oregon on November 18-21, 2014.
Thomas Callinan, Marie Eckstrom, and Lorraine Sfeir to participate at the National Council of Teachers of English (NCTE) in Washington, DC on November 20-23, 2014.

Catherine Page to participate at the Nursing Faculty Development Conference in Scottsdale, Arizona on January 3-6, 2015.

Monika Acosta and Yvonne Gutierrez-Sandoval to participate at the 2014 Federal Student Aid Conference in Atlanta, Georgia on December 1-5, 2014.


Melissa Rifino Juarez to participate at the National Organization of Human Service Annual Conference in Las Vegas, Nevada on October 22-24, 2014.

3. **Resolution - Delinquent Tax Receivables**

The Board of Trustees approved the resolution as attached approving assignment of delinquent tax receivables for the three years 2013-14 through 2015-16 to the California Statewide Delinquent Tax Finance Authority.

4. **Apprenticeship Instructors – Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund**

The Board of Trustees approved the employment of the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund instructors listed below and authorized the Administration to sign appropriate documents on behalf of the District.

- Larry Benavente for: Building and Construction Crafts
- Paul C. McArron for: Building and Construction Crafts

5. **Budget Augmentation**

Through the annual planning process during the 2013-2014 year, the following item was recommended as institutional planning resource allocation requests from the Information Technology Services division, to be implemented fiscal year 2014-2015.

<table>
<thead>
<tr>
<th>Unit</th>
<th>Position</th>
<th>% of Positions</th>
<th>Amount/Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information Technology Services</td>
<td>Audio Visual Multi-Media Repair Tech</td>
<td>45%</td>
<td>$28,000 General Fund</td>
</tr>
</tbody>
</table>
6. **Grant No. CN140097 – California Early Childhood Mentor Program**

Chabot-Las Positas Community College District (CLPCCD) is the new fiscal agent for Grant CN1140097 from the California State Department of Education and Cerritos College will continue as the lead in the Cerritos/Rio Hondo Regional Early Childhood Mentor Program. The Program provides such services as: coordinating and offering an adult supervision course and seminars for mentors and directors; coordinating and developing mentoring programs; offering honoraria for faculty working with the college mentoring program; providing books and other instructional materials for mentors; printing and copying mentor materials.

For the current period through July 31, 2015 CLPCCD will pay up to $500.00 for the Contractor’s College Coordinator and up to $150.00 for printing and copying costs for program implementation or mentor materials.

The Board of Trustees approved the California Early Childhood Mentor Program Grant #CN140097 as presented and authorized the Administration to execute appropriate documents on behalf of the District.

7. **Agreement 14-15-4113 Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and the Rio Hondo Community College District**

Rio Hondo College’s Child Development Program has been a participant in the State Department of Education Child Development Training Consortium for more than 15-years. Training serves students who are employees of the state funded and federally funded agencies as well as those employed by agencies receiving block grant funds. Enrolled units must be completed between July 1, 2014 and June 30, 2015 and all allowable expenditures must be encumbered and/or services rendered prior to June 30, 2015. The College is expected to generate up to 850 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain new or renew a currently held Child Development Permit.

The term of agreement will be from September 1, 2014 through June 30, 2015. The District will be paid $25.00 per enrolled unit of course work meeting the requirements of the Child Development Permit Matrix, in an amount not to exceed $21,250.00.

The Board of Trustees, approved instructional revenue agreement 14-15-4113 with Yosemite Community College District, Child Development Training Consortium as outlined above and authorized the Administration to sign contracts on behalf of the District.

8. **Approve Clinical Affiliation Training Agreement – Park Regency Retirement Residence**

The Health Science Nursing Department is requesting approval of a clinical affiliation training agreement with the Park Regency Retirement Residence in the City of La Habra. Rio Hondo College Health Science & Nursing Department desires the cooperation of Park Regency Retirement Residence in providing clinical experience for students. The two year term begins September 1, 2014 and
continues through August 31, 2016.

The Board of Trustees approved clinical affiliation agreement with Park Regency Retirement Residence as presented above and authorized the Administration to execute the appropriate documents on behalf of the District.

9. **Lease Agreement Through MailFinance Neopost USA Company – Ascom Hasler IM6000 High Volume Mailing System**

The lease on our current mailing system (postage machine) will expire November 2014. District staff considered replacement machines from Pitney Bowes and Neopost. Neopost presented a system with more features and lower cost than Pitney Bowes. The new 60-month lease will be through MailFinance a Neopost Company for an Ascom Hasler IM6000 high volume mailing system with internet connected postage meter, scale, catch tray and label dispenser. The lease was negotiated down to $401.95 a month for the first twelve months and $578.03 a month for the next forty-eight months. At the end of the lease period, the District may enter into a new lease or return the equipment at District expense.

