
RIO HONDO COLLEGE ACADEMIC SENATE**Minutes****September 18, 2007****1:00-2:30 p.m.****Board Room**

Present: Lupe Alvarado, Robert Bethel, Alyson Cartagena, Claudia Guerrero, Gary Halvorson, Dale Harvey, Mike Javanmard, Doreen Kaller, Barbara Keith, Matt Koutroulis, Mark Littrell, Katie Louie, Barbara Mikalson, Katie O'Brien, Catherine Page, Vann Priest, Gil Puga, Beverly Reilly, Melissa Rifino-Juarez, Kendra Seiler, Jodi Senk, Lorraine Sfeir, Shelly Spencer, Julius Thomas, Jon Whitford, Fran Cummings (Curriculum), Jim Newman (RHCFA)

Absent: Frank Accardo, Robin Babou, John Frala, John Francis, Theresa Freije, Dan Garcia, Michelle Pilati, Barbara Salazar, Henry Saucedo, Gisela Spieler-Persad, Jim Zaharek

Guests: Gloria Arevalo, Bianca Urquidi, Ted Martinez, Jr.

- I. Call to Order: Academic Senate President Gil Puga convened the meeting at 1:01 p.m.

Motion

To change the September 18, 2007 Senate Agenda to include Committee Membership under unfinished business. (Javanmard) **MSPU**

- II. Roll Call
- III. Minutes of September 4, 2007: The minutes were approved as presented.
- IV. President's Report

The President emphasized the importance of implementing a new faculty hiring procedure, and requested that any suggestions or changes to the policy under consideration be addressed to Vann Priest. The Board of Trustees had planned to consider the adoption of the BlackBoard course management system in its upcoming meeting; however, this item has been withdrawn from the Board Agenda to allow members of the Virtual College Committee time to arrive at consensus on this decision. The President intends to reactivate the Matriculation Committee, which will facilitate communication between faculty and Admissions and Records. He also called on faculty to become more actively involved in Senate subcommittees in general.

V. Unfinished Business

A. Election of ASCCC Representative

By a vote of 14-10, Melissa Rifino-Juarez was elected to this position.

B. Committee Membership

The President encouraged senators to participate in committees. The Virtual College Committee needs more members. The April 17, 2007 senate minutes provides details as to the composition of the committee. Committee membership is being examined. Senators are asked to report any corrections to the list of committee membership posted on the Academic Senate web site.

VI. New Business

A. Program Review Advisory Committee

The Program Review Advisory Committee will be charged with the responsibility of reviewing area reports before they are formally submitted to the Planning Fiscal Council. The President stressed the importance of linking planning with budgetary decisions. Comments on the draft of the Program Review Advisory Committee should be forwarded to Gil Puga or Jacqueline Nagatsuka. Tentative composition is six faculty members, the institutional researcher, one academic dean, two student service managers, four classified employees, and one student. Some concerns regarding clarifications as to who is writing the executive summaries and what will be forwarded to the Academic Senate were discussed.

Motion

To create a program review advisory committee whose primary function is to question, clarify, and commend the program staff; and forward an executive summary to the Planning Fiscal Council (PFC) (Reilly)

MSPU

VII. Committee Reports

A. Curriculum: Seventy courses have been received by the Committee for review.

- B. Virtual College: Discussion ensued over the adoption of BlackBoard. The Committee will take action on this and report to Senate at a later date.
 - C. FLEX: Senators were presented with the results of the Fall FLEX Day Survey, which indicated that faculty were generally pleased with their experience. A request was made to bring the results to Division meetings for discussion. The survey results will be revisited at a later meeting in conjunction with Spring FLEX day planning.
 - D. Foundation. The Foundation will be holding its Annual Golf Tournament on October 29, 2007 at Friendly Hills Country Club.
 - E. Academic Rank: No report.
- VIII. Guest Speaker: Dr. Ted Martinez Jr., Rio Hondo College President
Dr. Martinez presented his goals for the campus. He emphasized the need for the College to document its planning and governance process.
- IX. Announcements: Discussion of how faculty are selected for interview committees. A request was made to include the MIS Committee in the Academic Senate committee reports.
- X. Public Comments: None
- XI. Adjournment: Meeting adjourned at 2:21 p.m.

Puga/Koutroulis