I. CALL TO ORDER

A. Call to Order

Ms. Pacheco called the meeting to order at 6:08 p.m.

B. Pledge of Allegiance

Dr. Joanna Schilling led the Pledge of Allegiance.

C. Roll Call

All Board members reported present.

D. Approval of Minutes – February 6, 2016

On motion of Ms. Garcia, seconded by Ms. Shapiro, the
Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to approve the minutes of February 6, 2016.

**Student Trustee Advisory vote was aye.**

48. On motion of Mr. Mendez, seconded by Ms. Santana, the Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco, Shapiro, and Santana] to approve the minutes of February 10, 2016.

**Student Trustee Advisory vote was aye.**

**E. Open Communication for Public Comment** – No public comment.

**F. Commendations**
- **Men’s Soccer Team**
- **Classified Retirement**
  - Maria Fraga, Contract Management & Vendor Services
  - Denise O’Brien Lane, Sr. Food Service Worker, Child Development Center

**G. Presentations**
- **Sabbatical Leave (Stephanie Wells)**
- **Collaboration Brain Trust (CBT) Julie Slark / Dan Rosenberg**

**II. CONSENT AGENDA**


49. On motion of Mr. Mendez, seconded by Ms. Garcia, the Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco, Shapiro, and Santana] to approve the following Consent Agenda with the exception of item II.A.6., which was pulled by the Administration.

**Student Trustee Advisory vote was aye.**

**A. FINANCE & BUSINESS**

1. **Finance and Business Reports**
   - **Purchase Order Report** - Approved Purchase Order Report containing the purchases for the preceding month.

2. **Authorization for Out of State Travel & Conferences**

Approved the following staff members and those Board members who can attend in the following educational conferences:

James Galindo to participate at the Anatomy Tools Sculpture Workshop in Las Vegas, Nevada on March 22-24, 2016.

Bruce Noble to participate at the HVAC Educators Conference in Las Vegas, NV on March 2 1-24, 2016.

Steve Tomory and Marius Dornean to participate at the 2016 20th Annual Small Engine Training Conference in Kohler, WI on April 4-8, 2016.

3. **Vehicle Donation – Kia Motors America**

Kia Motors America has offered to donate four new Kia vehicles to Rio Hondo College Public Safety Fire Training Center valued at $104,000. These vehicles are pre-production/prototypes used by the manufacturer for testing purposes only and were never intended for consumer use. The vehicles will be used in support of the fire training extraction program where they will be cut and destroyed.

<table>
<thead>
<tr>
<th>Year</th>
<th>Model</th>
<th>Vehicle Identification Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>Kia Sorento XM</td>
<td>5XYPG3A34GG000625</td>
</tr>
<tr>
<td>2015</td>
<td>Kia Soul EV 1.0</td>
<td>KNDJX3AE6E7000286</td>
</tr>
<tr>
<td>2015</td>
<td>Kia Soul EV 1.0</td>
<td>KNDJX3AE1E7000082</td>
</tr>
<tr>
<td>2014</td>
<td>Kia Soul EV 1.0</td>
<td>KNDJX3AE7E7000202</td>
</tr>
</tbody>
</table>

The Board of Trustees accepted the vehicle donation from Kia Motors America for use and training at the Rio Hondo College Public Safety Fire Training Center and authorized consignment to an automobile recycling company after their destruction by way of the Fire Academy extraction training classes.

4. **Weapons Firing Range Agreement – Montebello Police Department**

Rio Hondo College attempts to maximize the utilization of its Firing Range facilities by renting to outside agencies. The purpose of this Agreement is to allow Rio Hondo College to receive ongoing revenue for use of the Range. Rate charged is $400.00 per session (session is 8 hours) or $300.00 per half session (half session is 4 hours). Rates are subject to a 5% increase per year beginning January 1, 2017.

- Montebello Police Department through April 30, 2018.

The Board of Trustees approved the agreement with the Montebello Police Department, for use of the Firing Range and authorized the Administration to execute appropriate documents on behalf of the District.

5. **Approval of Clinical Affiliation Agreement – Multispecialties Medical Group**

The Health Science & Nursing Department requested the services of Surgical Multispecialties Medical Group to provide Rio Hondo Community College District Health Science & Nursing students with clinical experience. The affiliation allows students and instructors access to appropriate facilities for students to obtain practical learning
experiences in the various departments of the health facility. The term of the affiliation agreement is from April 1, 2016 and continuing through July 31, 2019.

The Board of Trustees approved the Clinical Affiliation Agreement with Surgical Multispecialties Medical Group as summarized above and authorized the Administration to execute appropriate documents on behalf of the District.

6. **Weapons Firing Range Agreement – Department of homeland Security, U.S. Customs and Border Protection** – Administration pulled this item.

7. **Approval of Change Order #1 and Amend Contract Amount for Bid #2042 Asphalt Project to Renovate Parking Lot B – Terra Pave, Inc.**

The Board of Trustees approved the Change Order #1 $2,716.00 and to Amend Contract Amount to Terra Pave, Inc. in the amount of $180,981.00 for the approval of Change Order #1 and amended the contract amount for Bid #2042, Asphalt Project to Renovate Parking Lot B to be paid from Parking Funds and authorized the Administration to execute appropriate documents on behalf of the District.

8. **Ratify Maintenance Repairs at Underground Hot Water Pipes – D. Burke Mechanical Corporation**

The Board of Trustees ratified the maintenance repairs at underground hot water pipes by D. Burke Mechanical Corporation to restore pipes to original operating condition in the amount of $85,260.00 to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

9. **Revenue Agreement – NZK Productions, Inc.**

An agreement made between the NZK Production, Inc. and Rio Hondo Community College District for the use of the Rio Hondo College Fire Academy facilities located in Santa Fe Springs. The production company will use the facilities on March 18, 2016 for filming purposes. The college will receive $1,000.00 revenue for a full day of filming for the use of the facility.

The Board of Trustees approved the agreement with NZK Production, Inc., for the use of the Fire Academy and authorized the Administration to execute appropriate documents on behalf of the District.