Staff recommends leasing an Ascom Hasler IM6000 high volume mailing machine from MailFinance a Neopost USA Company with a 60-month lease for a total of $32,568.84 plus tax over the 5-year lease paid by the General Fund.

The Board of Trustees approved a 60-month high volume mailing system lease from MailFinance a Neopost Company in the amount of $32,568.84 plus tax from the General Fund, and authorized the Administration to sign the appropriate documents on behalf of the District.

10. **Revenue Agreement (MOU) Modification and Extension between Miramar ATTE College Center at San Diego Miramar College and Rio Hondo College**

On May 14, 2014, the Board of Trustees approved a revenue agreement between Miramar ATTE College Center at San Diego Miramar College and Rio Hondo College to provide five (5) First Responder Alternative Fuels Technical Training Programs for various Clean Cities Coalitions. This modification extends the agreement through November 30, 2014 and adds Western Riverside Coalition and Silicon Valley Coalition to the training.

<table>
<thead>
<tr>
<th>Coalition</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Western Riverside Coalition</td>
<td>$7,500.00</td>
</tr>
<tr>
<td>Silicon Valley Coalition</td>
<td>$15,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,500.00</strong></td>
</tr>
</tbody>
</table>

This modification increases revenue in the amount of $22,500.00.

The Board of Trustees approved modification of the revenue agreement with the ATTE College Center at San Diego Miramar College as summarized above extending the term through November 30, 2014 and increasing revenue in the amount of $22,500.00 and authorized the Administration to execute appropriate documents on behalf of the District.
11. Memorandum of Understanding (MOU) with Grossmont-Cuyamaca Community College District (CCCD) – Health and Science Pipeline Initiative Curriculum Workshop (HASPI) – REMOVED FROM CONSENT AGENDA

12. Consultants – REMOVED FROM CONSENT AGENDA

B. PERSONNEL

1. Academic
   a. Employment
      Substitute, Fall 2014
      ST. MARIE, John, Arts & Cultural
      Part-time, Fall 2014
      Communications & Languages
      JONES, Casey          PHILPOT, Cynthia
      Counseling & Student Success
      BACHOR, Alana         BROOK, Dafna
      Health Sciences & Nursing
      SHARMA, Tamara
      Hourly as Needed, Fall 2014-2015
      Public Safety
      BRESHEARS, Dennis     DELGADO, Denise
      LAICANS, Albert       PELHAM, Ronald

2. Management & Confidential
   a. Family Care and Medical Leave
      GABRIEL, Stephen, Manager of Mechanical & Electrical Services, Facilities Services, has requested a 12-week FMLA, to be taken intermittently, from September 2, 2014 through November 25, 2014.

3. Classified
      Regular Classified
HERNANDEZ, Federico, Sr. Grounds Maintenance Worker, Facilities Services, 100%, 12 months, effective October 20, 2014

VALDEZ, Juvencio, Grounds Maintenance Worker, Facilities Services, 40%, 12 months, effective September 8, 2014

Substitute, 2014-2015

DERMER, Christa, Clerk Typist III, Arts & Cultural, effective September 4, 2014

HUIZAR, Louise, Children’s Center Aide, Child Devp. Ctr., effective September 15, 2014

b. Promotion

GONZALEZ, Hayde, Accounting Technician II, in Accounting, effective September 15, 2014.

c. Increase in Assignment

The following employees are being hired in the designated capacity with dedicated funding through June 30, 2015. If continued funding should not be available, 60-day notice shall be served:

VERDUGO, Laura, EOPS/CARE Specialist, in EOPS. Her assignment will be increased to 12 months, effective October 9, 2014.

