Location: Rio Hondo College Board Room
3600 Workman Mill Road, Whittier CA 90601

Members Present: Ms. Mary Ann Pacheco, President
Ms. Norma E. Garcia, Vice President
Ms. Madeline Shapiro, Clerk
Mr. Gary Mendez, Member
Ms. Vicky Santana, Member

Ms. Melissa De Leon, Student Trustee

MembersAbsent: None

Staff Members: Ms. Teresa Dreyfuss, Superintendent/President
Mr. Henry Gee, Vice President Student Services
Ms. Myeshia Armstrong, Vice President, Finance and Business
Mr. Robert Bethel, Academic Senate President
Dr. Sergio Guzman, RHCFA President
Ms. Sandra Rivera (representing CSEA)
Mr. William Ashby, ASRHC President

Ms. Sandy Sandello (Recorder)

I. CALL TO ORDER

A. Call to Order

Ms. Pacheco called the meeting to order at 6:04 p.m.

B. Pledge of Allegiance

Sandra Rivera led the Pledge of Allegiance.

C. Roll Call

All Board members reported present.

D. Approval of Minutes – January 13, 2016

44. On motion of Ms. Garcia, seconded by Ms. Shapiro, the
Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to approve the minutes of January 13, 2016 as corrected listing the Call to Order by Ms. Pacheco rather than Ms. Shapiro.
Student Trustee Advisory vote was aye.

E. Open Communication for Public Comment – No public comment.

G. Presentations – Moved out of Order.
   • Sabbatical Leave – (Hank Fung)
   • Adult Re-Entry – (Angelica Martinez)

F. Commendations
   • Women’s Soccer Team

II. CONSENT AGENDA

45. On motion of Ms. Garcia, seconded by Ms. Santana, the Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to approve the following Consent Agenda:

Student Trustee Advisory vote was aye.

A. FINANCE & BUSINESS

1. Finance and Business Reports
   a. Purchase Order Report – Approved the Purchase Order Report containing purchases for the preceding month.
   c. CCFS-311Q Quarterly Report – Approved the Quarterly Financial Status Report CCFS-311Q for the period ending December 31, 2015.

2. Authorization for Out of State Travel & Conferences

Approved the following staff members and Board members who could attend in the following educational conferences:


Mike Munoz to participate at the College of William & Mary NSF Grant Advisory Board Meeting in Alexandria, VA on March 17-18, 2016.

Mike Munoz to participate at the American Association of Community Colleges (AACC) 96th Annual Convention in Chicago, IL on April 9-12, 2016.

Dr. Vann Priest to participate at the American Society for Engineering Education in New Orleans, LA on June 25-30, 2016.

Julius Thomas to participate at the National Education Association (NEA)
Leadership Summit in Dallas, TX on February 26-28, 2016.

Flor Sandoval to participate at the National Student Advocacy Conference in Washington, DC on March 11-15, 2016.

Mike Slavich to participate at the Community College Baccalaureate Association 16th Annual Conference in Chicago, IL on March 18-21, 2016.

3. **Instructional Agreement 15-16-4113 Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and the Rio Hondo Community College District**

Rio Hondo College’s Child Development Program has been a participant in the State Department of Education Child Development Training Consortium for more than 15-years. Training serves students who are employees of the state funded and federally funded agencies as well as those employed by agencies receiving block grant funds. Enrolled units must be completed between July 1, 2015 and June 30, 2016 and all allowable expenditures must be encumbered and/or services rendered prior to June 30, 2016. The College is expected to generate up to 850 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain new or renew a currently held Child Development Permit.

The term of agreement will be from September 1, 2015 through June 30, 2016. The District will be paid $25.00 per enrolled unit of course work meeting the requirements of the Child Development Permit Matrix, in an amount not to exceed $21,250.00.

The Board of Trustees approved the instructional revenue agreement 15-16-4113 with Yosemite Community College District, Child Development Training Consortium as outlined above and authorized the Administration to sign contracts on behalf of the District.

4. **Weapons Firing Range Agreement – California Highway Patrol South Los Angeles Area**

Rio Hondo College attempts to maximize the utilization of its Firing Range facilities by renting to outside agencies. The purpose of this Agreement is to allow Rio Hondo College to receive ongoing revenue for use of the Range. Rate charged is $400.00 per session (session is 8 hours) or $300.00 per half session (half session is 4 hours). Rates are subject to a 5% increase per year beginning January 1, 2017.