10. **Revenue Agreement – MD Mobile Labs, Inc.**

The Continuing Education Department requests approval to enter into a revenue agreement with MD Mobile Labs, Inc. to provide Certified Phlebotomy Technician Certification Courses for the period of April 1, 2016 through March 31, 2018.

Rio Hondo Community College District will provide classroom and lab space while MD Mobile will provide the instructors. The District will receive $491.00 per student enrolled in each course.
The Board of Trustees approved a revenue agreement with MD Mobile Labs, Inc., to provide Phlebotomy Technician Certification Courses and authorized the Administration to execute appropriate documents on behalf of the District.

11. **Ratify Maintenance Inspection and Repair at Central Plant – E & L Electric Motors**

The Board of Trustees ratified the maintenance inspection and repair by E & L Electric Motors for the central plant 300hp condenser water pump motor to restore motor to its’ original operating condition in the amount of $19,091.26 to be paid from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

12. **Revenue Agreement – Bright Road Productions, Inc.**

An agreement was made between the Bright Road Productions, Inc. and Rio Hondo Community College District for the use of the RHC Fire Academy facilities located in Santa Fe Springs. The production company will use the facilities on March 30, 2016 for filming purposes only. The college will receive $500.00 for a half day of filming upon the completion of this agreement.

The Board of Trustees approved the agreement with Bright Road Productions, Inc., for the use of the Fire Academy and authorized the Administration to execute appropriate documents on behalf of the District.

13. **Board Resolution #030916 - Prequalification Program of Construction Contractors**

In accordance with Public Contract Code section 20651.5 (a), the Board of Trustees establishes a Prequalification Program for various upcoming public works construction projects as determined by the District. The Rio Hondo Community College District staff have reviewed and updated the previously approved Prequalification package. The updated Prequalification package and attached Resolution were reviewed and provided, respectively, by the law firm, Atkinson, Andelson, Loya, Ruud & Romo.

The Board of Trustees approved the Resolution #030916 of a Prequalification Program of Construction Contractors.

14. **Continuing Education**

a. Michael Brady – To present Management & Supervisory Courses. Management skills are critical for those in first level management positions and for those who wish to aspire to supervision. Core skill set will enable a person to be prepared for a variety of situations and help the person to handle them successfully. Learn how to avoid costly errors and strengthen a company’s profit position. Dates of service: March 10, 2016 – June 30, 2016. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

b. Elaine Moran – To present a workshop “You’re Retired, Now What?” It’s time to rethink getting old. This is YOUR unique time to create inspired moments for yourself and those you love. Join this fun and informative
workshop. During this class you will hear about all the special opportunities available for seniors, what steps you can take to implement them, and how they can impact your life. Dates of service: March 10, 2016 – June 30, 2016. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

c. Elaine Moran – To present “How to Become a Mystery Shopper & Other Fun Ways to Earn Extra Income”. This class will present an overview of how mystery shopping works, what types of assessment forms are used, the do’s and don’ts of completing assignments, how to get into the “shopper’s network,” and how to avoid scams. Dates of service: March 10, 2016 – June 30, 2016. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

15. Consultants

a. Kim Baily – To conduct a workshop (with Laura Fox) entitled “Debriefing concepts in Nursing and Allied Health Simulation.” Workshop will include didactic content and guided practice. Attendees are health science faculty and industry educators. Date of service: April 18, 2016. Cost not to exceed $750.00 from Deputy Sector Navigator Health LA Region Grant.

b. David Betancourt – To present a two hour “Habits of Mind” collaborative session with Faculty and Stakeholders from Rio Hondo College. Date of service: April 22, 2016. Cost not to exceed $425.00 from Title V Grant.

c. Laura Fox – To conduct a workshop (with Kim Baily) entitled “Debriefing Concepts in Nursing and Allied Health Simulation. Workshop will include didactic content and guided practice. Attendees are health science faculty and industry educators. Date of service: April 18, 2016. Cost not to exceed $750.00 from Deputy Sector Navigator Health LA Region Grant.

d. Thomas McCluskey – To present a talk on “Effective Communication Strategies and Customer Relations.” This talk will discuss the importance of customer service, communication, and building relationships to make sales as well as how to begin entrepreneurial ventures and starting a business. Date of Service: April 27, 2016. Cost not to exceed $200.00 from Perkins Grant.

e. Siteimprove, Inc. – Annual Renewal for Software as a Service – Community College package includes: Quality Assurance and Accessibility up to 2,500 pages, Policy, Search Engine Optimization, Response up to three (3) Check Points and PDF Checker up to 2,500 PDFs. Cost not to exceed $6,350.00 from General Fund.

B. PERSONNEL

1. Academic

a. Employment

Hourly as Needed, Spring 2016

Public Safety

ABUNDIZ, Yolanda RODINO, James
Special Assignment, Spring 2016

The following instructors will be paid a $400 stipend (up to a maximum of $800) paid out of the Teacher Preparation Pipeline (TPP) grant, upon completion of the mentor program:

ITATANI, Carol, Math & Sciences
JAEGGI, Scott, Public Safety
KOUTROULIS, Mathew, Math & Sciences
MAYER, Krysia, Mathematics
MUHAMMED, Anil, Business
STEWART, Deborah, Health Sciences & Nursing
VU, Nguyen, Mathematics

b. Retirement

MOSHARRAF, Firouz, full-time Faculty in Mathematics. His last day of employment is May 26, 2016, with his first day of retirement being May 27, 2016.

2. Evaluation of Academic Employees

At the Board of Trustees meeting on January 13, 2016, the Board of Trustees received statements and recommendations from the Superintendent/President regarding evaluations for first, second, and third contract employees.