VILLEGAS-GOMEZ, Ayari, Clerk Typist III, Assessment Center, from 47.5% to 100% (SSSP funding), effective October 9, 2014.

d. Family Care and Medical Leave

BUSTAMANTE, Rosemarie, Clerk Typist III in Arts & Cultural has requested an unpaid FMLA from September 8, 2014 through November 5, 2014.

e. Resignation

KOMOLAFE, Sam, P.E. & Athletic Equipment Attendant, Kinesiology, Dance & Athletics. His last day of employment was October 2, 2014

MORENO, Dina, Clerk Typist II, Foster Care. Her last day of employment was September 30, 2014
   a. Employment

   Hourly

   EOPS

   GARCIA, Alan, Tutor II  SOFFE, Morganna, Tutor II
   VUONG, Vu, Tutor II  ZARAGOSA, Rudy, Tutor II

   Kinesiology, Dance & Athletics

   HOIL, Javier, Coaching Specialist

   LAC

   PHUNG, Jeanette, Tutor II

   Volunteers

   BUSTAMANTE, Abbie, Chld Ctr.
   CAMPOS, Nicholas, Child Devp. Ctr.
   DE LA VEGA, Matthew, Child Devp.
   GARCIA, Nicholas, Child Devp. Ctr.
   MALAKUL, Brendon, Chld Dev. Ctr
   RAMIREZ, Matthew, Child Devp. Ctr.

C. ACADEMIC AFFAIRS
   1. Curriculum Items

   a. New Course that is Part of an Existing Program

   The following courses have been recommended for inclusion in our offerings and the catalog:

   CARP 040H: Commercial Floor Framing
   (CTE)
   Degree Applicable; (1.5 Units)
   Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

   CARP 040I: Basic Roof Framing
   (CTE)
   Degree Applicable; (1.5 Units)
   Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

   CARP 040K: Rigging
   (CTE)
   Degree Applicable; (2 Units)
   Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.
CARP 040L: Solar Installer Level I
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 040M: Water Treatment Facilities
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 040N: Green Building and Weatherization
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 040P: Basic Wall Framing
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 040R: Tool/Equipment Applications
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 040S: Moldings and Trims
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 040T: Storefront Installations
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 040V: Basic Metal Framing
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 050A: Basic Commercial Framing
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.
CARP 050B: Cabinet Installation
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 050C: Doors and Door Hardware
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 050D: Basic Stairs
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 050E: Bridge Construction
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 050F: Tilt Up Construction
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 050G: Beam and Deck Forming
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 050H: Gang Forms/Columns
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 050I: Abutments
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

CARP 050J: Exterior Finish Details
(CTE)
Degree Applicable; (1.5 Units)
**Justification:** Provide the required related and supplemental
instruction for State Indentured Carpenter Apprentice.

**CARP 050K: Advanced Stairs**  
(CTE)  
Degree Applicable; (1.5 Units)  
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050L: Advanced Commercial Framing**  
(CTE)  
Degree Applicable; (1.5 Units)  
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050M: Bridge Falsework**  
(CTE)  
Degree Applicable; (1.5 Units)  
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050N: Advanced Roof Framing**  
(CTE)  
Degree Applicable; (1.5 Units)  
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050P: Panelized Roofing**  
(CTE)  
Degree Applicable; (1.5 Units)  
**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

b. **New Non-Credit Course**  
The following non-credit course has been recommended for inclusion in our offerings and the catalog:

**LEED 101: Green Building Basics & LEED**  
Non-Degree Applicable  
**Justification:** With new jobs specifying the need for expertise in LEED, there is a high demand for people with a LEED professional credential that demonstrates leadership in the field and in-depth knowledge of the LEED rating system and green building strategies. LEED, or Leadership in Energy & Environmental Design, is a green building certification program that recognizes best-in-class building strategies and practices.

c. **Unit Changes**  
The following courses have been recommended for a unit change to reflect an increase/decrease in course content:

**CARP 040A: Orientation**  
**Unit Change:** FROM: 1 Unit TO: 2 Units
CARP 040B: Safety and Health Certifications  
Unit Change: FROM: 1 Unit TO: 2 Units

CARP 040C: Print Reading  
Unit Change: FROM: 1 Unit TO: 2 Units

CARP 040D: Transit Level/Laser  
Unit Change: FROM: 1 Unit TO: 1.5 Units

CARP 040E: Foundations and Flatwork  
Unit Change: FROM: 1 Unit TO: 1.5 Units

CARP 040F: Wall Forming  
Unit Change: FROM: 1 Unit TO: 1.5 Units

CARP 040G: Stair and Ramp Forming  
Unit Change: FROM: 1 Unit TO: 1.5 Units

CARP 040J: Advanced Print Reading  
Unit Change: FROM: 1 Unit TO: 2 Units

HEFR 040: Insulation Industry Orientation  
Unit Change: FROM: 6 Units TO: 3 Units

HEFR 041: Mechanical Piping Systems  
Unit Change: FROM: 6 Units TO: 3 Units

HEFR 042: Boiler Insulation  
Unit Change: FROM: 6 Units TO: 3 Units

HEFR 044: Mechanical Piping Insulation  
Unit Change: FROM: 6 Units TO: 3 Units

HEFR 045: Foam and Firestopping Insulation  
Unit Change: FROM: 6 Units TO: 3 Units