The Board of Trustees approved the agreement with the California Highway Patrol South Los Angeles Area, for use of the Firing Range and authorized the Administration to execute appropriate documents on behalf of the District.
5. **Weapons Firing Range Agreement – City of Bell Gardens Police Department**

Rio Hondo College attempts to maximize the utilization of its Firing Range facilities by renting to outside agencies. The purpose of this Agreement is to allow Rio Hondo College to receive ongoing revenue for use of the Range. Rate charged is $400.00 per session (session is 8 hours) or $300.00 per half session (half session is 4 hours). Rates are subject to a 5% increase per year beginning January 1, 2017.

- City of Bell Gardens Police Department through January 31, 2017.

The Board of Trustees approved the agreement with the City of Bell Gardens Police Department, for use of the Firing Range and authorized the Administration to execute appropriate documents on behalf of the District.

6. **Weapons Firing Range Agreement – Whittier Police Department**

Rio Hondo College attempts to maximize the utilization of its Firing Range facilities by renting to outside agencies. The purpose of this Agreement is to allow Rio Hondo College to receive ongoing revenue for use of the Range. Rate charged is $400.00 per session (session is 8 hours) or $300.00 per half session (half session is 4 hours). Rates are subject to a 5% increase per year beginning January 1, 2017.


The Board of Trustees approved the agreement with the Whittier Police Department, for use of the Firing Range and authorized the Administration to execute appropriate documents on behalf of the District.

7. **Division of the State Architect (DSA) Plan Check Fees for the Pico Rivera Educational Center**

The Board of Trustees approved the payment of a plan check fee to the Division of the State Architect in the amount of $13,750.00 for the Pico Rivera Education Center Project from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

8. **Softball Field Renovation Project – Additional Division of the State Architect (DSA) Fees for Review of Construction Change Directives**

The Board of Trustees approve the invoice for additional plan check fees from the Division of the State Architect for an amount not to exceed $1,372.00 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

9. **Bookstore and Print Shop Remodel Project 12kV Electrical Upgrade – SVA Architects**

The Board of Trustees approved the proposal for the architectural services to prepare construction documents for the 12kV electrical upgrade from SVA
Architects in the amount of $13,225.00 for the Bookstore and Print Shop Remodel Project from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

10. **Surplus Property – Electrical Panels & Breakers**

The Department of Facilities Services has certified as surplus; 2-Stand Up Electrical Panels and 337- electrical breakers. These electrical items are very old and have no purpose for the college. The value of this equipment is not sufficient to defray the cost of arranging a public sale. It is recommended that the Board find that the value does not exceed $5,000.00 and approve for recycling, private sale, or proper disposal.

This motion will not pass without unanimous vote of all Board Members present.

The Board of Trustees approved the declaration of surplus and determined that the value of the surplus property listed above does not exceed $5,000.00 and hereby consigns the items for recycling, private sale, or disposal.

11. **Campus Inn Swing Space Remodel – Hazardous Materials Survey – Amec Foster Wheeler**

The Board of Trustees approved the proposal for the Hazardous Materials Survey of the Campus Inn swing space area on a time and materials basis, not to exceed $9,119.00 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

12. **Contract Award for RFP #2043 LED Lighting Conversation & Energy Efficiency Project – Y3 – Retro-Tek Energy Services, Inc.**

The Board of Trustees approved Contract award in the amount of $394,490.00 to Retro-Tek Energy Services, Inc. for RFP #2043 LED Lighting Conversion & Energy Efficiency Project-Y3, with $358,444.00 to be paid from Proposition 39 Funds, and $36,046.00 paid from the Bond Fund and authorized the Administration to execute appropriate documents on behalf of the District.

13. **Authorization to Purchase One Restroom Modular Building for the New Pico Rivera Education Center Project – Silver Creek**

The Board of Trustees approved the cost proposal for the purchase of one (1) restroom modular building from Silver Creek in an amount not to exceed $87,062.00 from Bond Funds and authorized the Administration to execute appropriate documents on behalf of the District.

14. **Contract Award for Bid #2041 – Closed Circuit Television Improvements Project – Firstline Security Systems, Inc.**

The Board of Trustees approved the Contract award in the amount of $504,225.00 to Firstline Security Systems, Inc. for Bid #2041 – Closed Circuit Television Improvements Project to be paid from Parking/Bond Funds, and
authorized the Administration to execute appropriate documents on behalf of the District.

15. **Memorandum of Understanding (MOU) with SunLine Transit Agency – Support for National Science Foundation Grant**

Rio Hondo Community College District will partner with SunLine Transit Agency to collaborate on a demonstration program for Fuel Cell technology repair and workforce development. SunLine Transit Agency is established as the demonstration site for the demonstration program funded by the National Science Foundation (NSF). As a recipient of the NSF grant, Rio Hondo will receive in-kind support for the program as a result of this partnership.