At this time the Board of Trustees must make a decision on the re-employment of these contract employees:

a. Re-employment of Academic employees:

1) First Contract Employees

It is recommended by the Superintendent/President that the following employees be re-employed pursuant to Education Code 87608 as second contract employees for the 2016-2017 academic year:

January Cha                  Business
Kellori Dower                Arts & Cultural
Alexander Gardos             Arts & Cultural
Jose Gutierrez               Counseling & Student Success
Yunior Hernandez             Counseling & Student Success
Jupe Hsiao                   Mathematics
Sean Hughes                  Career Technical Education
Ea Madrigal                  Behavioral & Social Sciences
Abbie Perry                  Behavioral & Social Sciences
Joseph Rhee                  Physical Science
Viviana Villanueva           Counseling & Student Success
Irene Vu                     Counseling & Student Success

2) Second Contract Employees

It is recommended by the Superintendent/President that the following second contract employees be re-employed pursuant to Education
Code 87608.5 as third contract employees for the following two academic years 2016-2017 & 2017-2018:

Jose Arroyo  Disabled Students
Angela Cheung  Health Sciences & Nursing
Raquel Flores-Olson  Communications and Languages
Scott Jaeggi  Public Safety
Irene Truong  Library

3) Third Contract Employees (year 4)

It is recommended by the Superintendent/President that the following third contract employees be re-employed pursuant to Education Code 87609 as tenured employees for the academic year 2016-2017:

Amelia Ortiz  Health Sciences & Nursing
Rodolfo Rios  Business

3  Management and Confidential

a. Ratification of Job Description Revision

Ratification of the Project/Grant Manager job description which was approved on August 14, 2013, is now being separated into two job descriptions: (see attached job descriptions)

Project Manager (grants equal to or less than $500,000 annually) Range 32
Grant Manager (grants greater than $500,000 annually) Range 35

4. Classified

a. Employment, 2015-2016

Regular Classified

The following employees are being hired in the designated capacity with dedicated funding through June 30, 2016. If continued funding should not be available, 60-day notice shall be served:

CASAS, Michelle, Sr. Financial Aid Assistant, Financial Aid, 100%, 12 months, effective February 16, 2016
LUNA, Michelle, DSPS Support Services Aide, Disabled Students Programs and Services, 100%, 11 months, effective February 16, 2016
MENDEZ, Marina, Student Services Assistant, Financial Aid, 100%, 12 months, effective February 16, 2016
ZAVALA, Jasmine, Student Services Assistant, Financial Aid, 100%, 12 months, effective February 8, 2016
Substitute

BECKMAN, Randy, Athletic Trainer, Kinesiology, Dance & Athletics, effective February 19, 2016

CERNYAR, Juliet, Clerk Typist III, Health Sciences & Nursing, effective February 8, 2016

CHIRRICK, Darrell, Sr. Tool Room Attendant, Career Technical Education, effective February 18, 2016

b. Transfer

CHAVEZ, Elizabeth, Clerk Typist III from Marketing & Communications and Government & Community Relations to Communications & Languages, effective February 29, 2016

c. Promotion

BATEMAN, Carissa, Sr. Instructional Assistant-Health Sciences, Health Sciences & Nursing, 100%, 11 months, effective February 8, 2016.

d. Increase in Assignment

The following employee is being hired in the designated capacity with dedicated funding through June 30, 2016. If continued funding should not be available, 60-day notice shall be served:

SAENZ, Rocio, Clerk Typist III, EOPS from 47.5%, to 100%, effective March 1, 2016

e. Retirement

LANE, Denise, Sr. Food Services Worker, Child Development Center. Her last day of employment was February 29, 2016 with her first day of retirement being March 1, 2016.

f. Resignation

BELAIR, Martin, Tool Room Attendant, Career Technical Education. His last day of employment was February 24, 2016

LEON, Nicole, Student Services Assistant in Outreach. Her last day of employment was February 22, 2016

RUANO, Nancy, Student Services Assistant in Outreach. Her last day of employment is March 10, 2016

g. Family Care and Medical Leave

CABRAL, Eva, Clerk Typist III in Facilities Services, has requested a 12-week Family Care and Medical Leave, to be taken intermittently effective March 1, 2016.
5. **Unrepresented (AP 7130), 2015-2016**

   a. **Employment**

   **Hourly**

   **Kinesiology, Dance & Athletics**

   CAMPANA, Edward, Coaching Specialist

   **Student Success & Retention (Basic Skills)**

   GARCIA, Jennifer, Tutor II  
   GUZMAN, Antonio, Tutor II

   HUANG, Aozhuo, Tutor II  
   MANCHANDA, Jyoti, Tutor II

C. **ACADEMIC AFFAIRS**

1. **Curriculum Items**

   a. **New Credit Course that is Part of an Existing Program**

   The following credit courses have been recommended for inclusion in our offerings and the catalog:

   **AUTO 370: Standard Accounting Systems of the Automotive Industry**

   (Career & Technical Education)

   Degree Applicable; (3 Units)

   **Justification:** This course will provide Junior-and/or Senior-level Automotive Technology Baccalaureate Degree students high-level knowledge and skills that will enable them to advance their employment in the Vehicle After-Sales Field Operations Management spectrum. This course will also enhance students' level of business management competency, effective communication and interpersonal skills, substantiate workplace and social ethics, the ability to work in teams, and to continue to pursue professional development and lifelong learning.

III. **ACTION ITEMS**

A. **PRESIDENT'S OFFICE**

   1. **Revision of Board Policy 3200 (First Reading)**

   50. On motion of Ms. Shapiro, seconded by Ms. Garcia, the Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to approve the revision of board Policy 3200, Accreditation, for first reading (see attached).

   Student Trustee Advisory vote was aye.

   2. **Approval of Fellow of the College Award**

   51. On motion of Ms. Shapiro, seconded by Mr. Mendez, the Board voted by
unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to approve Maurice Meysenburg as the Fellow of the College for 2016.

Student Trustee Advisory vote was aye.

3. **Approval of the Distinguished Service Award**

52. On motion of Ms. Santana, seconded by Ms. Pacheco, the Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to approve Les Howard as the recipient of the Distinguished Service Award for 2016.

Student Trustee Advisory vote was aye.