HEFR 046: Blueprint Reading  
Unit Change: FROM: 6 Units TO: 3 Units

HEFR 047: Prefabricated Buildings  
Unit Change: FROM: 6 Units TO: 3 Units

d. New Program  
The following certificate has been recommended for inclusion in our offerings and catalog:

Certificate of Achievement – Athletic Training Preparation  
(22 Units)
ITEMS REMOVED FROM CONSENT AGENDA

11. Memorandum of Understanding (MOU) with Grossmont-Cuyamaca Community College District (CCCD) – Health and Science Pipeline Initiative Curriculum Workshop (HASPI)

On motion of Mr. Mendez, seconded by Ms. Shapiro, the Board voted by unanimous vote of the five members present [Santana, Garcia, Mendez, Pacheco, and Shapiro] to approve the MOU with Grossmont-Cuyamaca Community College District and authorized the Administration to execute appropriate documents on behalf of the District.

Rio Hondo College will partner with the Grossmont-Cuyamaca Community College District in order to provide HASPI (Health and Science Pipeline Initiative Curriculum Workshop). This will be a coordination of high school teacher training for 50 participants. Services will include event coordination, facilitation, hands-on demonstrations, follow-up with workshop participants, program support and materials required for implementation at up to 20 high school sites.

The date of service will be November 4, 2014. Payment is not to exceed $29,000.00 from the Deputy Sector Navigator Health Grant.

Student Trustee vote was aye.

12. Consultants

On motion of Mr. Mendez, seconded by Ms. Shapiro, the Board voted by unanimous vote of the five members present [Santana, Garcia, Mendez, Pacheco, and Shapiro] to approve the following consultants with the revision of date of service for Betina Hsieh:

a. Betina Hsieh – To present to administrators and faculty on implications of California Common Core Standards for higher education and facilitate working discussion groups. Date of service: February 27, 2015. Payment not to exceed $2,100.00 from Title V Grant.

b. CEO Chef – To provide team building and leadership development through experiential learning, creating a gourmet buffet tasting as a group project later debriefed to find relevant meaning. Date of service: November 7, 2014. Cost not to exceed $6,000.00 from General Fund.

c. Reyna Grande – To make a presentation as a guest speaker for “Just us Girls” event. Date of service: October 17, 2014. Payment not to exceed $250.00 from the CCC Student Mental Health Grant.

d. Prometheus Development Group – To maintain college content for Mobile App., regularly update college events and services on Mobil App., market App. to new and potential students, develop student engagement opportunities through the Mobile App. Date of service: September 23, 2014 – December 20, 2014. Payment not to exceed $500.00 from the CCC Student Mental Health Grant.
Student Trustee vote was aye.

III. ACTION ITEMS

A. PRESIDENT’S OFFICE

1. Revision of Board Policies 2350 -Speakers at Board Meetings, and 2716 - Political Activity (First Reading)

108. On motion of Ms. Shapiro, seconded by Ms. Garcia, the Board voted by unanimous vote of the five members present [Santana, Garcia, Mendez, Pacheco, and Shapiro] to approve Board Policy 2350, Speakers at Board Meetings for first reading (See Attached).

After much discussion regarding the term “assets” in paragraph I of BP 2716, Political Activity, suggestions were made by the Board and this policy will be returned through the review process for consideration.

Student Trustee vote was aye.

2. Resolution to Advocate for Either Option of the Eastside Gold Line Extension

On motion of Mr. Mendez, seconded by Ms. Shapiro, the Board discussed the proposed revisions submitted by Trustee Mendez to the proposed resolution.

109. After much discussion, on motion of Ms. Shapiro, seconded by Ms. Pacheco, the Board voted by unanimous vote of the five members present [Santana, Garcia, Mendez, Pacheco, and Shapiro] to amend the proposed resolution incorporating some of the proposed revisions submitted by Trustee Mendez and to submit a cover letter which would include additional language urging Metro to consider these recommendations. The cover letter along with the resolution will be signed by the Superintendent/President and President of the Board of Trustees and forwarded to Metro for consideration.

