
RIO HONDO COLLEGE ACADEMIC SENATE**Minutes****March 4, 2008****1:00-2:20 p.m****Board Room**

Present: Robin Babou, Robert Bethel, Alyson Cartagena, Theresa Freije, Rebecca Green, Claudia Guerrero, Dale Harvey, Doreen Kaller, Matt Koutroulis, Mark Littrell, Katie Louie, Barbara Mikalson, Catherine Page, Michelle Pilati, Vann Priest, Gil Puga, Beverly Reilly, Lisette Rhi, Melissa Rifino-Juarez, Barbara Salazar, Kendra Seiler, Jodi Senk, Lorraine Sfeir, Shelly Spencer, Gisela Spieler-Persad, Julius Thomas, Jon Whitford, Jim Zaharek, Fran Cummings (Curriculum), Jim Newman (RHCFA)

I. Call to Order: Academic Senate President Gil Puga convened the meeting at 1:05 p.m.

II. Roll Call.

III. Minutes of February 19, 2008: The minutes were approved as presented.

IV. President's Report

Counseling: Academic Senate President Gil Puga met with Antonio Flores, Henry Gee, and President Martinez to discuss the recent hiring of a high school counselor to teach counseling courses off-site.

Code of Ethics: Puga has met with administrators regarding the development of a campus code of ethics. This issue is being examined by the Executive Committee.

Textbook Rental: Faculty participating in a textbook rental program for students would need to commit to a minimum adoption period of three years. At present the costs to students are too high for the program to be worthwhile.

Campus Forum: Puga thanked Beverly Reilly, Fran Cummings, and Belen Torres-Gil for their contributions to the recent campus forum on the Educational Master Plan.

CP 5025: This policy describes hiring procedures for administrators (except the College President). Some controversy has developed recently regarding the composition of hiring committees covered by this policy.

V. Unfinished Business

A. Virtual College—Training and Migration

Faculty in the Public Safety division have migrated their courses to the BlackBoard system. The campus has contracted with BlackBoard to provide training on Fridays. Jim Newman has resigned as the chairman of the Virtual College committee; Angela Medina will take his place. Discussion ensued as to the pace of migration from WebCT to BlackBoard.

B. Faculty Hiring—EEO Monitors

Vann Priest discussed Senate goals for the inclusion of faculty EEO monitors on faculty hiring committees. Discussion ensued as to whether or not these individuals would receive FLEX credit for their services.

VI. New Business

A. Board Policy on Student Organizations

Current board policies require that a full-time faculty member serve as advisor for any official student organization. As some organizations have been unsuccessful in obtaining advisors, the Senate Executive Committee has considered possible changes to this policy.

Motion: To accept the recommended changes to the Board Policy on Student Organizations submitted to the Senate with the amendments presented [text of these changes with amendments presented at the end of the minutes]. (Rifino-Juarez). **MSPU**

B. Fellow of the College

Nominations for Fellow of the College should be submitted to Gil Puga. Discussion ensued as to the current structure of the selection committee.

VII. Committee Reports

A. Curriculum: Curriculum items must be submitted no later than the week following Spring Break to guarantee consideration. Workshops are being presented on the regulations for degrees and certificates. There may be a need for a sub-committee of faculty members for planning of degrees.

B. Learning Outcomes: No report.

- C. Bookstore: Committee members have met with Bookstore management and discussed concerns. It has been suggested that the Bookstore uses inaccurate data in projecting the number of textbooks it orders.
- D. MIS: No report.
- E. Virtual College: No report.
- F. FLEX: No report.
- G. Academic Rank: No report.
- VIII. Announcements: None
- IX. Public Comments: None.
- X. Adjournment: Meeting adjourned at 2:23 p.m.

Text of Proposed Changes to Board Policy on Student Organizations:

- I. Authorized college clubs are those sponsored by *at least—but not limited to—a full-time faculty member or any permanent college employee (defined as full-time employees of the district that have met probation standards) who will serve as the primary advisor*; composed completely of current student body members; holds all official meetings at the college with any full-time faculty member or permanent college employees; have a democratic, non-discriminatory plan for the selection of members; established aims to which promote educational college and community interests; and meet all those conditions set forth for recognized college-sponsored clubs (Ed. Code 16060, et seq). (from BP 4230).
- II. *In identifying a club advisor, every effort will be made to ensure that the advisor has expertise, experience, and/or knowledge in the area of the club's objective.*
- III. Membership by students enrolled at Rio Hondo College in secret fraternities, sororities, social clubs and similar organizations as described by the California Education Code (Section 76035) is prohibited throughout the college district. (From BP 4230)
- IV. All other clubs whose membership is composed for the most part of Rio Hondo College District students who are sponsored by other than *a full-time faculty member or any permanent college employee*, who meet outside college hours at places other than at the college, and whose aims are other than educational or college interest, are considered to be non-college clubs and beyond the jurisdiction of college authorities. (from BP 4230)