The term will begin on January 26, 2016 and continue through December 31, 2017.

The Board of Trustees approved the MOU with SunLine Transit Agency as summarized above and authorizes the Administration to execute appropriate documents on behalf of the District.

16. **Consultants**

Susan Pailet – To present a “Personal Success Seminar” to be provided as a keynote to the California Organization of Associate Degree Nursing Directors Conference (COADN). Teach ways to understand individual perspectives to improve collaboration, improve effectiveness of work teams, and promote conversations and compromise that will increase interpersonal and organizational effectiveness, includes CE hours for nursing. Date of service: March 4, 2016. Cost not to exceed $3,000.00 from Deputy Sector Navigator Health LA Region.

**B. PERSONNEL**

1. **Academic**

   a. **Employment**

   Hourly as Needed, Intersession 2016

   **Disabled Students**

   ARROYO, Jose

   **Special Assignment, Intersession 2016**

   The following instructors have completed the CANVAS Training and will receive a $350 stipend, paid out of Academic Affairs:

   ADAUTO, Arnold, Public Safety
   ALVARADO, Guadalupe, Counseling & Student Success
   AYALA, Armando, Kinesiology, Dance & Athletics
   AZMY, Tarek, Public Safety
   BAKER, Maureen, Business
   BALCH, David, Public Safety
   BEAN, Michelle, Communications & Languages
WETSMAN, Adam, Behavioral & Social Sciences
ZARO, Mariano, Communications & Languages

Special Assignment

Spring, 2016

The following instructors will receive a $250 stipend per meeting, up to four meetings, paid out of SSSP funds, for an amount not to exceed $1,000, to participate in the Common Assessment Initiative Local Site Team for Rio Hondo College:

BEAN, Michelle, Communications & Languages
CHAVEZ, Vanessa, Counseling & Student Success
DIAZ-PICHARDO, Dorali, Counseling & Student Success
ECKSTROM, Marie, Communications & Languages
FLORES, Julio, Counseling & Student Success
FLORES-OLSON, Raquel, Communications & Languages
LITTRELL, Mark, Mathematics
MATTHIS, James, Communications & Languages
OKAMOTO, Tyler, Communications & Languages
PITASSI, Matthew, Mathematics
SLONIGER, Wells, Communications & Languages
SPIELER-PERSAD, Gisela, Mathematics
TAPIA, Jessica, Communications & Languages

Part Time Spring, 2016

Arts & Cultural
CONTE, Therese
GOTHOLD, Stephen

HAWKINS, Thomas
HOLMES, Alison
PHILLIPS, Lyndsay

Behavioral & Social Sciences
KAISER, Debra
MAHAYNI, Suha
MALLORY, Fernando
ROMERO, Brian
ROSS, Lisa
SERAFIN, Monica

Business
KLECKER, Gregory

Career Technical Education
COULTAS, Steven
PAVONE, John
RICKTER, Edward

Communications & Languages
GARCIA, Fatima
HICKEY, Sparkle
LAWRENCE, Richard
MITCHELL, Zendrea
SWEENEY, Maxine
WILLIAMSON, Angela
WILSON-PIARD, Elvinet

Counseling & Student Success
HART, Jeremy
SALAZAR, Diana
Disabled Students Programs & Services

MCCONNELL, Patrick

Health Sciences & Nursing

FIELDS, Darlene      OBENBERGER, Sandra
POVALL, Terrilee     SONNIER, Karla
                    TABB, Elizabeth

Math & Sciences

CAMPOS, Javier       CHAUDRY, Amtul
CHOI, Ying           Dervishian, Danielle
DIXON, Monica        FARRIS, Michael
                    Montiel, Gerson

Public Safety

LAICANS, Albert

Hourly as needed, Spring 2016

ALCALA, Claudia, Cal WORKS

b. Resignation

POETTER, Shelly, full time faculty in Health Science & Nursing. Her last day of employment is May 26, 2016.

c. Reduced Workload, 2016-2017

In accordance with E. C. 87483, Reduction in Workload and provisions of Article 6 of the Academic Contract, the following academic employee has requested a reduction in workload for the 2016-2017 school year:

ENRIGHT, Adele  60%  Library

2. Academic Rank

The Academic Rank Committee of the Academic Senate has met to review the applications for Faculty for Advancement in Academic Rank. The applications for advancement in academic rank are in compliance with the Academic Rank policy and have been verified by staff in the Office of Human Resources:

Professor

Ada P. Brown  Arts and Cultural Programs
Colin Young  Behavioral and Social Sciences
Mariano Zaro  Communications and Languages

Associate Professor

Alan Archambault  Mathematics
Karen Gottlieb  Health Sciences and Nursing

Assistant Professor

Juan R. Fernandez  Communications and Languages
3. **Classified**

   a. **Employment, 2015-2016**

   **Regular Classified**


   The following employee is being hired in the designated capacity with dedicated funding through June 30, 2016. If continued funding should not be available, 60-day notice shall be served:

   BRETADO, Alberto, Web Developer, Marketing & Communications, 100%, 12 months, effective January 19, 2016

   **Substitute**

   CERNYAR, Juliet, Clerk Typist III, Health Sciences & Nursing, effective January 20, 2016

   b. **Family Care and Medical Leave**

   RIBONI, Christina, Evaluations Technician in Admissions & Records, has requested a twelve-week FMLA to be taken intermittently, effective January 7, 2016

   c. **Resignation**

   PARTIDA, Cynthia, Student Services Assistant, First Year Success Center. Her last day of employment was January 26, 2016.

   d. **Retirement**

   FRAGA, Maria, Assistant Buyer in Purchasing. Her last day of employment is April 1, 2016, with her first day of retirement being April 4, 2016.

   e. **Promotion**

   GONZALEZ, Wendy, Instructional Division Secretary, Arts & Cultural Programs, 100%, 12 months, effective February 1, 2016.

4. **Unrepresented, (AP 7130), 2015-16**

   a. **Employment**

   **Hourly**

   **Arts & Cultural Programs**

   REICHMAN, Fey, Model

   SWIFT, Bonnie, Model

   **Disabled Students Programs & Services**

   LOPEZ, Denise, RASCH, Tyler, Interpreter/Translator for Deaf

   Interpreter/Translator for Deaf
Math & Sciences
CHAPA, Irene, Supervisor

Student Success & Retention (Basic Skills)
AQUINO, Juan, Tutor II  ALLESSANDRO, Jennifer, Tutor II
DIAZ, Israel, Tutor II  DOMINGUEZ, Veronica, Tutor II
FIGUEROA, Edgar, Tutor II  FLORES, Lilian, Tutor II
FREGOSO, Marilyn, Tutor II  HUMMEL, Zack, Tutor II
GONZALEZ, Eduardo, Tutor II  LOC, Jonathan, Tutor II
MORA-CAMACHO, Aurelia, Tutor II  ROMERO, Skyler, Tutor II
RUÍZ, Julian, Tutor II  SOLVES, Epifania, Tutor II
XIE, Xiao Wen, Tutor II

Non-Credit
KINDER, Robert, Continuing Ed.  LAI, Dolly, Continuing Ed.
MENDOZA, Priscilla, Continuing Ed.

Volunteers
SALCEDO, Maurice, Kinesiology, Dance & Athletics

Students
ANAYA, Laura, EOPS  CARTAYA NAVARRO, Laritza,
GONZALEZ, Jonathan, MSC  Counseling & Student Success
SANTOYO, Antonia, Arts & Cultural

III. ACTION ITEMS – No Items

IV. INFORMATION ITEMS
1. Building Program Update

V. STAFF AND BOARD COMMENTS
• Board Development Reporting
  o Mr. Gary Mendez reported on his recent attendance at the CCLC Legislative Conference.
  o Ms. Mary Ann Pacheco reported on her recent attendance at the CCLC Legislative Conference and her meetings with the local legislators. An invitation was extended for them to visit the college.

• Action Items for Future Board Meetings - None

VI. CLOSED SESSION

Ms. Pacheco recessed the meeting to closed session at 7:42 p.m. No action was reported out.

Pursuant to Section 54956.9(b):
• ANTICIPATED LITIGATION – (1 Case)

Pursuant to Section 54956.9(c):
• CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (2 Cases)

Pursuant to Section 54957
• PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
Pursuant to Section 54957.6:

- CONFERENCE WITH LABOR NEGOTIATOR
  Agency Negotiator: Teresa Dreyfuss
  Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

46. On motion of Ms. Garcia, seconded by Ms. Santana, the Board voted by unanimous vote of the five members present [Garcia, Mendez, Pacheco Shapiro, and Santana] to adjourn the meeting.

- Next Regular Meeting – Wednesday, March 9, 2016, 6:00 p.m.