This additional language would include the following:

- Rio Hondo College is planning an intermodal transportation center tentatively titled “Rio Plaza” that will provide amenities for public transit riders, bicyclists, and pedestrians. The “Rio Plaza” will connect regional transportation agencies to Rio Hondo College and encourage a culture of public and alternative modes of transportation

- Rio Hondo College seeks to connect bicycle paths, lanes, and routes to and from the Eastside Gold Line Extension stations that are nearest to the Rio Hondo College main campus (the “Peck Road” station in the SR-60 alternative or the “Norwalk Blvd” station in the Washington Blvd alternative)

- Rio Hondo College encourages collaboration and partnership with Metro on the location and use of proposed parking structures at stations for Rio Hondo College commuters
• Rio Hondo College seeks to collaborate and partner with Metro and other agencies to create an outreach campaign to encourage Gold Line ridership and the use of public and alternative modes of transportation.

• Rio Hondo College requests consideration of adding the name “Rio Hondo College” to the yet-to-be-determined light rail stations at Peck Road station in the SR-60 alternative or the Norwalk Blvd. station alternative.

Student Trustee vote was aye.

IV. INFORMATION ITEMS

1. Accreditation Update (Dr. Kenn Pierson)
2. Building Program
3. Revision of Administrative Procedures AP 3560, Alcoholic Beverages and AP 5530, Student Rights and Grievances (See attached)
4. Discussion on Community Forums

V. STAFF AND BOARD COMMENTS

• Board Development Reporting
• Action Items for Future Board Meetings

VI. CLOSED SESSION

Ms. Santana recessed the meeting to closed session at 9:28 p.m. and upon returning from closed session, reported out the following action:

Pursuant to Section 54956.8:
• CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  o 11400 Greenstone Avenue, Santa Fe Springs

Pursuant to Section 54956.9(b):
• CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (2 Cases)

Pursuant to Section 54956.9(c):
• CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (2 Cases)

Pursuant to Section 54957:
• PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
• PUBLIC EMPLOYEE APPOINTMENT
  o Interim Project / Grant Manager for Student Success and Support

On motion of Mr. Mendez, seconded by Ms. Santana, the Board voted by unanimous vote of the five members present [Santana, Garcia, Mendez, Pacheco, and Shapiro] to approve the public appointment of Vanessa Chavez as the Interim Project / Grant Manager for Student Success and Support effective October 16, 2014.

Pursuant to Section 54957.6:
• CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA
VII. ADJOURNMENT

- Next Regular Meeting – Wednesday, November 12, 2014, 6:00 p.m., Rio Hondo College Board Room
RESOLUTION NO. 100814


WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the “Law”), a school district, community college district or other local educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by it or on its behalf for collection on the secured, unsecured, or supplemental property tax rolls, in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the “Authority”) has been formed as a joint powers authority for the purpose of purchasing delinquent ad valorem property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to local educational agencies in Los Angeles County; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for revenue limit purposes is equal to 100% of the local educational agency’s allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the local educational agency; and

WHEREAS, the Board has previously adopted its resolutions approving the participation by the Rio Hondo Community College District (the “District”) in the delinquent tax finance program of the Authority with respect to prior fiscal years; and

WHEREAS, the Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2014, 2015 and 2016 (collectively, the “Tax Receivables”), at a purchase price which is at least equal to 110.0% of the amount of Tax Receivables; and

WHEREAS, in order to provide funding for the purchase of the Tax Receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC, a Delaware limited liability company; and
WHEREAS, the Governing Board of the District (the “Board”) wishes to take its action at this time approving the sale of the Tax Receivables to the Authority, and approving related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Rio Hondo Community College District as follows:

Section 1. Sale of Tax Receivables to Authority. The Board hereby approves and authorizes the sale of the Tax Receivables to the Authority, at a purchase price at least equal to 110.0% of the amount of Tax Receivables.

Section 2. Approval of Purchase and Sale Agreements. The sale of Tax Receivables shall be accomplished under a Purchase and Sale Agreement (the “Purchase and Sale Agreement”) between the District and the Authority, in substantially the form executed by the District in connection with previous sales of tax receivables to the Authority.

The Purchase and Sale Agreement is hereby approved in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof approved by the Superintendent/President of the District (the “Authorized Officer”). The Authorized Officer is authorized and directed to execute and deliver each such Purchase and Sale Agreement on behalf of the District, and the execution and delivery of each such Purchase and Sale Agreement by the Authorized Officer shall be conclusive evidence of the approval of any such changes and modifications. The Board hereby authorizes the delivery and performance of the Purchase and Sale Agreements.

Section 3. Official Actions. The Authorized Officer and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 8th day of October, 2014, by the following vote:
AYES: 5
NOES: 0
ABSENT: 0

Teresa Dreyfuss
Superintendent/President

ATTEST:

Gary Mendez, Secretary
I. Persons may speak to the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board.

II. Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before a vote is called on the item.

III. Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for public comment. The following protocol shall be used for responding to needs or complaints expressed in Board meetings during public comment on non-agenda items (Board approved Board Protocols at 8/10/13 Board retreat):

   A. The Board President will thank the speaker(s) and acknowledge that the need or complaint has been heard by the Board.
   B. If appropriate, the Board President may make a brief statement about the issue.
   C. The Board President will ask the Superintendent/President if there are any comments from the administration.
   D. The Board President will ask the Superintendent/President to look into the issue and report back to the Board if necessary. The Board President will determine what form the report will take (e-mail, formal written report, etc.).
   E. After receiving the report from the administration, the Board may decide to place the issue on a future Board agenda for discussion or action.

IV. Those wishing to speak to the Board are subject to the following:

   A. The President of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive.

   B. Non-scheduled substitutes may not speak in place of scheduled speakers unless alternates have been submitted on the original request.
C. Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy, but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.

V. Persons wishing to speak to an agenda item or non-agenda item shall complete a written request to do so at the beginning of the meeting at which they wish to speak. “Request to Address the Board of Trustees” cards are provided for this. The request shall include the person’s name and name of the organization or group represented, if any, and a statement noting the agenda item or topic to be addressed.

VI. No member of the public may speak without being recognized by the President of the Board.

VII. Each speaker will be allowed a maximum of three (3) minutes per topic. Thirty (30) minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.

VIII. Each speaker coming before the Board is limited to one presentation per specific agenda item before the Board, and to one presentation per meeting on non-agenda matters.

IX. Source/Reference
Board Protocols
POLITICAL ACTIVITY

I. Members of the Board of Trustees shall not use District funds, services, supplies, or any other District assets (PFC) equipment to urge the passage or defeat of any ballot measure or candidate, including but not limited to, any candidate for election to the governing Board.

II. Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the Board’s position on ballot measures. Public resources may be used only for informational efforts regarding the possible effects of District bond issues or other ballot measures. (CCLC)

III. Source/Reference

Education Code Sections 7054; 7054.1; 7056; Government Code 8314.
I. The possession, sale, or the furnishing of alcohol on campus is governed by California state law and these procedures. The possession, sale, consumption, or furnishing of alcohol is controlled by the California Department of Alcohol and Beverage Control. However, the enforcement of alcohol laws on-campus is the primary responsibility of Campus Security. The campus has been designated “drug free,” and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Campus Security. Violators are subject to disciplinary action, criminal prosecution, fine, and imprisonment. It is unlawful to sell, furnish, or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of this policy procedure for anyone to consume or possess alcohol in any public or private area of campus without prior District approval permission as defined in one of the following situations listed in paragraph II. Organizations or groups violating alcohol or substance policies or laws may be subject to sanctions by the District.

II. Alcoholic beverages on campus are permitted with approval by the Superintendent/President or designee (PFC 9/9/14) if:

- The alcoholic beverage is for use during a non-college event at a performing arts facility built on District property and leased to a nonprofit public benefit corporation.

- The alcoholic beverage is possessed, consumed, or sold pursuant to a license or permit obtained under this division for special events held at the District facilities of a public community college during the special event. “Special event” means events that are held with the permission of the governing board Superintendent/President or designee (PFC 9/9/14) of the community college district that are festivals, shows, private parties, concerts, theatrical productions, and other events held on the premises of the public college and for which the principal attendees are members of the general public or invited guests and not students of the Community College.

- The alcoholic beverage is for use during a fundraiser held to benefit a nonprofit corporation that has obtained a license under the Business and Professions Code to do so, provided that no alcoholic beverage can be acquired, possessed, or used at another athletic contest sponsored by the District.

III. References:
Business and Professions Code Sections 24045.4, 24045.6, and 25608
34 CFR 668.46(b)
I. The purpose of this procedure is to provide a prompt and equitable means of resolving student grievances. These procedures shall be available to any student who reasonably believes a College decision or action has adversely affected his or her status, rights or privileges as a student. The procedures shall include, but not be limited to, grievances regarding:

A. Financial Aid

B. Course grades, to the extent permitted by Education Code Section 76224(a), which provides: "When grades are given for any course of instruction taught in a community College District, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final." "Mistake" may include, but is not limited to, errors made by an instructor in calculating a student's grade and clerical errors.

C. The exercise of rights of free expression protected by state and federal constitutions and Education Code Section 76120.

