
RIO HONDO COLLEGE ACADEMIC SENATE**Minutes****October 30, 2007****1:00-2:20 p.m.****Board Room**

Present: Lupe Alvarado, Robert Bethel, Theresa Freije, Claudia Guerrero, Gary Halvorson, Dale Harvey, Mike Javanmard, Matt Koutroulis, Mark Littrell, Katie Louie, Barbara Mikalson, Katie O'Brien, Catherine Page, Michelle Pilati, Vann Priest, Gil Puga, Beverly Reilly, Melissa Rifino-Juarez, Barbara Salazar, Lorraine Sfeir, Shelly Spencer, Gisela Spieler-Persad, Julius Thomas, Jon Whitford, Jim Zaharek, Fran Cummings (Curriculum), Jim Newman (RHCFA)

Absent: Frank Accardo, Robin Babou, Alyson Cartagena, John Frala, John Francis, Dan Garcia, Doreen Kaller, Barbara Keith, Henry Saucedo, Kendra Seiler, Jodi Senk

- I. Call to Order: Academic Senate President Gil Puga convened the meeting at 1:06 p.m.
- II. Roll Call
- III. Minutes of October 16, 2007: The minutes were approved as submitted.
- IV. President's Report

Educational Master Plan: The Educational Master Plan has been distributed in draft form. The President distributed copies and requested that senators review the document and provide feedback.

Board Policy on Club Advisors: The Senate Executive Committee has discussed and expressed support for the College's current policy on club advisors; this policy requires that campus clubs be advised by full-time faculty members.

Vice-President of Academic Affairs: First-level interviews have been completed; second-level interviews will be conducted in the near future. The successful applicant will begin work in January 2008.

Board Policy (2432) CEO Succession: Concern was expressed regarding this Board Policy. During the interview process for the Vice-President of Academic Affairs, the Director of Human Resources—who was serving as EEO monitor—claimed to be acting as College President. The Vice-President Brock was on campus at the time. President Martinez said he would try to clarify this situation.

Plenary: Several senators will attend the Plenary session this coming weekend, including Gil Puga, Fran Cummings, Jim Newman, Robert Bethel, Melissa Rifino-Juarez. and Michelle Pilati.

Faculty Hiring: Planning Fiscal Council has approved the hiring of 16 full-time faculty members in Spring, 2008. Two additional full-time faculty positions will be advertised, with the area of employment to be determined.

V. Unfinished Business

A. Faculty Hiring

There was discussion regarding recent efforts to approve the Academic Senate faculty hiring proposal.

Motion

The Academic Senate recommends that the Faculty Hiring Policy presented on October 30, 2007 be adopted. (Newman).
MSPU (one abstention).

B. Plenary

Melissa Rifino-Juarez will act as the Senate's voting member at the Fall Plenary session this weekend. Copies of resolutions to be considered at the meeting were distributed to Senators. Several of these resolutions were discussed, and all were supported by general consent.

VI. Committee Reports

A. Curriculum: The committee will meet three more times this semester. Faculty should submit any items of business as soon as possible.

B. Bookstore: The committee is currently reviewing bookstore policies and procedures. Any areas of concern should be directed to Lorraine Sfeir by email.

C. MIS: The committee requires input regarding desirable features of the "Banner" system currently under development. A document was provided which listed some capabilities and features of the system which are currently under consideration.

D. Virtual College: A site visit will be conducted at Citrus College to observe the implementation of that campus' BlackBoard system. Senators

expressed concern that course lengths are being dictated by the Office of Human Resources rather than through the Academic Senate. Title 5 regulations identify the Academic Senate as the organization which makes recommendations on academic matters.

- E. FLEX: Spring FLEX Day will be devoted to work on Student Learning Outcomes. Funds are available for staff development activities.
 - F. Academic Rank: Academic Rank forms are due on November 15. Several forms have already been received.
 - G. Foundation: 144 teams participated in the golf tournament sponsored by the Foundation. The event raised approximately \$14,000.
- VII. Announcements: Student Learning Outcomes for programs undergoing program review are due by November 15. Faculty must submit relevant documentation (i.e. marriage licenses, birth certificates, etc.) to the Office of Human Resources by November 9 for an audit of the campus' health benefits.
- VIII. Public Comments: None.
- IX. Adjournment: Meeting adjourned at 2:23 p.m.

Puga/Koutroulis