4. **California Community College Trustees (CCCT) Board of Directors Election - 2016**

53. On motion of Mr. Mendez, seconded by Ms. Santana, the Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to cast a vote for Mary Figueroa (Riverside CCD), Carmen Avalos (Cerritos CCD), and Louise Jaffe (Santa Monica CCD) for the California Community College Trustees Board of Directors Election.

Student Trustee Advisory vote was aye.

IV. **INFORMATION ITEMS**

1. Revision of Administrative Procedures 5500 and 6300 (See attached)
2. Budget Development Calendar (See attached)
3. Bond Expenditure Report (See attached)

V. **STAFF AND BOARD COMMENTS**

- Board Development Reporting - None
- Action Items for Future Board Meetings - None

VI. **CLOSED SESSION**

Ms. Pacheco recessed the meeting to closed session at 8:28 p.m. and upon returning from closed session reported the following action:

*Pursuant to Section 54956.9(b):*
- **ANTICIPATED LITIGATION** – (1 Case)

*Pursuant to Section 54956.9(c):*
- **CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation (2 Cases)

*Pursuant to Section 54957*
- **PUBLIC EMPLOYEE EMPLOYMENT**
  - Interim Dean, Student Affairs

54. On motion of Mr. Mendez, seconded by Ms. Santana, the Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to employ Dr. Jennifer Fernandez as Interim Dean, Student Affairs.
• PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE

Pursuant to Section 54957.6:

• CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

55. On motion of Ms. Shapiro, seconded by Ms. Santana, the Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to adjourn the meeting at 9:43p.m. and announced the date of the next Regular Meeting:

• Next Regular Meeting – Wednesday, April 13, 2016, 6:00 p.m.
RIO HONDO COMMUNITY COLLEGE DISTRICT
PROJECT MANAGER

DEFINITION

Under the direction of the Assigned Administrator, coordinate the development of classes and programs including determination of needs and interest, planning, implementation, and evaluation; communicate with community individuals, groups and District staff regarding grant related classes and programs. **The Project Manager is responsible for grant(s) equal to or less than $500,000 per year.**

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Plan, develop, schedule, monitor, and evaluate assigned grant programs and services.

Plan, develop, and submit program plans and reports on a timely basis.

Establish funding priorities and manage grant(s) cycle.

Perform duties as Project Manager for assigned program(s); develop, coordinate, implement, and organize the program’s activities.

Communicate and coordinate activities with other District departments, personnel, other community colleges, various governmental and community agencies, advisory committees, and the public.

Develop accurate, comprehensive and up-to-date program evaluation materials.

Coordinate recruitment activities; prepare and provide informational materials to the public; contact special interest groups/population concerning grant related activities.

Research and compile information and prepare various reports as needed.

Train and provide work direction of assigned staff; participate in selection process and evaluation of work as required.

Provides on-going monitoring of the grant requirements to ensure that all funds are being spent properly and ensuring that targets are met.

Establish and maintain liaison with community representatives, organizations and public agencies to encourage participation, stimulate interest and coordinate campus.

Prepare and edit course descriptions for content and accuracy for flyers, brochures, pamphlets and course schedules.
Participate with a variety of advisory committees; attend a variety on and off campus meetings; attend professional meetings, conferences and workshops as approved.

Coordinate partnerships with employers, community colleges and various local and state entities.

Effectively represent the District to clients in accomplishing the goals and objectives of the grant.

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES**

Knowledge of
- District organization, operations, policies and procedures.
- Methods and procedures of scheduling and planning courses and programs.
- Legislative processes related to grant funding.
- Available resources for grant related activities.
- Basic research methods.
- Interpersonal skills using tact, patience and courtesy.
- Oral and written communication skills.
- Correct English usage, grammar, spelling, punctuation, and vocabulary.
- Record-keeping techniques.
- Federal, state and local laws, codes and regulations as it relates to grants.

Ability to
- Understand, interpret and apply administrative and District policies and procedures as well as pertinent laws, regulations and ordinances.
- Plan, develop, schedule and implement classes and programs.
- Monitor and evaluate classes, programs and personnel.
- Research, compile and analyze information.
- Make presentations (oral, power point, video or web based) to various groups.
- Plan and prepare course schedules.
- Analyze situation accurately and adopt an effective course of action.
- Work independently with little direction.
- Meet schedule and time lines.
- Plan and organize work schedule and budget effectively.
- Maintain records and prepare reports.
- Establish and maintain cooperative and effective working relationships with staff and community members.
- Train and provide work direction to others.
- Develop and coordinate conferences.
EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from a four-year college in Behavioral Science, Social Science, Business, or education field and two years of increasingly responsible experience in program management, preferable in a higher education setting. Experience developing solicitation strategies for grant funding, as well as writing and managing independent grant proposals and a Master's degree is preferred.

WORKING CONDITIONS

District office environment and domestic travel may be required. Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.

MINIMUM QUALIFICATIONS

Experience

- One year of formal training, internship, or leadership experience reasonably related to the administrative assignment.

- Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

License or Certificate

- Possession of, or ability to obtain, an appropriate, valid driver's license.

Special Requirements

Essential duties require the following physical skills and work environment:

- Ability to work in a standard office environment including ability to sit, stand, walk, kneel, crouch, stoop, squat, twist, and lift 20 lbs.; ability to travel to different sites and locations.

Range

Range 32

Effective Date

August 15, 2013, September 11, 2013
RATION HONDO COMMUNITY COLLEGE DISTRICT
GRANT MANAGER

DEFINITION

Under the direction of the Assigned Administrator, coordinate the development of classes and programs including determination of needs and interest, planning, implementation, and evaluation; communicate with community individuals, groups and District staff regarding grant related classes and programs. The Grant Manager is responsible for grant(s) greater than $500,000 per year.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Plan, develop, schedule, monitor, and evaluate assigned grant programs and services.

Plan, develop, and submit program plans and reports on a timely basis.

Establish funding priorities and manage grant(s) cycle.

Perform duties as Grant Manager for assigned program(s); develop, coordinate, implement, and organize the program’s activities.