II. This procedure does not apply to any matters for which a specified method of complaint resolution is provided by law or by District policy and/or procedure, such as:

A. Student disciplinary actions, which are covered under separate Board Policies and Administrative Procedures (BP 5500, AP 5500, and others).

B. Police citations (i.e. "tickets"), which must be directed to the County Courthouse in the same way as any traffic violation.

C. Complaints of discrimination, harassment, or retaliation, including grade grievances based on this type of allegation (Office of Civil Rights), which are covered under separate Board Policies and Administrative Procedures (BP 3435, AP 3435).

III. Definitions related to this administrative procedure include the following:

A. Party - The student or any persons claimed to have been responsible for the student's alleged grievance, together with their representatives. "Party" shall not include the Grievance Hearing Committee or the College Grievance Officer.

B. Superintendent/President - The Superintendent/President or a designated representative of the Superintendent/President.

C. Student - A currently enrolled student, a person who has filed an application for admission to the College, or a former student. A grievance by an applicant shall be limited to a complaint regarding denial of admission.

D. Respondent - Any person claimed by a grievant to be responsible for the alleged grievance.

E. Day - Unless otherwise provided, day shall mean a day during which the College is in session and regular classes are held, excluding Saturdays and Sundays.

IV. Informal Resolution: Each student who has a grievance shall make a reasonable
STUDENT RIGHTS AND GRIEVANCES

Board Reviewed: 2/17/10; 6/12/13

V. Any student who believes he or she has a grievance shall file a Statement of Grievance with the Grievance Officer within 90 days of the incident on which the grievance is based, or ninety (90) days after the student learns of the basis for the grievance, whichever is later. The Statement of Grievance must be filed whether or not the student has already initiated efforts at informal resolution, if the student wishes the grievance to become official. Within five (5) days following receipt of the Statement of Grievance Form, the Grievance Officer shall advise the student of his or her rights and responsibilities under these procedures, and assist the student, if necessary, in the final preparation of the Statement of Grievance form.

VI. The Grievance Officer has thirty (30) days to come to an informal resolution of the complaint which is satisfactory to the student. If there is no resolution, the student shall have the right to request a grievance hearing.

VII. Grievance Hearing Committee: The Grievance Officer shall at the beginning of each semester, including any summer session, establish a standing panel of members of the College community, including students, faculty members, and administrators, from which one or more Grievance Hearing Committees may be appointed. The panel will be established with the advice and assistance of the Associated Students of Rio Hondo College (ASRHC) and the Academic Senate, who shall each submit names to the Grievance Officer for inclusion on the panel. A Grievance Hearing Committee shall be constituted in accordance with the following:

A. It shall include three students, three instructors, and one College administrator selected from the panel described above.

B. No person shall serve as a member of a Grievance Hearing Committee if that person
has been personally involved in any matter giving rise to the grievance, has made any statement on the matters at issue, or could otherwise not act in a neutral manner. Any party to the grievance may challenge for cause any member of the hearing committee prior to the beginning of the hearing by addressing a challenge to the Grievance Officer who shall determine whether cause for disqualification has been shown. If the Grievance Officer feels that sufficient ground for removal of a member of the committee has been presented, the Grievance Officer shall remove the challenged member or members and substitute a member or members from the panel described above. This determination is subject to appeal as defined below.

C. The Grievance Officer shall sit with the Grievance Hearing Committee but shall not serve as a member nor vote. The Grievance Officer shall coordinate all scheduling of hearings; shall serve to assist all parties and the Hearing Committee to facilitate a full, fair, and efficient resolution of the grievance; and shall avoid an adversary role.

VII. Request for Grievance Hearing. Any request for a grievance hearing shall be filed on a Request for a Grievance Hearing form within **forty-five (45)** days after filing the Statement of Grievance as described above.

VIII. Within **thirty (30)** days following receipt of the request for grievance hearing, the Grievance Officer shall appoint a Grievance Hearing Committee as described above, and the Grievance Hearing Committee shall meet in private and without the parties present to select a chair and to determine on the basis of the Statement of Grievance whether it presents sufficient grounds for a hearing.

IX. The determination of whether the Statement of Grievance presents sufficient grounds for a hearing shall be based on the following:

A. The statement contains facts which, if true, would constitute a grievance under these procedures;
B. The grievant is a student as defined in these procedures, which include applicants and former students;
C. The grievant is personally and directly affected by the alleged grievance;
D. The grievance was filed in a timely manner;
E. The grievance is not clearly frivolous, clearly without foundation, or clearly filed for purposes of harassment.

