
RIO HONDO COLLEGE ACADEMIC SENATE**Minutes****March 18, 2008****1:00-2:20 p.m****Board Room**

Present: Lupe Alvarado, Robin Babou, Robert Bethel, Alyson Cartagena, Theresa Freije, Rebecca Green, Claudia Guerrero, Gary Halvorson, Dale Harvey, Barbara Keith, Matt Koutroulis, Mark Littrell, Katie Louie, Katie O'Brien, Vann Priest, Gil Puga, Beverly Reilly, Lisette Rhi, Melissa Rifino-Juarez, Barbara Salazar, Henry Saucedo, Kendra Seiler, Jodi Senk, Lorraine Sfeir, Gisela Spieler-Persad, Julius Thomas, Jon Whitford, Fran Cummings (Curriculum), Jim Newman (RHCFA)

Guests: Alfred Forrest, Terry Keller, Belen Torres-Gil

- I. Call to Order: Academic Senate President Gil Puga convened the meeting at 1:03 p.m.
- II. Roll Call.
- III. Minutes of February 19, 2008: The minutes were approved as presented.
- IV. President's Report

Leadership Retreat: A Leadership Retreat will be held on March 21 at an off-campus location. Scheduled activities include review and discussion of institutional goals and objectives.

Staffing Committee: Each division should elect a faculty member to serve on the Staffing Committee. This has been a significant area of discussion in Planning Fiscal Council.

CP 5025: This policy describes hiring procedures for administrators (except the College President). The Academic Senate President has been engaged in discussions with the College President and the Director of Human Resources regarding the composition of the first hiring committee for the Dean of Counseling.

Motion: The Senate reasserts the right and purview of the Academic Senate President to appoint faculty representatives on hiring committees without interference as per College Policy 5025 and as provided for by AB 1725/"Ten plus One". (O'Brien,-ammended by Rifino-Juarez). **MSPU**.

Motion: The Academic Senate extends an invitation to the Director of Human Resources to attend its April 1, 2008 meeting to discuss hiring practices. (Littrell)
MSPU.

V. Unfinished Business

A. Fellow of the College

A committee will meet to determine the recipients of the Fellow of the College Award and the Distinguished Service Award. The Senate Executive Committee will discuss and evaluate this selection procedure in a future meeting.

Motion: The Academic Senate nominates Frank O’Kelley and Carolyn Russell as co-Fellows of the College. **MSPU.**

VI. New Business

A. Code of Ethics

Discussion ensued as to issues involved in implementing a code of ethics. There was general agreement that a code of ethics currently exists at the College and is covered under its current, established procedures.

VII. Committee Reports

A. Curriculum: Curriculum items must be submitted by April 4. Discussions on the development of degrees are ongoing.

B. Learning Outcomes: No report.

C. Bookstore: No report.

D. MIS: No report.

E. Virtual College: BlackBoard training for faculty is ongoing. Additional training will occur on Fridays following Spring Break.

F. FLEX: FLEX documentation must be turned in by May 1. Funding is available for professional development activities related to Basic Skills.

G. Academic Rank: Rank advancement is on the Board of Trustees agenda tomorrow evening.

- VIII. Announcements: None
- IX. Public Comments: The President's Gala is being held on April 12. A Faculty Association Meeting is scheduled for this Thursday at 1 pm. Divisions must elect new senators as soon as possible. An all-staff retreat is being held in late April.
- X. Adjournment: Meeting adjourned at 2:21 p.m.

Puga/Koutroulis