Communicate and coordinate activities with other District departments, personnel, other community colleges, various governmental and community agencies, advisory committees, and the public.

Develop accurate, comprehensive and up-to-date program evaluation materials.

Coordinate recruitment activities; prepare and provide informational materials to the public; contact special interest groups/population concerning grant related activities.

Research and compile information and prepare various reports as needed.

Train and provide work direction of assigned staff; participate in selection process and evaluation of work as required.

Provides on-going monitoring of the grant requirements to ensure that all funds are being spent properly and ensuring that targets are met.

Establish and maintain liaison with community representatives, organizations and public agencies to encourage participation, stimulate interest and coordinate campus.

Prepare and edit course descriptions for content and accuracy for flyers, brochures, pamphlets and course schedules.
Participate with a variety of advisory committees; attend a variety on and off campus meetings; attend professional meetings, conferences and workshops as approved.

Coordinate partnerships with employers, community colleges and various local and state entities.

Effectively represent the District to clients in accomplishing the goals and objectives of the grant.

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES**

Knowledge of

- District organization, operations, policies and procedures.
- Methods and procedures of scheduling and planning courses and programs.
- Legislative processes related to grant funding.
- Available resources for grant related activities.
- Basic research methods.
- Interpersonal skills using tact, patience and courtesy.
- Oral and written communication skills.
- Correct English usage, grammar, spelling, punctuation, and vocabulary.
- Record-keeping techniques.
- Federal, state and local laws, codes and regulations as it relates to grants.

Ability to

- Understand, interpret and apply administrative and District policies and procedures as well as pertinent laws, regulations and ordinances.
- Plan, develop, schedule and implement classes and programs.
- Monitor and evaluate classes, programs and personnel.
- Research, compile and analyze information.
- Make presentations (oral, power point, video or web based) to various groups.
- Plan and prepare course schedules.
- Analyze situation accurately and adopt an effective course of action.
- Work independently with little direction.
- Meet schedule and time lines.
- Plan and organize work schedule and budget effectively.
- Maintain records and prepare reports.
- Establish and maintain cooperative and effective working relationships with staff and community members.
- Train and provide work direction to others.
- Develop and coordinate conferences.
EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from a four-year college in Behavioral Science, Social Science, Business, or education field and two years of increasingly responsible experience in program management, preferable in a higher education setting. Experience developing solicitation strategies for grant funding, as well as writing and managing independent grant proposals and a Master’s degree is preferred.

WORKING CONDITIONS

District office environment and domestic travel may be required. Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.

MINIMUM QUALIFICATIONS

Experience

- One year of formal training, internship, or leadership experience reasonably related to the administrative assignment.

- Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

License or Certificate

- Possession of, or ability to obtain, an appropriate, valid driver’s license.

Special Requirements

Essential duties require the following physical skills and work environment:

- Ability to work in a standard office environment including ability to sit, stand, walk, kneel, crouch, stoop, squat, twist, and lift 20 lbs.; ability to travel to different sites and locations.

Range

Range 35

Effective Date

August 15, 2013, September 11, 2013
I. The Superintendent/President shall ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges (ACCJC) and of other District programs that seek special accreditation.

II. The Superintendent/President shall keep the Board of Trustees informed of approved accrediting organizations and the status of accreditations.

III. The Superintendent/President shall ensure that the Board is involved in any accreditation process in which Board participation is required.

IV. The Superintendent/President shall provide the Board with a summary of any accreditation report and any actions taken, or to be taken, in response to recommendations in an accreditation report.

V. The Board will designate the Superintendent/President as intermediary between the District and the Board of Trustees in the development of accreditation materials.

VI. All written draft accreditation materials authored by various campus constituents and the Board of Trustees shall be submitted to the Superintendent/President.

   Final accreditation materials shall be available for review by the District and the Board of Trustees prior to submission to the relevant accreditation agencies.

VII. Source/Reference:

   ACCJC Accreditation Eligibility Requirement 21, and
   ACCJC Accreditation Standards I.C.12 and 13 (formerly Standard IV.B.1.i
   Title 5 Section 51016
I. Definitions: The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student.

A. Causing, attempting to cause, or threatening to cause physical injury to another person.

B. Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred in writing by the College Superintendent/President or his or her Designee.

C. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in California Health and Safety Code Section 11053 et seq., an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.

D. Committing or attempting to commit robbery or extortion.

E. Causing or attempting to cause damage to District property or to private property on campus.

F. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.

G. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the college or the District.

H. Committing sexual harassment as defined by law or by District policies and procedures.

I. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation or any other status protected by law.

J. Willful misconduct that results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
K. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.

L. Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty.

M. Dishonesty; forgery; alteration or misuse of District documents, records or identification; or knowingly furnishing false information to the District.

N. Unauthorized entry upon or use of District facilities.

O. Lewd, disorderly, indecent or obscene conduct or expression on District-owned or controlled property, or at District sponsored or supervised functions.

P. Engaging in expression which is obscene, libelous or slanderous, or which so incites students as to create a clear and present danger of the commission of unlawful acts on District premises, or the violation of lawful District regulations, or the substantial disruption of the orderly operation of the District.

Q. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.

R. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure.

S. Sexual assault on any District personnel, District vendor, District visitor or student, upon off-campus grounds or facilities maintained by the District, or upon grounds or facility maintained by affiliated student organizations.

T. The obstruction or disruption, on or off-campus, of the District's educational or administrative process or any other District function.

U. The violation of any previous order issued by the District president that is not inconsistent with any of the other provisions of this policy. This order may be given by its publication in the student newspaper or by posting a notice on an official bulletin board designated for this purpose.
STANDARDS OF STUDENT CONDUCT

V. Attempting to perform any previously identified act that constitutes a cause for disciplinary action.

W. Violation of District policies or regulations including those concerning the formation and registration of student organizations, the use of college facilities, or the time, place and manner of public expression.

X. Failure to comply with directions of District officials acting in the performance of their duties.

Y. Soliciting or assisting another to do any act which would subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.

Z. Any other cause not previously listed which is identified as good cause by the College or the Hearing Panel.

AA. Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyber bullying.