X. If the grievance does not meet each of the requirements, the Hearing Committee chair shall notify the student in writing of the rejection of the Request for a Grievance Hearing, together with the specific reasons for the rejection and the procedures for appeal. This notice will be provided within **ten (10)** days of the date the decision is made by the Grievance Hearing Committee.

XI. If the Request for Grievance Hearing satisfies each of the requirements, the College Grievance Officer shall schedule a grievance hearing. The hearing will begin within **thirty (30)** days following the decision to grant a Grievance Hearing. All parties to the grievance shall be given not less than **five (5)** days notice of the date, time, and place of the hearing.
XII. Hearing Procedure

A. The decision of the Grievance Hearing Committee chair shall be final on all matters relating to the conduct of the hearing unless there is a vote of a majority of the other members of the panel to the contrary.

B. The members of the Grievance Hearing Committee shall be provided with a copy of the grievance and any written response provided by the respondent before the hearing begins.

C. Each party to the grievance may call witnesses and introduce oral and written testimony relevant to the issues of the matter.

D. Formal rules of evidence shall not apply. Any relevant evidence shall be admitted.

E. Unless the Grievance Hearing Committee determines to proceed otherwise, each party to the grievance shall be permitted to make an opening statement. Thereafter, the grievant or grievants shall make the first presentation, followed by the respondent or respondents. The grievant(s) may present rebuttal evidence after the respondent(s)' evidence. The burden shall be on the grievant or grievants to prove by substantial evidence that the facts alleged are true and that a grievance has been established as specified above.

F. Each party to the grievance may represent himself or herself, and may also have the right to be represented by a person of his or her choice, except that a party shall not be represented by an attorney unless, in the judgment of the Grievance Hearing Committee, complex legal issues are involved. If a party wishes to be represented by an attorney, a request must be presented not less than five (5) days prior to the date of the hearing. If one party is permitted to be represented by an attorney, any other party shall have the right to be represented by an attorney. The Hearing Committee may also request legal assistance through the Vice President of Student Services. Any legal advisor provided to the hearing committee may sit with it in an advisory capacity to provide legal counsel but shall not be a member of the panel nor vote with it.

G. Hearings shall be closed and confidential unless all parties request that it be open to the public. Any such request must be made no less than three (3) days prior to the date of the hearing.

H. In a closed hearing, witnesses shall not be present at the hearing when not testifying, unless all parties and the committee agree to the contrary.

I. The hearing shall be audio recorded by the Grievance Officer, whose recording shall be the only recording made. No witness who refuses to be recorded may be permitted to give testimony. In the event the recording is by tape recording, The Grievance Hearing Committee Chair shall, at the beginning of the hearing, ask each person present to identify themselves by name, and thereafter shall ask witnesses to identify themselves by name. The recording shall remain in the custody of the District at all times, unless released to a professional transcribing service. Any party may request a copy of the recording.

J. All testimony shall be taken under oath; the oath shall be administered by the Grievance Hearing Committee Chair. Written statements of witnesses under penalty of perjury shall not be used unless the witness is unavailable to testify. A witness who refuses to be audio recorded shall be considered to be unavailable.

K. Within five (5) days following the close of the hearing, the Grievance Hearing Committee shall prepare and send to the Superintendent/President a written
XII. Decision: Within five (5) days following receipt of the Grievance Hearing Committee's decision and recommendation(s), the Superintendent/President shall send to all parties his or her written decision, together with the Hearing Committee's decision and recommendations. The Superintendent/President may accept or reject the findings, decisions, and recommendations of the Hearing Committee. The factual findings of the Hearing Committee shall be accorded great weight; and if the Superintendent/President does not accept the decision or a finding or recommendation of the Hearing Committee, the Superintendent/President shall review the record of the hearing and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the Superintendent/President shall be final, subject only to appeal as provided below.

XIV. Appeal: Any appeal relating to a Grievance Hearing Committee decision that the Statement of Grievance does not present a grievance as defined in these procedures shall be made in writing to the Grievance Officer within five (5) days of that decision. The Grievance Officer shall schedule a meeting of the Grievance Hearing Committee, within ten (10) days of receiving the written appeal, to allow the student to present his/her request to the Committee in person. The Grievance Hearing Committee will hear the student's request and will decide whether or not to grant a grievance hearing. The Grievance Hearing Committee's decision shall be final and not subject to further appeal.

XV. Time Limits: Any times specified in these procedures may be shortened or lengthened if there is mutual concurrence by all parties, or if scheduling conflicts are present.

XVI. Source / Reference:
Office of Civil Rights
Education Code Section 76224(a)
Title IX, Education Amendments of 1972