II. Students who engage in any of the above are subject to the procedures outlined in AP 5520, Student Discipline Procedures.

III. Sources/References:

Education Code Sections 66300, 66301
ACCJC Accreditation Standards I.C.8 and 10 (formerly II.A.7.b)
I. The Superintendent/President or his/her designee shall establish procedures to assure that the District’s fiscal management is in accordance with the principals contained in Title 5, Section 58311, including:

A. Provide for responsible stewardship of available resources.

B. Provide for safeguarding and managing District assets to ensure ongoing effective operations; maintenance of adequate cash reserves; implementation and maintenance of effective internal controls; determination of sources of revenues prior to making short-term and long-term commitments; establishment of a plan for the repair and replacement of equipment and facilities.

C. Provide for an organizational structure that incorporates a clear delineation of fiscal responsibilities and staff accountability.

D. Provide that appropriate administrators keep the Board of Trustees current on the fiscal condition of the District as an integral part of policy and decision-making.

E. Provide for development and communication of fiscal policies, objectives and constraints to the board, staff and students.

F. Provide for an adequate management information system that gives timely, accurate and reliable fiscal information for planning, decision making and budgetary control.

G. Provide for appropriate fiscal policies and procedures and adequate controls to ensure that established fiscal objectives are met.

H. Provide a process to evaluate significant changes in the fiscal environment and make necessary, timely, financial and educational adjustments.

I. Provide both short term and long term goals and objectives, and broad based input coordinated with District educational planning.

J. Ensure adequate internal controls exist

K. Ensure fiscal objectives, procedures, and constraints are communicated to the Board and employees

L. Ensure adjustments to the budget are made in a timely manner, when necessary.
M. Ensure the management information system provides timely, accurate, and reliable fiscal information.

N. Ensure responsibility and accountability for fiscal management is clearly delineated.

II. The books and records of the District shall be maintained pursuant to the California Community Colleges Budget and Accounting Manual.

III. As required by law, the Board shall be presented with a quarterly report showing the financial and budgetary conditions of the District.

IV. As required by the Budget and Accounting Manual, expenditures shall be recognized in the accounting period in which the liability is incurred, and shall be limited to the amount budgeted for each major classification of accounts and to the total amount of the budget for each fund.

V. Sources/References

CCLC 6300
Education Code Section 84040(c)
Title 5, Section 58311
ACCJC Accreditation Standard III.D.9 (formerly III.D.2)
# Budget Development Calendar

**FY2016-17**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 7, 2016</td>
<td>Governor released FY2016-17 Budget Proposal</td>
</tr>
<tr>
<td>January 22, 2016</td>
<td>Final submission of Area Plans</td>
</tr>
<tr>
<td>February 9, 2016</td>
<td>President’s Cabinet reviews resource allocation requests</td>
</tr>
<tr>
<td>February 23, 2016</td>
<td>Budget Development Calendar presented as information item to PFC</td>
</tr>
<tr>
<td>March 9, 2016</td>
<td>Budget Development Calendar presented as information item to Board of Trustees</td>
</tr>
<tr>
<td>March 16 &amp; 17, 2016</td>
<td>Resource Allocation Committee score/prioritize resource requests</td>
</tr>
<tr>
<td>March 20, 2016</td>
<td>President and VP Finance &amp; Business reviews prioritized resource requests</td>
</tr>
<tr>
<td>April 5, 2016</td>
<td>President’s Council reviews prioritized resource requests</td>
</tr>
<tr>
<td>April 12, 2016</td>
<td>PFC reviews prioritized resource requests</td>
</tr>
<tr>
<td>April 15, 2016</td>
<td>Institutional Planning Retreat</td>
</tr>
<tr>
<td>May 15, 2016</td>
<td>Governor’s May Revise State Budget update to Board of Trustees</td>
</tr>
<tr>
<td>June 8, 2016</td>
<td>Tentative Budget FY2016-17 approved by Board of Trustees</td>
</tr>
<tr>
<td>July 1, 2016</td>
<td>State of California budget enacted</td>
</tr>
<tr>
<td>July 1 – August 31</td>
<td>Finalize closing of FY2015-16</td>
</tr>
<tr>
<td>September 14, 2016</td>
<td>Adopted Budget FY2016-17 for approval by Board of Trustees</td>
</tr>
</tbody>
</table>
## BOND MEASURE "A"
### PROJECTS EXPENDITURE SUMMARY
#### As of 12/31/15

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QTD On (July-Sept 2015)</th>
<th>TTD (FY04-05 to FY15-16)</th>
<th>Budget</th>
<th>TTD Expense vs Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERAL Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Architect Services - Master Plan</td>
<td>0</td>
<td>327,895</td>
<td>327,000</td>
<td>100%</td>
</tr>
<tr>
<td>Architect Services - AJ Building Programming</td>
<td>0</td>
<td>1,376,453</td>
<td>1,382,795</td>
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</tr>
<tr>
<td>Architect Services - Santa Fe Springs Reg Train C</td>
<td>0</td>
<td>168,719</td>
<td>184,130</td>
<td>92%</td>
</tr>
<tr>
<td>Architect Services - LRC - Bond Portion</td>
<td>0</td>
<td>204,097</td>
<td>250,000</td>
<td>82%</td>
</tr>
<tr>
<td>Landscape Architect</td>
<td>0</td>
<td>877,822</td>
<td>887,400</td>
<td>99%</td>
</tr>
<tr>
<td>Architect Services - Child Care Center</td>
<td>0</td>
<td>81,521</td>
<td>85,000</td>
<td>96%</td>
</tr>
<tr>
<td>Architect Services - Master Plan Oversight</td>
<td>0</td>
<td>50,190</td>
<td>65,000</td>
<td>77%</td>
</tr>
<tr>
<td>Architect Services - Pedestrian Bridge</td>
<td>0</td>
<td>104,325</td>
<td>105,000</td>
<td>99%</td>
</tr>
<tr>
<td>Architect Services - Disabled Access/Stairs/Ramps</td>
<td>17,506</td>
<td>568,718</td>
<td>577,300</td>
<td>99%</td>
</tr>
<tr>
<td>Architect Services - Student Services/Student Union</td>
<td>0</td>
<td>1,873,280</td>
<td>1,894,833</td>
<td>99%</td>
</tr>
<tr>
<td>Architect Services - Maintenance Facility</td>
<td>0</td>
<td>65,000</td>
<td>65,000</td>
<td>6%</td>
</tr>
<tr>
<td>Architect Services - Applied Tech Remodeling</td>
<td>0</td>
<td>209,284</td>
<td>216,000</td>
<td>97%</td>
</tr>
<tr>
<td>Architect Services - El Monte</td>
<td>0</td>
<td>292,197</td>
<td>293,495</td>
<td>100%</td>
</tr>
<tr>
<td>Architect Services - L Tower</td>
<td>0</td>
<td>4,000</td>
<td>133,000</td>
<td>3%</td>
</tr>
<tr>
<td>Architect Services - Business Education Remodel</td>
<td>0</td>
<td>11,550</td>
<td>78,500</td>
<td>15%</td>
</tr>
<tr>
<td>Architect Services - Science Bldg</td>
<td>43,775</td>
<td>43,775</td>
<td>238,500</td>
<td>18%</td>
</tr>
<tr>
<td>Architect Services - El Rancho USD/Pico Rivera Educ Ctr</td>
<td>15,400</td>
<td>15,400</td>
<td>77,000</td>
<td>20%</td>
</tr>
<tr>
<td>Architect Services - Security Digital Video Surveillance</td>
<td>1,376</td>
<td>31,488</td>
<td>48,640</td>
<td>65%</td>
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<tr>
<td>Facilities Planning Consultant</td>
<td>0</td>
<td>605,549</td>
<td>608,340</td>
<td>100%</td>
</tr>
<tr>
<td>Consultants</td>
<td>X</td>
<td>0</td>
<td>817,747</td>
<td>900,000</td>
</tr>
<tr>
<td>Tree Consultant</td>
<td>0</td>
<td>32,713</td>
<td>40,000</td>
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</tr>
<tr>
<td>Geo Tech Services</td>
<td>X</td>
<td>103,289</td>
<td>1,227,451</td>
<td>1,126,000</td>
</tr>
<tr>
<td>Seismic Consultant</td>
<td>0</td>
<td>177,386</td>
<td>177,400</td>
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<tr>
<td>Surveyors</td>
<td>X</td>
<td>9,500</td>
<td>586,296</td>
<td>750,000</td>
</tr>
<tr>
<td>Infrastructure Design /Central Plant /South Access Road</td>
<td>0</td>
<td>2,328,873</td>
<td>2,413,789</td>
<td>96%</td>
</tr>
</tbody>
</table>
## BOND MEASURE "A"

### PROJECTS EXPENDITURE SUMMARY

**As of 12/31/15**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QTD On (July-Sept 2015)</th>
<th>TTD (FY04-05 to FY15-16)</th>
<th>Budget</th>
<th>TTD Expense vs Budget %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marketing Promotion Services (incl printing, fliers, postage)</td>
<td>0</td>
<td>1,081,050</td>
<td>1,086,365</td>
<td>100%</td>
</tr>
<tr>
<td>Labor Admin &amp; Compliance Services</td>
<td>0</td>
<td>1,319,297</td>
<td>1,325,000</td>
<td>100%</td>
</tr>
<tr>
<td>Information Tech Svc Consultant</td>
<td>0</td>
<td>406,625</td>
<td>465,000</td>
<td>87%</td>
</tr>
<tr>
<td>LRC - Bond Portion - Demolition &amp; Construction</td>
<td>0</td>
<td>9,807,589</td>
<td>10,000,000</td>
<td>98%</td>
</tr>
<tr>
<td>South Whittier Facility-STARS Center</td>
<td>0</td>
<td>3,081,854</td>
<td>3,125,000</td>
<td>99%</td>
</tr>
<tr>
<td>Student Services/Student Union/Quad</td>
<td>0</td>
<td>19,679,001</td>
<td>19,900,000</td>
<td>99%</td>
</tr>
<tr>
<td>Swing Space</td>
<td>X</td>
<td>1,285,358</td>
<td>1,500,000</td>
<td>86%</td>
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<tr>
<td>Legal Services</td>
<td>X</td>
<td>1,807</td>
<td>855,446</td>
<td>1,000,000</td>
</tr>
<tr>
<td>Professional Fees - Audit</td>
<td>X</td>
<td>3,600</td>
<td>104,418</td>
<td>250,000</td>
</tr>
<tr>
<td>Advertising Services (Bid Projects)</td>
<td>X</td>
<td>229,608</td>
<td>250,000</td>
<td>92%</td>
</tr>
<tr>
<td>Primary Election Fees</td>
<td>0</td>
<td>206,913</td>
<td>210,000</td>
<td>99%</td>
</tr>
<tr>
<td>Public Transportation Pass</td>
<td>0</td>
<td>99,592</td>
<td>100,000</td>
<td>100%</td>
</tr>
<tr>
<td>RHPMT - Services</td>
<td>X</td>
<td>12,067,071</td>
<td>12,110,000</td>
<td>100%</td>
</tr>
<tr>
<td>Del Terra - PM Services</td>
<td>285,434</td>
<td>1,684,843</td>
<td>3,144,746</td>
<td>54%</td>
</tr>
<tr>
<td>Del Terra - DSA Certification</td>
<td>1,800</td>
<td>264,900</td>
<td>272,100</td>
<td>97%</td>
</tr>
<tr>
<td>RHPMT - Office Equipment &amp; Supplies</td>
<td>X</td>
<td>394,926</td>
<td>534,174</td>
<td>74%</td>
</tr>
<tr>
<td>RHPMT - Imaging Software/Hardware</td>
<td>0</td>
<td>13,830</td>
<td>15,000</td>
<td>92%</td>
</tr>
<tr>
<td>URS Corp - CA Environ QIty Services</td>
<td>0</td>
<td>333,686</td>
<td>345,147</td>
<td>98%</td>
</tr>
<tr>
<td>Applied Technology - Bond Portion</td>
<td>0</td>
<td>4,099,859</td>
<td>4,150,000</td>
<td>99%</td>
</tr>
<tr>
<td>El Monte Center</td>
<td>500</td>
<td>4,702,880</td>
<td>4,800,000</td>
<td>98%</td>
</tr>
<tr>
<td>Santa Fe Springs - Phase II</td>
<td>0</td>
<td>1,191,855</td>
<td>1,250,000</td>
<td>95%</td>
</tr>
<tr>
<td>Santa Fe Springs - Phase III</td>
<td>30,688</td>
<td>2,152,332</td>
<td>2,200,000</td>
<td>98%</td>
</tr>
<tr>
<td>Santa Fe Springs Fire Tech Land Purchase</td>
<td>0</td>
<td>2,500</td>
<td>5,600,000</td>
<td>0%</td>
</tr>
<tr>
<td>Construction Mgmt - Central Plant &amp; Infrastructure</td>
<td>X</td>
<td>1,269,766</td>
<td>1,270,000</td>
<td>100%</td>
</tr>
<tr>
<td>Inspection &amp; Testing Services</td>
<td>X</td>
<td>24,488</td>
<td>3,857,370</td>
<td>3,910,000</td>
</tr>
<tr>
<td>Building Connection Repair</td>
<td>0</td>
<td>483,589</td>
<td>496,270</td>
<td>97%</td>
</tr>
</tbody>
</table>
### BOND MEASURE "A"

**PROJECTS EXPENDITURE SUMMARY**

**As of 12/31/15**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
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<th>TTD Expense vs Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Facility Addition</td>
<td>0 1,761,526</td>
<td>2,500,000</td>
<td>70%</td>
<td></td>
</tr>
<tr>
<td>RHC Parkway - Phase 1</td>
<td>0 328,429</td>
<td>350,000</td>
<td>94%</td>
<td></td>
</tr>
<tr>
<td>AJ - New Building</td>
<td>29,682</td>
<td>12,153,916</td>
<td>12,200,000</td>
<td>100%</td>
</tr>
<tr>
<td>Central Plant &amp; MEP</td>
<td>0 11,938,312</td>
<td>12,500,000</td>
<td>96%</td>
<td></td>
</tr>
<tr>
<td>Site Infrastructure</td>
<td>0 14,372,502</td>
<td>14,500,000</td>
<td>99%</td>
<td></td>
</tr>
<tr>
<td>Pedestrian Bridge</td>
<td>0 996,337</td>
<td>1,000,000</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>PE Complex - Bond Portion</td>
<td>950,810</td>
<td>12,854,914</td>
<td>14,498,000</td>
<td>89%</td>
</tr>
<tr>
<td>Fine Arts Center - Bond Portion</td>
<td>0 388,747</td>
<td>6,800,000</td>
<td>6%</td>
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<tr>
<td>Lower/Upper Tier Steps</td>
<td>0 1,014,105</td>
<td>1,786,756</td>
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<td>Landscape</td>
<td>0 2,857,026</td>
<td>6,000,000</td>
<td>48%</td>
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<tr>
<td>Veterans Memorial</td>
<td>0 74,835</td>
<td>90,000</td>
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<tr>
<td>Rio Plaza</td>
<td>10,120</td>
<td>30,360</td>
<td>3,200,000</td>
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<tr>
<td>Bookstore/Printing</td>
<td>173 121,778</td>
<td>2,000,000</td>
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<td></td>
</tr>
</tbody>
</table>

**F6 Misc-Bond Cost of Issuance**

- 0 35,039

**F6 Misc-Related Conference/Travel**

- X 0 15,174

**PROJECT Expenses**

**F7 Upgrade Campus Lighting & Alarm Systems**

- 0 553,837

**F8 Replace/Repair Bldg. Components**

- X 145,286 612,924

**F9 Campus Wide Efficiency Repairs**

- X 16,951 698,272

**P10 Campus Bldg. Improvements**

- X 8,905 597,499 6,000,000 41%

**P12 Roadway/Grounds Improve**

- X 0 2,656,474 19,300,000 14%

**P13 Campus Equipment & Furnishings**

- X 0 431,898 4,000,000 11%

**P15 Facilities Master Plan, Impact Reports, Soil Testing**

- X 225 672,809 17,000,000 4%
## BOND MEASURE "A"
### PROJECTS EXPENDITURE SUMMARY
#### As of 12/31/15

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<tr>
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<th>TTD Expense vs Budget %</th>
</tr>
</thead>
<tbody>
<tr>
<td>P17 Relocation/Acquisition - Temporary Facilities</td>
<td>X</td>
<td>0 126,286</td>
<td>5,000,000</td>
<td>3%</td>
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<tr>
<td>Sub-Total</td>
<td></td>
<td>171,367</td>
<td>6,349,799</td>
<td>51,300,000</td>
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<tr>
<td>P11 ITS-Network Implementation</td>
<td></td>
<td>0</td>
<td>2,692,270</td>
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<tr>
<td>P11 ITS-Computer Purchase</td>
<td></td>
<td>0</td>
<td>2,644,065</td>
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<tr>
<td>P11 MIS Software/Hardware &amp; Implementation</td>
<td>27,000</td>
<td>9,400,249</td>
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<tr>
<td>P11 Misc - ITS</td>
<td>0</td>
<td>124,217</td>
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<tr>
<td>P11 Voice Over IP</td>
<td>0</td>
<td>579,897</td>
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<tr>
<td>Sub-Total</td>
<td></td>
<td>27,000</td>
<td>15,440,609</td>
<td>15,900,000</td>
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<tr>
<td><strong>TOTAL:</strong></td>
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<tr>
<td></td>
<td></td>
<td>1,728,514</td>
<td>163,586,324</td>
<td>236,986,680</td>
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